



AGENDA

COUNCIL MEETING

23 January 2018

Commencing at 5.00pm.

I certify that with respect to all advice, information and recommendations provided to Council with this Agenda:

1. The advice, information and recommendations are given by a person who has the qualifications or experience necessary to give such advice, information or recommendation; and
2. Where any advice is given directly to Council by a person who does not have the required qualifications or experience, that person has obtained and taken into account in that person's general advice the advice from an appropriately qualified or experienced person.
3. Councillors are reminded of their obligations under Part 5 of the Local Government Act 1993 in respect to Interests.

Dirk Dowling
GENERAL MANAGER

NOTES:

S.65(1) of the Local Government Act 1993 requires the General Manager to ensure that any advice, information or recommendations given to the Council (or a Council committee) is given by a person who has the qualifications or experience necessary to give such advice, information or recommendation. S.65(2) forbids Council from deciding any matter that requires the advice of a qualified person without considering that advice.

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AGENDA

NOTICE is hereby given that the next Ordinary Meeting of the West Coast Council will be held at the Council Chambers, 11 Sticht Street Queenstown on 23 January 2018 at 5.00pm at which the following items are listed for discussion.

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In accordance with *Local Government (Meeting Procedures) Regulations 2015* the public is **advised that the proceedings of meetings of Council will be recorded on digital media** to assist in the preparation of minutes, and to ensure that a true and accurate account of debate and discussion of meetings is available

1/18 RECORD OF ATTENDANCE/APOLOGIES / LEAVE OF ABSENCE

Record of Attendance, Apologies, Leave of Absence previously approved:

Legislative Reference

Local Government (Meeting Procedures) Regulations 2015; Regulation 8(2)(a)

ATTENDANCE:

APOLOGIES: CR STYLES; CR MEDWIN

PREVIOUSLY APPROVED LEAVE OF ABSENCE: NIL

2/18 PECUNIARY INTEREST

Local Government (Meeting Procedures) Regulations 2015 - 8 (2) (E) and 8 (7):

The Chairperson is to request whether Councillors have a pecuniary interest in any item on the Agenda.

3/18 CONFIRMATION OF MINUTES - ORDINARY MEETING

Local Government (Meeting Procedures) Regulations 2015: Regulation 8(2):

Recommendation

That the minutes of the Ordinary Meeting of the West Coast Council, held at the Senior Citizens Clubrooms, Gaffney Street Strahan, on Thursday 14 December 2017 a copy of which having previously been circulated to Councillors prior to the meeting, be confirmed as a true and accurate record.

Moved/Seconded

4/18 PUBLIC PARTICIPATION AND QUESTION TIME

Legislative Reference

Local Government (Meeting Procedures) Regulations 2015 Regulation 31:

A member of the public may give written notice to the General Manager 7 days before an ordinary meeting of the Council of a question to be asked at that meeting.

The Chairperson must ensure that, if required, at least 15 minutes of the meeting is available for questions to be asked by members of the public.

Questions and answers to questions may not be debated.

The Regulations also provide that the Council is to determine any other procedures to be followed in respect of question time beyond the Regulation.

5/18 PETITIONS/DEPUTATIONS/PRESENTATIONS

Local Government (Meeting Procedures) Regulations 2015 - Regulation 38)

The chairperson of a meeting, including a closed meeting, may invite a person – (a) to address the meeting; and (b) to make statements or deliver reports.

Presentation:

West Coast Council's Community Development & Events Officer Update – Vikki Iwanicki

6/18 COUNCILLOR RAISED ISSUES AND INFORMATION

Local Government (Meeting Procedures) Regulations 2015 - 29 & 30

QUESTIONS WITHOUT NOTICE

QUESTION ON NOTICE

MOTION WITHOUT NOTICE

MOTION ON NOTICE

Mayor Vickers

04/12/2017 Meeting with Craig Flowers Tullah
 05/12/2017 Meeting with Brett Schultze Queenstown
 05/12/2017 Meeting with Air Ambulance Queenstown
 06/12/2017 Tas Water CEO Queenstown
 06/12/2017 Meeting with Bill Suitor Strahan
 07/12/2017 BBQ Breakfast Zeehan Council Depot
 11/12/2017 Premiers Christmas Lunch Burnie
 11/12/2017 CCA Meeting meet with Premier
 14/12/2017 Council Workshop Strahan
 14/12/2017 WCC Annual General Meeting Strahan
 14/12/2017 Ordinary Meeting of Council Strahan
 19/12/2017 Rosebery District High School Presentation Day
 20/12/2017 7XS Mayor on Air
 20/12/2017 Western Journey's Project Queenstown
 20/12/2017 Meeting with Bill Sheahan Queenstown

Deputy Mayor Pitt

21/12/2017 Mountain Heights School Presentations

Cr Gerrity

14/12/2017 Council Workshop Strahan (partial)
 14/12/2017 WCC Annual General Meeting Strahan
 14/12/2017 Ordinary Meeting of Council Strahan

Cr Newman

14/12/2017 Council Workshop Strahan
 14/12/2017 WCC Annual General Meeting Strahan
 14/12/2017 Ordinary Meeting of Council Strahan
 19/12/2017 Zeehan Primary School Presentation

Cr Styles

14/12/2017 WCC Annual General Meeting Strahan
 14/12/2017 Ordinary Meeting of Council Strahan

Cr Shea

21/12/2017 Strahan Primary School Assembly and End of Year Presentation

Cr Stringer

14/12/2017 Council Workshop Strahan
14/12/2017 WCC Annual General Meeting Strahan
14/12/2017 Ordinary Meeting of Council Strahan

Cr O'Grady

14/12/2017 WCC Annual General Meeting Strahan
14/12/2017 Ordinary Meeting of Council Strahan

Cr Medwin

14/12/2017 WCC Annual General Meeting Strahan
14/12/2017 Ordinary Meeting of Council Strahan

Recommendation

That it be RESOLVED that the Mayor & Councillor Diaries and Communications be noted.

8/18 COUNCIL WORKSHOPS

Local Government (Meeting Procedures) Regulations 2015, Clause 8 (2) (c)

General Manager's Comments

Recommendation

That it be RESOLVED that the Council notes the following Workshops were conducted by Council since the last Ordinary Council Meeting:

Briefing / Workshop Dates	Subjects
Thursday 18 January 2018	Macquarie Heads Update, Queenstown Airport & Helicopter use, Consultancies Update, Quarterly Budget Update, MAST Boating Fund discussions, Reserve Land Infrastructure Policy, Election Package for the West Coast.

9/18 COUNCIL DECISION STATUS REPORTS/ACTION ITEM LIST

Recommendation

That it be RESOLVED that the December 2017 Status Report of Open Council Meeting decisions be received.

Matters Requiring Action from Previous Meetings of Council						
January 23, 2018						
LEGEND: GM=General Manager, MW&O = Manager of Works & Operations, C&SSC=Corporate & Strategic Services Coordinator, PRSC=Planning & Regulatory Services Coordinator, TSC= Tech Services Co-ordinator, EA= Executive Assistant, EDT&EC=Economic Develop, Tourism & Events Coordinator						
MEETING DATE	TOPIC	RESOLUTION/ACTION	RESPONDING OFFICER	STATUS	COMMENT	NEXT REVIEW BY COUNCIL
28/11/2017	Nina & Joe Pavic	West Coast derelict houses- GM to respond	GM	Completed		
14/12/2017	Cherie Halcott	Investigate alleged incident on Tuesday 28 November 2017, Union Hill	GM	Completed	GM to respond in new year	
14/12/2017	RV Camping	Approach LGAT to lobby the current competitive neutrality legislation regarding RV camping	GM	Completed	The GM has been advised by LGAT that at the December Premier's Local Government Committee Meeting it was decided that a working group be established to look at the challenges and opportunities associated with the free camping dilemma (to include a review of the current regulatory regime in Tasmania). The WCC GM has offered to participate on the working group.	
14/12/2017	MAST	Recreational Boat Fund Boat Ramp Safety- GM to respond to letter and item to be added to January Workshop Agenda	GM	Completed	Councillors to advise GM and discussions to be held at January Workshop	
14/12/2017	Tullah Pioneer Cemetery	Finalise negotiations with Crown Land	PFO	Completed		
14/12/2017	Strahan Christmas Family Night	Write letter F&INK application outcome	CDEO	Completed		
14/12/2017	Queenstown Christmas Fun Day	Write letter F&INK application outcome	CDEO	Completed		
14/12/2017	Breast screen Tasmania Mobile	Write letter F&INK application outcome	CDEO	Completed		
14/12/2017	SRPATs	Write letter F&INK application outcome	CDEO	Completed		
14/12/2017	Local provision Schedules	Mayor to respond Minister	Mayor	Completed		
14/12/2017	Planning Application 95 Lettes Bay Rd Strahan DA 2017/33	PRSC to liaise regarding application outcome	PRSC	Completed		
14/12/2017	Council Workshop Meeting Dates 2018	Update and circulate to Councillors	EA	Completed		

10/18 GENERAL MANAGER'S REPORTS

Reporting Period: December 2017

Recommendation

That the General Manager's Reports, Planning & Regulatory Services Report, Corporate & Strategic Services Report & Works & Operations Report (Pages 10 to 42 inclusive) for December 2017 as presented, be noted.

Moved/Seconded

FINANCE

Reporting Officer: General Manager

TOURISM

Revenue 51% - Only rates contribution and small expenditure reimbursement.

Expenses 24% - Small spends noted within the first quarter. The large proportion of the expenses unspent relates to the consultancy budget, with the projects coming online during the second and third quarter.

VISITOR INFORMATION CENTRE

Revenue 46% - No rates contribution. First quarter falls within the winter period, with revenues reflecting this. Increases were shown. However, it must be noted that the revenue bookings 'actual' have exceeded the targeted amount. Retail sales also increased.

Expenses 46% - Expenses match the revenue with no line items of concern during the second reporting period. Printing and stationary has been over spent due to the purchase of additional printer cartridges and stationary.

ANIMAL CONTROL

Revenue 61% - Includes rates contribution and a variety of line items relating to Animal Control functions. It is pleasing to see the dog registration have achieved 113% of the target revenue.

Expenses 65% - The percentage close to equalling the revenue, no areas of concern. Wages elevated by 21% due to on call and recent call-outs.

ENVIRONMENTAL HEALTH

Revenue 21% - Includes rates contribution and a variety of line items which are undertaken at different stages (quarters). Health licences for food premises billed in the final quarter. Due to the revenue from Abatement Notice Charges not being undertaken until the third quarter, the revenue for this has lowered the percentage overall.

Remaining line items rely on user pay system and only billed when service has been engaged. The Abatement Notice Charges revenue process is currently triggered only by resident complaints received and actioned, unlike the previous unstructured approach. Further refinement of the process will occur as service level requirements and other business planning works is done during the 2017/18 financial year.

Expenses 60% - Reviewing the line item indicates that the majority of line items were underspent, this is also a reflection in contractor services due to timing of the abatement notices as mentioned above.

Depending on the summer season ahead of us this may be fully spent on actioning the individual complaints received. Allocation of salaries and wages is being reviewed and will be adjusted next month.

WASTE TRANSFER STATIONS, LANDFILL & RECYCLING

Revenue 55% - Includes rates contribution and line items relating to waste activities including purchase of wheelie bins and industrial waste collection. It is pleasing to see industrial waste collection and waste disposal fees exceeding the budget second quarter target.

Expenses 56% - Line items vary from not spent to over spent, this relates to the focus and works undertaken for first quarter. Repairs & Maintenance overspend is quite large due to multiple repairs undertaken on the wheelie bin truck. Contractor services budget is close to consumed due to the removal and transport of tyres from the Zeehan Landfill and the Queenstown Transfer Station yearly clean up.

SWIMMING POOLS

Revenue 49% - Includes rates contribution. The Pool season commenced 1 December 2017, a third of the ticket revenue has been achieved during the first month.

Expenses 44% - First quarter reflected a minimum spend which is expected due to the timing. Expenses increased during the second quarter as Council prepared for the opening. With the increase in the Temperature Policy from 18 degrees to 16 degrees, we did forgo some forecast savings. The overall budget is hard to gage this early in the season.

Council has been professionally marketing the pools opening hours, new process, opening hours and temperature policy, this has resulted in additional costs within materials.

PLANNING

Revenue 52% - Includes rates contribution and other line items which are user pays. The second quarter saw Development Application Fees achieving 127% of the targeted revenue.

Expenses 46% - line items varying, nothing of concern. Some items fully consumed such as protective clothing and stationary due to the low budget allocations.

AIRPORTS

Revenue 49% - This includes rates contribution and landing fees. Landing fees low due to the winter period within the first reporting period. Slight increase during the second quarter.

Expenses 46% - Nothing of concern all line items tracking well. Salaries and wages overspent following airport training and ongoing compliance checks of both the Strahan and Queenstown Airport.

ADMINISTRATION

Revenue 28% - The second quarter does not reflect the up and coming revenue to be expected during the financial year. No items of concern have been identified. Only 16% of the TasWater revenue has been received to date.

Expenses 70% - Being the largest catch-all areas of Council it is expected that some big expenses line items would be fully expended such as insurances, LGAT subs and pension remission. Advertising contract was paid in full in-turn increasing the expenditure allocation for the first period.

GOVERNANCE

Revenue 50% – Rates revenue only.

Expenses 45% - Overall the percentage is low. The Consultants line item approximately 67% spent, relating to the projects that are being worked on by staff including the Land Use Planning exercise.

Printing and Stationary doubled in expenditure due to the purchase of a replacement printer part for the EA printer.

PARKING

Revenue 34% - No rates contribution. Increases expected to be high during third quarter.

Expenses 27% - No items of concern, tracking well under expected percentage.

CAMPING GROUNDS

Revenue 91% - No rates contribution. The revenue includes Macquarie Heads and Lake Burbury.

Expenses 21% - Expenses well under the percentage. We will be seeing an increase during the third quarter. Commencement of the business case in the third quarter, this will see the consultancy budget consumed before end of year. Gas & Electricity overspent, due to the gas being used at both sites. The line item did not have enough expense allocated for both sites.

BRIDGES & CULVERTS

Revenue 50% - Only rates contribution.

Expenses 47% - Department tracking. Only one line item overspent within materials, noting the budget is only small.

WORKSHOP

Revenue 50% - Only rates contribution.

Expenses 41% - Nothing of concern, one line item slightly over the expected percentage.

STATE EMERGENCY SERVICES

Revenue 50% - Includes rates contribution only.

Expenses 65% - Expenses managed by the SES and requests ordered through Council.

PRIVATE WORKS

Revenue 58% - No rates contribution this is user pays only. It is pleasing to note that this has achieved just over half of the targeted revenue.

Expenses 55%- Minimum works conducted. Council also entered in to an agreement with Stornoway. Billing for Stornoway been included in this report. This is reflected in both the revenue and expenses.

KERB, CHANNELING & STORMWATER

Revenue 50% - Includes rates contribution.

Expenses 51% - Works in this department have been stormwater focused within the first quarter. expenses for this area are driven by both planned and unplanned works.

PARKS, PLAYGROUNDS, OVALS, TOILETS

Revenue 50% - Includes rates revenue and hire of facilities. Hire of rentals and facilities is slightly lower than expected revenue, showing no impact on the overall percentage.

Expenses 47% - Again one of the largest functioning areas in Council the percentage shows no concern.

INTERNAL PLANT

Revenue 173% - No rates allocation. This department achieved funds though the sale of plant and equipment this includes, trade-in of vehicles.

Expenses 67% - Nothing of concern tracking well, over budget due to ongoing repairs to heavy machinery specifically the wheelie bin truck.

ROADS & FOOTPATHS

Revenue 44% - Includes rates contribution and some expenditure reimbursements. A portion of the Financial Assistance Grant allocation also applies.

Expenses 49% - Nothing of concern a few items that have exceeded the budget estimate relate to the timing in which they take place. Being one of the largest departments its commendable to see such a result. Salaries are slightly over as staff time will always be allocated to the area in which they were working.

WORKS & OPERATIONS

Revenue 50% - Only rates contribution.

Expenses 47% - Nothing of concern to be reported, wages slight increase by 5% due to coverage of leave. The last half of the financial year will see the consultants budget consumed as design work commences.

CEMETERIES

Revenue 58% - Revenue includes rates contribution and burial fees.

Expenses 50% - Expenses low with contractor services and materials overspent due to the new signage and art design for the Queenstown Cemetery. It must be noted that the amount in the line item was very low. Wages have exceeded the allocation as this is the first time the department has been standalone budget. A focus on cemetery upkeep was conducted prior to the summer period. An expression of interest for the Cemetery Study to be released soon.

HEALTH SAFETY & TRAINING

Revenue 50% - Only rates contribution

Expenses 87% - This department is responsible for the WorkSafe Month activities and this saw a large increase in the first and second quarter. Staff are also undertaking a health and wellbeing program. A significant amount of training has also been undertaken already to ensure staff are compliant.

PROPERTY, HOUSING, FACILITIES & ASSET MANAGEMENT

Revenue 52% - Includes rates revenue, hire of facilities, and rent for buildings. It is pleasing to see this area reaching the targeted revenue.

Expenses 37% - The large line items are yet to be full consumed as planning is undertaken during the first quarter. The Affordable Housing Strategy to commence in the third quarter.

COMMUNITY SERVICES - IFFS

Revenue 67% - Based on external funding only.

Expenses 44% - All tracking well with line items on or under the target amount. Expenses based on client needs. Stationary budget overspent due to the relocation to the new premises and staff recruiting.

COMMUNICATIONS

Revenue 50% - Includes rates contribution only.

Expenses 7% - Limited line items within this department, small engagement of contractors within the second quarter and phone charges for the phone boxes at the harbours.

Cash at Bank

MONTH	ACCOUNT	BALANCE	LAST YEAR	VARIANCE
JULY	OPERATING	418,887	466,726	-47,839
JULY	INVESTMENT	7,717,848	5,468,421	2,249,427
AUGUST	OPERATING	629,005	2,257,911	-1,628,906
AUGUST	INVESTMENT	9,475,102	6,199,183	3,275,919
SEPTEMBER	OPERATING	328,860	144,392	184,468
SEPTEMBER	INVESTMENT	9,498,604	7,868,896	1,629,708
OCTOBER	OPERATING	669,950	552,796	117,154
OCTOBER	INVESTMENT	9,001,824	7,271,839	1,729,984
NOVEMBER	OPERATING	516,005	529,149	-13,145
NOVEMBER	INVESTMENT	9,004,984	7,774,953	1,230,031
DECEMBER	OPERATING	504,942	404,633	100,309
DECEMBER	INVESTMENT	8,631,623	7,295,901	1,335,722

RATES BALANCE:		
	EOY 16/17	Ytd 17/18
B/F 1 st July	189,557	240,818
Add Current Rates	6,691,087	6,831,352
Add Supplementary Rates	366,093	72,065
Add Penalty Interest	64,349	28,254
Gross Rates	7,121,528	6,931,671
(Rates Collected)	6,360,168	4,556,087
(Pensioner Remissions)	295,539	301,435
(Granted Remissions & Supplementary Credits)	250,363	16,557
(Discount Allowed)	164,197	160,098
(Rates Reduction)	7,070,267	5,034,176
Rates Balance	240,818	2,138,313

INCOME STATEMENT

As at 31 Dec 2017

	Actual 2016/17	Budget 2017/18	YTD Budget 2017/18	YTD Actual 2017/18	YTD % Change
INCOME					
RECURRENT INCOME					
Rates and Charges	6,711,051	6,809,038	3,404,514	3,420,121	0%
Statutory fees and fines	61,843	45,850	22,926	36,371	37%
User Charges including Reimbursements	801,968	724,007	429,730	447,308	4%
Operating Grants	3,061,719	2,063,314	612,955	731,662	16%
Interest	166,428	131,800	65,898	92,276	29%
Visitor Information Centre	261,426	235,790	155,396	134,195	-16%
Other Income	104,590	58,672	27,840	61,305	55%
Investment Income from TasWater	556,479	543,000	74,000	84,308	12%
	11,725,504	10,611,471	4,793,259	5,007,545	4%
EXPENSES					
Employee Costs	4,074,378	4,143,860	2,055,206	2,128,175	3%
Materials and Contracts	2,038,880	2,279,294	916,002	902,676	-1%
Depreciation and Amortisation	2,638,225	2,648,054	1,324,032	1,311,735	-1%
Other Expenses	1,917,059	1,535,329	1,190,435	1,215,839	2%
TOTAL EXPENSES	10,668,542	10,606,538	5,485,675	5,558,424	1%
OPERATING SURPLUS/(DEFICIT)	1,056,962	4,934	(692,417)	(550,879)	
CAPITAL INCOME					
Capital Grants	697,403	491,750	-	202,149	
Net gain/(loss) on disposal of property	93,674	80,000	80,000	138,182	
	791,077	571,750	80,000	340,331	
SURPLUS/(DEFICIT) Including Capital Income	1,848,039	576,684	(612,417)	(210,548)	

CAPITAL EXPENDITURE

As at 31 Dec 2017

CAPEX	YTD Expenditure	Plant Sales	Net Cost	2017/18 Budget
Light Fleet Management	296,656	138,182	158,474	190,000
Plant & Equipment	33,877		33,877	50,000
Wheelie Bin Waste Truck	11,296		11,296	575,000
Reseal Programme	497		497	100,000
Strahan Airport	1,024		1,024	40,000
Computer	2,294		2,294	25,000
Bridge Upgrades/safety	167		167	25,000
Playground facilities upgrade	250		250	65,000
Depot upgrades	21,911		21,911	60,000
Computer Software upgrade	-		-	80,000
Council Chambers, Queenstown	-		-	3,080
Queenstown Cemetery	5,639		5,639	10,000
Zeehan/Frank Long Memorial Hut	-		-	5,000
Administration building roof upgrades	-		-	30,000
Lake Burbury camp grounds pump	-		-	2,500
Queenstown CDB facelift	-		-	5,000
CCTV improvements	-		-	30,000
Computer upgrades depots	-		-	25,000
Zeehan depot upgrades	39,659		39,659	60,000
Pools upgrade	-		-	150,000
VHF units upgrade	-		-	13,000
Strahan wharf upgrade	-		-	75,000
Manuka Creek Bridges Replace	117		117	120,000
Regatta Point Walkway Bridge	891		891	80,000
Retaining wall, Batchelor street	3,213		3,213	189,000
Penghana road footpath construction	235		235	183,500
Zeehan Landfill	-		-	500,000
Property Upgrades	20,749		20,749	250,000
Macquarie heads upgrade	887		887	350,000
STORMWATER PROGRAM	5,318		5,318	250,000
Innes St, Strahan	38,032		38,032	
Cnr Hurst & Innes St, Strahan	22,485		22,485	
Latham St, Queenstown	254		254	
Austin St, Queenstown	16,664		16,664	
Esplanade, Strahan (Acc. Fishermans Wharf)	20,072		20,072	
Smith St, Zeehan	8,055		8,055	
Bayley St, Zeehan	10,479		10,479	
Hean St, Rosebery	13,889		13,889	
FOOTPATH PROGRAM	15,576		15,576	500,000
Innes St, Strahan	61,209		61,209	
Cutten/Peter/Dixon Sts, Queenstown	610		610	
Harold from Reid St, Strahan	20,710		20,710	
Plum Pudding Hill, Queenstown	1,059		1,059	
Batchelor St to Tramway, Queenstown	194		194	
Cutten St to Pontifex, Queenstown	545		545	
Bluff St, Tullah	2,402		2,402	
Rosebery C'Park entrance	8,913		8,913	
Primrose to Natone, Rosebery LH side	13,993		13,993	
Zeehan Main St,	87		87	
ROADS TO RECOVERY	2,770		2,770	300,000
Trial Harbour	80,311		80,311	
Macquarie Heads	64,090		64,090	
CAPEX TOTAL	847,079	138,182	708,897	4,341,080

TOU	Budget	Actual	Allocation	Variance
REVENUE	2017/18	YTD	YTD	YTD
Rates Contribution	-388,474	-194,237	-194,238	-1
Expenditure Reimbursements		-2,868	0	2,868
Total Revenue	-388,474	-197,105	-194,238	2,867
EXPENSES				
Salaries and Wages	146,600	50,121	73,302	23,181
FBT	16,000	1,020	7,998	6,978
Superannuation	14,064	6,662	7,032	370
Training	1,500	0	750	750
Conferences and Seminars	2,500	342	1,248	906
Uniforms	275	0	138	138
Advertising	5,000	6,559	2,502	-4,057
Contractor Services	2,550	2,076	1,278	-798
Donations and Gifts	10,000	4,075	4,998	923
Consultants	140,000	30	0	-30
Licence Fees	255	140	126	-14
Marketing	7,000	1,892	5,376	3,484
Motor vehicle fuel	8,000	2,347	4,002	1,655
Motor vehicle repairs & maintenance	2,200	104	1,098	994
Motor vehicle regn & insurance	1,520	530	1,520	990
Printing and Stationery	510	619	258	-361
Plant Hire - Internal charges	0	20	0	-20
Staff Recruiting expenses	0	10,321	0	-10,321
General Subscriptions/Publications/Regulations	1,000	180	498	318
Telephone inc Fax, Internet, pagers	2,000	1,205	1,002	-203
Festivals & Events (Sponsorship)	23,750	3,000	11,874	8,874
Festivals & Events (InKind)	3,750	1,278	0	-1,278
Total Expenses	388,474	92,521	125,000	32,480
Net Result	0	-104,585	-69,238	35,347

WEST COAST VISITOR INFORMATION CENTRE

VIS	Budget	Actual	Allocation	Variance
REVENUE	2017/18	YTD	YTD	YTD
Ticket Sales - Play	-75,000	-32,800	-35,000	-2,200
Retail Sales	-45,000	-31,040	-22,500	8,540
Revenue Bookings	-640,000	-280,890	-245,000	35,890
Credit Card Fee Reimbursement	-1,000	-102	-498	-396
Advertising/Membership Fees	-13,260	-8,180	-6,630	1,550
Reflections	-1,530	-1,686	-768	918
Rental Visitor Centre	-10,506	-5,533	-5,256	277
Total Revenue	-786,296	-360,231	-315,652	44,579
EXPENSES				
Salaries and Wages	184,500	91,673	92,250	577
Superannuation	19,500	7,727	9,750	2,023
Training	1,000	329	498	169
Conferences and Seminars	1,500	1,754	750	-1,004
Uniforms	1,000	536	498	-38
Other Employee Costs	0	200	0	-200
Staff Amenities	250	179	126	-53
Marketing	5,200	1,052	2,598	1,546
Bank Charges/Roundings	5,300	2,454	2,652	198
Retail Purchases (Visitor Ctr)	40,000	33,150	19,998	-13,152
Costs Purchases (Visitor Ctr)	540,000	220,504	155,000	-65,504
Cleaning	200	0	102	102
Computer Repairs/Help Desk/Modifications	200	283	102	-181
Contractor Services	500	150	252	102
Energy (Gas and Electricity)	3,923	2,732	1,962	-770
Bookeasy Commission	9,180	2,357	4,590	2,233
Licence Fees	887	450	444	-6
Materials	1,500	1,429	750	-679
Postage	500	298	252	-46
Printing and Stationery	1,622	2,084	810	-1,274
Plant Hire - Internal charges	1,500	80	750	670
Staff Recruiting expenses	500	402	252	-150
Ticket vouchers (Visitor Centre play)	62,000	32,649	31,002	-1,647
Telephone inc Fax, Internet, pagers	7,532	4,200	3,768	-432
Total Expenses	888,294	406,672	329,156	-77,516
Net Result	101,998	46,441	13,504	-32,937

ANIMAL CONTROL

<u>ANI</u>	<u>Budget</u>	<u>Actual</u>	<u>Allocation</u>	<u>Variance</u>
	<u>2017/18</u>	<u>YTD</u>	<u>YTD</u>	<u>YTD</u>
REVENUE				
Rates Contribution	-51,992	-25,996	-25,998	-2
Kennel Licences	-1,020	-763	-510	253
Dog Registration Fees	-10,200	-11,506	-10,200	1,306
Dog Replacement Tags	-100	-12	-48	-36
Dog Fines/Complaint Lod etc.	-2,500	-2,719	-1,248	1,471
Debt Collection Legal Fees reimbursement	-1,000	0	-498	-498
Total Revenue	-66,812	-40,996	-38,502	2,494
EXPENSES				
Salaries and Wages	49,200	35,060	24,600	-10,460
Superannuation	5,916	2,901	2,958	57
Training	2,000	1,060	1,002	-58
Uniforms	275	174	138	-36
Advertising	850	0	426	426
Contractor Services	500	206	252	46
Debt Collection	1,000	0	498	498
Energy (Gas and Electricity)	0	160	0	-160
Materials	500	202	252	50
Motor vehicle fuel	2,500	1,459	1,248	-211
Motor vehicle repairs & maintenance	500	870	252	-618
Motor vehicle regn & insurance	343	265	343	78
Printing and Stationery	1,300	253	648	395
Protective Clothing	275	174	138	-36
Plant Hire - Internal charges	1,000	210	498	288
Telephone inc Fax, Internet, pagers	653	712	324	-388
Depreciation Buildings	0	9	0	-9
Total Expenses	66,812	43,715	33,577	-10,138
Net Result	0	2,719	-4,925	-7,644

ENVIRONMENTAL HEALTH

<u>ENV</u>	<u>Budget</u>	<u>Actual</u>	<u>Allocation</u>	<u>Variance</u>
	<u>2017/18</u>	<u>YTD</u>	<u>YTD</u>	<u>YTD</u>
REVENUE				
Rates Contribution	-12,348	-6,174	-6,174	0
Inspection/Conn Septic Tank Fees	-1,000	0	-498	-498
Health Licence Fees and Fines	-260	0	-132	-132
Health/Food Premises Licences	-7,647	-1,276	-3,822	-2,546
Immunisation Reimbursement	-2,432	0	-1,218	-1,218
Abatement Notice Charges	-40,000	-5,405	-20,000	-14,595
Place of Assembly Licences	-102	0	-54	-54
Street Dining	-3,500	-1,182	-1,752	-570
Other Revenue	-100	-72	-48	24
Total Revenue	-67,389	-14,109	-33,698	-19,589
EXPENSES				
Salaries and Wages	18,000	21,301	9,000	-12,301
Superannuation	3,876	3,994	1,938	-2,056
Training	500	503	252	-251
Conferences and Seminars	0	236	0	-236
Uniforms	275	138	138	0
Advertising	465	870	465	-405
Analysis and Enviro Sampling	2,500	125	1,248	1,123
Computer Licence Fees	1,500	2,556	750	-1,806
Contractor Services	35,000	8,470	17,502	9,032
Immunisations	2,598	0	1,302	1,302
Legal Expenses	255	0	126	126
Materials	500	50	252	202
Postage	750	0	378	378
Printing and Stationery	1,020	297	510	213
Telephone inc Fax, Internet, pagers	150	60	78	18
Depreciation P&E	3,600	1,800	1,800	0
Total Expenses	67,389	40,400	35,739	-4,661
Net Result	0	26,291	2,041	-24,250

WASTE TRANSFER, LANDFILL, RECYCLING

WST	Budget	Actual	Allocation	Variance
	2017/18	YTD	YTD	YTD
REVENUE				
Rates Contribution	-554,321	-277,161	-277,158	3
Rates - Recycling		-6,984	0	
Replacement / Additional Wheelie Bins	-4,000	-2,764	-1,998	766
Recycle bins	-1,530	-1,137	-768	369
Waste Disposal Fees	-50,000	-41,668	-25,002	16,666
Industrial waste collection incl. business waste	-140,000	-86,962	-70,002	16,960
Sale of Scrap Metal	-15,000	-4,269	-7,500	-3,231
Total Revenue	-764,851	-420,945	-382,428	31,533
EXPENSES				
Salaries and Wages	381,500	180,662	190,752	10,090
FBT	3,060	1,500	1,530	30
Superannuation	40,953	17,897	20,478	2,581
Training	1,000	288	498	210
Advertising	1,500	0	750	750
Analysis and Envio Sampling	12,368	0	6,186	6,186
Contractor Services	30,000	29,367	15,000	-14,367
Licence Fees	6,010	225	6,010	5,785
Materials	2,000	2,786	1,002	-1,784
Motor vehicle fuel	64,000	36,289	31,998	-4,291
Motor vehicle repairs & maintenance	3,000	0	1,500	1,500
Motor vehicle regn & insurance	6,046	4,966	6,046	1,080
Plant Hire - Internal charges	97,500	66,184	48,750	-17,434
Staff Recruiting Expenses	1,000	120	498	378
Repairs - Plant and Equipment	3,060	33,282	1,530	-31,752
Wheelie Bins/Recycle Bins	200	0	102	102
Depreciation Buildings	41,211	20,604	20,604	0
Depreciation P&E	70,444	35,289	35,220	-69
Total Expenses	764,851	429,459	388,454	-41,005
Net Result	0	8,514	6,026	-9,472

SWIMMING POOLS

SWP	Budget	Actual	Allocation	Variance
	2017/18	YTD	YTD	YTD
REVENUE				
Rates Contribution	-216,269	-108,135	-108,132	3
Swimming Pool Entrance Fees	-15,000	-5,818	-5,000	818
Total Revenue	-231,269	-113,953	-113,132	821
EXPENSES				
Salaries and Wages	90,500	37,795	30,500	-7,295
Superannuation	10,000	3,227	3,000	-227
Training	250	193	126	-67
Other Employee Costs	0	-1	0	1
Staff Amenities	50	0	24	24
Analysis and Envio Sampling	900	345	450	105
Chemicals	4,217	6,148	2,106	-4,042
Cleaning	60	183	30	-153
Contractor Services	7,500	7,293	3,750	-3,543
Energy (Gas and Electricity)	54,300	6,958	13,500	6,542
Materials	3,000	4,865	1,500	-3,365
Protective Clothing	164	515	84	-431
Plant Hire - Internal charges	1,800	670	900	230
Staff Recruiting expenses & volunteer program	2,500	3,694	2,500	-1,194
Telephone inc Fax, Internet, pagers	143	0	72	72
Water Rates	9,191	7,290	4,596	-2,694
Depreciation P&E	6,520	3,259	3,258	-1
Depreciation Buildings	40,174	20,088	20,088	0
Total Expenses	231,269	102,522	86,484	-16,038
Net Result	0	-11,431	-26,648	-15,217

PLANNING

<u>PLA</u>	<u>Budget</u>	<u>Actual</u>	<u>Allocation</u>	<u>Variance</u>
	<u>2017/18</u>	<u>YTD</u>	<u>YTD</u>	<u>YTD</u>
REVENUE				
Rates Contribution	-228,837	-114,419	-114,420	-1
Additional Inspections Plumbing + Audits	-4,080	-2,241	-2,040	201
Illegal Building Works	-2,550	0	-1,278	-1,278
DIER & B.C.I. Training Levy	-102	-120	-54	66
Building Fees	-7,650	-5,584	-3,828	1,756
Development Application Fees	-8,000	-10,188	-4,002	6,186
Advertising Fee	-5,000	-2,345	-2,502	-157
Subdivision Fees	-1,000	0	-498	-498
Amendment to Planning Permit	-240	0	-120	-120
Total Revenue	-257,459	-134,897	-128,742	6,155
EXPENSES				
Salaries and Wages	125,600	45,431	62,802	17,371
FBT	4,080	1,998	2,040	42
Superannuation	15,700	5,130	7,848	2,718
Training	4,000	2,463	1,998	-465
Conferences and Seminars	255	227	126	-101
Uniforms	550	237	276	39
Advertising	5,100	3,828	2,550	-1,278
Contractor Services	34,680	26,216	17,340	-8,876
Legal Expenses	5,000	3,471	2,502	-969
Materials	500	248	252	4
Motor vehicle fuel	7,500	2,782	3,750	968
Motor vehicle repairs & maintenance	902	1,191	450	-741
Motor vehicle regn & insurance	612	530	612	82
Planning scheme expenses	50,000	11,500	12,000	500
Printing and Stationery	1,530	1,690	768	-922
Protective Clothing	250	248	126	-122
General Subscriptions/Publications/Regulations	500	0	252	252
Telephone inc Fax, Internet, pagers	700	610	348	-262
Staff Recruiting expenses	0	605	0	-605
Total Expenses	257,459	108,405	116,040	7,635
Net Result	0	-26,492	-12,702	13,790

AERODROMES

<u>AIR</u>	<u>Budget</u>	<u>Actual</u>	<u>Allocation</u>	<u>Variance</u>
	<u>2017/18</u>	<u>YTD</u>	<u>YTD</u>	<u>YTD</u>
REVENUE				
Rates Contribution	-61,758	-30,879	-30,882	-3
Aerodrome Fees	-6,000	-2,181	-3,000	-819
Total Revenue	-67,758	-33,060	-33,882	-822
Salaries and Wages	7,000	10,167	3,498	-6,669
Superannuation	875	344	438	94
Training	500	128	252	124
Contractor Services	12,000	282	6,000	5,718
Energy (Gas and Electricity)	2,244	1,041	1,122	81
Materials	3,060	235	1,530	1,295
Plant Hire - Internal charges	5,500	360	2,748	2,388
Depreciation Buildings	36,579	18,288	18,286	-2
Total Expenses	67,758	30,845	33,874	3,029
Net Result	0	-2,215	-8	2,207

FINANCE & ADMINISTRATION

ADM	Budget	Actual	Allocation	Variance
REVENUE	2017/18	YTD	YTD	YTD
Rates Contribution/Fire Levy	-198,386	-110,622	-99,192	11,430
Other Revenue (GST Free)	0	-246	0	246
Commissions and related	-6,630	-4,284	-3,318	966
132 & 337 Certificates	-40,800	-33,502	-20,400	13,102
Photocopies/Facsimiles	-20	0	-12	-12
TasWater Dividends	-543,000	-84,308	-74,000	10,308
Debt Collection Legal Fees reimbursements	-25,500	-13,662	-12,750	912
RTI (name change)	-200	0	-200	-200
Equipment Hire	0	-27	0	27
Interest on CBA Chq Acc	-1,000	-669	-498	171
Interest CBA 11am A/c	-90,000	-63,353	-45,000	18,353
Interest Rate Debtors	-40,800	-28,254	-20,400	7,854
Pensioner Remissions	-204,000	0	0	0
Expenditure Reimbursements	0	-764	0	764
Financial Assistance Grant	-1,219,839	-319,047	-319,047	0
Total Revenue	-2,370,175	-658,738	-594,817	63,921
ADM	Budget	Actual	Allocation	Variance
EXPENSES		YTD	YTD	YTD
Salaries and Wages	582,000	345,706	291,000	-54,706
FBT	8,670	12,145	4,338	-7,807
Medical Costs (W/Comp)	500	220	252	32
Superannuation	72,750	35,630	36,378	748
Training	3,000	1,626	1,500	-126
Conferences and Seminars	3,000	2,840	1,500	-1,340
Uniforms	900	1,277	450	-827
Other Employee Costs	500	495	252	-243
Staff Amenities	4,000	1,729	1,998	269
Audit Panel	5,000	0	2,502	2,502
Advertising	22,000	21,264	10,998	-10,266
Audit Fees	30,600	14,966	15,000	34
Bank Charges/Roundings	14,280	7,792	7,140	-652
Cleaning	0	80	0	-80
Computer Hardware Purchase	0	571	0	-571
Computer Software Purchase	5,100	0	2,550	2,550
Computer Training	0	473	0	-473
Computing Consultancies/Contracting	20,000	21,638	10,002	-11,636
Computing Licence Fees	78,000	45,227	62,000	16,773
Contractor Services(Agency Fees)	69,455	38,526	0	-38,526
Debt Collection	29,822	17,260	14,910	-2,350
Energy (Gas and Electricity)	8,000	2,708	4,002	1,294
Fire Service Levy	202,352	105,944	101,176	-4,768
Insurance - General	145,470	142,424	145,470	3,046
Billpay Commissions and expenses	6,234	4,717	3,120	-1,597
Land Tax	31,620	18,610	15,810	-2,800
Legal Expenses	20,000	9,374	10,002	628
Materials	2,710	1,078	1,356	278
Motor vehicle fuel	10,000	5,104	4,998	-106
Motor vehicle repairs & maintenance	2,396	1,427	1,200	-227
Motor vehicle regn & insurance	1,836	1,059	1,836	777
Photocopier	0	931	0	-931
Postage	7,344	4,273	3,672	-601
Printing and Stationery	22,859	12,600	11,430	-1,170
Staff Recruitment Expenses	1,500	469	750	281
Security	306	142	306	164
Subs Cradle Coast	43,350	20,116	21,676	1,560
Subs LGAT	36,414	31,006	30,700	-306
General Subscriptions/Publications/Regulations	824	497	414	-83
Supplementary Revaluations	7,595	3,700	3,798	98
Telephone inc Fax, Internet, pagers	13,281	6,332	6,642	310
Depreciation P&E	13,346	8,578	6,672	-1,906
Depreciation F&F	61,295	32,400	30,648	-1,752
Amortisation Expense - Municipal Property Val'n	18,360	9,000	9,180	180
Discount Allowed	189,720	161,949	189,720	27,771
Rate Remissions - pensioners	289,680	301,435	289,680	-11,755
Rate Remissions/Adjustments - General	10,000	6,242	4,998	-1,244
Total Expenses	2,096,070	1,461,580	1,362,026	-99,554
Net Result	-274,105	802,842	767,209	-35,633

GOVERNANCE

GOV	Budget	Actual	Allocation	Variance
REVENUE	2017/18	YTD	YTD	YTD
Rates Contribution	-422,184	-211,092	-211,092	0
Total Revenue	-422,184	-211,092	-211,092	0
EXPENSES				
Conferences and Seminars	5,100	2,348	2,550	202
Advertising	3,000	2,510	1,500	-1,010
Salaries and Wages	129,000	29,187	64,500	35,313
Superannuation	16,125	3,349	8,064	4,715
Civic Functions and WCC Meetings	7,140	1,889	3,570	1,681
Contractor Services	10,000	0	4,998	4,998
Council Member Allowances	125,885	64,117	62,940	-1,177
Council Member Expenses	10,000	2,482	4,998	2,516
Election Costs	5,000	1,775	2,502	727
Consultants	90,000	69,209	30,000	-39,209
Legal Expenses	5,000	0	2,502	2,502
Materials	500	65	252	187
Motor vehicle fuel	3,500	2,603	1,752	-851
Motor vehicle repairs & maintenance	354	77	180	103
Motor vehicle regn & insurance	636	0	636	636
Printing and Stationery	1,500	3,382	750	-2,632
Telephone inc Fax, Internet, pagers	2,500	3,223	1,248	-1,975
Wreaths/Flowers	500	322	252	-70
Depreciation P&E	6,443	3,649	3,222	-427
Total Expenses	422,184	190,187	196,416	6,229
Net Result	0	-20,905	-14,676	6,229

PARKING

PRK	Budget	Actual	Allocation	Variance
REVENUE	2017/18	YTD	YTD	YTD
Parking Fees	-45,000	-16,215	-22,500	-6,285
Parking Spaces Contribution	-2,610	-1,553	-1,308	245
Parking Infringements	-5,100	0	-2,550	-2,550
Total Revenue	-52,710	-17,768	-26,358	-8,590
EXPENSES				
Salaries and Wages	15,000	2,616	7,500	4,884
Superannuation	408	246	204	-42
Training	255	0	126	126
MPES Fees	612	0	306	306
Contractor Services	1,530	0	768	768
Energy (Gas and Electricity)	300	199	150	-49
Legal Expenses	500	550	252	-298
Licence Fees	53	50	24	-26
Materials	1,340	504	672	168
Motor vehicle fuel	2,000	1,459	1,002	-457
Motor vehicle repairs & maintenance	1,570	0	786	786
Motor vehicle regn & insurance	343	265	343	78
Plant Hire - Internal charges	1,500	85	750	665
Depreciation P&E	4,194	2,148	2,101	-47
Total Expenses	29,605	8,122	14,984	6,862
Net Result	-23,105	-9,646	-11,374	-1,728

CAMPING GROUNDS

CMP	Budget	Actual	Allocation	Variance
	2017/18	YTD	YTD	YTD
REVENUE				
Camping / Caravan Fees and Fines	-130,000	-117,852	-130,000	-12,148
Total Revenue	-130,000	-117,852	-130,000	-12,148
EXPENSES				
Salaries and Wages	45,000	11,903	22,500	10,597
Superannuation	5,625	504	2,814	2,310
Uniforms	357	0	180	180
Consultants	30,000	0	0	0
Advertising	2,550	135	1,278	1,143
Contractor Services	15,000	2,640	7,500	4,860
Energy (Gas and Electricity)	156	991	78	-913
Materials	2,598	141	1,302	1,161
Motor vehicle fuel	7,140	3,420	3,570	150
Protective Clothing	255	154	126	-28
Plant Hire - Internal charges	2,200	788	1,098	310
Repairs - Plant and Equipment	0	826	0	-826
Staff Recruiting expenses	600	0	300	300
Telephone inc Fax, Internet, pagers	1,530	787	768	-19
Depreciation P&E	833	417	414	-3
Depreciation Buildings	3,680	1,842	1,842	0
Total Expenses	117,524	24,548	43,770	19,222
Net Result	-12,476	-93,304	-86,230	7,074

BRIDGES & CULVERTS

BNC	Budget	Actual	Allocation	Variance
	2017/18	YTD	YTD	YTD
REVENUE				
Rates Contribution	-176,009	-88,005	-88,002	3
Total Revenue	-176,009	-88,005	-88,002	3
EXPENSES				
Salaries and Wages	8,000	638	4,002	3,364
FBT	2,550	1,248	1,278	30
Superannuation	1,020	82	510	428
Contractor Services	19,247	1,896	9,624	7,728
Materials	510	811	258	-553
Motor vehicle fuel	395	100	198	98
Motor vehicle regn & insurance	37	0	37	37
Plant Hire - Internal charges	500	65	252	187
Telephone inc Fax, Internet, pagers	175	0	90	90
Depreciation Bridges	143,575	78,000	71,791	-6,209
Total Expenses	176,009	82,840	88,040	5,200
Net Result	0	-5,165	38	5,203

WORKSHOP

WSH	Budget	Actual	Allocation	Variance
	2017/18	YTD	YTD	YTD
REVENUE				
Rates Contribution	-172,754	-86,377	-86,376	1
Total Revenue	-172,754	-86,377	-86,376	1
EXPENSES				
Salaries and Wages	127,500	50,754	63,750	12,996
Superannuation	14,125	5,994	7,062	1,068
Training	2,000	551	1,002	451
Advertising	1,000	0	498	498
Contractor Services	2,550	421	1,278	857
Energy (Gas and Electricity)	50	0	24	24
Materials	15,300	6,732	7,650	918
Motor vehicle fuel	3,060	2,399	1,530	-869
Motor vehicle repairs & maintenance	510	128	258	130
Motor vehicle regn & insurance	612	0	612	612
Protective Clothing	600	157	300	143
Repairs - Plant and Equipment	102	0	54	54
Telephone inc Fax, Internet, pagers	895	354	450	96
Depreciation P&E	4,450	2,526	2,226	-300
Total Expenses	172,754	70,016	86,694	16,678
Net Result	0	-16,361	318	16,679

STATE EMERGENCY SERVICES

SES	Budget	Actual	Allocation	Variance
	2017/18	YTD	YTD	YTD
REVENUE				
Rates Contribution	-33,291	-16,646	-16,644	2
SES Cont. - MAIB Refunds (Police Creditors)	0	0	-1	-1
Total Revenue	-33,291	-16,646	-16,645	1
EXPENSES				
Salaries and Wages	0	515	0	-515
Superannuation	0	48	0	-48
Reimbursements	0	10,450	0	-10,450
Contractor Services	2,000	305	1,002	697
Energy (Gas and Electricity)	6,120	2,119	3,060	941
Materials	10,000	3,650	4,998	1,348
Motor vehicle fuel	3,060	2,232	1,530	-702
Motor vehicle repairs & maintenance	3,060	23	1,530	1,507
Motor vehicle regn & insurance	4,198	0	4,198	4,198
Plant Hire - Internal charges	0	267	0	-267
SES MAIB related expenditure	408	0	204	204
General Subscriptions/Publications/Regulations	0	318	0	-318
Protective Clothing	510	66	258	192
Telephone inc Fax, Internet, pagers	2,000	601	1,002	401
Depreciation Buildings	1,935	966	966	0
Depreciation P&E	0	0	-1	-1
Total Expenses	33,291	21,560	18,747	-2,813
Net Result	0	4,914	2,102	-2,812

PRIVATE WORKS

PVW	Budget	Actual	Allocation	Variance
	2017/18	YTD	YTD	YTD
REVENUE				
Private Works	-15,000	-8,730	-7,500	1,230
Total Revenue	-15,000	-8,730	-7,500	1,230
EXPENSES				
Salaries and Wages	7,500	6,591	3,750	-2,841
Superannuation	938	567	468	-99
Contractor Services	2,000	0	1,002	1,002
Materials	1,000	17	498	481
Plant Hire - Internal charges	2,000	218	1,002	784
Total Expenses	13,438	7,393	6,720	-673
Net Result	-1,563	-1,337	-780	557

KERB and GUTTERING

KAC	Budget	Actual	Allocation	Variance
	2017/18	YTD	YTD	YTD
REVENUE				
Rates Contribution	-314,652	-157,326	-157,326	0
Total Revenue	-314,652	-157,326	-157,326	0
EXPENSES				
Salaries and Wages	200,000	113,385	100,002	-13,383
FBT	510	252	258	6
Superannuation	25,000	12,709	12,498	-211
Training	1,530	480	768	288
Contractor Services	20,000	-931	10,002	10,933
Consultants	5,000	0	2,502	2,502
Materials	7,140	3,952	3,570	-382
Motor vehicle fuel	1,530	520	768	248
Motor vehicle repairs & maintenance	500	0	252	252
Motor vehicle regn & insurance	196	0	196	196
Plant Hire - Internal charges	37,500	22,362	18,750	-3,612
Protective Clothing	1,020	553	510	-43
Depreciation P&E	13,626	6,813	6,816	3
Telephone inc Fax, Internet, pagers	600	569	300	-269
Minor Purchases - Plant & Equipment	500	0	252	252
Total Expenses	314,652	160,664	157,444	-3,220
Net Result	0	3,338	118	-3,220

PARKS and FACILITIES

<u>PAR</u>	<u>Budget</u>	<u>Actual</u>	<u>Allocation</u>	<u>Variance</u>
<u>REVENUE</u>	<u>2017/18</u>	<u>YTD</u>	<u>YTD</u>	<u>YTD</u>
Rates Contribution	-1,145,751	-572,876	-572,874	2
Sports Ground Rentals	-8,000	-3,783	-4,002	-219
Total Revenue	-1,153,751	-576,659	-576,876	-217
<u>EXPENSES</u>				
Salaries and Wages	450,000	235,452	225,000	-10,452
FBT	510	252	258	6
Superannuation	56,250	32,594	28,128	-4,466
Training	3,000	325	1,500	1,175
Uniforms	0	14	0	-14
Other Employee Costs	0	557	0	-557
Staff Amenities	100	34	48	14
Chemicals	1,500	1,305	750	-555
Advertising	500	105	252	147
Cleaning	20,000	7,333	10,002	2,669
Contractor Services	100,000	11,692	50,000	38,308
Energy (Gas and Electricity)	29,404	19,296	14,700	-4,596
Licence Fees	500	214	252	38
Materials	60,000	9,668	27,000	-17,332
Motor vehicle fuel	6,000	3,330	3,000	-330
Motor vehicle repairs & maintenance	1,000	128	498	370
Motor vehicle regn & insurance	1,100	0	1,100	1,100
Printing & Stationery	400	0	198	198
Protective Clothing	6,000	2,747	6,000	3,253
Plant Hire - Internal charges	60,000	17,559	30,000	12,441
Staff Recruiting expenses	225	435	114	-321
Telephone inc Fax, Internet, pagers	1,500	801	750	-51
Water Rates	54,467	22,467	27,234	4,767
Sewerage Rates	43,540	39,868	21,768	-18,100
Depreciation Other Structures	18,350	9,600	9,174	-426
Depreciation P&E	26,515	16,959	13,260	-3,699
Depreciation Buildings	212,890	105,504	106,447	943
Total Expenses	1,153,751	538,239	577,433	39,194
Net Result	0	-38,420	557	38,977

INTERNAL PLANT

<u>PLT</u>	<u>Budget</u>	<u>Actual</u>	<u>Allocation</u>	<u>Variance</u>
<u>REVENUE</u>	<u>2017/18</u>	<u>YTD</u>	<u>YTD</u>	<u>YTD</u>
Sale of Plant & Equipment	-80,000	-138,182	-80,000	58,182
Total Revenue	-80,000	-138,182	-80,000	58,182
<u>EXPENSES</u>				
Salaries and Wages	29,500	25,179	14,748	-10,431
Superannuation	3,274	2,420	1,638	-782
Advertising	500	0	252	252
Contractor Services	1,020	2,323	510	-1,813
Materials	4,080	0	2,040	2,040
Motor vehicle repairs & maintenance	2,000	1,117	1,002	-115
Motor vehicle regn & insurance	1,000	0	498	498
Protective Clothing	300	181	150	-31
Plant Hire - Internal charges	2,600	1,351	1,302	-49
Repairs - Plant and Equipment	4,000	18,420	1,998	-16,422
Minor Plant Purchase (< \$100)	1,000	0	498	498
Depreciation P&E	307,898	140,930	153,948	13,018
Fuel	102,000	59,020	51,000	-8,020
Parts	48,960	21,485	24,480	2,995
Repairs and Maintenance	35,000	9,731	17,502	7,771
Registration and MAIB	23,970	21,920	23,970	2,050
Insurance Excess Paid	2,000	0	1,002	1,002
Tyres	15,300	10,201	7,650	-2,551
Diesel Fuel Rebates	-24,000	-14,352	-12,000	2,352
Plant Hire Recovered	-412,600	-193,901	-206,298	-12,397
Total Expenses	158,158	106,025	85,890	-20,135
Net Result	78,158	-32,157	5,890	38,047

ROADS and FOOTPATHS MAINTENANCE

RDS	Budget	Actual	Allocation	Variance
REVENUE	2017/18	YTD	YTD	YTD
Rates Contribution	-1,971,227	-984,828	-985,614	-786
Financial Assistance Grant	-633,237	-160,798	-160,798	0
Grants - Roads (DIER heavy vehicle motor tax)	-3,000	0	-1,500	-1,500
Expenditure Reimbursements	-29,070	-12,188	-14,538	-2,350
Total Revenue	-2,636,534	-1,157,814	-1,162,450	-4,636
EXPENSES				
Salaries and Wages	527,162	316,498	263,580	-52,918
FBT	5,100	2,502	2,550	48
Superannuation	64,476	38,480	32,238	-6,242
Training	5,100	396	2,550	2,154
Other Employee Costs	500	0	252	252
Staff Amenities	1,500	1,437	750	-687
Loan Interest	24,367	13,190	14,000	810
Computing Contractor	0	2,309	0	-2,309
Advertising	3,000	574	1,500	926
Audit Fees	1,530	0	768	768
Chemicals	2,000	777	1,002	225
Cleaning	1,000	532	498	-34
Computer Hardware Purchase	0	-1,000	0	1,000
Contractor Services	150,000	12,185	47,000	34,815
Energy (Gas and Electricity)	200,000	99,040	100,002	962
Licence Fees	2,000	1,706	2,000	294
Materials	100,000	50,041	49,998	-43
Motor vehicle fuel	7,000	3,640	3,498	-142
Motor vehicle repairs & maintenance	1,000	0	498	498
Protective Clothing	6,000	4,441	6,000	1,559
Printing and Stationery	1,000	0	498	498
Plant Hire - Internal charges	165,000	57,853	82,500	24,647
Staff Recruiting expenses	250	0	126	126
Repairs - Plant and Equipment	250	0	126	126
Telephone inc Fax, Internet, pagers	6,000	4,082	3,000	-1,082
Minor Plant Purchase (< \$100)	1,000	0	498	498
Depreciation Roads	1,526,000	750,000	763,002	13,002
Total Expenses	2,801,235	1,358,683	1,378,434	19,751
Net Result	164,701	200,869	215,984	15,115

WORKS & OPERATIONS

TEC	Budget	Actual	Allocation	Variance
REVENUE	2017/18	YTD	YTD	YTD
Rates Contribution	-487,127	-243,564	-243,564	0
Total Revenue	-487,127	-243,564	-243,564	0
EXPENSES				
Salaries and Wages	346,200	190,451	173,100	-17,351
Superannuation	43,275	20,611	21,636	1,025
Training	1,530	597	768	171
Conferences and Seminars		4,269	0	-4,269
Uniforms	1,122	290	564	274
Advertising	500	0	252	252
Computer Software Purchase	3,000	0	1,500	1,500
Computer Licence Fees	1,000	0	498	498
Contractor Services	0	3,100	0	-3,100
Consultants	80,000	0	0	0
Materials	1,000	247	498	251
Motor veh repairs & maint	0	1,455	0	-1,455
Motor Vehicle regn & insurance	0	530	0	-530
Printing and Stationery	7,000	2,160	3,498	1,338
Staff Recruiting Expenses	0	4,913	0	-4,913
Teleph inc Fax, Int, pagers	2,500	1,957	1,248	-709
Total Expenses	487,127	230,580	203,562	-27,018
Net Result	0	-12,984	-40,002	-27,018

CEMETERIES

CEM	Budget	Actual	Allocation	Variance
	2017/18	YTD	YTD	YTD
REVENUE				
Rates Contribution	-76,200	-38,100	-38,100	0
Cemetery Fees - burials	-3,060	-7,815	-1,530	6,285
Cemetery- other fees	-1,020	-545	-510	35
Total Revenue	-80,280	-46,460	-40,140	6,320
EXPENSES				
Salaries and Wages	24,000	29,608	12,000	-17,608
Superannuation	2,280	2,970	1,140	-1,830
Contractor Services	500	1,336	252	-1,084
Consultants	50,000	0	0	50,000
Materials	500	928	252	-676
Plant Hire - Internal charges	3,000	5,251	1,500	-3,751
Total Expenses	80,280	40,093	15,144	-24,949
Net Result	0	-6,367	-24,996	-18,629

HEALTH, SAFETY & TRAINING

HST	Budget	Actual	Allocation	Variance
	2017/18	YTD	YTD	YTD
REVENUE				
Rates Contribution	-47,688	-23,844	-23,845	-1
Total Revenue	-47,688	-23,844	-23,845	-1
EXPENSES				
Salaries and Wages	12,000	16,949	6,000	-10,949
Superannuation	1,938	2,536	972	-1,564
Training	7,000	6,276	3,498	-2,778
Conferences and Seminars	250	0	126	126
Staff Amenities	500	245	252	7
Other Employee Costs	0	300	0	-300
Contractor Services	18,000	9,822	9,000	-822
Consultants	0	875	0	-875
Plant Hire - Internal Charges	1,500	1,081	750	-331
Materials	6,000	2,422	3,000	578
Printing and Stationery	500	1,168	252	-916
Total Expenses	47,688	41,674	23,850	-17,824
Net Result	0	17,830	5	-17,825

PROPERTY, HOUSING, FACILITIES, ASSET MANAGEMENT

PFO	Budget	Actual	Allocation	Variance
	2017/18	YTD	YTD	YTD
REVENUE				
Rates Contribution	-233,777	-116,889	-116,886	3
Squash & Fitness Club Fees	-20,000	-11,079	-10,002	1,077
Hall & Sports Stadiums Hire	-13,000	-4,735	-6,498	-1,763
Rent Received Buildings	-140,000	-79,522	-70,002	9,520
Total Revenue	-406,777	-212,225	-203,388	8,837
EXPENSES				
Salaries and Wages	98,500	44,808	49,248	4,440
Superannuation	12,313	5,724	6,156	432
Training	1,500	0	750	750
Interest	12,183	6,586	7,000	405
Advertising	3,000	0	1,500	1,500
Consultants	25,000	1,500	12,498	10,998
Contractor Services	90,000	30,155	45,000	14,845
Energy (Gas & Electricity)	1,020	2,429	510	-1,919
Teleph inc Fax, Int, pagers	1,500	525	750	225
Printing and Stationery	1,500	582	750	168
Legal Expenses	5,000	4,698	2,502	-2,196
Materials	5,000	3,913	2,502	-1,411
Property Maintenance Contractors	50,500	75	24,000	23,925
Plant Hire - Internal Charges	1,500	874	750	-124
Motor vehicle fuel	3,000	1,455	1,500	45
Motor veh repairs & maint	1,000	348	498	150
Motor vehicle regn & insurance	600	530	300	-230
Water	7,677	3,080	3,840	760
Sewerage	6,605	5,415	3,300	-2,115
Depreciation P&E	4,975	2,487	2,490	3
Depreciation Buildings	74,405	37,200	37,200	0
Total Expenses	406,777	152,393	203,044	50,651
Net Result	0	-59,832	-344	59,488

COMMUNICATIONS

CSO	Budget	Actual	Allocation	Variance
REVENUE	2017/18	YTD	YTD	YTD
Rates Contribution	-15,995	-7,998	-7,997	1
Total Revenue	-15,995	-7,998	-7,997	1
EXPENSES				
Contractor Services	13,525	86	0	-86
Telephone	1,429	927	714	-213
Materials	1,040	27	522	495
Total Expenses	15,995	1,040	1,236	196
Net Result	0	-6,958	-6,761	197

COMMUNITY SERVICES FAMILY SUPPORT

CSF	Budget	Actual	Allocation	Variance
REVENUE	2017/18	YTD	YTD	YTD
CSP Funding	-210,238	-140,291	-133,110	7,181
Brokerage Family Support		-1,527	0	1,527
Total Revenue	-210,238	-141,818	-133,110	8,708
EXPENSES				
Salaries & Wages	134,500	57,326	67,248	9,922
FBT	8,160	4,002	4,080	78
Superannuation	15,046	6,281	7,524	1,243
Training	3,570	27	1,788	1,761
Conferences & Seminars	255	315	126	-189
Brokerage Family Support	3,216	1,016	1,608	592
Materials	6,630	1,332	3,318	1,986
Motor Vehicle Fuel	4,590	1,875	2,298	423
Motor Veh Repairs/Maint..	2,813	211	1,404	1,193
Motor Veh Reg'n & Insurance	1,359	0	1,359	1,359
Printing & Stationery	306	1,027	156	-871
Staff Recruiting expenses	0	1,029	0	-1,029
Telephone inc Fax, Int, Pagers	1,020	1,273	510	-763
Depreciation P&E	6,756	3,379	3,378	-1
Total Expenses	181,465	79,093	94,797	15,704
Net Result	-28,773	-62,725	-38,313	24,412

ONCOSTS

ONC	Budget	Actual	Allocation	Variance
REVENUE	2017/18	YTD	YTD	YTD
		0	0	0
Total Revenue	0	0	0	0
EXPENSES				
Superannuation	0	-2	0	2
Annual Leave/LSL/Allowances	415,053	171,000	207,527	36,527
Sick Leave	86,700	61,505	43,350	-18,155
Public Holidays	137,628	25,881	68,814	42,933
Compassionate Leave	5,100	1,820	2,550	730
Workers Comp 5 days	10,000	75	4,998	4,923
Payroll Tax	204,948	96,124	102,474	6,350
Training - Payroll	20,400	15,420	10,200	-5,220
Rostered Days Off	0	-13	0	13
Work Comp Insurance	78,750	54,191	39,378	-14,813
Oncosts recovered	-1,048,347	-488,791	-524,172	-35,381
Total Expenses	-89,768	-62,789	-44,881	17,908
Net Result	-89,768	-62,789	-44,881	17,908

COMMERCIAL ACTIVITIES (excluding rates contribution)				
Revenue				
Airports	-6,000	-2,181	-3,000	-819
Property, Housing, Facilities	-173,000	-95,336	-86,502	8,834
Camping Grounds	-130,000	-117,852	-130,000	-12,148
Parking	-52,710	-17,768	-26,358	-8,590
Visitor Information Centre	-786,296	-360,231	-315,652	44,579
Swimming Pools	-15,000	-5,818	-5,000	818
Total Revenue	-1,163,006	-599,186	-566,512	32,674
Expenditure				
Airports	67,758	30,845	33,874	3,029
Property, Housing, Facilities	406,777	152,393	203,044	50,651
Camping Grounds	117,524	24,548	43,770	19,222
Parking	29,605	8,122	14,984	6,862
Visitor Information Centre	888,294	406,672	329,156	-77,516
Swimming Pools	231,269	102,522	86,484	-16,038
Total Expenses	1,741,226	725,102	711,312	-13,790
Net Result	578,220	125,916	144,800	18,884

FINANCIAL & IN-KIND/COMMUNITY ASSISTANCE 2017/2018

Reporting Officer: Community Development & Events Officer

Sponsorship & Events Development Fund 2017/2018 (\$22,500)												
Group	Date application received	Cash Amount Approved	Cash Amount Declined	Responsible Department	Paid	In-Kind Support Approved	In-Kind Support Declined	Responsible Department	Delivered	In-Kind Support Approved / Declined	Council Meeting Date	Acquittal Date
Galexy Smith	12/06/2017	\$500.00	\$0.00	EA	3/08/2017	\$0.00	\$0.00	N/A	N/A	N/A	25/07/2017	22/07/2017
Active Strahan (Beach to Bay)	28/06/2017	\$0.00	\$0.00	N/A	N/A	\$2,192.94	\$0.00	MWO		Approved	25/07/2017	4/11/2017
Strahan CWA	28/06/2017	\$0.00	\$0.00	N/A	N/A	\$75.80	\$0.00	MWO		Approved	25/09/2017	
Mt Lyell Strahan Picnic Committee	18/08/2017	\$0	\$1,500	N/A	N/A	\$552	\$0	MWO		Approved	26/09/2017	
TMEIC	5/09/2017	\$0.00	\$0.00	N/A	N/A	\$0.00	\$1,380.15	N/A	N/A	Declined	26/09/2017	
Zeehan Gem & Mineral Fair	11/10/2017	\$0.00	\$0.00	N/A	N/A	\$400.13	\$0.00	MWO		Approved		
Zeehan Community Christmas Parade	8/11/2017	\$0.00	\$0.00	N/A	N/A	\$1,525.60	\$0.00	MWO		Approved	28/11/2017	
Mountain Heights Presentation A	14/11/2017	\$225.00	\$0.00	CDEO	21/11/2017	\$0.00	\$0.00	N/A	N/A	Approved	28/11/2017	
Strahan Christmas Event	24/11/2017	\$1,000.00	\$0.00	CDEO		\$1,389.65	\$0.00	MWO		Approved	14/12/2017	
Queenstown Christmas Event	4/12/2017	\$0.00	\$0.00	N/A	N/A	\$1,127.94	\$0.00	MWO		Approved		
BreastScreen Tasmania	4/12/2017	\$0.00	\$0.00	N/A	N/A	\$528.00	\$0.00	MWO		Approved		
Rosebery Festival	5/12/2017	\$661.90	\$4,398.10	CDEO		\$1,838.10	\$0.00	MWO		Approved		
Totals		\$2,386.90	\$5,898.10			\$9,440.14	\$1,380.15					
Total of Approved Sponsorship & Events Development Fund Financial & In Kind Support 2017/2018												\$11,827.04

Contingency Fund 2017/2018 (\$2,500)												
Group	Date application received	Cash Amount Approved	Cash Amount Declined	Responsible Department	Paid	In-Kind Support Approved	In-Kind Support Declined	Responsible Department	Delivered	Dated Approved by Mayor	Council Meeting Date	Approved or Declined
Queenstown Netball Association	13/09/2017	\$2,000.00	\$0.00	Gov	19/09/2017	\$0.00	\$0.00			14/09/2017	26/09/2017	Approved
Strahan CWA	15/11/2017	0	0	N/A	N/A	45.48	0	N/A	N/A	1/12/2017	14/12/2017	Approved
Totals		\$2,000.00	\$0.00			\$45.48	\$0.00					
Total of Approved Contingency Fund Financial & In Kind Support 2017/2018												\$2,045.48

Community Assistance Register 2017/18 (Cash Payments) (\$10,000)

Group	Category	Corresponding Officer	Council Meeting Date	Amount Approved	Paid
Anglicare Tasmania	Community	Executive Assistant	25/07/2017	\$0.00	X
Queenstown Community Christmas Parade	Christmas Parade	Executive Assistant	25/07/2017	\$0.00	X
Queenstown Eric Thomas Gallery Museum	Event	Executive Assistant	25/07/2017	\$200.00	3/08/2017
Queenstown Fire Brigade	Christmas Parade	Executive Assistant	25/07/2017	\$200.00	3/08/2017
Queenstown Senior Citizen Club	Community	Executive Assistant	25/07/2017	\$0.00	X
Rosebery Development Association	Event	Executive Assistant	25/07/2017	\$200.00	3/08/2017
Rosebery Lions Club	Christmas Parade	Executive Assistant	25/07/2017	\$200.00	3/08/2017
Strahan CWA	Community	Executive Assistant	25/07/2017	\$0.00	X
WC District Hospital Auxiliary	Community	Executive Assistant	25/07/2017	\$0.00	X
Zeehan Gem & Mineral Fair	Event	Executive Assistant	25/07/2017	\$500.00	3/08/2017
Zeehan Mens Shed	Community	Executive Assistant	25/07/2017	\$0.00	X
Zeehan Neighbourhood Centre	Community	Executive Assistant	25/07/2017	\$250.00	3/08/2017
Rosebery District High School Association	P&F	Executive Assistant	25/07/2017	\$150.00	3/08/2017
Queenstown St Josephs P&F	Event	Executive Assistant	25/07/2017	\$400.00	3/08/2017
Zeehan Primary School P&F	P&F	Executive Assistant	25/07/2017	\$0.00	X
Queenstown St Josephs Catholic School	School	Executive Assistant	25/07/2017	\$75.00	3/08/2017
Rosebery District High School	School	Executive Assistant	25/07/2017	\$75.00	3/08/2017
Rosebery St Josephs Catholic School	School	Executive Assistant	25/07/2017	\$75.00	3/08/2017
Zeehan Primary School	School	Executive Assistant	25/07/2017	\$75.00	3/08/2017
Queenstown Netball Association	Junior Sport	Executive Assistant	25/07/2017	\$150.00	3/08/2017
Queenstown Junior Basketball	Junior Sport	Executive Assistant	25/07/2017	\$150.00	3/08/2017
Queenstown Amateur Swimming Club	Junior Sport	Executive Assistant	25/07/2017	\$150.00	3/08/2017
Queenstown PCYC	Community	Executive Assistant	25/07/2017	\$0.00	X
Queenstown Anglers Club	Event	Executive Assistant	25/07/2017	\$500.00	3/08/2017
West Coast Judo Club	Junior Sport	Executive Assistant	25/07/2017	\$0.00	X
Total				\$3,350.00	

GOVERNANCE

Reporting Officer: Executive Assistant

Use of Corporate Seal

Date	Details	SEAL
6/12/2017	Licence- WCC & Dept Education (Swimming Programs, Use of Pool)	WCC
7/12/2017	Macquarie Heads Permit Site 28	WCC
13/12/2017	Macquarie Heads Permit Site 81	WCC
22/12/2017	Macquarie Heads Permit Site 52	WCC

MEDIA & COMMUNICATIONS

Reporting Officer: Media & Communications Officer

Communications

Regular discussions with Council staff ensure appropriate communication to the public is achieved in relation to Council functions and activities.

Note: advertising incorporates print (where appropriate), radio, website and social media.

SMS Update System: Council has implemented a system where residents can register to receive updates on Council operations via SMS. This system was initially investigated as part of the West Coast Aquatic Facilities Strategy as a way to inform pool patrons of closures due to the temperature-based opening hours. However upon investigation it was viewed to be a communication tool that could be utilised to further engage with West Coast residents across all Council activities. Residents can register via a link on our facebook page or by calling into the Council office. To date almost one hundred people have registered to receive the SMS updates. In December the system has been used to send notifications regarding swimming pool operations and employment opportunities.

Internal Communications

Further to Media Releases being provided to staff, the weekly Mayor's Message is also emailed to staff and Councillors to ensure all have the opportunity to stay up to date with Council activities.

Internal newsletter, *Our Voice*, was distributed on 21 December.

Media Releases

Media releases are issued to statewide media – television, radio and print. Media releases are placed on Council's website and Facebook page and emailed directly to staff and Councillors.

Media Release Date	Topic	Comment
6 December 2017	West Coast Branding Project	Announcing EOI for consultants open

Total media releases issued to date for 2017-2018: 17

Community Updates

In lieu of a formal Council newsletter, the M&CO is utilising email contacts provided during the WCCP2025 process and ongoing meetings to provide brief community updates – items included are a combination of Council business (road closures, positions vacant, meetings etc), community events, training on the West Coast and other items of interest (e.g. grant funding). Updates have been well received with positive feedback. No updates were sent in December.

Facebook

1554 Facebook users liked Council's Facebook page (www.facebook.com/westcoastcouncil) as at months end. Council made thirty-two posts on the page in December. The top five posts in terms of people reached (the number of people who see the post) for the month were:

Post Date	Post Info	People Reached
16 December	Macquarie Heads Camping Ground Caretaker position (paid post)	9947
3 December	Position Vacant: Municipal Employee	2369

3 December	Position Vacant: Weed Management & Town Maintenance Employee	1820
29 December	Due to cold weather policy Queenstown & Rosebery Swimming Pools will be closed 30 December	1514
19 December	West Coast Council operations over Christmas/New Year	1107

Twitter

Council has a Twitter account (@westcoast_2025) which was established at the commencement of the *West Coast Community Plan 2025* process. The account is used primarily to promote events and Council achievements amongst media and political environments. No tweets were made in December.

Council website

Visits to www.westcoast.tas.gov.au for December saw 59.3% of site users viewing the site for the first time.

Top 5 User Locations	Top 5 Pages Visited	Top 5 Files Downloaded
Melbourne	Home page	Macquarie Heads Camping Ground Caretaker Position Description
Hobart	Employment	Weed & Town Maintenance Position Description
Sydney	Camping Grounds	Economic Development & Tourism Coordinator Position Description
Launceston	Public notices	Municipal Employee Position Description
Devonport	Contact information	Employment Application form

West Coast Aquatic Facilities Strategy

Continue working as part of the project management team for the West Coast Aquatic Facilities Strategy, including liaison with @leisure consultants, working with the Pool Coordinator and Corporate & Strategic Services Department on pool operational matters and implementation of the marketing plan for the 2017-2018 season.

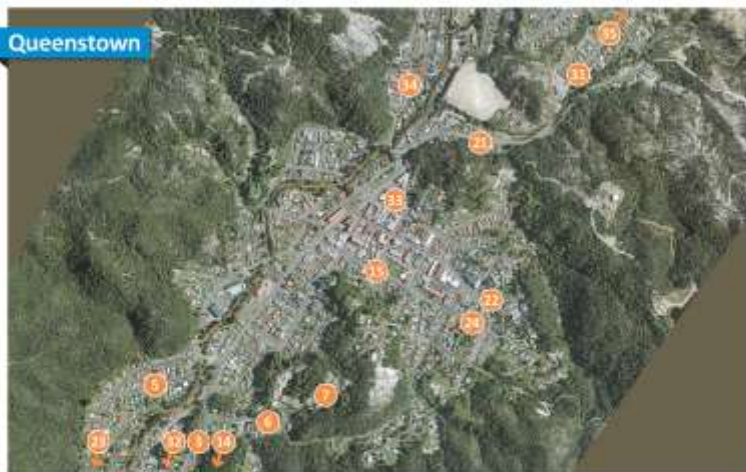
Major Projects Poster

Work with Manager of Works & Operations and a graphic designer to create a poster detailing all major projects to be undertaken by West Coast Council in 2017-2018. The poster is available at <http://www.westcoast.tas.gov.au/majorprojects> and large printed copies of the poster have been displayed in Council's reception and at various locations across the West Coast. Feedback from the poster has been positive, with many indicating surprise at the variety and number of projects undertaken by Council.



Major Projects 2017–18

Queenstown



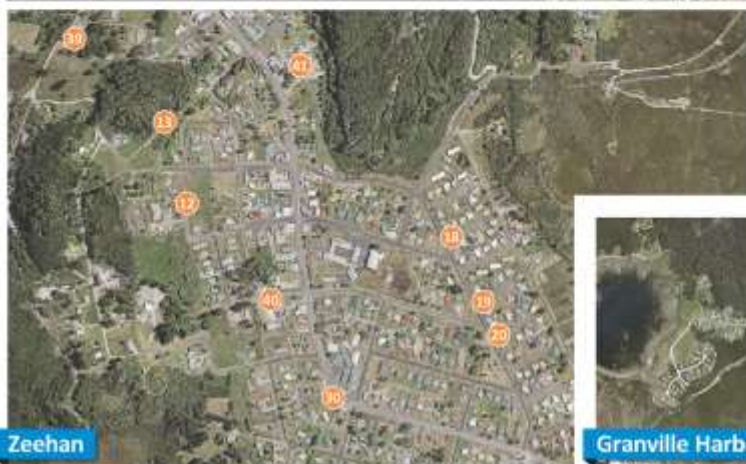
Rosebery



Strahan



Zeehan



Granville Harbour



Roads to Recovery: \$500,000 (Federal funding)

1	Granville Harbour Road	530m
2	Macquarie Heads Road	Stage 1: 40m; Stage 2: 800m
3	Queenstown - Corbin Street	280m
4	Trial Harbour Road	Stage 1: 500m; Stage 2: 30m; Stage 2a: 40m

Stormwater Improvement Program: \$250,000

Town	Street	Length
5	Queenstown - Austin St	6m
6	Queenstown - Courmel/Alford Streets	10m
7	Queenstown - Latham St	173m
8	Rosebery - Hean St	100m
9	Strahan - Innes St	93m
10	Strahan - Corner of Hurst & Innes St	12m
11	Strahan - Esplanade across from fisherman wharf	16m
12	Zeehan - Bayley St	95m
13	Zeehan - Smith St	58m

Road Resealing Program: \$100,000

Town	Street	From	To	Length
14	Queenstown - Bradston St	Railway Line	→ Esplanade	34.4
15	Queenstown - Cutten St	Driffield St	→ Bowes St	301m
16	Rosebery - Primrose St	Natone St	→ Reece Ave	48m
17	Strahan - Esplanade	Harold St	→ Esk St	186.6m
18	Zeehan - Battery Crt	Shield St	→ End	93.4m
19	Zeehan - Britannia Crt	Shield St	→ End	92.1m
20	Zeehan - Comstock Crt	Shield St	→ End	91.7m

Footpath Improvement Program: \$500,000

Town	Street	Length
21	Queenstown - Batchelor St continue footpath to Tramway St Bridge	60m
22	Queenstown - Cutten St to Pontifex St	100m
23	Queenstown - Plum Pudding Hill Pedestrian Crossing	90m
24	Queenstown - Stage 2 Cutten St - from Peter St to Dixon St	131m
25	Rosebery - Caravan Park entrance	15m
26	Rosebery - Left hand side of Primrose St and Natone St	250m
27	Strahan - Harold St from Reid St onwards	48m
28	Strahan - Northern side Innes St	93m
29	Tullah - Muir St	194m
30	Zeehan - Main St from Gellibrand to Westwood St	70m

Other Capital Works Projects

Replacement of wheeler bin truck	\$348,000
Minor bridge upgrades	\$25,000
31 Queenstown - Batchelor St retaining wall construction	\$180,000
Queenstown CBD - Facelift to Council-owned buildings	\$5,000
32 Queenstown Cemetery	\$20,000
33 Council Administration building - roof upgrades	\$30,000
34 Queenstown - Pengana Rd footpath reconstruction - 50% funding contribution from State Government	\$161,500
Queenstown - CCTV improvements & expansion	\$30,000
35 Lake Barbury Camping Ground - Installation of submersible pump	\$2,500
36 Strahan - Manku Creek footbridge replacement - with funding contribution from the State Government	\$120,000
37 Strahan - Bridge safety works, Port Creek along Regatta Point walkway - with funding contribution from State Government	\$80,000
38 Strahan Wharf, Esplanade - contribution to cost of streetscape upgrades (with TasPorts)	\$75,000
39 Zeehan - Frank Long Memorial Hut relocation	\$5,000
40 Zeehan Swimming Pool - new heater, sealing and filtration works	\$150,000
41 Zeehan Council Depot - completion of upgrades	\$60,000

Other Major Projects

- West Coast Branding Strategy - \$100,000 - funded by State Government
- Strahan Airport Feasibility Study - Funded by WCC, State Government & contributions from RACT, TasPorts
- West Coast Cemeteries Study
- West Coast Sport and Recreation Plan - review and update - Funded by WCC, with contribution from Petrus
- Waste Transfer Station Master Plan - Funding contribution from State Government
- Macquarie Heads Camping Ground Expansion Project - master planning and negotiation with State Government to determine level of expansion, including infrastructure such as toilets
- Gormanston - demolition of derelict hall buildings
- West Coast Aquatic Facilities Strategy - Queenstown, Rosebery, Zeehan
- West Coast Land Use Planning Project
- West Coast Housing Strategy

facebook.com/westcoastcouncil
westcoast.tas.gov.au



Granville Harbour

Trial Harbour

Tullah

ECONOMIC DEVELOPMENT, TOURISM & EVENTS

Reporting Officer: Economic Development, Tourism & Events Coordinator

Economic Development

West Coast Branding Project: extensive advertising for consultants to undertake the project occurred in December, with over a dozen expressions of interest received from across Tasmania and interstate. Submissions closed 20 December, with the project management team, consisting of the Acting Economic Development & Tourism Coordinator, General Manager and Chair of the local tourism association to review the submissions in early January.

Western Journeys: The Western Journeys Project will share the wilderness story and offer all options for travellers heading West, to plan their own trip rather than provide a highly prescriptive "must do" journey". The Acting Economic Development & Tourism Coordinator, General Manager, Mayor and representatives from the tourism association met with the project consultants and discussed site audits for possible wilderness stories, way finding signage, additional areas for journey improvement (e.g. any need for future planning of access to under-developed sites, power, toilets, wi-fi etc).

Tourism

West Coast Visitor Information Centre: A 6% increase in visitors to the centre in November 2017 compared to December 2016, along with an increase in revenue of 6.5% in the same (an average of 240 people per day). Visitor numbers to the West Coast have been steadily increasing over the last few months which has been pleasing, even though there is usually a cooling period just before Christmas.

Staff at the Visitor Centre have completed the famils across the West Coast and existing staff were busy training our new staff members.

As in previous years we are seeing a steady increase in Campervans and Campers to the West Coast which is again posing challenges for Council to find a responsible and balanced approach (access to top up with fresh drinking water, recycling, overnight stays in residential streets). Staff at the Visitor Centre are extending a warm welcome to all our visitors, advising of the caravan parks in Rosebery, Zeehan, Queenstown and Strahan, as well as the designated areas outside the town boundaries.

The Department of State Growth have provided statistics for the Free Wi-Fi installed at the West Coast Visitor Centre in June 2016. Since the Wi-Fi installation there has been 5,553 unique users and a total of 6,775, an average of 18 per day.

Wi-Fi unique users

- November 2016 – 370 November 2017 – 446
- December 2016 - 616 December 2017 – 505

The West Coast Visitor Centre opening hours have increased, opening 10-00am until 6-30pm daily.

Education & Training Advisory Committee

There has been ongoing discussion over the past few months across a variety of matters relating to education and training on the West Coast. Council has had regular meetings/communications with key stakeholders to ensure progress continues. On behalf of the West Coast community, Council is pleased to be able to work in partnership with, and act as the conduit for, key stakeholders.

- Initial members to the committee were confirmed at the November 2017 Council meeting. More applicants will be accepted in 2018.

- The Community Development & Events Officer is the secretariat and has been liaising with the Minister for Education to set a date for the initial committee meeting
- The first meeting (given the time of year) is likely to be in January. All those who applied to be on ETAC will be invited to attend.
- It is anticipated that ETAC will provide the strong governance structure needed to enable the projects detailed below to progress

West Coast Education Project

- A 'focus group' of ETAC, Acting Economic Development & Tourism Coordinator is lead contact at this stage
- Council has continued to liaise with UTAS and Chris Walpole regarding progressing this project. Chris' input and enthusiasm in progressing this project has been much appreciated.
- UTAS will be advertising for a Community Learning Officer, to be based on the West Coast, in early 2018
- The position description for this Officer has been confirmed, with the Officer to be supervised by UTAS with direction also provided by ETAC.
- The aim of this position includes developing a business case and budget for the West Coast Education Project. The Officer will produce and present reports and other communications to ETAC & UTAS
- Discussions are ongoing between UTAS and the LINC about hosting the role. UTAS and WCC are keen to see this occur using all the LINC locations to achieve broad engagement across the whole of the West Coast.
- Representatives from UTAS will be invited to present to ETAC at its first meeting

Labour Hire

- A 'focus group' of ETAC
- Council has met with the Skills Response Unit to discuss the best way to move forward with the concept of developing a not-for-profit labour hire organisation on the West Coast that would also play a role in educating and training residents with skills West Coast employers are seeking.
- This is a further step towards finalising the feasibility of this concept which was first raised via West Coast Connect
- Representatives from Skills Response Unit will be invited to present to ETAC at its first meeting

West Coast Schools

- A 'focus group' of ETAC
- West Coast principals have initiated discussions around the way schools may be structured in the region moving forward to make the best use of resources, budgets and infrastructure
- Representative of West Coast principals will be invited to present to ETAC at its first meeting

Given our small population and limited resources, it's important we keep in mind that for any of the above to succeed long-term a whole of West Coast approach needs to be considered.

The Minister of Education has provided his support to ETAC and with Council representatives to meet Skills Tasmania representatives in January.

As you can see there is a lot happening, with several of us involved across all projects whilst others may only have interest in one. I've had discussions with UTAS and others and we have agreed that through ETAC we will be able to clarify roles and ensure clear communication and responsibilities within each area/focus group, whilst ensuring good governance and a professional approach. As this

occurs through this transition period to improved governance and processes, the bulk emails from multiple people will reduce as we clarify key communicators and mailing lists.

It's fantastic to see such enthusiasm for education and training initiatives on the West Coast – funnelling this through ETAC provide any stakeholders interested in becoming involved with a clear point of contact.

Community Development

The CD&EO has collaborated with the Works Department and a citizens group to develop a work plan for the Queenstown Cemetery. Work on the rose garden bed has begun as well as the concrete path and pad for the bench seat. Once these are in place, the citizens will order and plant the roses for the garden bed, and will advise Council once they have secured funds for the seat (at which time the seat will be ordered and then affixed to the concrete pad).

Since the last Council meeting the CD&EO has been gauging the interest of local community groups in and around Strahan to take advantage of the vacant storefronts that occupy the Council-held property on The Esplanade. It is hoped that local groups will display community information such as upcoming events, activities and programs on these shopfront windows. It is hoped to have some or all of the storefronts with a window display by the end of January. Currently the only information on display is a poster of Council's Capital Works Program. We hope that these window displays will provide some information for locals and that they will offer a better impression to tourists and visitors who will no longer see an empty store. Depending upon the success of this venture, the displays should be able to continue until the stores are rented.

Events

December was a busy time of the year with numerous Christmas events requiring in-kind assistance and hence, coordination of logistics. These events included:

- Strahan CWA Christmas Luncheon
- Zeehan Christmas Event
- Tullah Christmas Event
- Strahan Christmas Event
- Queenstown Christmas Event
- Rosebery Christmas Event

The CD&EO will be working with all of these Christmas groups to encourage cooperation, collaboration and sharing of resources for 2018.

As always, the CD&EO continues to work on liaising with the organisers of the following upcoming events:

- Circum Tasmania Challenge (Sat 10 & Sun 11 Mar)
- Ute Muster (April 2018)
- Macquarie Harbour Clean Up (April 2018)
- SPRATS Weed Eradication Event (Jan 7-17 2018)
- BreastScreen Tasmania (20 Jan to Feb 4)
- Dept of Human Services Mobile Service Centre (March 2018)
- Rosebery Festival (Feb 2018)

As The Unconformity begins to receive event equipment and store it at the Queenstown CWA, there is the possibility that this equipment can be used by upcoming events. The CD&EO will actively work with local non-profit groups to raise awareness of this resource, as well as working with The Unconformity to develop a system of handling these inquiries.

INTEGRATED FAMILY SUPPORT SERVICE

Reporting Officer: **Community Services Team Leader**

December was a busy month with a lot of events and activities to assist the community. West Coast Council Integrated Family Support Service (WCC IFSS) continues to provide a combination of different types of assistance for parents and carers raising children. We were privileged to be invited to several school celebrations as students are awarded for their great work and behavior in 2017.

WCC IFSS continues to distribute the Emergency Relief (ER) food package and over the Christmas holiday season ER was delivered by our local Police. The ER numbers were reduced as community members received Christmas Cheer Hampers instead. IFSS was involved in the distribution of the Christmas hampers that was a combined effort of funds, by several community support services and one fundraising project.

Service Progress

The responsiveness of the community to connection with our service has started to increase. Locals are aware that we are genuine, trustworthy and our only focus is to assist. The service has developed strong partnerships with many support services in the region. This has assisted in gaining more clients in 2017, we will continue to build further partnerships in 2018 to ensure this service continues to grow.

Service Performance

Integrated Family Support service

Open case numbers	4
Closed case	1
Adults	5
Children	11
Tullah	1
Queenstown	1
Zeehan	2

Emergency Relief

Total for region	8
Queenstown	6
Rosebery	1
Zeehan	1
Tullah	0
Strahan	0
Gormanston/Linda	0

Clients referred to other services

Social support service	1
Counselling service	1
NDIS	0
Housing	1

Breakdown of Services

IFSS - Home Visits	8
IFSS Contact time	10hrs
IFSS Medical appointment	0hrs
IFSS data entry	22hrs
IFSS travel	8hrs
IFSS phone conversation	5hrs
IFSS Total hrs	45hrs

Christmas Cheer delivery & ER Home Visits

Contact time	10hrs
Data entry	3hrs
Travel	16hrs
ER pick up & drop off supplies	4hrs
Phone calls to Salvation Army, other service & clients	5hrs
Total hrs.	38hrs

Travel hours

IFSS, CC & ER combines	24hrs
Management travel	6hrs.
Community Events – 2	5hrs
Total hrs.	35hrs
Mileage (Dec)	4342Kms

Allocation Meeting attended

Devonport –3

Zeehan over the Phone – 0

Meetings attended – 1

Financial spending

Fuel expense	\$ 300 approx.
IFSS Brokage used	\$ 181

IFSS Phone/ internet \$ 309

ER Provisions - funded by Salvation Army for the community

Food Hampers costing \$120

Interagency Partnerships

The working groups are doing well, and are now developing smaller direct focus working actions groups to target specific area of requirement in the community. One of the sub groups is working on awareness and education of Domestic Violence with the first meeting held on the 11.01.2018.

Local interagency Domestic Violence working group for Safe Homes

The local services group members - Police, Queenstown Community Hub, Queenstown & Rosebery Hospital, Local GP's, WCC -IFSS, HIPPY & Anglicare next meeting is 13.01.18.

West Coast Christmas Cheer Working group

Total number of nomination for community members were 70 families/individuals this equalling to 79 adults and 61 Children. We delivery 70+ food hampers, 29 toys hampers, \$480 towards unexpected request and \$2000 in IGA gift card. None of this could have happened without the combined assistance from St Vincent De Paul, West Coast Christmas Cheer Fundraiser auspices by Anglicare, Queenstown Community Hub and West Coast Council IFSS, MMG gifts, Community donations of gifts and Salvation Army gifts. We would like to thank everyone who united their resources and time to make this happen. This working group will continue with new members from the Strahan Christmas Community and the Rosebery Community House to assist in raising fund for 2018. A breakdown of the numbers in each town will be provided in next month's report, as some nominated persons have been unable to collect their hampers yet.

Emergency Relief over Christmas to New Year

West Coast Council IFSS team would like to give a big thankyou to the local Police who assisted the West Coast community over the holiday period, they were able to assist the community with a food parcel while we were away.

PROPERTY & FACILITIES

Reporting Officer: Property & Facilities Officer

Residential Assets

Address	Town	Occupied	Comment
23 Counsel St	Zeehan	No	Ready to occupy
3A Shield St	Zeehan	No	Ready to occupy
10A King St	Zeehan	No	Ready to occupy
2 Smith St	Zeehan	Yes	
37 Counsel St	Zeehan	Yes	
21 Fowell St	Zeehan	Yes	

10 King St	Zeehan	Yes	
3 Shield St	Zeehan	Yes	
26 Westwood St	Zeehan	Yes	
26A Westwood St	Zeehan	No	Vacated 30/12/17
18 Tramway St	Queenstown	Yes	
93 Conlon St	Queenstown	Yes	
2 Dilger Crt	Queenstown	Yes	
3 Dilger Crt	Queenstown	Yes	
4 Dilger Crt	Queenstown	Yes	
2 Driffield St	Queenstown	Yes	
14A Little Orr St	Queenstown	No	
14B Little Orr St	Queenstown	No	
13 Blackwood Ave	Rosebery	Yes	
45 Baillieu St	Rosebery	Yes	
47 Baillieu St	Rosebery	Yes	
1 Gaffney St	Strahan	Yes	
2 Gaffney St	Strahan	Yes	
3 Gaffney St	Strahan	Yes	
4 Gaffney St	Strahan	Yes	
Lake Burberry	Lake Burberry	Yes	
Macquarie Heads	Macquarie Heads	Yes	
Renovations 2017/18			
2 Fincham St	Zeehan	No	
8 King St	Zeehan	No	In progress
8A King St	Zeehan	No	In progress
37A Counsel St	Zeehan	No	In progress
25 Fowell St	Zeehan	Yes	
Harold St Unit	Strahan	No	

Tenant Applications

No applications	Town	Address	Approval	Comment
0				

PROPERTY MANAGEMENT

- Property Management of our residential portfolio now sits under West Coast Realty under the supervision of the Property and Facilities Officer.

LEASES

Residential

- Negotiating new leases for 45 & 47 Baillieu St, Rosebery (Ochre Health)
- Quarterly housing inspections planned for Jan 3rd week
- Lease terms – 6 months for new tenants (for first year)
12 months renewal for existing tenants

Commercial / Community Assets

Address	Town	Occupancy	Comment
CWA Building	Queenstown	Unconformity	TBA
Rec ground	Queenstown	Crows	Condition report of assets to be completed and a peppercorn lease with specific responsibilities to be included
13 Esplanade	Queenstown	Lions club	Condition report of assets to be completed and a peppercorn lease with specific responsibilities to be included

- Asset Condition and Lease Auditing 50% Complete. Final 50% currently planned for Jan/Feb
- In the meantime, minor works being carried out, both planned and unplanned on assets

Overall

2017/18 housing refurbishment program - (6 Vacant houses) are earmarked for the 2017/18 upgrade program. Upgrades will include: Painting, fencing, kitchens, bathrooms, floorings, windows/furnishings, driveways, carports, heating. 8 occupied houses are earmarked for small upgrades such as Painting, Window furnishings, Carports, guttering. Work has commenced on 8 & 8A King St.

Asset management plan is in its primary stage which consists of physical inspections/audits and data entry. The aim of the audit is to identify and establish the current condition of all of the council assets, what the asset consists of, identify its history, prioritise any outstanding maintenance requirements, liaise/negotiate with Heritage Tasmania, implement short and long-term asset portfolio strategies and investigate potential improvement /cost savings initiatives such as solar energy, LED lighting benefit our assets, in particular high cost for utilities we are currently experiencing. Items such as solar energy and led lighting to name a few. **Newest initiative - Rec oval lighting (70% decrease in running costs (Electricity))**

Macquarie Heads

OVERVIEW

Waiting List Ballots

- Total sites currently occupied: **86**
- Sites currently vacant: **10**
- No of sites on hold – **4** (17, 57, 73, 77 (under construction)
- No of sites waiting to vacate: **0**
- First ballot results – **2/15** took up a site
- Second ballot results – **3/15** took up a site
- Third ballot results – **1/8** took up a site
- Number of permit changovers (by mutual consent) – **2**

Total no of sites Currently Vacant and available for occupancy – **7**

Operations

To date the site has run relatively smoothly with only several verbal warnings prescribed for mainly unsafe operation of mobile equipment. Problems persist regarding the risk of someone getting hurt in particularly on the beach with cars, ATV's, motorbikes, boats and jetski's.

PERMITS/FEES

- All outstanding fees have now been paid

Outstanding actions

New Caretaker Role – Had very good response to EOI so far

Expansion Project underway

Tree-logging being coordinated



11/18 PLANNING & REGULATORY SERVICES DEPARTMENT

Reporting Period: December 2017

Planning

Current “Accepted Applications”

Explanation: once applications reach “accepted” status legislative time frames apply.

Full Number	Description	Application Date	Property Id	Land Description	Current Status	Date Accepted
DA 2017 / 00047	Food Van	12-Dec-17	2728978	Main Street, Zeehan	Accepted	12-Jan-18
DA 2017 / 00001	3 Residential Units	12-Jan-17	6027095	22 Primrose Street, Rosebery	Accepted	9-Feb-17
DA 2018 / 00001	Queenstown Lower Gravity Bike Trails	4-Jan-18	1234567	Building & Planning, Zeehan	Accepted	4-Jan-18
DA 2016 / 00050	13 Accommodation Units	5-Dec-16	2208294	31 Peters Street, Tullah	Accepted	22-Dec-16

“Approved Applications” 1 January 2017 to 31 December 2017

NOTE: this table is calendar year and will reset for the next agenda.

Description	Application Type	Date Accepted	Date Approved	Property Address	Suburb
Two Lot Subdivision	Discretionary	24-Dec-15	5-Jan-17	11 Beach Street, Strahan	Strahan
Proposed garage & storage shed replacement	Discretionary	10-Jan-17	9-Feb-17	115 Esplanade, Strahan	Strahan
Change of Use	Discretionary	23-Dec-16	23-Feb-17	19 Bowes Street, Queenstown	Queenstown
5 x Solar Panel Arrays - Ground mounted	Permitted Use	1-Feb-17	23-Mar-17	Building & Planning, Zeehan	Zeehan
Deluxe garage	Discretionary	1-Mar-17	11-Apr-17	866 Granville Harbour Road, Granville Harbour	Granville Harbour
Demolition of 1970's extension. Repair and stabilise masonry walls, replace floor and repair drainage.	Permitted Use	21-Mar-17	24-Apr-17	Esplanade, Strahan	Strahan
Partial Demolition of Cruise Terminal Building	Discretionary	26-Apr-17	24-May-17	Lot 1 Esplanade, Strahan	Strahan
Signage	No Permit Required	30/Dec/1899	14-Jun-17		Strahan
Granville Tin Mining Lease - expanded production and new tailings storage	Discretionary	3-Jan-17	23-Jun-17	(Part Of) Building & Planning, Zeehan	Zeehan
Food Services	Permitted Use	22-Jun-17	3-Jul-17	125 Main Street, Zeehan	Zeehan
New Shed	Discretionary	7-Mar-17	5-Jul-17	(Part Of) Reid Street, Strahan	Strahan
Proposed Pergola	Permitted Use	8-Jun-17	5-Jul-17	Orr Street, Queenstown	Queenstown
Consolidation of 2 Titles	Discretionary	1-Jun-17	6-Jul-17	LOT 20 Smith Street, Zeehan	Zeehan
Covered Deck	Permitted Use	24-May-17	6-Jul-17	6 Cliffs Road, Trial Harbour	Trial Harbour
Water Diversion Pipeline	Discretionary	28-Jun-17	26-Jul-17	Building & Planning, Zeehan	Zeehan
New Shed	Discretionary	21-Jun-17	2-Aug-17	20 Stops Street, Zeehan	Zeehan
Alterations & additions to dwelling	Permitted Use	8-Jun-17	11-Aug-17	1-3 Beach Street, Strahan	Strahan
Bulk Diesel Tank	Discretionary	22-May-17	23-Aug-17	Main Street, Zeehan	Zeehan
Refurbishment of Cruise Terminal and partial Change of Use	Discretionary	28-Jul-17	4-Sep-17	Lot 1 Esplanade, Strahan	Strahan
New Building - Shed	Permitted Use	25-Aug-17	21-Sep-17	279 Zeehan Highway, Queenstown	Queenstown
New Building - Shed	Discretionary	13-Jul-17	29-Sep-17	11 Pillinger Street, Queenstown	Queenstown
Intensification of an existing hard rock quarry	Discretionary	4-May-17	23-Oct-17	Heemskirk Rd, Granville Harbour	Granville Harbour
Retaining Wall & Rectification Works	Permitted Use	9-Aug-17	23-Oct-17	4 Ernie Drive, Trial Harbour	Trial Harbour
New Building - composting toilet	Discretionary	5-Sep-17	24-Oct-17	Building & Planning, Zeehan	Zeehan
Shed on to rear of property	No Permit Required	25-Oct-17	26-Oct-17	29 Harvey Street, Strahan	Strahan
Timber framed, timber floored dwelling	Discretionary	20-Jun-17	13-Nov-17	Harrison St, Strahan	Strahan
Additions, Awnings and Carport	Permitted Use	19-Oct-17	14-Nov-17	12 Hollywood Street, Rosebery	Rosebery
Proposed Helicopter Hangar & Transportable Pilot Rest Room	Discretionary	29-Aug-17	16-Nov-17	Esplanade, Strahan	Strahan
Proposed farm storage shed	Permitted Use	23-Oct-17	17-Nov-17	Lyell Highway, Strahan	Strahan
Proposed residence extension	Permitted Use	23-Oct-17	17-Nov-17	1 Fraser Street, Strahan	Strahan
shed	No Permit Required	28-Nov-17	28-Nov-17	15 Mary Street, Strahan	Strahan
rear verandah	No Permit Required	20-Nov-17	28-Nov-17	28 Batchelor Street, Queenstown	Queenstown
New Garage, Shed	Discretionary	26-Oct-17	1-Dec-17	21 Severn Street, Zeehan	Zeehan
2 Plant process buildings	Discretionary	22-Nov-17	11-Dec-17	Murchison Hwy, Rosebery	Rosebery
Extension & Change of Use	Discretionary	19-Oct-17	15-Dec-17	95 Lettes Bay, Strahan	Strahan

Permits Granted Under Delegation: 01 December 2017 to 12 January 2018

Application No: 2017/038 Shed: 21 Severn St, Zeehan - Discretionary

Comment: Council received zero submissions during the advertisement period.

Permit issued: 01 December 2017 – DA 2017/038 NOTE: Building Permit Issued.

Application No: 2017/37 Crusher Plant x 2 Buildings: Murchison Highway, Renison Bell, - Discretionary

Comment: Council received zero submissions during the advertisement period.

Permit issued: 11 December 2017 – DA 2017/037: NOTE: Building Permit Stage 1 Issued.

Building 1 January 2017 to 31 December 2017

Date Approved	B/A Number	Property Address	Type Of Work
6-Jan-17	2016 / 00055	6 Lynch Street, Strahan	Additions
20-Jan-17	2011 / 00037	Tamar Street, Strahan	New Building
1-Mar-17	2017 / 00004	9 Agnes Street, Rosebery	Alterations
7-Mar-17	2015 / 00036	3 Britannia Court, Zeehan	New Building
14-Mar-17	2016 / 00031	Building & Planning, Zeehan	
7-Apr-17	2016 / 00047	76 Main Street, Zeehan	Additions
11-Apr-17	2017 / 00006	Kay Street, Rosebery	Alterations
24-Apr-17	2016 / 00045	63 Main Street, Zeehan	
24-Apr-17	2017 / 00008	Bay Street, Strahan	Extension
23-May-17	2016 / 00048	(Part Of) LOT23-24 Smith Street, Zeehan	New Building
8-Jun-17	2017 / 00013	2 Dilger Court, Queenstown	
10-Jul-17	2017 / 00010	Lot 1 Esplanade, Strahan	Removal
25-Jul-17	2016 / 00053	115 Esplanade, Strahan	
27-Jul-17	2016 / 00039	Building & Planning, Zeehan	Additions
27-Jul-17	2017 / 00026	9 Innes Street, Strahan	New Building
14-Aug-17	2017 / 00029	9 Innes Street, Strahan	New Building
18-Aug-17	2017 / 00019	Orr Street, Queenstown	Additions
30-Aug-17	2017 / 00031	6 Innes Street, Strahan	Demolition & Rebuild
4-Sep-17	2016 / 00052	14 Reid Street, Strahan	New Building
11-Sep-17	2017 / 00005	Esplanade, Strahan	Removal
18-Sep-17	2017 / 00021	20 Stops Street, Zeehan	New Building
16-Oct-17	2017 / 00032	279 Zeehan Highway, Queenstown	New Building
25-Oct-17	2017 / 00027	Lot 1 Esplanade, Strahan	Alterations
30-Oct-17	2016 / 00031 - 1	Franklin-Gordon Rivers National Park	
23-Nov-17	2017 / 00043	29 Harvey Street, Strahan	New Building
28-Nov-17	2017 / 00045		New Building
6-Dec-17	2017 / 00041	Lyell Highway, Strahan	New Building
14-Dec-17	2017 / 00028	4 Ernies Drive, Trial Harbour	Alterations
21-Dec-17	2017 / 00030	Building & Planning, Zeehan	composting toilet
22-Dec-17	2017 / 00023	11 Pillinger Street, Queenstown	New Building

NOTE: this table is calendar year and will reset for the next agenda.

Environmental Health

Reporting Officer: Environmental Health Administrator

Environmental Health			
	MTD	YTD	BUDGET
Immunisation – HPV - Boostrix - Menactra		Immunisation injections HPV: 81 - Boostrix: 27 - Menactra: 36	Program 2017
	0	144	

The immunisation program for 2017 did commence in March as scheduled.

The Public Health Act requires seasonal sampling of recreational waters.

TYPE	DESCRIPTION	MTD	YTD	BUDGET
Recreational Water	Swimming Pools	1	6	20
Recreational Water	West Strahan Beach	2	3	40

Please Note: tables reset at 1 July.

Registrations

Food Businesses	MTD	YTD	Comments
Rosebery	0	8	
Zeehan	0	11	
Queenstown	3	28	
Strahan	2	18	
Tullah	0	4	
Total	5	69	
Street Dining Licences	MTD	YTD	Comments
Rosebery	0	1	
Zeehan	0	0	
Queenstown	0	3	
Strahan	0	0	

Tullah	0	0	
Total	0	4	

Parking Machine Update

Machine/location	MTD Repairs/breakdowns Reasons	Amount collected for month	Comments
1 Miners Siding Q/Town	Nil	\$759.20	ok
2 Hamers Pub Strahan	NIL	\$ 115.90	ok
3 RACT Village Strahan	Faulty coin sensor	\$ 145.90	Sensor issues on going
4 Visitor Centre Strahan	Nil	\$1004.00	ok
5 Slipway C/Park Strahan	Nil	\$1019.50	ok
Total		\$3044.50	

Please Note: tables reset at 1 July.

Animal Control

Animal Control			
December 2017	MTD	YTD	
Dog Impounded	2	12	
Warnings Notices Issued	2	10	
Infringements	0	9	
Dogs Rehomed - Burnie	0	6	
Excess Dog Licence	0	0	
Licence Applications	0	2	
Licence Renewals	0	15	
Permits Issued	0	0	
After Hours Call Out	2	9	
Complaints:			
Queenstown	4	28	
Zeehan	2	8	
Strahan	1	5	
Rosebery	2	8	
Tullah	0	8	

Granville Harbour	0	0	
Trial Harbour	0	0	
Gormanston	0	0	
Complaints Total	9	57	

Dog Registration August 2017	Annual	WOL
Monthly to Date:	6	2
Per Town		
Queenstown	2	1
Strahan	0	0
Zeehan	0	1
Rosebery	3	0
Tullah	1	0
Granville/Trial Harbour		0
Total Yearly to Date	259	594

Please Note: tables reset at 1 July.

Abatement notices

Abatement Notices			
Town	MTD	YTD	Comments
Queenstown	16	21	
Zeehan	3	11	
Rosebery	6	16	
Strahan	0	1	
Tullah	0	2	
Total	25	51	

Please Note: tables reset at 1 July.

Reporting Officer: **Corporate & Strategic Services Coordinator**

Personnel

Commenced

Casual Pools Staff x 8

Departures

Weed Management & Municipal Employee

Occupational Health, Safety & Training

Safety Committee Meeting

29 November 2017 elected as the December meeting.

Lost Time Injuries Month

Nil

Number of Lost Time Injuries year to date

One

Number of Lost Days Year to Date due to Injuries

One

Month Overview

December was an extremely busy month for this department, as we continue to recruit staff for a number of roles.

Currently Council has on offer the most unique opportunity available within the municipality as we undertake the recruitment process for a Caretaker for the Macquarie Heads Camp Ground. Applications for the position closed Friday 12 January 2018.

Lodgement of rates outstanding commenced in November, and continued in to December. Staff are conscious of the time frame in which rates must be collected and ensures that all process are undertaken to achieve the best outcome for Council.

I must acknowledge both the hard work and dedication that the Corporate & Strategic Services Staff undertook during 2017, it has been a very exhausting yet innovative year, and we look forward to seeing the achievements unfold by 30 June 2018.

Reporting Period: December 2017

Reporting Officer: Manager Works & Operations

ONGOING STANDARD TASKS

The Works & Operations Department has a number of tasks that are scheduled and completed on a regular basis throughout each month.

Camping Grounds

Lake Burbury toilets and barbecues cleaned and rubbish cleared daily.

Macquarie Heads toilets cleaned daily, grass mowed fortnightly and topping up of water in tanks as required.

Overnight camping fees collected by caretakers at Lake Burbury and Macquarie Heads Camping Grounds.

Airports

Strahan airport toilets checked once a week and cleaned when necessary.

Town Maintenance

CBD areas of Queenstown, Rosebery, Strahan, Tullah and Zeehan cleaned daily.

Public toilets in Queenstown, Rosebery, Strahan, Tullah and Zeehan cleaned daily.

Cleaned and checked stormwater catchments in all towns when required.

Drains unblocked/cleared when required.

Skate Parks and playgrounds checked daily in Queenstown, Rosebery, Strahan, Tullah and Zeehan.

General mowing and brush cutting of parks, reserves, and nature strips completed in Queenstown, Rosebery, Strahan, Tullah, and Zeehan.

Bins emptied weekly and grass mowed, and brush cut as required at Queenstown, Rosebery, Strahan, and Zeehan cemeteries.

Council facilities with approved bookings cleaned and inspected as required.

Waste Management

Kerbside household wheelie bin collection conducted weekly.

Kerbside recycling collection conducted monthly.

Queenstown, Rosebery, Strahan, Tullah, Zeehan cleaned daily.

Trial Harbour and Granville Harbour cleaned weekly.

Excess rubbish, scrap metal, tyres and oil from transfer stations carted to Zeehan landfill when required.

Internal

Daily checks and routine preventive maintenance conducted on plant and equipment.

General cleaning and housekeeping as required.

QUEENSTOWN

Camping Grounds

Mowing and brush cutting Lake Burbury.

Inspection and catch up at Mac Heads once a week.

Airport

Inspection of Queenstown conducted.

Town Maintenance

Work requests ongoing.

Mowing of CBD parks done 2 times during month.

Conlan Street zone 8 area mowed 3 times.

weed spraying at cemetery and about town ongoing.

Brush cut and mowed cemetery again for Xmas.

Mowing and brush cutting of zones about town ongoing.

Pot holing about town when required.

Verge mowing and slashing about town completed.

Grave prepared for funeral.

Diesel fuel spill in Urquhart Street addressed.

New water line installed at old part of cemetery.

Rec ground fencing repairs.

Excavator cleaned up work requests in Provis and Tramway Streets.

Call out on sat 23rd for Engine oil leak from car (CBD area) covered with sand.

Swept up sand from around streets and gutters.

1 x staff to Strahan to push bins down for pickup. (no backhoe operators in Strahan)

5 x staff sent to Rosebery to cut grass.

1 x staff to Strahan to assist with grave preparation.

2 x staff went to Hobart for animal control training.

1 x staff to Strahan to carry out verge mowing work requests

Roads & Signage

Lynchford road inspections carried out.

Lynchford road pot holing completed (patched up twice during month)

New signage installed for Wilsdon Street Bridge.

Dixon street signage installed.

Verge mowing Lynchford road completed.

Bowe street temporary road repairs.

Swimming Pool

Queenstown swimming pool start up procedure and cleaning commenced.

Gormanston/Linda

Checked temporary fencing once a week.

Storm water checks.

Rubbish picked up.

Waste Management

New recycle and waste bins made up and delivered.

Clean up around WTS daily.

Backhoe averaged twice a week to clean up WTS.

New signage installed to guide people into placing rubbish in correct place.

Drains were excavated at WTS.

Other Events

Memorial Hall market set up for Sunday market.

Memorial Hall set up etc for St Joseph's school event.

Rec ground set up for Xmas fun day.

Downtime in man hours

Annual leave taken=76.50 hrs

Sick, personnel, flexi and other leave= 42.50 hrs

Public holidays x 2

Staff set to Strahan to assist = 28.5 hrs

Staff set to Zeehan to assist = 68 hrs

Staff sent to Rosebery =42.50 hrs

Staff training in Hobart =25 hrs

STRAHAN

Camping Grounds

Mowing and brush cutting completed.

Airport

Inspection of Strahan twice weekly.

Town Maintenance

Completed works requests.

Weed spraying throughout town.

Curbs and gutters throughout about town.

One staff to Roseberry to brush cut grass.

CBD footpaths cleaned up.

Grave preparation.

Weeding garden beds in CBD.

Brush cutting and mowing ongoing.

Cemetery mowed, and brush cut.

Vehicle maintenance and depot housekeeping.

Waste Management

Clean up around WTS daily.

Weed spraying about WTS.

Downtime in man hours

Annual leave taken=102 hrs

Sick, personnel and other leave= hrs

Public holidays-2

Other Events

Multiple pre-and post-inspections of Strahan Recreation Hall.

ROSEBERY/ TULLAH/ ZEEHAN

Town Maintenance

Cleared open stormwater drains in Zeehan.

Prepared oval and completed facility inspection checklists for use by the cricket association and Bluestone Christmas parties Zeehan.

Prepared Rosebery oval for annual athletics carnival.

Cleared footpath between Fowell and Belstead Streets as per works request Zeehan.

Waste Management

Cartage of tyres to landfill site from Rosebery/Tullah

Ongoing repairs to wheelie bin truck.

Recycling delivered to Spreyton plant.

Filled water tanks at Landfill site.

Started on transfer station strategy.

Roads & Signage

Some maintenance grading on Trial Harbour road.

Cold mixed potholes with in Zeehan township.

Potholing unsealed roads within Zeehan.

Cold mixed holes within Rosebery.

Special Projects & Capital Works

Cleared gorse from the corner of Counsel and Smith Streets Zeehan.

Cleared gorse from old S.E.S. site Zeehan.

Sprayed gorse on Trial Harbour road.

Sprayed edges, drains and fence lines in Rosebery- ongoing

R2R

Re-sheeting of R.2.R sections on Trial Harbour road.

Other Events

Machinery cartage for services and jobs in other towns.

Zeehan staff utilised in Queenstown and Strahan for excavation work.

Targeted mowing exercise in Rosebery.

KERBING CREW

Compliance painting for new workshop competed

Work shop is now completed

Liaising with IT for new offices in Zeehan - internet services are poor

Finalising design for Cutten Street

Locator contracted to locate underground services at Grafton/Urquhart Street (Plum Pudding Hill).

Finalising design for Grafton/Urquhart Street (Plum Pudding Hill).

Tree removal at Harold Street Strahan.

Attended operational meetings

Opening of carpenter's workshop.

Completion of footpath program in Tullah.

Completion of works requests

Relocation of container.

Preparation of budget bids for 185-19 financial year,

STATISTICS

CEMETERIES – BURIALS 2017-2018				
<i>Month</i>	<i>Queenstown</i>	<i>Strahan</i>	<i>Zeehan</i>	<i>Rosebery</i>
July	0	0	0	0
August	0	0	0	0
September	2	0	0	0
October	0	0	0	1
November	2	0	0	0
December	1	1		
January				
February				
March				
April				
May				
June				
TOTAL	5	1	0	1

AERODROMES – LANDINGS 2017-2018		
<i>Month</i>	<i>Queenstown</i>	<i>Strahan</i>
July	1	6
August	0	9
September	0	4
October	1	12
November	2	10
December	2	16
January		
February		
March		
April		
May		
June		
TOTAL	6	57
<ul style="list-style-type: none"> • <i>Queenstown is not a licensed airport. Aircraft land at their own risk.</i> • <i>Please note that on advice from AVDATA reporting for Airports for agenda will be unconfirmed until following month</i> 		

INCIDENT REPORTS

IR No	Incident Date	Incident details (Sequence of Events)	Extent of the Damage	Apparent/Cause	Prevention	WCC Depots	Incident location	Cost	Police Contacted
1058	5/07/2017	While driving to my worksite I noticed the Selby Street sign was laying over.	Damaged sleeve & post.	Driven into by a vehicle	Relocate sleeve & sign to another position.	Queenstown	Selby Street Queenstown	\$130	No
1059	6/07/2017	While working I noticed a guide post had been damaged.	Damaged guide post	Driven into by a vehicle.	Redesign the road & verge.	Queenstown	Esplanade Queenstown, near Passion Park	\$100	No
1061	7/07/2017	Person/s unknown drove over the bank damaging the grassed area.	Ripped up the grass & left wheel ruts which had to be filled in with soil & reseeded.	Person/s unknown driving over the bank & ripped up the grass	Put in guide post.	Strahan	Fishermans Wharf Strahan	\$175	Yes
1063	9/07/2017	Person/s unknown set fire to 30 cubic metre bin at Rosebery Transfer Station.	Bin distorted by the heat of the fire.	Bin set on fire.	Security cameras at Transfer Station	Rosebery	Transfer Station Rosebery	\$3,000	Yes
1067	10/08/2017	Person/s unknown in vehicle drove on the grassed turning circle at the Queenstown Transfer Station churning up the grass & spraying it over the road & fence.	Deep wheel ruts & grass/soil spread over the road & fence.	Hoon in a vehicle	Security cameras at Transfer Station	Queenstown	Transfer Station Queenstown	\$200	No
1081	6/10/2017	Person/s unknown drove onto the grassed area in the turning bay at the Queenstown waste transfer station, spinning up grass and damaging a sign.	Deep wheel ruts & grass/soil spread over the road & fence. Damaged a sign.	Hoon in a vehicle	Security cameras at Transfer Station	Queenstown	Transfer Station Queenstown	\$225	Yes

IR No	Incident Date	Incident details (Sequence of Events)	Extent of the Damage	Apparent/Cause	Prevention	WCC Depots	Incident location	Cost	Police Contacted
1083	14/10/2017	Person/s unknown removed the tap handles and spindles from the sinks in the ladies public toilets Esplanade Strahan.	Taps and spindles stolen and had to be replaced.	Theft	CCTV cameras	Strahan	Public toilets Esplanade Strahan	\$500	Yes
1087	16/11/2017	When conducting post inspection of Zeehan Clubrooms, we found a broken cistern in male toilets, broken windows. Toilet had been used, then blocked with paper	Broken cistern in the male toilets & broken windows. Blocked toilet with paper.	Vandalism/ misuse when hiring of facility	Enforce hire agreement conditions if damage is found after hire of a facility.	Zeehan	Zeehan Football Clubrooms	\$450 +	No

WASTE TRANSFER, LANDFILL, GARBAGE & RECYCLING

Waste Management 2017/2018

Month	Q'Town	Rose/Tullah	Zeehan	Gran. Harb	Strahan	Total
July	656	621	300	54	602	2,233
August	737	969	329	54	907	2,996
September	653	769	280	28	720	2,452
October	867	887	272	58	852	2,936
November	789	964	351	86	902	3,092
December	923	1015	402	88	1021	3449
January						
February						
March						
April						
May						
June						

Garbage Collected: Bins & (m³)

Month	Q'town	Rose/Tullah	Zeehan	Strahan	Total Bins	Total m ³
July	3,089	1,778	1,210	1,078	7,155	224
August	3,953	2,289	1,519	1,322	9,081	282
September	3,155	1,825	1,188	1,115	7,283	225
October	3,348	1,810	1,585	1,450	8,193	249
November	4,299	2,496	1,374	1,308	9,477	274
December	3,398	1,956	1,311	1,186	7,851	231
January						
February						
March						
April						
May						
June						

Recyclables Collected

Month	Amount m ³
July	56.16
August	54.00
September	48.96
October	54.00
November	61.92
December	62.64
January	
February	
March	
April	
May	
June	

Waste Management:

Rubbish deposited at transfer stations and carted to Zeehan landfill site: (m³)

Recommendation

That it be RESOLVED that the correspondence (Inward & Outward) as presented be noted.

CORRESPONDENCE IN

Page	Incoming Letter	Subject	Note
58	CCA	Shared Vision Identified	
61	CCA	Tasmania Visitor Survey Results	
63	CCA	Meeting with CCA	
64	CCA	Regional Cycle Investment	
66	CCA	NRM Regional Land Partnership	
68	LGAT	NBN connections for new developments	
69	LGAT	LGAT year In Review 2016-2017	
109	ALGA	Australia Future. Lets Make It Local	
114	LGAT	Land Use Planning & Approvals Major Projects	Copy with EA
115	Tas Planning Commission	Amendment to Interim Planning Scheme	
116	Tas Planning Commission	Warath- Wynyard Interim Planning Scheme	
117	Stellar Resources	Heemskirk Tin Project	Copy with EA
118	EPA	Livingstone Mt Lindsay Mine Projects	
119	EPA	Changes to Environmental Regulations- Fish Farms	
121	Dept of Justice	Changes to Building Regulations 2016	
123		Fact sheet	
131		Statutory Rules 2017	
156	Dept State Growth	Air Route Service Delivery to Remote Communities	
157	Dept State Growth	Removal of Road Crash Markers	
160	Dept State Growth	Zeehan Rivulet Bridge Replacement	
166	Dept State Growth	West Coast Public Transport Bus Service	
168	Dept Premier & Cabinet	Code of Conduct	
171	Dept Premier & Cabinet	State Sport & Recreation Infrastructure Strategy	
183	Minister for Resources	Forest products Innovation Hub	
184	DIPWE	Gazettal Notice	
187	DIPWE	Signage- Climies Track	see outgoing letter
188	Dept Prime Minister & Cabinet	PFAS	
190	Tas Audit Office	Determination of Audit Fees	
192	Tas Industrial Commission	Council Allowances	
212	Tas Community Fund	Annual Report 2016/17	copy with EA
213	State Fire Management Council	Annual Report 2016/17	
239	Tas Heritage Council	Zeehan Post Office	
245	Tas Heritage Council	Strahan Bond Store 15 Esplande Strahan	
251	Byron Shire Council	Adani & Carmichael Mine	
253	Circular Head Council	Change of GM	
	Youth Family & Community		
255	Connections	Letter of Support	
258	A&M Porter	Economic Regulator	
259	Telstra	2017 Overview	
263	Northern Tas Caravan Club	Caravan/ Campgrounds	
265	St Joseph's Catholic School	Thankyou	
266	Caravan Industry Australia	RV Camping	
270	Motor Home Club Australia	Free Camping	
272	The Unconformity	CWA Hall Queenstown	
274	Mrs G Stew	Hogarth Falls Track	
	Outgoing Letter	Subject	Notes
277	Minister Gutwein	Preparation of LPS	
281	Mr & Mrs Pavic	Response Letter from GM	
283	Strahan Christmas Family Night	F&IK outcome	
284	Breastscreen Tas	F&IK outcome	
285	Queenstown Christams Event	F&IK outcome	
286	Rosebery Festival	F&IK outcome	
287	SPRATS	F&IK outcome	

MEDIA RELEASE

11 December 2017

Shared vision identified for Cradle Coast prosperity

The leaders of Cradle Coasts' councils today met with the Premier seeking a strategic alliance with the next Tasmanian Government to address the issues and challenges that can unlock the region's economic and social prosperity.

The proposed partnership includes co-investments in projects and initiatives as well as a commitment to a collaborative relationship with the next State Government.

The Premier Will Hodgman, Deputy Premier Jeremy Rockliff and Braddon Liberal members Roger Jaensch and Joan Rylah, met with the Cradle Coast Authority, the Chairman of the Board Sid Sidebottom, Chief Representative Jan Bonde, and Deputy Chief Representative Peter Freshney, as well as representatives from the nine councils that make up the Cradle Coast.

"Following on from a meeting with the Tasmanian Labor Leader Rebecca White, we are seeking commitments from the next Tasmanian Government for projects of regional significance, such as the redevelopment of Cradle Mountain and the North West Coastal Pathway to both see them through to their next stages and ultimately come to fruition," CCA Chair Sid Sidebottom said.

The Cradle Mountain Master Plan sits at the top of the regional priorities as determined by the region's local government leaders.

"The Master Plan will revitalise what is undoubtedly the jewel in Tasmania's tourism crown, at a time when Tasmania, and the Cradle Coast is experiencing growing visitation and demand," said Mr Sidebottom.

"It is the number one tourism destination in the state. It's in our region and we want to see the infrastructure that supports the Cradle Mountain experience improved.

"We strongly welcome additional funding from the next Tasmanian Government to see this project realised."

"We were also buoyed by the Premier's recognition of regional collaboration, through the Cradle Coast Authority, and his description of it as 'a model we point to as one of success'."

The Premier also recognised the importance of NRM and the role Natural Resource Management plays in strengthening the clean and green Tasmanian brand.



CENTRAL COAST COUNCIL



SCANNED
for
DATAWORKS

ENTERED



"The Cradle Coast's assets are its people, wilderness and agriculture and the interconnectedness of the three pillars: our natural and farmed environment, tourism and regional development," CCA CEO Brett Smith said.

"We welcome ongoing discussions with the next Tasmanian Government and its support for the CCA NRM's delivery of projects and partnerships that deliver sustainable outcomes for our region."

Negotiating issues of regional significance and co-developing solutions to be delivered in partnership with the region's stakeholders would remain a priority via a four-year regional partnership agreement, in addition to support for the completion of the North West Coastal Pathway.

"We are especially pleased by the Opposition Leader's interest in the North West Coastal Pathway, and further talks to discuss the breakdown of costing across the next sections identified are planned," CCA Chief Representative and Central Coast Mayor Jan Bonde said.

Additionally, and leveraging off the Coastal Pathway, are the opportunities around development of current and emerging mountain bike infrastructure assets.

"There are opportunities to take a regional approach to existing mountain bike tracks in the Cradle Coast," Mayor Bonde said.

"The Penguin MTB track at Dial Range, the Wild Mersey Development Project in the Kentish/Latrobe region and the West Coast mountain bike project all exist in isolation.

"A regional cycle strategy would look to improve the development opportunities, particularly with regards to growing capacity for, and marketing of cycle tourism across the whole region."

End...

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Media and Communications Manager, Cradle Coast Authority

Website: www.cradlecoast.com

Facebook: www.facebook.com/cradlecoastauthority

About Cradle Coast Authority

The Cradle Coast Authority was established by the nine Local Government Councils of North West Tasmania to represent and advocate the needs of the region. The Authority collaborates



CENTRAL COAST COUNCIL



Latrobe Council





and facilitates a diverse range of projects and initiatives involving all tiers of government, industry and the community.

1-3 Spring Street, Burnie
Tasmania 7320



CENTRAL COAST COUNCIL



Latrobe Council



SCANNED
for
DATAWORKS

48510
ENTERED
21-12-17



MEDIA RELEASE

21 December 2017

TVS results reveal visitor numbers are up

The visitor numbers to our region are increasing year on year, but there is still much to do.

That is the core takeaway from the most recent Tasmanian Visitor Survey (TVS) results.

The Regional Tourism Snapshot for the Cradle Coast, for the TVS year ending September, reveals 3 per cent growth in the 12 months to September 2017, but it is only half the rate of growth for the state, which enjoyed a 7 per cent increase in visitor numbers (from 1,191,925 to 1,283,618).

"Dispersal is still our number-one challenge," said Theresa Lord, the Cradle Coast Authority's Regional Manager, Tourism.

"The visitor numbers to our state are great, and growing strongly, but we certainly still have work to do in getting the growth in visitors to the Cradle Coast on par with the state.

"The RTO's focus is on marketing those experiences that will bring tourists to our region, and on industry development to make even better what we have to offer," Ms Lord explained.

"We are fortunate to have almost one third of visitors delivered right to our door via the Spirit of Tasmania, which accounts for 29 per cent of the visitors to Tasmania, and the CCA RTO is further strengthening a partnership with Spirit."

Hobart and Launceston airports can claim 30 per cent of visitors to each airport, while the Devonport and Burnie airports account for 6 per cent and 2 per cent respectively.

Total Cradle Coast visitors increased from 485,774 to 502,029, while the North-West recorded a jump from 468,505 to 484,804, and the West Coast from 177,874 to 191,547.

"Some good news is the higher percentage increase of visitors to the West Coast, which recorded a 7 per cent increase of visitors in the 12 months to September, and we hope this continues to grow as the Western Journeys Project begins to take shape," Ms Lord said.

The Western Journeys Project is a vision to invigorate the drive journeys through Western Tasmania, based on the success of the Great Eastern Drive on the East Coast.

The project is a collaboration between the CCA, Tourism Industry Council of Tasmania, Destination Southern Tasmania, and the State Government.

"The West Coast boasts some of the state's most iconic experiences and destinations, including the West Coast Wilderness Railway, Strahan and Macquarie Harbour, as well as Queenstown's rugged wilderness, while the West was recognised at the recent Tasmanian Tourism Awards when Unconformity won Best Festival and Event, and the WCWR for Best Tourist Attraction."

"There are also slight shifts in age cohorts," Ms Lord said.



CENTRAL COAST COUNCIL



Latrobe Council



"The number of visitors from the 35-44 age group is increasing (up from 14 to 16 per cent), and the 45- 54 visitor age group is also making up a larger piece of the pie (up from 18 to 19 per cent)."

"Our market research found our ideal tourist falls into that 35-44 age bracket, so we certainly welcome the increase found in the TVS results."

The overseas market makes up 26 per cent of the total visitor numbers to the Cradle Coast, with Victoria and NSW visitors both at 23 per cent.

Cradle Mountain is still our biggest draw card, with 34 per cent of visitors heading to the tourism icon.

The Cradle Coast Authority welcomed the Hodgman Liberal Government's commitment of \$35 million to the Cradle Mountain Master Plan in early December, as well as the Labor Opposition's promise of \$30 million made in November.

The Cradle Mountain Master Plan sits at the top of the regional priorities as determined by the region's local government leaders as presented recently to both the State Government and the State Labor Opposition.

"The visitor economy is clearly a priority for the State Government, and we welcome their commitment to honouring the revitalisation of a tourist-attracting icon such as Cradle Mountain," Chair of the CCA Sid Sidebottom said.

"We strongly welcome additional funding from the next Tasmanian Government to see this project realised.

"As the TVS results attest, Cradle Mountain is the number one tourism destination in the state. We want to see the infrastructure that supports the Cradle Mountain experience improved."

End...

Media contact:

Cat Gale-Stanton - Ph: 6433 8434 / 0438 584 554 / Email: cgalestanton@cradlecoast.com
Media & Communications Manager, Cradle Coast Authority

About the Cradle Coast Authority

The Cradle Coast Authority was established by the nine Local Government Councils of North West Tasmania to represent and advocate the needs of the region. Regional Tourism is one of our business units.

1-3 Spring Street, Burnie
Tasmania 7320

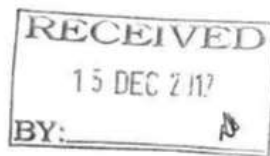
www.cradlecoast.com | <http://tasmaniasnorthwest.com.au>



CENTRAL COAST COUNCIL



4 December 2017



Mayor
Council

CRADLE COAST
AUTHORITY

Councillor Phil Vickers
Mayor
West Coast Council
PO Box 63
QUEENSTOWN TAS 7467

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for
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ENTERED

Phil
Dear Mayor

MEETING WITH THE CRADLE COAST AUTHORITY

On behalf of the Cradle Coast Authority (CCA), I wanted to thank you, your councillors and Council staff for the opportunity to meet with me and staff.

Our meeting with you was the culmination of two days on the West Coast that included meetings with representatives from the tourism, mining and aquaculture industries. These meetings gave us a much better sense of the challenges but, more importantly, the opportunities and commitment by businesses to make the West Coast a better place for current and future residents.

Thank you for the information regarding West Coast issues and opportunities. We will keep this information in mind whenever the opportunities arise in our various meetings with government, industry and business representatives.

We also thank you for your Council's commitment to work collaboratively with the CCA on issues of regional significance. As our discussions with Government and industry suggest, it is apparent that they are looking to work with regions that are united and willing to work collaboratively on addressing the issues that span local government boundaries.

We look forward to working with you into the future, and continuing to discuss issues of regional significance and/or common concern to your community and our region as a whole.

Kind regards and very best wishes.

Sid Sidebottom

Sid Sidebottom
CHAIRPERSON

CRADLE COAST AUTHORITY ABN 55 279 164 790
1-3 Spring Street | PO Box 336, Burnie Tasmania 7320
P: (03) 6433 8400 | F: (03) 6431 7014
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CRADLE COAST
AUTHORITY

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11 JAN 2018

MEDIA RELEASE

11 January 2018

CCA welcomes regional cycle investment

The Cradle Coast Authority welcomes the Tasmanian Government's investment in the Wild Mersey Mountain Bike Development.

The \$600,000 funding will go a long way toward ensuring Tasmania's Cradle Coast region capitalises on three existing mountain bike experiences, including Wild Mersey, as part of an emerging cycling economy.

Tasmania is on track to becoming the cycle tourism capital of the nation, and the Wild Mersey, along with the Dial Range and West Coast mountain bike tracks and evolving North West Coastal Shared Pathway, will turn attention to the Cradle Coast's north-west and west coasts as cycle-tourism destinations.

"The united efforts of Latrobe and Kentish Councils in their commitment to the Wild Mersey Mountain Bike Development project is an encouraging display of working collaboratively," the Cradle Coast Authority's Chief Representative and Central Coast Mayor Jan Bonde said.

In late 2017, the CCA sought a \$150,000 commitment from the Premier and State Labor Opposition Leader, to co-invest in the development of a more coordinated regional approach to developing and maturing the region's cycling infrastructure; branding and marketing cycle tourism; and supporting start-up / scale-up business opportunities to grow the region's cycle economy in line with the State Government's Cycle Tourism Strategy.

"The Cradle Coast Authority has identified the opportunities and benefits of a united approach to cycle tourism and we have asked the State Government to support our approach" Mayor Bonde said.

"The approach would leverage and complement the other major cycling experiences in the North and South and consolidate Tasmania's reputation as a cycle destination of international standard."

End...

Representing our councils and their communities as a region
www.cradlecoast.com



CENTRAL COAST COUNCIL



Latrobe Council





Media contact:

Cat Gale-Stanton - Ph: 6433 8434 / 0438 584 554 / Email: cgalestanton@cradlecoast.com
Communications & Media Manager, Cradle Coast Authority

About the Cradle Coast Authority

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1-3 Spring Street, Burnie
Tasmania 7320

www.cradlecoast.com | <http://www.cradlecoastnrm.com>

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CENTRAL COAST COUNCIL



MEDIA RELEASE

11 January 2018

Cradle Coast NRM heralds a new era with Regional Land Partnerships

The Cradle Coast Authority is preparing its tender for the Australian Government's Regional Land Partnerships program. The Program is the new delivery mechanism of natural resource management across Australia. It will provide \$450 million of National Landcare Program funding over five years to deliver national landcare priorities at a regional level.

Representatives of the Cradle Coast Authority's NRM team and committee will be conducting three community information sessions for the Cradle Coast region next week:

- Monday, January 15, 6.30pm – 8.30pm, West Coast Council Chambers, Queenstown
- Wednesday, January 17, 11am – 1pm, King Island Online Access Centre, Currie
- Thursday, January 18, 6.30pm – 8.30pm, Cradle Coast Authority, Burnie

The aim of the sessions is to provide up-to-date information about the Program and opportunities for the Cradle Coast region from a national perspective.

"The Rural Land Partnerships program changes the business model of regional natural resource management," Cradle Coast Authority CEO Brett Smith said. "There is much more of a focus on helping to deliver Australia's international obligations, and funding will be allocated to regions through a competitive tender process."

"The CCA is committed to continuing extension and support for farmers, and to working with local landcare groups, to achieve the protection of north-west Tasmania's precious environmental and agricultural assets," Mr Smith said.

He added that, compared to past natural resource management delivery, the new requirements spelled out by the Australian Government will likely require a stronger focus on specific areas and issues that fit within the Rural Land Partnerships program.

"We have developed some initial ideas about our opportunities and we are looking for experienced and new community groups, agribusiness and farmer groups, indigenous groups and other landholders to partner with the CCA in delivering tailored natural resource management activities," Mr Smith said.



CENTRAL COAST COUNCIL



"Our region is fortunate to have many engaged and passionate landcare community groups with a demonstrated track record and capability. We want to build on this asset. We also have some of the most productive soils in Tasmania - possibly Australia - and we intend to do more to help our farmers adapt into the future, based on good stewardship of soils, water and biodiversity."

End...

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Communications & Media Manager, Cradle Coast Authority

About the Cradle Coast Authority

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CENTRAL COAST COUNCIL



Executive Assistant

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07 DEC 2017
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From: Dion Lester <Dion.Lester@lgat.tas.gov.au>
Sent: Thursday, 7 December 2017 12:28 PM
To: Break O'Day; Brighton Council; Burnie City Council; Central Coast Council; Central Highlands Council; Circular Head Council; Clarence City Council; Derwent Valley Council; Devonport City Council; Dorset Council; Flinders Council; George Town Council; Glamorgan/Spring Bay Council; Glenorchy City Council; Hobart City Council; Huon Valley Council; Kentish Council; King Island Council; Kingborough Council; Latrobe Council; Launceston City Council; Meander Valley Council; Northern Midlands Council; Sorell Council; Southern Midlands Council; Tasman Council; Waratah-Wynyard Council; Executive Assistant; West Tamar Council
Cc: Mail Archive
Subject: Attn Development Services Managers - nbn connections for new developments

Hello,

I recently met with the Manager of nbn Tasmania, Russell Kelly, to discuss the emerging issue of telecommunications connections in new developments in Tasmania.

nbn is taking over from Telstra as the telecommunications infrastructure provider across approximately 80% of the premises in this state. When it comes to new developments, there is no consistent statewide legal requirement for developers to have telecommunications connections approved prior to sale in all instances, as for example is the case for electricity and water connections. I understand that some interim planning schemes have some requirements, but that this is not consistent and does not cover all instances that may arise.

This is leading to the situation where a small number of purchasers may move into a property only to find they have no telephone or internet access, including provision of landline-based emergency calls.

This issue is current in all states, and recently the Federal Minister for Communications, Mitch Fifield wrote to all State Planning Ministers requesting that appropriate planning laws be passed to enable local government to oversight the connection of telecommunications at the building approval stage.

Russell has commenced discussions with the Planning Policy Unit on how this might be achieved within the State Planning Provisions. However, at this time they have not outlined a clear way forward and if they do, it will still be many months or longer before the solutions hit the ground.

In the interim, we are interested to find out if and what policies or procedures your council has put in place to deal with this situation.

Could you let me know by the end of this year please so I can collate the feedback and then share with other councils.

Regards

Dion Lester | Policy Director

Local Government Association of Tasmania

GPO Box 1521 Hobart, Tas, 7001

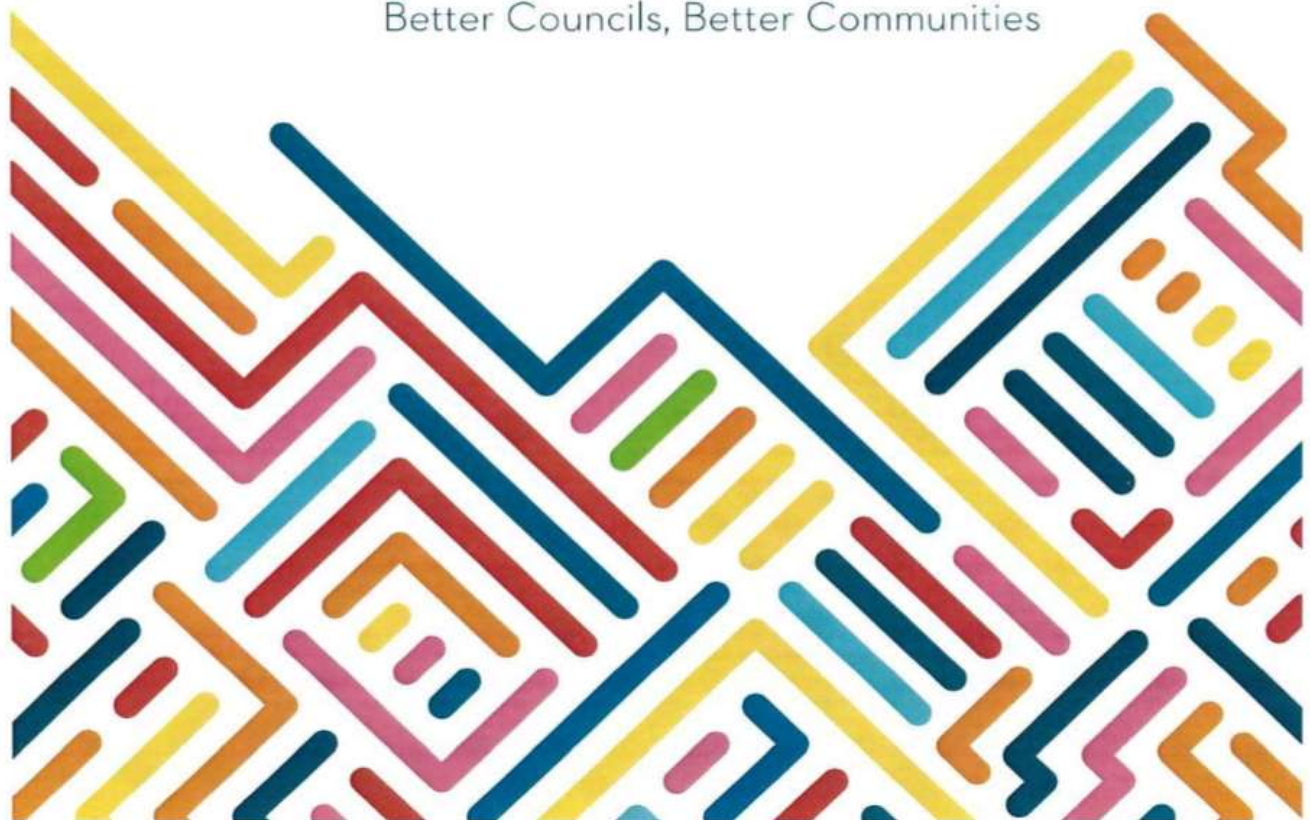
P: 03 6233 5972 | F: 03 6233 5986 | M: 0400 224 414 | E: dion.lester@lgat.tas.gov.au





Year in Review 2016-2017

Better Councils, Better Communities



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President's Report

I am pleased to be able to present the Annual Review on the activities and achievements of the Local Government Association of Tasmania (LGAT) for 2016-17.



It feels somewhat of an understatement to say it has been a challenging year for Local Government in Tasmania. We have been tackling an intense reform agenda compounded by the impact of natural disasters, pressures to deliver on feasibility studies, negative media related to Boards of Inquiries, and threats to our financial sustainability. I can imagine many Elected Members and staff are feeling the pressure.

The surprise announcement by the State Government in February with respect to TasWater has undoubtedly dominated thinking in the latter half of the year (and beyond) however, LGAT has continued to prosecute a broad advocacy and service agenda with its usual diligence.

For example, our advocacy efforts have seen several successes in regard to planning reform, including \$300,000 in regional funding to support councils to develop Local Provisions Schedules, and the funding and commencement of iPlan Stage 2 – our priority budget request for 2016-17.

In March 2017, we commenced an advertising campaign *Better Councils, Better Communities* to ensure that the amazing community support provided by our councils was not lost in the noise of adverse publicity arising from some of the many challenges facing us. We also reflect LGAT's commitment to promote the good work of our councils in this report, with stories and vignettes from across the State.

The Association also continued efforts to deliver a varied program of professional development opportunities for Elected Members and staff including our Annual Conference, elected member weekend, good governance forums for audit panel members, regional breakfasts; the 2IC forum, General Managers' Workshops and Mayors' Workshops, preventative health and climate change forums and more.

Our efforts in procurement related activity continues to bear fruit for members. For example, the whole of sector energy contract for public street lighting, will save the sector \$800,000 in the first 12 months and likely more in the following 12 months. Further, through our participation in the National Procurement Network, Tasmanian Councils saved over \$1 million in 2016-17.

LGAT, in collaboration with the other State Associations under the Australian Local Government Association's umbrella, supported a highly successful campaign to restore Financial Assistance Grants (FAGs) indexation which bore fruit in the last Federal Budget.

I would like to conclude with some words of thanks. Firstly, I would like to thank and acknowledge the amazing drive, energy and support provided by Dr Katrena Stephenson and her staff in the LGAT secretariat. Prior to serving as President, I really had not appreciated just how important a highly functional LGAT secretariat is to the coherence and credibility of the sector as a whole. It truly gives us an opportunity to speak with one voice on many fronts.

I also want to thank Vice President Daryl Quilliam and the other members of your GMC. Both individually and collectively their wisdom and commitment to our sector has been extraordinary and it has been my privilege to be part of that team.

Finally, to LGAT's Members and stakeholders, thank you for your passion and commitment to the cause of Local Government in Tasmania.

Mayor Doug Chipman
President



The President has reported on the busy and challenging 2016-17 year, and with both State and Local Government elections on the horizon, 2017-18 is likely to be just as tough.



With that in mind, in July LGAT revealed a new Strategic and Annual Plan, which together lay out the long-term vision for LGAT alongside the establishment of five key focus areas and a short list of critical priorities for the next 12 months. These priorities include influencing the TasWater agenda, shaping the Code of Conduct Review, driving the planning reform agenda and preparing for elections.

The GMC and staff of LGAT will continue the juggling act of achieving lobbying success in the context of a highly contested election environment while continuing to push your agenda. A key component of that will be continuing to fight against the hostile takeover of TasWater by the State Government, as directed by the majority of our Members.

We will also build on the policy and advocacy work of 2016-17. For example:

Having been successful in securing \$250,000 from the Tasmanian Government to support the collaborative delivery of a Health and Wellbeing Project, the focus this year will be on recruiting a project officer and working with the Department of Health and Human Services to help councils enhance the valuable work they are already doing in the health and wellbeing space.

We will continue to advocate for advancement of a new State Waste Strategy and ensure that it is informed by the Local Government Waste and Resource Strategy we produced last year.

We aim to continue to improve the range of products available and financial benefits realised by councils through participation in the National Procurement Network.

We will continue to work with councils exploring the roll out of LED street lighting to deliver both financial and environmental benefits for their communities.

Having successfully completed the 'Workplace Behaviours Toolkits and 'Guide to Council Minute Taking' last year, we will look to developing new whole of sector tools including template policies on credit card use and a performance management framework for General Managers.

Planning is already well in place for our Elected Member Weekend and Annual Conference and we will look at developing a variety of new professional development, networking, communication and Local Government branding opportunities in the year ahead. There is no doubt that there is a huge variety of fabulous projects and outcomes that Tasmanian Councils are delivering and it is important that these stories get told to balance the sometimes negative focus of the mainstream media.

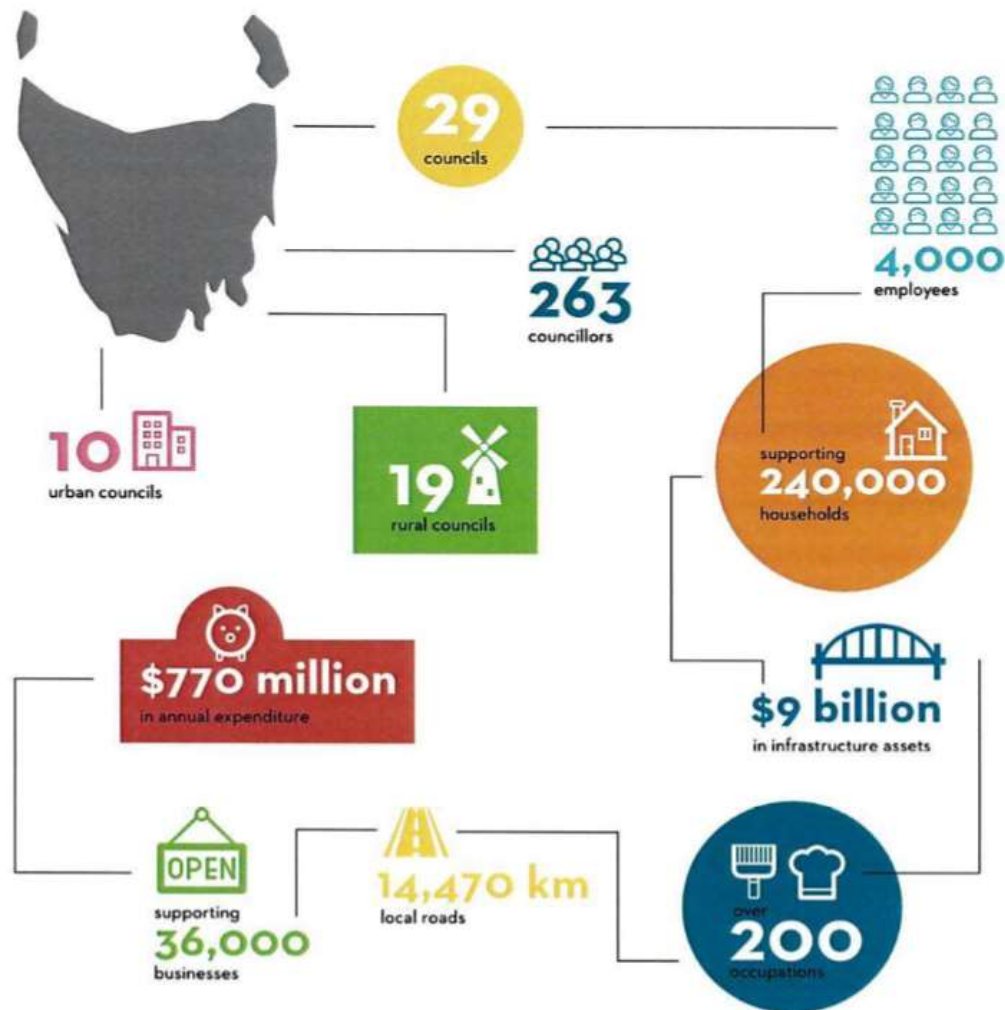
Councils provide enormous potential for active community involvement in decision-making on local issues and there has been ample recent research that demonstrates that Local Government is valued, particularly when it comes to making decisions about local areas. As former Federal Local Government Minister, Paul Fletcher has said, "If it were not for local government, many of the services that Australians take for granted simply would not be there".

So LGAT's role next year and ongoing, is to continue to advocate for the Local Government sector to support it to be as capable, effective and sustainable as can be, to build recognition and value for the work that councils do, and ensure that this work is not hampered unduly by legislative changes at State and Federal level.

To do that requires a strong, capable LGAT team and while we have seen some staff changes over the last 12 months, I am confident that we will still meet that brief. I thank all the LGAT staff for their dedication and hard work in what at times has seemed a relentless pace. Lastly, and by no means least, thank you to the President and the General Management Committee, who are not only passionate Local Government advocates every day, but are fully engaged, supportive and strategic in their role with LGAT.

Dr Katrena Stephenson
CEO

Our Sector



Tasmanian Local Government:
Sector by the Numbers



Kangaroo Bay Foreshore

About Us

The Local Government Association of Tasmania (LGAT) is the peak body representing the interest of Tasmania's 29 councils. Our core purpose is to protect the interests and rights of our Members and to promote an efficient and effective system of Local Government in Tasmania. We foster collaboration and strategic partnerships to facilitate positive change. We deliver services and professional development for our Members.

A General Management Committee (GMC) of eight members provides oversight to LGAT operations. The GMC is elected by LGAT Member council representatives every two years. It comprises the popularly elected President, the Lord Mayor and six other members elected by regional groupings of councils. The Vice President is elected by the GMC.

General Management Committee (as at 30.6.2017)

President	Mayor Doug Chipman	(Elected July 2015)
Vice President	Mayor Daryl Quilliam	(Elected July 2012)
	Mayor Deirdre Flint	(Resigned August 2016)
	Mayor Jan Bonde	(Elected July 2015)
	Mayor Christina Holmdahl	(Elected July 2015)
	Mayor Craig Perkins	(Elected January 2015)
	Lord Mayor Sue Hickey	(HCC rejoined the Association January 2015)
	Alderman Heather Chong	(Elected July 2016)
	Mayor Tony Bisdee	(Elected December 2016)

Strategy 2012-2017

Vision

For Local Government to be an independent, representative, sustainable sphere of government, demonstrating leadership and participating fully in local governance for the benefit of Tasmanian communities.

Mission

LGAT will deliver strong leadership, support, representation and direction to member councils, to help secure the social, environmental and economic future of Local Government. LGAT will achieve this through the efficient and effective utilisation of resources.

Objectives

Promote the efficient administration and operation of Local Government in the State of Tasmania

Represent and protect the interests, rights and privileges of members of LGAT

Foster and promote relationships between Local Government in Tasmania and with the Government of Tasmania and the Commonwealth of Australia

Provide support services to members of LGAT.

Moving Forward

At the end of 2016-17 LGAT developed a new strategic plan for the period 2017-2020.

In the forthcoming plan period:

Our vision is for: **Vibrant Tasmanian Communities**

Our mission: **Help Tasmanian Councils be the best they can be for their communities**

The full plan can be viewed at
www.lgat.tas.gov.au/page.aspx?u=751



Burnie City Council

A brand new Burnie Aquatic Centre and a state of the art bioremediation wetland to treat landfill leachate.

◀ Bioremediation wetland

Strategic Relationships

A new strategic focus for LGAT communications and marketing

This year LGAT developed a new Strategic Communications Plan incorporating a review of all communications, training, marketing and sponsorship activities. Following the review, it was decided that LGAT required a more strategic and cohesive approach to our communications, training, events and sponsorship.

It became clear that the Association's website needed improving to enable better utilisation by our Members and other stakeholders and to serve as a key platform for sponsorship. The review found that LGAT's traditional publication the LGAT News Magazine had become increasingly difficult to attract advertising to assist offsetting the costs of production. Concerns were also raised by Members that the content of both the Magazine and the online Newsletter 'The Pulse' was becoming too externally driven. For sponsorships, the review found LGAT was potentially undervaluing sponsorship activities and recommended a potentially revised sponsorship model.

In response to the review, LGAT is providing a greater communications focus on what councils are delivering for communities, building a better understanding of Local Government across Government, industry and communities as well as enabling more sharing and learning across our Member Councils.

LGAT also restructured its communications and marketing staffing to encompass a Strategic Communications Director and an Events and Marketing Coordinator, to deliver communications, marketing, events and training within the new strategic framework.

Key outcomes of the review of strategic communications implemented in 2016-2017 include:

Enhanced LGAT **Website**, providing more information about what Councils do through the Better Councils, Better Communities pages;

The Pulse Newsletter refocused as a monthly electronic publication with longer feature articles and strong Local Government content;

New **LGAT Noticeboard** on our website featuring council stories and information about grants, training, products and services;

The LGAT News Magazine was replaced with **LGTas**, a hard copy newsletter delivered twice a year showcasing exciting activity in the Local Government sector;

LGAT's **Annual Report** will gain a new lease on life and be reinvigorated as an annual year-in-review magazine; and

A review of our **sponsorship** model.

Financial Assistance Grants

LGAT and the Australian Local Government Association (ALGA) supported Tasmanian Councils as part of a national grass roots campaign to restore the indexation of Financial Assistance Grants for Local Government. While the Local Government sector collects just 3.6 percent of all taxes, councils are responsible for 36 percent of the non-financial assets held across all levels of government.

With no way to recover revenue for these assets, the three-year freeze on indexation cost Tasmanian Councils around \$19 million. Restoring indexation to Financial Assistance Grants was therefore vital to prevent further escalation of the vertical fiscal imbalance across the spheres of government.

Following intensive lobbying by councils, State Associations and ALGA, a successful result was achieved, with the indexation of Financial Assistance Grants restored in the last Federal Budget.



TasWater Campaign

TasWater Campaign

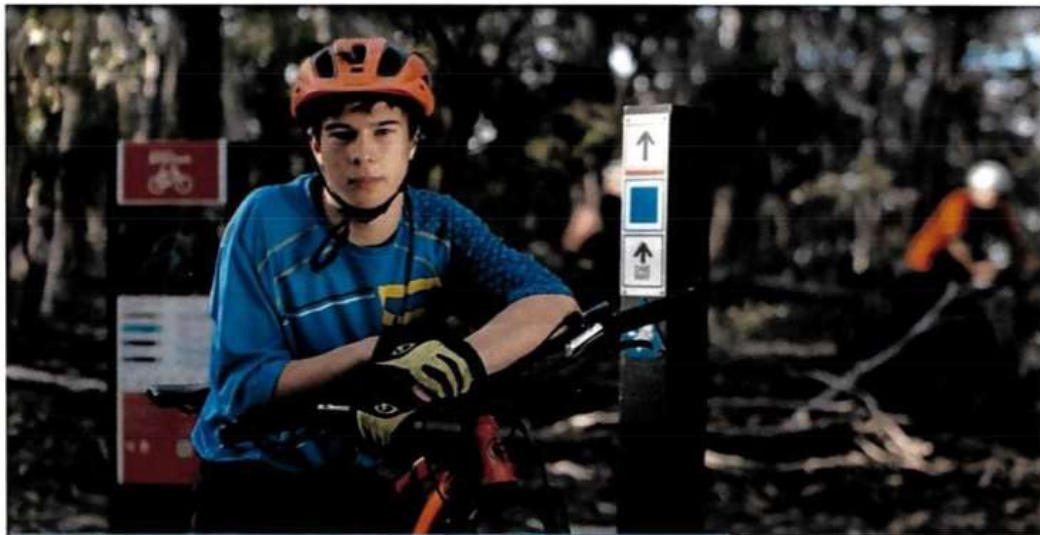
In February, the State Government indicated it intended to undertake a hostile takeover of TasWater, the council owned water and sewerage authority in Tasmania. This move was strongly opposed by the vast majority of Member Councils, who viewed the Government's premise for the takeover as flawed and the planning, modelling and risk assessment inadequate. They considered that in all likelihood, the cost to Councils and consumers was likely to be much higher than any possible gains.

On behalf of Members, LGAT collaborated with TasWater to enter into a strong and sustained advocacy campaign against the takeover. At the same time, LGAT continued to maintain an effective working relationship with the State Government on other matters – quite the tightrope! A campaign steering committee was established and external expertise secured to support the many months of work ahead. The campaign focused on ensuring that the legislation to support the takeover was not passed; a move that was ultimately successful. This work will continue in the 2017-18 financial year with the focus shifting to the election context.

Circular Head Council

Planned and budgeted for a new \$12M Community Wellbeing Centre, with joint funding from the Australian (\$3.8M) and Tasmanian (\$3.5M) Governments.

Sector Profile and Reform



A scene from LGAT's Better Councils, Better Communities television commercial which screened early in 2017

Better Councils, Better Communities Campaign

The 'Better Councils, Better Communities' campaign highlights the strong, demonstrable link between work undertaken by councils and results for Tasmanian communities. LGAT created a television advertisement and a new Better Councils, Better Communities dedicated webpage as part of a campaign starting in February 2017, to positively raise the profile of the activities Local Government undertakes for communities.

The television commercial was broadcast on commercial channels and SBS from February to April 2017, and took our campaign message to about 90% of the Tasmanian audience.

To provide more substance and to support the 30 second television advert, LGAT began publishing a series of Community Stories online. These stories show how councils have delivered some truly amazing outcomes such as the economic transformation of Derby in the North East or the roll out of energy saving LED street lights in Tasmania's North.

The Better Councils, Better Communities website also explains how rates work and how councils use rates to provide basic services often taken for granted, such as: roads, foot paths, sport fields, waste collections, and so on - in a series of nine animated videos.

The commercial and website were delivered at minimal cost, harnessing the support of many volunteers and in-kind provisions. We must also acknowledge the Local Government Association of Queensland, who supplied the intellectual property for the campaign at no cost.

Brighton Council

All Council data moved to the cloud, a partnership with Microsoft to sell software, and road traffic and pedestrian safety improvements.

Sharing Economy Paper

In 2016, it was acknowledged that in Tasmania, the number of people renting short term accommodation from private individuals, coordinated via the internet, was growing rapidly in an environment of regulatory uncertainty. LGAT responded to this uncertainty by initiating a conversation that resulted in change.

Known as the 'sharing economy', the connection of consumers to people who have products or services to sell, hire or lease via the internet is an emerging service model that is gaining momentum in Australia and worldwide, as changes in technology lead to reduced transaction costs and make sharing assets cheaper and easier.

LGAT developed a position paper that acknowledged the sharing economy's reach into Tasmania was inevitable. It pointed out that while Tasmania had economic and community potential in a service oriented economy, risks needed to be effectively managed. The LGAT paper offered locally based solutions, striking the right balance between freedom and regulation in what is essentially a complex policy environment. It was noted that the positions proposed would need review as the sharing economy and its influence grew in the State.

In early 2017, following the development of the LGAT paper, the matter was considered by the State Government and influenced some aspects of their policy position. LGAT was a member of the working group that considered the implications and standards and guidelines that were ultimately issued and ensured that councils had a single point of contact in State Government where they could raise concerns and ask questions during implementation.

Review of Local Government Act

The Minister for Planning and Local Government released the Targeted Review of the Local Government Act 1993 (the Act) Discussion Paper for consultation in April 2016.

On behalf of the sector, LGAT had a significant influence on the Review, providing a number of formal submissions throughout the process, participating on the steering committee (LGAT President and CEO), and targeted advocacy to State Government (via the Premier's Local Government Council and also direct to the Local Government Division).

LGAT provided feedback that, for the most part, the Act provides an effective framework to support Elected Members and General Managers to effectively fulfill their role and meet the community's expectations. However, over time, some common issues have impacted the ability of some individuals to carry out their functions, as well as negatively affecting council decision making and overall governance

To inform our advocacy LGAT consulted heavily with members, including running a number of dedicated workshops and face-to-face discussions with the sector.

The review was completed in mid-2017.





Financial Sustainability

Savings for Members through Shared Procurement for Public Lighting

To help offset the costs of rising energy prices LGAT actively worked with councils to save money in the cost of public lighting. Energy costs for public lighting or street lights remains a significant cost for councils and was exacerbated by the sharp rise in the wholesale energy market in 2016-17.

LGAT coordinated a shared procurement process for public lighting energy supply for the 27 mainland councils – amounting to a combined saving of \$800,000 in the first year of the contract, with similar savings expected in subsequent years of the contract. In addition to coordinating the shared procurement process, these savings are a result of many years of lobbying by LGAT for public lighting to be classified as a contestable asset.



LED Replacement Project

During the year, LGAT worked with councils in the northwest and south of the state to deliver council led LED street light replacement projects. This project followed on from the success of the Glenorchy and City of Hobart LED replacement program and the Northern Lights Project, which was rolled out by six of the Northern Councils in 2015-16. LGAT recognised the value in all members participating in LED replacement projects and facilitated the participation by councils in other regions.

Through working together, the projects provide an opportunity for both large and small councils to save money and reduce greenhouse gas emissions. Many councils have committed to the project with business cases demonstrating strong savings for councils over the life of the project. These projects are now moving to implementation phase.

The LED Replacement Projects will transform Tasmania's street lighting system, potentially creating a smart city backbone for councils to leverage other smart applications across their operations. The projects have demonstrated that by working together, much can be achieved.

« Northern Lights Project

West Coast Council

Resource sharing contract with Stornoway, recognising volunteers, working with tourism operators online and in a seminar hosted by an international expert on maximising tourism.



Works Underway

National Procurement Network

During 2016-17 LGAT continued to offer a range of contracts through which Tasmanian Councils can purchase goods and services with significant advantage, including cost savings.

The contracts are designed specifically to meet council requirements, are developed and implemented by LGAT in partnership with National Procurement Network (NPN) specialists (in Local Government Associations across Australia), and result from open tender negotiations.

In 2016-17 all councils in Tasmanian purchased items through the contracts offered by LGAT, at a total spend of \$7.15M (ex GST) – an increase of around \$1M over the previous financial year.

The estimated savings associated with this spend, across the 29 councils over the year was \$975,000 in direct savings (on the cost of actual items purchased) and an estimated further \$190,000 savings on indirect costs (costs associated with administrative tasks associated with purchase of these goods and services). In total \$1.16M in savings was achieved.

Of note, nine councils in the State made savings through LGAT/NPN contracts during the financial year that were more than the cost of their LGAT membership subscriptions. Others came very close to recovering their membership fees, simply by purchasing through LGAT Procurement.

Tasmanian Councils can purchase a wide range of goods and services from trucks, to mobile garbage bins, to telecommunications services, playground and parks equipment and services and protective apparel. Contracts are refreshed upon expiry as required and new contracts are negotiated to meet emerging needs. Councils can purchase goods and services direct via a Request for Quotation or simple purchase order process from a range of qualified locally based suppliers.

Some councils purchased items through the range of contracts offered while some only made use of one. The most often used contract was trucks, followed by plant machinery and equipment. While the benefits of purchasing through the LGAT contracts is becoming increasingly well known, there is a significant opportunity for greater savings across Tasmanian Councils through greater use of the available contracts.



LGAT Annual Conference Coffee Corner

Annual Conference 2016

The LGAT Annual Conference is the Association's key professional development opportunity for Members. The 104th LGAT Annual Conference, held at the C3 Convention Centre from 20-22 July 2016, was attended by 199 delegates and over 50 trade exhibitors. Feedback received from attendees was very pleasing, with 85% rating the conference as excellent or good. The Government House Reception, the opportunity to network, the trade exhibition and the quality of the speakers were among the conference highlights.

Awards for Excellence 2016

The 2016 Local Government Awards for Excellence were presented during the Conference. In all, 15 nominations were received from 11 councils throughout the State and the quality of entries was outstanding.

The winners for 2016 were:

*Delivering Excellence - Smaller Councils
(population under 15,000)*

Circular Head Council "Reading Bug Egg"

*Delivering Excellence - Larger Councils
(population over 15,000)*

Clarence City Council "a Wake Before Death"

City of Clarence

**Recognised nationally for work managing coastlines in a changing climate,
and completed the Kangaroo Bay Parklands.**

Sorell Council

Delivered capital works of \$8.4M including Orielton Lagoon Loop trail, replacement and upgrade of the Carlton River Bridge, redevelopment of Flyway Island Park, increased efficiency for works depot, and generated business income of \$370,000 by hiring out expert staff as shared resources to other councils.

Events, Training and Professional Development

One of the Association's key roles is to provide training and professional development for Elected Members and council staff. Through the LGAT Training calendar, LGAT training and professional development is tailored to the needs of members and the Local Government sector more broadly. Leveraging its relationship with other State Associations, Local Government Professionals Tasmania, the Training Consortium, and working directly with members, LGAT can deliver training that is both cost effective and targeted to sector needs.

The 2017 LGAT Members Survey indicated that participation in LGAT events, training and professional development was valued by members and accounted for over 50% of member engagement with the Association.

During 2016-17 LGAT delivered over 30 events training and professional development activities for members.

Key activities included:

2017 Elected Members Professional Development Weekend

General Managers' Workshops

Mayors' Workshop

LGAT Breakfast Series

Workforce Planning Workshop

Organisational Change Workshop

Climate Change Energy Efficiency Forum

Health and Wellbeing Forum

2IC Forum

Workforce Behaviour Policies and Videos

LGAT, with the support of Page Seager, has, over the last two years, developed a range of Workforce Behaviour Policies, accompanied by a large range of procedures, training and advice. The policies and other resources can be accessed by Members through LGAT's Extranet.

During the development of the policies, members indicated that many of them had encountered some 'tricky situations' regarding workforce policy implementation, and that explanatory videos might be a way to help to make their policies clearer.

In 2016-2017 LGAT commenced the production of a series of light hearted videos illustrating right and wrong behaviours at work. The videos will be available on the LGAT Website later in 2017.





Raking Kingston Beach

Central Highlands Council

Developed a Destination Action Plan to strategically boost tourism, obtained funding for a new playground in Bothwell and new BBQ shelters and toilets at Arthurs Lake.

George Town Council

Achieved Federal funding of \$5.95M for local road upgrades, and \$350,000 to upgrade the Waste Transfer Station, freeing council funds to invest in livability and amenity assets like the Regent Square Playground.



Health and Wellbeing Project

Supporting the health and wellbeing of communities is a core function of Local Government. This is delivered in many ways, from the provision of community health and wellbeing services, to facilities and recreation spaces, through to councils' ability to have a structured and strategic approach to embedding the social determinants of health in their activities.

LGAT has a strong history in building council capacity regarding health and wellbeing, through a number of forums, workshops and support materials focusing on building understanding of the social determinants of health.

Throughout 2016-17 LGAT progressed this work with a statewide forum for council staff and Elected Members to share ideas and experiences. A key output was a mind map showing the issues affecting health and wellbeing in Tasmania and the role of councils. LGAT's advocacy work has focused on Local Government's important role and the need for additional resourcing, culminating in the State Government providing LGAT with \$250,000 to support councils work in health and wellbeing.



Land Use Planning and Environmental Sustainability

Another big year in Planning

This last year has been a significant year in planning reform for the Local Government sector. The State Government has continued with its reform priorities, the most significant being the introduction of the State Planning Provisions (SPPs) in early 2017 and now the expectation that councils prepare their Local Provision Schedules (LPS).

Throughout the last year LGAT has been very active in supporting councils throughout the reform process and lobbying the State Government on the sector's concerns. We continued our membership on the Planning Reform Taskforce and, while sometimes outnumbered, we managed to realise a number of significant wins throughout the development of the SPPs. In addition to this, LGAT has been an active participant on the LPS Steering Committee and also the Sharing Economy Working Group. While perhaps not as visible as some of our other advocacy activities, roles like these often result in significant wins for the sector in State Government led reforms.

Alongside our attempts to influence the State Government's agenda in planning, LGAT has been actively engaging with Local Government planners throughout the development and implementation of the Tasmanian Planning Scheme. This has included facilitating a number of regional workshops and many one-on-one discussions.

However, it has not just been about responding to the State Governments reform priorities. LGAT, like all our councils, recognised that the State Government had 'put the cart before the horse' in commencing the development of the Tasmanian Planning Scheme prior to a number of other reform priorities. The experience and understanding of our planning system held by our Local Government planners is unparalleled. To tap into this expertise, LGAT undertook significant consultation throughout 2016-17 to determine what areas of our planning system required the greatest attention. Not surprisingly, the overwhelming priority was at the state and regional policy level. These, and the other areas highlighted, have informed our advocacy work throughout 2016-17 and we believe have had a significant influence on the future direction the State Government is contemplating.

As we head towards a State Government election campaign, these sectoral priorities in planning will continue to be an important part of LGAT's work on behalf of members.

City of Hobart

A new streetscape for Salamanca that welcomes pedestrians, visitors, events and festivals, which was designed, manufactured and installed by Council staff and won the state Civic Landscape Award of Excellence.

Central Coast Council

Commenced building the Dial Regional Sports Complex, a farmers' market at Ulverstone Wharf and a new walking and cycle pathway.

Emergency Management

LGAT has continued its strong advocacy for the Local Government sector in Emergency Management. This was recognised in 2016-17, with LGAT appointed as a member of the State Emergency Management Committee, providing a Local Government voice on this important committee.

With the increasing frequency of emergencies, significant reform continued to occur at both the State and Federal level. LGAT continued to feed into this reform, particularly in the relief and recovery space. LGAT was also active in supporting a business case to address many of the findings of the Justice review into Tasmania's emergency management arrangements. It is hoped that the State Government will support the business case in the coming year resulting in more ongoing support at the municipal level.



The lack of appropriate mitigation funding continues to be a focus for LGAT, with mitigation funding providing an important double dividend to communities. Mitigation projects not only avoid the tangible and intangible damage of a disaster but they also provide significant co-benefits to the economy that arise from the absence of a disaster. A recent case study of the Launceston flood levy demonstrated that the benefits of avoided damage from one event outweighed the cost of the levy fourfold.

War on Waste

LGAT has long advocated for the introduction of a statewide waste levy. In the absence of a statewide levy, Tasmanian landfill prices are amongst the lowest and low landfill prices equate to poor resource recovery. Landfill levies increase the cost of waste disposal and provide a market environment which encourages investment in resource recovery resulting in an increase to the landfill diversion rate.

To illustrate this point, Tasmania has significantly more waste (as a percentage) going to land fill than the Australian average, and more than most other states. Our lobbying resulted in the State Government announcing it would be preparing a Waste Strategy. In response, LGAT established the Waste Reference Group, made up of representative of each of the regional waste authorities. The Waste Reference Group decided under the circumstances the best course of action was to develop a Local Government Waste Management Strategy to inform and influence the development of the State Government's Waste Strategy.

The Local Government Waste Management Strategy includes details of a suite of initiatives addressing key statewide issues faced by Local Governments across Tasmania and calls for greater reuse, recycling and other efforts to divert materials from landfill. Additionally, the strategy calls for maximising the economic benefits of greater investment in resource recovery.

 WASTE RECOVERED
 WASTE TO LANDFILL



LGATas Year in Review

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Profiling Our Members

Kingborough Council – Kingborough Local Links

Kingborough has the fastest growing population of any Tasmanian council. It is a problem others would love to have, but growth also brings challenges. One of these is being able to afford to invest ahead of time in community infrastructure, such as recreational spaces and facilities.

Kingborough's Local Links provides a series of online maps showing all the 'secret pathways' linking cul de sacs and local streets, paths, gardens, and even short cuts to schools, playgrounds, shops and bus stops. Local Links lets community members know what they 'already have' by way of recreational paths and trails, making it easy to explore the neighbourhood – walking, cycling, horse riding or exercising a dog.

Smart phone compatible, Local Links let people plan a trip, think about what they need, and even print a map before they go.

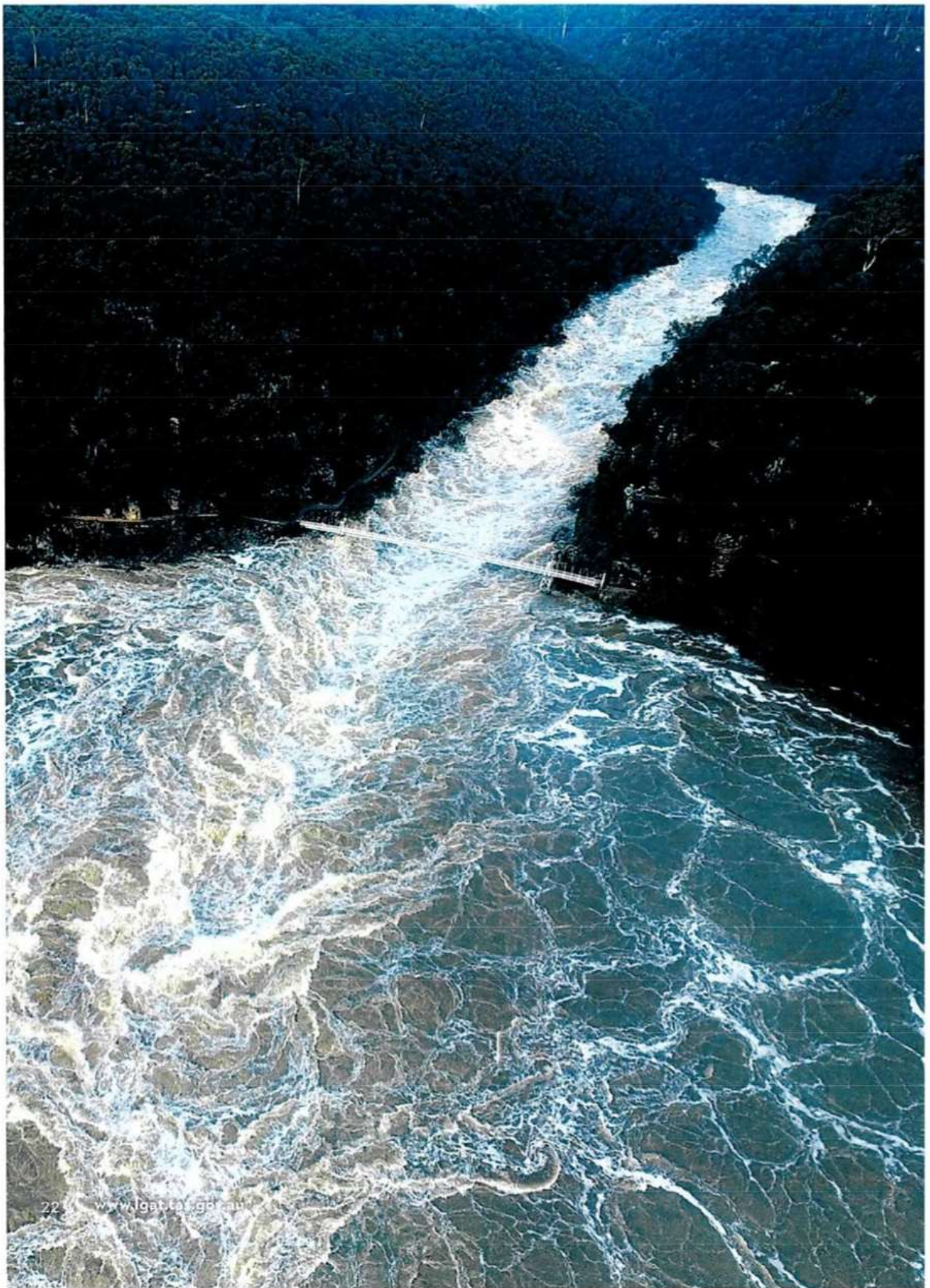
Local Links demonstrates how easy it is to get out and about locally, increasing physical activity and health and wellbeing. People can meet and say "Hi", and social networks begin to form between neighbours, and sometimes dogs! Visitors too can find those special spots only the locals know. Encouraging people to get out and about helps everyone learn more about their community and see the positive work council is doing.

Local Links trail maps can be printed from www.kingborough.tas.gov.au/recreation-facilities/local-links/

• *Kingborough Local Links are easily identified*

West Tamar Council

Beaconsfield Youth and Community Festival, replacement of a local bridge, upgrades to roads and footpaths, growth in tourism to the Tamar Valley of 8.2%, with staff and community volunteers assisting an increase in numbers, bringing in 123,000 visitors.





Crew work into the evening to make emergency levees

City of Launceston Council – Launceston Social Media in an Emergency

In June 2016, Launceston faced its largest flood threat in decades. In response, City of Launceston Council launched a digital communications strategy, to provide the local community and beyond with up-to-the-minute information. The major social media platform used was Facebook which provided the community with engaging real-time information through out the crisis.

Key to the success of the strategy was the willingness of council staff to step in front of the cameras to explain everything from the erection of flood gates to the widespread clean-up efforts. Council used props, including red balloons and hundreds and thousands, to illustrate how and why the flood was occurring; providing easily understood educational videos throughout the crisis.

The community response to this constant provision of timely, accurate and explanatory information was incredible - with the combined weekly posts reaching 10.2 million, with a daily reach of 2.5 million people.

Conventional media did not have the same access to the constant and changing stream of information as the council. Therefore, by utilising the internal information and the Council's Facebook Page, the City of Launceston Council quickly established itself as the preferred information source for the local community, local, national and international media, government agencies and former residents/relatives and friends of Launceston residents.

The social media posts also provide a valuable tool to educate the community and stakeholders about council's role during an emergency.

◀ *The Basin in Flood*





Waratah Wynyard Council Tulip Festival highlights the region's stunning agriculture

Waratah Wynyard – Doing Wonders for Tourism

Waratah-Wynyard Council is capitalising on the area's natural beauty, its history and its people, and helping transform the local economy with a focus on tourism. In 2016-17, these efforts were recognised when Council won a number of Tourism Awards:

Qantaslink CCA Regional Tourism Awards/Visitor Information Services category winner for "Wonders of Wynyard"

Qantaslink CCA Regional Tourism Awards/Festivals and Events Category winner for "Bloomin' Tulips Festival"

Tasmanian Tourism Awards: Winner of the Best Visitor Information Centre Category for: "Wonders of Wynyard"

State – Tasmanian Tourism Awards: Finalist in the Festival and Events Category for "Bloomin' Tulips Festival".

National – Australian Tourism Awards: Finalist for "Wonders of Wynyard".

Despite the region's natural assets, growing tourism numbers does not happen automatically, it takes strategic investment and enthusiasm. As the Cradle Coast Authority noted of the Waratah Wynyard area in their Destination Management Plan in 2014, "the region is at a critical point in its destination life cycle ... as a destination it is facing stagnation or decline, unless rejuvenation strategies are put in place".

In early 2017, Council engaged an expert to help develop a 'Destination Management Priorities Report'. The report made a number of strategic recommendations relating to planning, infrastructure, regulation, marketing, and partnering with local businesses as well as new strategies for generating income from Council's assets.

The report also noted the importance of an area where Waratah Wynyard already excels: working with the community as a vital part of the visitor experience.

The community's willingness to be welcoming: their care, pride and knowledge of their environment, culture and history as well as the provision of quality services, products and experiences is well demonstrated and succinctly captured in the award winning "Wonders of Wynyard" (WOW) Visitors Centre.

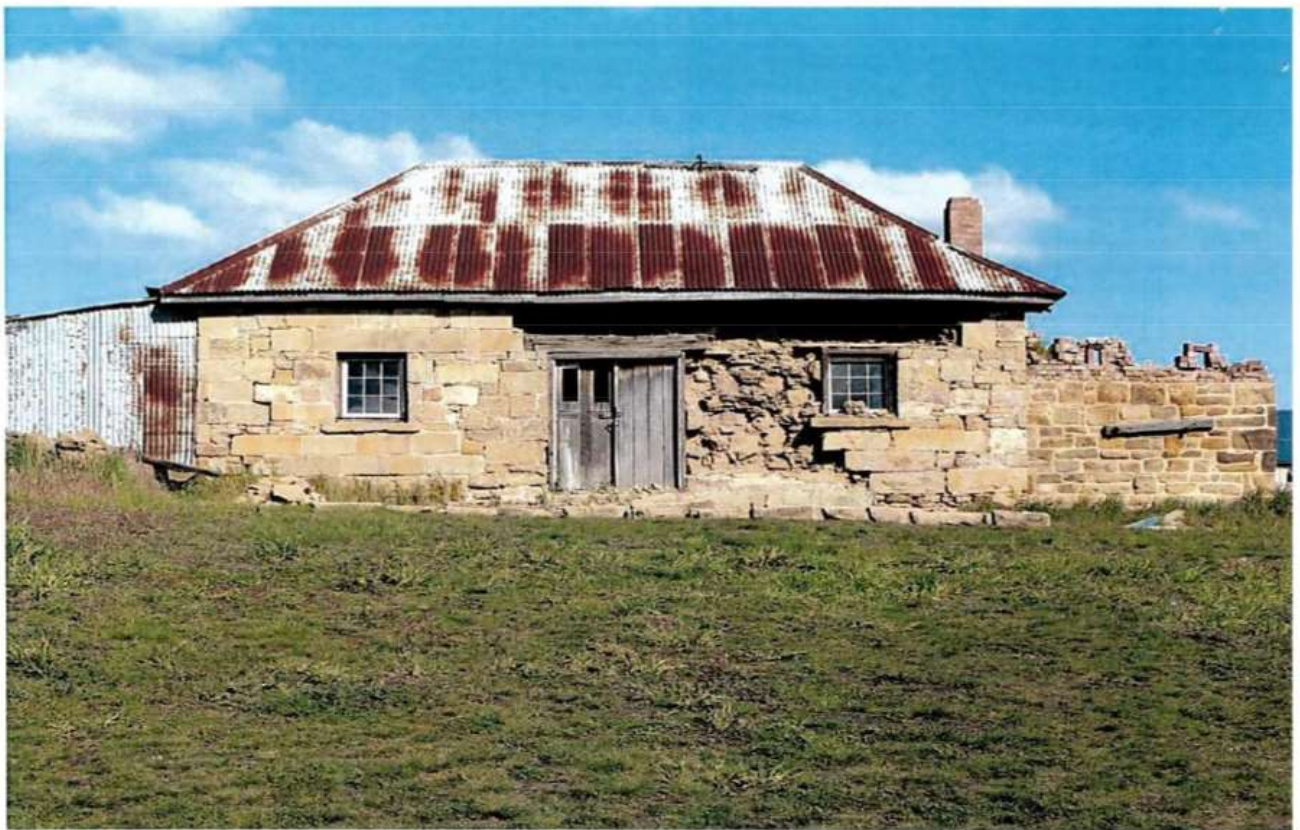
The WOW is a multi-purpose centre offering a rich visitor experience. In 2016-17 it was further enhanced by the addition of bicycle hire facility. The retail section underwent a significant revamp and now stocks an extensive range of uniquely Tasmanian products and gift ideas. The Art Gallery features a new exhibition of local art each month, and an open space, which features permanent displays of local heritage and history, which was also used throughout the year by the community for meetings, events and charity collections.

The WOW attracted 27,000 visitors in the 2016-17 year; approximately one third of the total visitors to the town as calculated by the Tasmanian Visitor Survey.

For councils looking for economic growth from tourism, the approach being adopted by Waratah Wynyard is a modern, authentic, immersive experience – which breathes life into an area's natural and cultural heritage assets and capitalises on what are known draw cards for tourists with just the right amount of commercialisation. Waratah Wynyard's strategic approach is helping to bring new money into the local economy, with multiplier effects for local cafés, restaurants, accommodation and small businesses.



Boat Harbour Beach



1827 Commissariat Cottage, Oatlands

Southern Midlands Council

Restoration of the 1827 Oatlands Convict Commissariat building including a training centre, conference and office space, heritage trades and crafts, using Federal funding.



Better Councils, Better Communities

2016-2017 LGAT Activities

Priority Area 1: Strategic Relationships

STRATEGIES

OUTPUTS

Build a strong Association

Regular Member engagement

Regular council visits by the President, CEO and Senior LGAT staff continued
The Pulse Newsletter, Noticeboard and LGTas, LGAT Website and Social Media @LGATasmania
2017 LGAT Member survey
Direct member communications, Events and Networking.

Review and enhance communications focusing on external communications

Strategic Communications Plan actions complete
LGAT News Magazine replaced with LGTas
E-Newsletter The Pulse and LGAT Noticeboard implemented
LGAT webpage updated
Better Councils, Better Communities website established.

A senior LGAT representative to visit all Member councils each year

20 Council visits completed throughout 2016/17.

Deliver the LGAT Annual Conference

2016 LGAT Annual conference successfully delivered in Hobart.

Deliver the LGAT Assist Program

LGAT Assist provided 53 loans for a value of \$328,200
Four funeral Grants for a value of \$14,000
University bursaries for \$10,000.

Act as a central Local Government contact point for external stakeholders.

Whole of sector submissions and advocacy
Advice on Local Government Sector
Centralised communications
New LGAT website focus on external communications.

Break O'Day Council

Worked with the community to develop the next 10-year strategic plan and a new fortnightly wheelie bin recycling collection program.

Tasman Council

Developed and implemented the Tasman Destination Action Plan to boost tourism in the area, by advertising, improving facilities, services and infrastructure, adding tourism products and experiences. Supported growth in tourism, hospitality, real estate and aquaculture industries.

Provide a strong united voice for Local Government

Represent Local Government interests on State Government policy issues

Participate in and seek representation on State Forums

Demand sufficient consultation periods

Facilitate Local Government representation on government and community boards and committees.

Active participation on State Govt. working groups, forums, committees and Boards

Coordination of nomination process for Local Government representatives on boards and committees

LGAT Whole of Sector Submissions included:

Biosecurity Bill

Dog Control Amendment Bill

LGAT Waste and Resource Management Strategy

Question on Notice from Public Hearing on Gaming Markets

Draft Local Government Amendment (Rates) Bill 2.3.17

Proposed E-cigarette and Tobacco Laws

Gaming Control Act Community Interest Test

Joint Select Committee on Future Gaming Markets

2017-2018 State Budget Submission

Tasmanian Flood Review

Draft Tasmanian Transport Access Strategy

Review of the Emergency Management Act 2006

Review of the Climate Change (State Action) Act 2008

Review of the Local Government Act 1993

Represent Local Government interests on Federal Government policy issues

Direct Input to ALGA policy development and advocacy

LGAT Whole of Sector Submissions or collaboration:

The review of Regional Development Australia

The National Local Government Report 2015-16

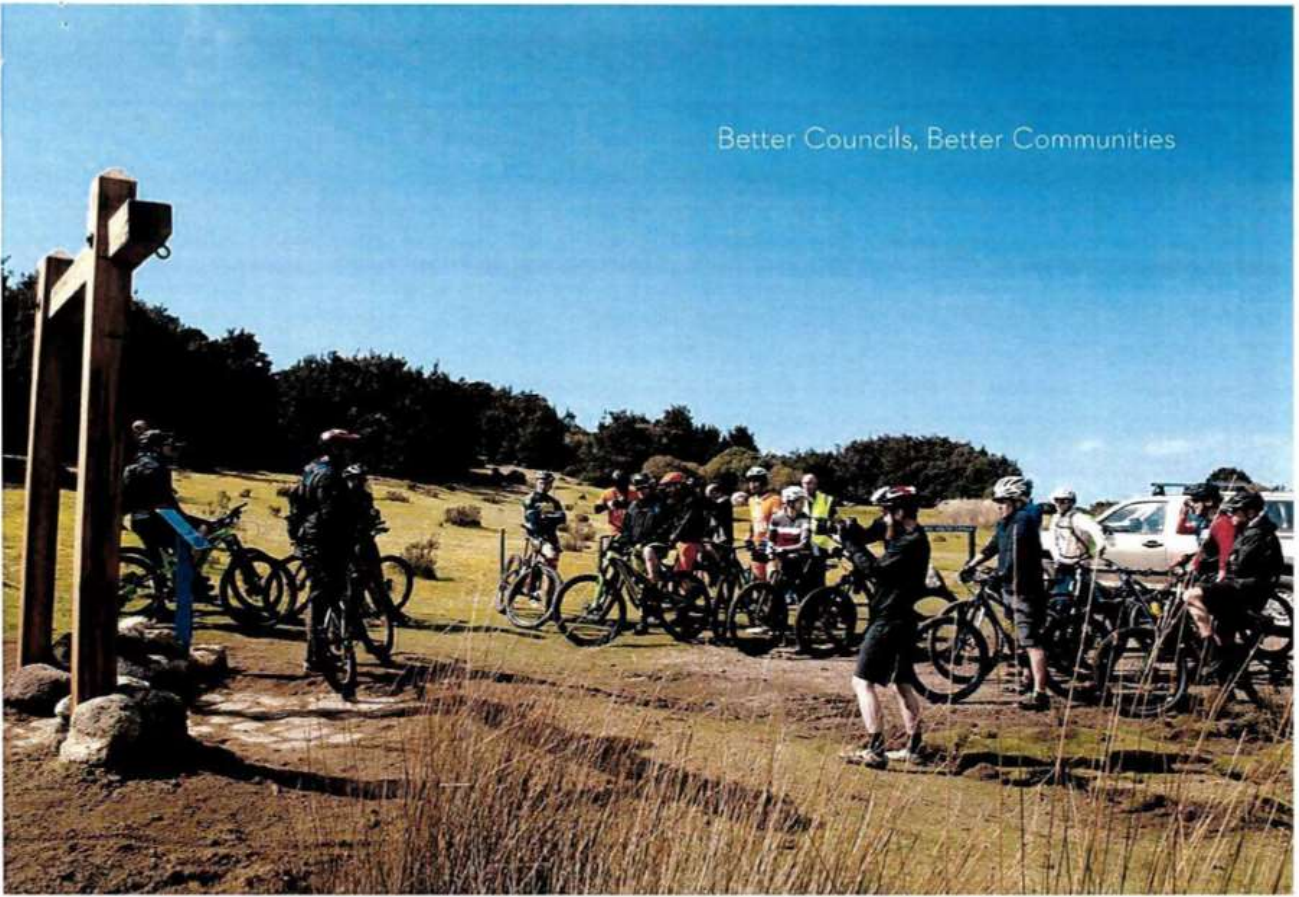
Australian Regional Tourism Network's report on the Contribution of Local Government to the Australian Tourism Industry

ALGA Rating Paper

Remote Housing Review

Regulation for drones

Australian Government: value capture discussion paper.



The Blue Tier plateau in Tasmania's north east

Huon Valley Council

Maintained financial sustainability, restructured the organisation, created a new visitor information centre, and an Emergency Recovery Plan.





Moving Moments LGAT Annual Conference

Latrobe Council

The Municipal Alliance with Kentish Council continues to set the pace for Local Government reform initiatives and Latrobe is absolutely committed to Council's continuous improvement regime. A 10-year funding agreement for the Mersey Community Hospital was secured.

Derwent Valley Council

Developed a Destination Action Plan to strategically boost tourism, and capital works resealing to renew local roads.

Develop and maintain strategic alliances

Invite key government/industry/ community decision makers to Local Government events.	Over 30 events for Members profiling high calibre, influential speakers.
Maintain and strengthen existing relationship with State Government and other key non-govt entities.	LGAT delivered a number of collaborative policy positions, joint submissions and events with strategic partners including: TasCoSS, Housing Industry Association, the Heart Foundation, Master Builders Tasmania, Department of Health and Human Services, Primary Health Tasmania, Cradle Coast Authority, Northern Tasmania Development, Tasmanian Audit Office, Governance Institute and Local Government Division, Department of Premier and Cabinet (Tas), Planning Institute of Australia, Engineers Australia and Institute of Public Works Engineering Australasia.

Foster collaboration and cooperation within the Local Government sector

Identify & promote Local Government networking opportunities.	LGAT delivered several valued networking events including: General Manager's Workshops, LGAT Regional Breakfasts, Mayor's Workshop, Elected Members Weekend.
Facilitate discussion at General Meetings	Focus on discussion items at General Meetings Attendance of relevant speakers to 50% of General Meetings.

Priority Area 2: Profile and Reform

STRATEGIES

OUTPUTS

Improve the image of Local Government

Highlight positive Local Government activities and successes.

Better Councils, Better Communities Campaign screened on TV for three months with 80% reach to viewing audience
Better Councils, Better Communities Website.

Ensure appropriate data collection, identification of key sectoral performance indicators and analysis and reporting.

LGAT Workforce data collection survey submitted to Local Government Division
Workforce data working group.

Actively participate in the Local Government reform agenda on behalf of the sector

Advocate for Local Government and Communities through Local Government reform process:
Review of the Local Government Act.

LGAT CEO and President continued to be engaged on the steering committee for the review of the Act
LGAT Member Survey and strategic planning workshop confirmed sectoral reform as a key priority for LGAT.

Continue to progress the Role of Local Government Project to improve the sustainability and effectiveness of Local Government.

The Role of Local Government Project complete
LGAT continued to work on initiatives to support Local Government's role in economic development.

Prepare discussion paper on the Sharing Economy.

This paper was completed and is available on the LGAT website
Influenced State Government's policy position.



Meander Valley Council

Built the Valley Central Industrial Precinct in Westbury attracting investment, installed an energy saving LED street light network, and cleared river side land to reduce flooding risk.

◀ Valley Central Industrial Precinct

Glenorchy City Council

Developed a multicultural strategy and joined the Welcoming City network for new migrants, strengthened bushfire prevention with a new coordinator, and enhanced roads and storm water work.

Priority Area 3: Financial Sustainability

STRATEGIES

OUTPUTS

Drive improvements in financial and strategic asset management across the sector

Support councils in implementing Audit Panel requirements.

Two LGAT Workshops were delivered in Launceston and Hobart
The Local Government Division has committed to producing further support materials for sector.

Continue to develop best practice case studies and fact sheets for councils.

The LGAT Guide to Minute Taking completed
Advice on participatory budgeting completed
Strategic Asset Management Plan (SAMP) templates have developed and trialled with four Tasmanian councils
Independent modelling has been commissioned.

Work with the State Government to ensure Local Government is represented in the implementation phase of Infrastructure Tasmania's State Roads Audit Report.

LGAT receives regular updates from Infrastructure Tasmania
As at June 2017 iTas is liaising with councils directly in relation to the actions and recommendations listed in the Audit Report.

Work with State Government and other stakeholders to identify funding opportunities for further development of local/regional strategic road and bridge networks for heavy vehicles.

LGAT State Budget submission included a request for funding from the State Government
LGAT is currently liaising with State Growth and councils in considering co-funding opportunities for additional work.

King Island Council

New main street footpaths, a glass crusher to reuse old glass in road and concrete, a new IT system for public requests and budgeting, renovation of the 100-year old Town Hall, and work towards more permanent solution for the shipping service.

Develop opportunities for improvement and efficiencies

Work with the National Procurement Network (NPN) and Tasmanian councils to develop and implement improved procurement practices.	LGAT has developed strong relationships with National Procurement Network Draft procurement documentation \$1.16M in savings for Members by purchasing through LGAT.
Continue to work with MAV to support and build LGAT's procurement capacity.	Partnership with MAV to deliver new and existing contracts for councils.
Continue to work with councils to identify and capitalise on opportunities for energy efficiency and financial savings.	LGAT shared procurement process for public lighting energy costs: \$800,000 saving in the first year, with similar savings in following years LGAT coordinated Business Cases for LED replacement programs for North West and Southern Councils complete and Individual councils now considering their options.
Identify and provide advice on opportunities and benefits of shared services.	While this is largely being driven by councils, preliminary research was undertaken and LGAT has commenced reviewing the two feasibility studies.
Provide advice on the benefits of Lean Thinking.	An issues paper on Lean Thinking was finalised.
Prepare discussion paper on Value Capture and its benefits in Tasmania.	The summary paper was completed and is available on the LGAT website.

Priority Area 4: Sector Capacity

STRATEGIES

OUTPUTS

Continue to deliver programs which improve recruitment and retention

Continue to support the sector in workforce planning via targeted policy and program development.

LGAT delivered a number of training sessions across the State
Scoping of further support currently underway.

Set up a whole of sector Employee Assistance Program (EAP).

LGAT undertook consultation and found that existing EAP sufficient for member needs. Further investigation is occurring regarding what further value LGAT can provide.

Build the capacity of Elected Members and staff to deliver quality outcomes

Deliver the Forward Training Program for Elected Members and staff and continue to identify future requirements and opportunities.

The LGAT Training calendar was developed and delivered throughout the year
There was continued collaboration with Local Government Professionals Tasmania and the Training Consortium.

Continue to deliver a LGAT breakfast speaker series for members on a regional basis.

LGAT delivered two rounds of Regional Breakfasts during the past 12 months covering emergency management and road safety.

Identify, promote, secure grant funding for training and sectoral capacity building.

LGAT successfully gained grant funding from the State Government for preventive health activities
A plan for securing funding to deliver increased support for energy / electricity was unsuccessful.

Develop sectoral support tools and resources.

The final tranche of workforce behaviours policies was provided to Members
Crucial Conversations presentations were delivered and very well received. Work commenced on further tools to support implementation.

Develop online training for Councillor Inductions, staff training and identification of council election induction material.

A Staff Training and induction PowerPoint was developed to be delivered in 2018
Several Online learning systems were reviewed
Pre-election material and training and induction for elected Members will require further updating to reflect changes to the Local Government Act.

Kentish Council

Delivered a \$7M capital works program, a new streetscape for Sheffield, road maintenance work, and extensive repairs after June 2016 floods destroyed many bridges in the area.

Northern Midlands Council

New 'electronic' playground in Longford used by a variety of community members. Playground provides data on calories burned and which equipment is most popular. Replaced and upgraded the Lake River Bridge.

Priority Area 5: Land Use Planning and Environmental Sustainability

STRATEGIES

OUTPUTS

Engage in the debate on planning policy reform on behalf of the Sector

Advocate for Local Government and Communities on State Government planning reform process.

Active engagement with Justice and the Tasmanian Planning Commission
CEO and Policy Director membership on Sharing Economy and Local Provision Schedule Steering Committees
CEO participation on Planning Taskforce.

Lobby State Government on State-wide planning system

The Local Government reform priorities accepted and included in the recommendations of the Planning Reform Taskforce to the Minister
The Government has funding and commenced iPlan Stage 2 after LGAT lobbying.

Build the capacity of Elected Members to function as a Planning Authority

Deliver land use planning and planning authority training material and program for Elected Members

Three council visits have included specific land use planning sessions. Further sessions are likely to be following the implementation of the Tasmanian Planning Scheme in 2018.

Prepare best practice process guide to "When the council is the applicant".

Not yet commenced.

Build recognition of good planning outcomes being delivered by Tasmanian councils

Incorporate good planning outcomes delivered by councils into a strategic marketing campaign.

Successfully published opinion pieces on Airbnb (Mercury) and the State Planning Provisions (Mercury and Advocate).

Continue to support councils in identifying and responding to natural hazards and climate change related tasks

Work with Tasmanian Climate Change Office (TCCO) to develop a state-local government Climate Change Work Plan.

Work will commence on the state-local government Climate Change Work Plan in the latter part of 2017.

Work with TCCO in relation to climate change governance capacity

LGAT is involved in Climate Resilient Councils project.



Glamorgan Spring Bay Council

Completed the Triabunna Marina and Wharf Development, with recreational and commercial marina facilities, boat ramps, diesel refueling, a new income stream for the community and renewed sense of activity and vibrancy.

← Triabunna Port complete

Emergency Management

Advocate to the State to provide additional expert support to councils for emergency management risk assessment and planning.	<p>A risk manager was appointed to work with Municipal Committees to undertake risk assessments, LGAT is on the working group</p> <p>The Department of Justice has recommended the appointment of three (3) officers to support councils in emergency management planning and training.</p>
Continue to represent councils on key State Emergency Management Steering committees.	LGAT is represented on the State Emergency Management Committee and all its sub committees.
Provide Mayoral Training and information on emergency management.	Communicating in emergencies training was delivered to Mayors.
Represent the sector in relation to the state reform of emergency management arrangements and federal emergency management funding reform.	LGAT continues to have discussions with the State in relation to these reforms and the impact on Tasmania.
Prepare best practice process guide to "When the council is the applicant".	Not yet commenced.
Promote opportunities for successful funding for planning for emergencies.	LGAT was involved on the assessment panels for many emergency relief grants.
Represent the sector on current and emerging waste matters.	<p>The LGAT Waste Reference Group completed a Statewide Waste and Resource Management Strategy and provided to EPA</p> <p>LGAT has regular liaison with EPA to discuss the initiatives.</p>

Devonport City Council

Commenced Stage 1 of the Living City project rejuvenating Devonport including a new multi-purpose civic building, a food pavilion and a multi-story carpark.



Dorset Council

Partnered to keep aged care services in Scottsdale, hosted the Enduro World Series mountain bike race on the Blue Derby Trails and delivered a record \$8.5M of capital works on time and under budget.

◀ One of the twisting berms MTB





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www.lgat.tas.gov.au



SCANNED
for
DATAWORKS

ENTERED



AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION

14 December 2017

West Coast Council
PO Box 63
QUEENSTOWN TAS 7467



To the Mayor, Councillors and CEO (please distribute accordingly)

2018 Australia's Future: Let's Make it Local

I have no doubt that 2018 will be a huge year for Local Government in Australia. It is becoming increasingly likely there will be a federal election. The Australian Local Government Association (ALGA) is well advanced in planning for the next election and, with your support, we can influence the national agenda before, during and after the election.

You and your Council can be involved in a number of ways but one of the key mechanisms is to have your issues recognised on the national stage through ALGA's conferences. Three major national conferences will be convened next year and I encourage you to **'save the dates'** for these in your calendar now, the conferences are:

1. Regional Cooperation and Development Forum, 17 June, Canberra
2. National General Assembly of Local Government, 17 – 20 June, Canberra
3. National Local Roads and Transport Congress, 20-22 November, Uluru

Updates and information on the conferences and ALGA's advocacy will be published regularly in ALGA News, to subscribe go to the ALGA website alga.asn.au

Each year these conferences provide unique opportunities for you to hear from the leaders in our sector and across government giving you unparalleled one on one access to the most influential decision makers in the nation.

We received terrific feedback from delegates at each of the conferences in 2017. We know they addressed the key topics that impact your community. In 2018 they will once again inform, motivate and inspire elected members and staff alike and elevate your local issues to the national stage.

To deliver on your aspirations, and those of all conference delegates, I've met with dozens of politicians at Parliament House, and attended regular COAG and Ministerial council meetings. Join us at every opportunity to push the Local Government case and the need for a greater partnership with the federal government. I'd like to thank you personally for your support and participation in these activities throughout 2017. Your support has strengthened the voice of Local Government and increased the weight and reach of our message.

I look forward to meeting you at one or more of our major events in 2018.

Yours Sincerely

Mayor David O'Loughlin
President

National General Assembly of Local Government Call for Motions Discussion Paper

Australia's Future, Make it Local

The purpose of this discussion paper is to provide guidance to councils for the development of Motions for debate at the 2018 National General Assembly. The paper provides an overview of policy areas in which the NGA has well-established positions and identifies potential new and emerging policy areas which are being developed by ALGA and require detailed consideration. Councils are particularly encouraged to submit Motions on these policy areas.

Highlighting the issues below contributes to implementing ALGA's Strategic Plan 2017-2020 and its objectives to:

- strengthen Local Government in the areas of financial sustainability; delivering services in regional cities; infrastructure; and innovation and digital transformation, as well as,
- facilitating collaboration between state and territory associations in Local Government's role in Indigenous policy issues, scale and capacity; women in Local Government; and diversity in representation.

Criteria for Motions

Motions must meet the following criteria:

- ✓ be **relevant** to the work of local government **nationally**
- ✓ be **consistent with the theme** of the NGA
- ✓ **complement or build** on the policy objectives of your state and territory local government association
- ✓ be submitted by a council which is a **financial member** of their state or territory local government association
- ✓ propose a **clear action and outcome**
- ✓ **not be advanced** on behalf of external third parties that may seek to use the NGA to apply pressure to Board members or to gain national political exposure for positions that are not directly relevant to the work of, or in the national interests of, local government.

Your Opportunity

The primary focus of all Motions should be to strengthen the capacity of local government to provide services and infrastructure in Australia. Providing clear actions within areas that are still emerging provides councils with an opportunity to influence the development of ALGA policy and advocacy by ALGA on federal election commitments.

Emerging Issues

Councils across Australia are constantly being asked to do more with less. Changing community needs, including ageing populations, technological advancements and changing economic circumstances, are a challenge for all communities.

Analysis suggests that a Commonwealth election may well be called between August 2018 and May 2019. The 2018 NGA therefore provides an important opportunity to progress Local Government issues in the Federal agenda. Below are some critical areas in which Local Government needs to consider the role it can in local communities on the national stage. In particular, the 2018 NGA is calling for Motions that provide clear policy advice and/or policy initiatives that will help Local Government to address the following policy challenges:

Housing Affordability

Housing affordability is a major challenge in many communities. The Commonwealth frequently asserts that housing affordability is a problem because of the supply of housing. As such there has been a focus on planning reform.

Motions are called for on ways to improve housing supply and improve land use planning and associated local government infrastructure to support increased housing supply.

Financial Sustainability – Oppose Cost Shifting

In 2005 The House of Representatives Inquiry into Cost Shifting from States onto Local Government estimated that cost shifting amounted to between \$500m - 1.4b annually. This includes regulatory and other services that Local Government provided on behalf of states without adequate compensation.

Motions are called for on ways to reduce cost shifting from states and the Commonwealth on to Local Government and on areas of regulatory reform and services that Local Government could provide efficiently and effectively on behalf of states or the Commonwealth if appropriately funded.

Innovation and Digital Transformation – Smart Communities

Technological advancements are changing the way councils communicate with citizens and deliver services and infrastructure.

Motions are called for on ways to improve the ability of councils to support their community to understand and benefit from digital transformation, ways to improve data, protect privacy and increase security of council-held data.

Harmonising Local Government Data

National Local Government data is held in a variety of places and is often of variable quality. National advocacy on behalf of Local Government needs a strong evidence base. ALGA has been working with JRA on the State of the Assets project which collects data on the quality and condition of all local government assets. Increasingly, councils are being required to provide data to third parties.

Motions are called for on ways to improve the collection of local government data, how data could be better linked across the sector, and ways to improve the quality of data.

Cyber Security

Recent malware attacks have highlighted the vulnerability of business and government computer systems. Strong measures are required to ensure that all Australians and Australian businesses and governments are aware of the risks and take appropriate measures to ensure cyber security.

Motions are called for on ways to improve local government cyber security.

Environment

Local Government plays a critical role in environmental management, with actions often embedded into other day to day operations as well as included in economic management considerations

Motions are called for on what should be national priorities and on ways to improve environmental management systems, waste management, product stewardship and biodiversity.

Regional Development

Local Government plays a critical role in regional development, with an active role working with neighbouring councils, industry, state government agencies, community and other key stakeholders to set and achieve regional goals.

Motions are called for on ways to improve regional policy approaches, funding ideas on regional sustainability and equity.

Motions should be lodged electronically using the online form available on the NGA webpage at: alga.asn.au. All Motions require, among other things, a contact officer, a clear national objective, a summary of the key arguments in support of the motion, and the endorsement of your Council.

Motions should be received by ALGA no later than **11:59pm on Friday 30 March 2018**.



Established ALGA Policy Areas

Financial Assistance Grants

Adequate and appropriate Local Government services and infrastructure are critical to all communities. The Commonwealth Financial Assistance Grants are important to all councils. Success has been achieved in the last 12 months by restoration of the indexation of the Financial Assistance Grants (FAGs). ALGA's priority in this area is to continue advocating for FAGs funding to be increased to a level equal to at least one per cent of commonwealth taxation revenue.



Freight Strategy

Local government manages around 75 per cent of Australia's local roads network. These roads were generally built decades ago and today are required to carry increasing amounts of freight, including higher productivity vehicles. Poor and unsafe roads are a barrier to increased productivity. ALGA's priority is the promotion and development of a freight strategy with funding of \$200m per year for five years to address first and last mile access issues, leading to an increase in local, regional and national productivity.



Roads to Recovery

The Roads to Recovery Program provides councils with essential additional funding to help address the backlog of maintenance and renewal of local roads. Success was achieved with Roads to Recovery by having the expiration date removed and essentially creating an ongoing program. Further work in this area is being undertaken to ensure Roads to Recovery funding is permanently doubled.



Additional Local Roads Funding for South Australia

Additional funding for South Australian local roads to address an anomaly in FAGs ceased in 2014. It was reinstated in 2017–18 but only for two years. The focus is now on securing ongoing additional funding for South Australian local roads, indexed annually in line with FAGs.



Climate Change Plans

Many councils are addressing or wish to address climate change. With the important role Local Government can play helping the Australian Government to achieve internationally agreed climate change targets, a priority has been placed on supporting councils to work with local businesses and communities to implement local and regional Climate Change Adaptation Plans.



Indigenous

Addressing Indigenous disadvantage across Australia is a priority for all Australian governments. Advocacy is about closing the gap between Indigenous and non-Indigenous Australians in the areas of housing, health, early childhood development, education, economic participation and remote service delivery.



Community Infrastructure

Funding support for community infrastructure will enable all local councils to plan and deliver adequate and appropriate community infrastructure. ALGA is urging political parties to commit to specific local government community infrastructure funding at the level of \$300 million per annum over the next four years.



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for
Executive Assistant DATAWORKS

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DEC 2017

From: Dion Lester <Dion.Lester@lgat.tas.gov.au>
Sent: Friday, 8 December 2017 9:38 AM
To: Break O'Day; Brighton Council; Burnie City Council; Central Coast Council; Central Highlands Council; Circular Head Council; Clarence City Council; Derwent Valley Council; Devonport City Council; Dorset Council; Flinders Council; George Town Council; Glamorgan/Spring Bay Council; Glenorchy City Council; Hobart City Council; Huon Valley Council; Kentish Council; King Island Council; Kingborough Council; Latrobe Council; Launceston City Council; Meander Valley Council; Northern Midlands Council; Sorell Council; Southern Midlands Council; Tasman Council; Waratah-Wynyard Council; Executive Assistant; West Tamar Council Mail Archive; Michael Edrich
Cc:
Subject: Attn Development Services Managers - Major Projects Bill Round 2 Consultation
Attachments: Major_Projects_-_Consultation_Paper_-and_-_Draft_Exposure_Bill_-_December_2017.docx; Land-Use-Planning-and-Approvals-Amendment-Major-Projects-Bill-2018-Draft.pdf

Dear All,

Following 198 submission on the first round of consultation, the Bill has been "amended and re-structured to clarify its operation".

Accordingly, the State Government are running a second round of consultation. The new Bill and updated Consultation Paper are attached. There are also 7 fact sheets available on the Tasmanian Planning Reform website:

<http://planningreform.tas.gov.au/facts/major-projects-reforms>

LGAT will be making a whole of sector submission. If you would like your comments included in this submission please provide them to me by COB Monday 22nd January.

Regards

Dion Lester | Policy Director

Local Government Association of Tasmania

GPO Box 1521 Hobart, Tas, 7001

P: 03 6233 5972 | **F:** 03 6233 5986 | **M:** 0400 224 414 | **E:** dion.lester@lgat.tas.gov.au



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TASMANIAN PLANNING COMMISSION

Our ref: DOC/17/103240
Officer: Angela Forrest
Phone: 6165 6828
Email: tpc@planning.tas.gov.au

21 December 2017

Mr Dirk Dowling
General Manager
West Coast Council
PO Box 63
QUEENSTOWN TAS 7467

By email: wcc@westcoast.tas.gov.au

Dear Mr Dowling

Urgent amendment to interim planning schemes with provision for access over land in another zone

The Commission has considered council comments provided on the proposed urgent amendment to clause 9.6 of the north west region and clause 9.5 of the northern region interim planning schemes and revised the provision to be the same as clause 7.6 under draft amendment 01-2017 of the State Planning Provisions.

The Commission has also concluded that the revised provision should apply to all interim planning schemes in the north west and northern regions, with the exception of Launceston which already has a similar clause. The southern region is not included as the provision would involve a change in policy and hence may prejudice the public interest.

The Commission will now prepare a notice to the Minister for Planning under section 30IA(1) of the former *Land Use Planning and Approvals Act 1993* recommending an authorisation for an urgent amendment to clause 9.6 and 9.5 in the following form:

9.X Access and Provision of Infrastructure Across Land in Another Zone

9.X.1 If an application for use or development includes access or provision of infrastructure across land that is in a different zone to that in which the main part of the use or development is located, and the access or infrastructure is prohibited by the provisions of the different zone, the planning authority may at its discretion approve an application for the access or provision of infrastructure over the land in the other zone, having regard to:

- (a) whether there is no practical and reasonable alternative for providing the access or infrastructure to the site;
- (b) the purpose and provisions of the zone and any applicable code for the land over which the access or provision of infrastructure is to occur; and
- (c) the potential for land use conflict with the use or development permissible under the planning scheme for any adjoining properties and for the land over which the access or provision of infrastructure is to occur.

Level 3, 144 Macquarie Street Hobart Tasmania GPO Box 1691 Hobart TAS 7001
Ph: 03 6165 6828 Email: tpc@planning.tas.gov.au
www.planning.tas.gov.au

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TASMANIAN PLANNING COMMISSION

48770

Our ref: DOC/18/2557
Officer: Mitch Clark
Phone: 03 6165 6822
Email: tpc@planning.tas.gov.au

RECEIVED
11 JAN 2018
PRSC
(COUNCIL)

11 January 2018

Mr Dirk Dowling
General Manager
West Coast Council
PO Box 63
QUEENSTOWN TAS 7467

By email: wcc@westcoast.tas.gov.au

Dear Mr Dowling

Waratah-Wynyard Interim Planning Scheme 2013 Urgent amendment WAR UA4-2017

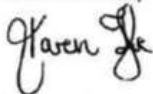
The purpose of this letter is to notify you that an urgent amendment has been made to the Waratah-Wynyard Interim Planning Scheme 2013 under section 30IA of the former provisions of the *Land Use Planning and Approvals Act 1993* (the Act).

The approved amendment deletes the permitted Business and professional services use class in clause 10.2 Use Table of the General Residential Zone. It also amends the discretionary qualification for the Business and professional services use class, to allow additional uses of consulting room, veterinary centre, child health clinic, or for the provision of residential support services.

The Commission must give notice of the amendment to each planning authority within the regional area and State Agencies under section 30IA(6)(e)(ii) of the Act. A copy of the approved urgent amendment, which is effective from 15 January 2018, is available on the [iplan website](#) by selecting the Decisions tab.

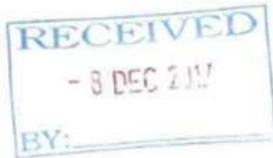
For further information please contact Mitch Clark, Planning Adviser, on 6165 6822.

Yours sincerely



Karen Fyfe
Planning Assessment Coordinator

Level 3, 144 Macquarie Street Hobart Tasmania GPO Box 1691 Hobart TAS 7001
Ph: 03 6165 6828 Email: tpc@planning.tas.gov.au
www.planning.tas.gov.au



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for
DATAWORKS

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PRSC
Council
(HARD COPY WITH EA)

The Director
Environment Protection Authority
Level 6, 134 Macquarie Street,
Hobart TAS 7001

6 December 2017

Dear Director,

RE: Heemskirk Tin Project – St Dizier DPEMP Guidelines

I am writing on behalf of Stellar Resources Limited to apply for a 12 month extension of time from the date of this letter for the preparation of a DPEMP over the St Dizier tin deposit.

Since November 2016, the date of our last correspondence, Stellar has continued its environmental survey work over the area. The main activity was the collection of surface water samples to measure flow rates, water quality and biota content. An aboriginal heritage review of registered sites concluded that no significant locations occur at St Dizier. Verbal confirmation was also provided by an aboriginal archaeologist following a site visit.

I have attached a preliminary environmental management plan that was prepared for a Mining Lease application. It includes recent survey work and earlier studies on water flow rates, waste and ore characterisation results, flora and fauna studies and an archaeology report. It also includes a preliminary mining and rehabilitation plan.

In August 2017, Stellar applied for a Mining Lease over the St Dizier area. The application has reached an advanced stage in the Mineral Resources Tasmania process.

I am happy to discuss this request if further explanation is required.

Yours sincerely,

Peter Blight
Managing Director

Cc: Ms Edith Oshea, Senior Environmental Officer Assessments, EPA Tasmania
Mr Dirk Dowling, General Manager, West Coast Council, PO Box 63, QUEENSTOWN TAS 7467

170083SRL

STELLAR RESOURCES LIMITED

ABN 96 108 758 961

Level 17 530 Collins Street
Melbourne Victoria 3000 Australia
Tel +61 3 9618 2540 Fax +61 3 9649 7200

SCANNED
for
DATAWORKS

ENTERED

Level 6, 134 Macquarie Street, Hobart TAS
GPO Box 1550, Hobart, TAS 7001 Australia

Enquiries: Mary Gibbs
Ph: 03 6165 4542
Fax: 03 6173 0254
Email: mary.gibbs@epa.tas.gov.au
Web: www.epa.tas.gov.au
Our Ref: EN-EM-EV-DE-100325_2/H780127/Agreement to extension to lodge project outlines



8 December 2017

Mr Andrew Radonjic
Technical Director
Venture Minerals
PO Box 1175
WEST PERTH WA 6872

Email: andrew@ventureminerals.com.au

Dear Mr Radonjic

**LIVINGSTONE AND MT LINDSAY MINE PROJECTS
EXTENSION OF TIME REQUEST**

I refer to your correspondence (dated 5 November 2017) received by email on 5 December 2017 requesting permission to submit updated project descriptions for the Livingstone and Mt Lindsay projects by 28 February 2018, rather than by Monday 8 January 2018 as specified in my correspondence to Venture Minerals dated 14 November 2017.

I note the difficulties you have outlined in meeting the earlier deadline, and accept your proposed later submission date of **28 February 2018**.

If updated project descriptions for the Livingston and Mt Lindsay mine projects are not submitted to EPA Tasmania by 28 February 2018, the provisional extension to 27 September 2019 to lodge cases for assessment will need to be reassessed.

As stated in my previous correspondence, once the updated project descriptions are submitted, the Board may choose to reissue the project assessment guidelines for one or both projects if it is considered necessary for adequate assessment of their environmental impact.

If you have any queries regarding the above, please contact Mary Gibbs on (03) 6165 4542.

Yours sincerely

Wes Ford
DIRECTOR, ENVIRONMENT PROTECTION AUTHORITY
Delegate for the Board of the Environment Protection Authority

Cc. Mr Dirk Dowling, General Manager, West Coast Council, PO Box 63, Queenstown TAS 7467, Email: wcc@westcoast.tas.gov.au
Assistant Secretary, Assessments (Queensland, Victoria, Tasmania) and Governance Branch, Department of the Environment and Energy, GPO Box 787, CANBERRA ACT 2601, Email: james.barker@environment.gov.au

Level 7, 134 Macquarie Street, Hobart TAS
GPO Box 1550, Hobart, TAS 7001 Australia

Enquiries: Sarah Richards
Ph: +61 3 6185 4607
Email: Sarah.Richards@environment.tas.gov.au
Web: www.epa.tas.gov.au
Our Ref: (EN-EM-RV-245235 | H779557) sma



2 January 2018

Mr Dirk Dowling
General Manager
West Coast Council
PO Box 63
QUEENSTOWN TAS 7467

Dear Mr Dowling

CHANGES TO ENVIRONMENTAL REGULATION OF FINFISH FARMS AND REQUEST FOR COPIES OF EXISTING FISH FARM AUTHORISATIONS

On 4 December 2017, changes to the *Environmental Management and Pollution Control Act 1994* (EMPCA) regarding the environmental regulation of finfish farming were passed into law. As such, finfish farming has become a 'level 2' activity under EMPCA.

The effect of these changes is that, over time, the Environment Protection Authority (EPA) will become the environmental regulatory authority for all marine and inland finfish farms. It is expected that the implementation of these changes will occur over the next 12 months.

In due course, the Director, EPA will issue Environmental Licences for all fish farms that are currently operating lawfully. Until an Environmental Licence is issued, a Council remains the environmental regulator for inland fish farms within its municipal area, unless otherwise agreed in writing by the Director. Councils will be consulted on matters relating to the regulation of inland fish farms within their municipal areas when the Environmental Licences for those activities are being prepared.

Any proposed new inland fish farm, or significant expansion or intensification of an existing fish farm, will be environmentally assessed under EMPCA. In most cases an assessment will be carried out by the EPA Board under the existing assessment process for level 2 activities. Councils should particularly note that, where a permit application is made under the *Land Use Planning and Approvals Act 1993* (LUPAA), the application must be referred to the Board in accordance with section 25(1) of EMPCA.

To assist EPA Tasmania in the preparation of Environmental Licences for existing inland fish farms, please provide, at your earliest convenience, a copy of all existing authorisations that have been issued by Council for inland finfish farms within the municipal area. Existing authorisations for fish farms are defined in section 42B of the EMPCA, but authorisations that may have been issued by a Council are:

- a permit or special permit granted under LUPAA;
- an environment protection notice issued under section 44(2) of EMPCA.

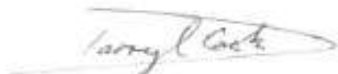
The EPA is not currently aware of any fish farms operating within your municipal area, but please inform me of any of which you are aware, and provide copies of any existing authorisations issued by Council.

- seriously! , must have sent us the standard letter by mistake?
- Please provide Sharon with a copy.
AD.

Council PRSC
RECEIVED
03 JAN 2018

Please contact Sarah Richards as per the details at the head of this correspondence if you have any enquiries.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Darryl Cook', enclosed within a simple, slightly irregular oval outline.

Darryl Cook
MANAGER ENVIRONMENTAL OPERATIONS SOUTH
Delegate for the Director, Environment Protection Authority

cc: wcc@westcoast.tas.gov.au

Executive Assistant

From: Bowes, Brendon (DoJ) <Brendon.Bowes@justice.tas.gov.au>
Sent: Friday, 22 December 2017 11:59 AM
To: **SCANNED** Webster, Dale (DoJ); Warren, Beth (DoJ)
Cc: **for** admin@bodc.tas.gov.au; admin@brighton.tas.gov.au; burnie@burnie.net;
DATAWORKS admin@centralcoast.tas.gov.au; council@centralhighlands.tas.gov.au;
council@circularhead.tas.gov.au; hcc@hobartcity.com.au;
council@launceston.tas.gov.au; clarence@ccc.tas.gov.au; dvcouncil@dvc.tas.gov.au;
council@devonport.tas.gov.au; dorset@dorset.tas.gov.au;
council@georgetown.tas.gov.au; admin@freycinet.tas.gov.au;
gccmail@gcc.tas.gov.au; hvc@huonvalley.tas.gov.au; council@kentish.tas.gov.au;
kc@kingborough.tas.gov.au; kicouncil@kingisland.tas.gov.au;
council@latrobe.tas.gov.au; mail@mvc.tas.gov.au;
council@northmidlands.tas.gov.au; sorell.council@sorell.tas.gov.au;
mail@southernmidlands.tas.gov.au; tasman@tasman.tas.gov.au;
council@warwyn.tas.gov.au; WCC; wtc@wtc.tas.gov.au
Subject: Changes to the Building Regulations 2016
Attachments: BAmendRegs(No. 2) - final version.pdf; Fact Sheet - Changes to Building Regulations (Building Amendment Regulations (No. 2) 2017).pdf

Hello All,

Firstly, apologies for the timing of this email, however I believe that in the main these are issues you have been expecting.

From 27th December 2017 the following issues are being addressed:

- (a) High risk building products must be accredited by the Director of Building Control for use in Tasmania. High risk building product definition is currently limited to Aluminium Composite Panels with a polyethylene core or polystyrene sheeting used as building cladding on buildings over 2 storeys). See more details in a new Determination on High Risk Product Accreditation.
- (b) We've clarified the types of low risk building work where you need to notify the council permit authority after completion;
- (c) We have clarified these requirements: -
 - the roles and functions of Reporting Authorities such as the Tasmania Fire Service and the council's environmental health officer;
 - keeping of maintenance records on essential building services;
 - that alterations or additions to buildings in bushfire-prone areas don't always require a permit – the details are in the Director's Bushfire Determinations; and
 - providing that an Occupancy Permit is not required for farm sheds with an occupancy of no more than two persons.

Full details of the changes are in the attached Fact Sheet and a final PDF copy of the Regulations.

Except for the high risk building product issue (which was announced in October) these are all fine-tuning that we have been requested to do when we reviewed the building categories earlier this year.

We are doing them now as we need to respond to the ACP issue quickly.

Regards

(Sent on behalf of)

Dale Webster | Executive Director | Consumer, Building and Occupational Services
Department of Justice

p: (03) 616 54757

e: CBOS.Executive@justice.tas.gov.au

PO Box 56 Rosny Park Tas 7018

www.justice.tas.gov.au

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Fact Sheet

Date: 21 December 2017
CM9 ref: DOC/17/87830

Changes to the Building Regulations 2016

In response to your feedback, we've made some changes to the *Building Regulations 2016*, which will apply from 27 December 2017.

These may affect:

- Building and plumbing practitioners,
- Councils,
- Reporting Authorities, and
- Building owners.

Summary of key changes

- (a) High risk building products must be accredited by the Director of Building Control for use in Tasmania. High risk building product definition is currently limited to Aluminium Composite Panels with a polyethylene core or polystyrene sheeting used as building cladding on buildings over 2 storeys)
 - (b) We've clarified the types of low risk building work where you need to notify the council permit authority after completion;
 - (c) We have clarified these requirements: -
 - the roles and functions of Reporting Authorities such as the Tasmania Fire Service and the council's environmental health officer
 - keeping of maintenance records on essential building services
 - that alterations or additions to buildings in bushfire-prone areas don't always require a permit – the details are in the [Director's Determination](#)
 - providing that an Occupancy Permit is not required for farm sheds with an occupancy of no more than two persons.
- More details about these changes are on the following pages.

Where can I see the amendments?

- You'll be able to see the new version of the Regulations at www.legislation.tas.gov.au from the day of commencement of the changes (27/12/2017)
- You can buy a printed copy from Mercury Walch Printers by phoning 1800 030 940 or (03) 6232 2100, or email: sales@mercurywalch.com.au



Details of the Building Regulations amendments:

High Risk Building Product accreditation and application fee

Issue background

- The primary purpose of the amendment is to address future issues with fire safety in buildings where external cladding products using Aluminium Composite Panels or polystyrene sheeting may be used.
- This is part of the Tasmanian Government's response to London's Grenfell Tower fire in June 2017. The national Building Minister's Forum met following that incident and all Australian jurisdictions agreed on a range of measures to maintain public confidence in the building work approvals system and fire safety in buildings.

Government regulatory response

Section 18 of the *Building Act 2016* already allows the Director of Building Control to accredit certain building products. The amendment regulations build on this power to: -

- Define types of High Risk Building Products that need accreditation for use on commercial or public buildings, or high-rise accommodation buildings.
- Enable the Director to make a [Determination on high risk building product accreditation](#) application process and impose conditions on the use of these products.
- Using non-accredited products is prohibited and a new offence is created for non-compliance.
- Allows the Director to charge a fee for accreditation applications.

Scope of the "High Risk Building Products" provisions

"high risk building product" means:

- a) An aluminium composite panel containing a polyethylene (PE) core, which is to be:
 - i. used on a class 2, 3 or 9 building of 2 or more storeys; or
 - ii. used on a class 5, 6, 7, or 8 building of 3 or more storeys.
- b) A polystyrene cladding product, which is to be:
 - i. used on a class 2, 3 or 9 building of 2 or more storeys; or
 - ii. used on a class 5, 6, 7, or 8 building of 3 or more storeys.

What type of buildings are affected?

"Class" refers to the classification system used in the NCC. Buildings affected by these amendment regulations include all of the following: -

- Class 2 buildings (if 2 or more storeys) which are separate residential apartments, one above the other

- Class 3 (if 2 or more storeys) which are accommodation buildings such as an hotel, motel, hostel
- Class 5 (if 3 or more storeys) are offices
- Class 6 (if 3 or more storeys) are retail shops
- Class 7 (if 3 or more storeys) are warehouses or carparks
- Class 8 (if 3 or more storeys) are factories
- Class 9 (if 2 or more storeys) include schools, health care, aged care, or assembly buildings such as a cinema.

Which products are prescribed as “High Risk”?

1. Aluminium Composite Panels (ACP) refers to a sandwich panel made of three layers: A low-density non-aluminium core and a thin layer of aluminium bonded to each side of that core. Cores containing polyethylene are potentially highly flammable.
 - Some designers have favoured ACP used as cladding or building facades of commercial buildings because of its attractive appearance, easy application and low maintenance. Its use in Tasmania has been mainly limited to projects in major urban centres during the past decade.
 - Similar panels that contain a core of fire resistant materials are not affected by these regulations.
2. Polystyrene foam sheeting as external cladding on multi-storey residential apartments is also a fire safety concern. Its use on single dwellings is not affected by this change.
3. These products are only considered high risk when used in building of 2 or more storeys.

Effect on the National Construction Code (NCC) provisions

- To strengthen the operation of the product accreditation system, a High Risk Building Product can only be used if the Director has issued a Certificate of Accreditation for it.
- Any other methods in the NCC of meeting that Code's Performance Requirements are rendered inoperative by these regulations.

Are there alternatives to using “High Risk” products?

A wide range of other traditional external cladding products (including glass, steel or masonry) can be used on these same classes of commercial buildings. They do not raise fire safety concerns and all comply with the National Construction Code.

Accreditation fee

The regulations provide for a new accreditation application fee payable by applicants (such as building product manufacturers or their distributors) to receive an accreditation certificate.

PO Box 56, Rosny Park TAS 7018
 Phone: 1300 654 499 Fax: 03 6173 0205
 Email: CBOSinfo@justice.tas.gov.au Visit: www.justice.tas.gov.au

Page | 3

- A fee of nearly \$2,000 will be required for an application for accreditation of High Risk building products.
- Assessment of building products is a complex technical activity, involving expert assessment. The regulations therefore provide for payment of a fee for using an "expert panel" of persons that may appointed by the Director to assist in assessment of products.

Accreditation of on-site wastewater management systems has been performed for 23 years and the Department had to meet these costs. The amended regulations now allow for charging a fee for accreditation of plumbing products or systems.

Accreditation of High Risk Products Process

The accreditation process is spelled out in a new Director's Determination - Building Product Accreditation - High Risk Building Products Dec 2017 (pdf, 145.6 KB).

See a list of all Determinations at <http://www.justice.tas.gov.au/building/publications>.

Amendments affecting the roles of Reporting Authorities

The amendment regulations clarify the roles of Reporting Authorities (RA) in relation to Notifiable Building Work that were left unclear by the new Building Act and *Building Regulations 2016*. They referred only to reporting of Building Permit work. Therefore two key changes are:

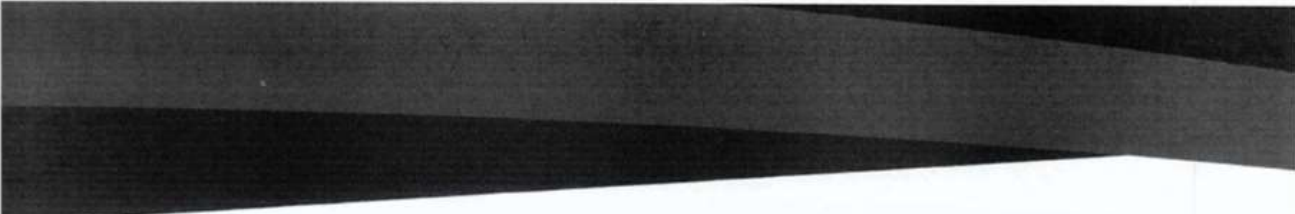
1. to clarify that types of Notifiable Work may also require a notification to the Reporting Authority and a Report given; and
2. in relation to designs relying on Performance Solutions (formerly known as alternative solutions) reporting authorities have discretion as to whether they respond with a Report.

Changes affecting Environmental Health Officer (EHO) as a Reporting Authority

1. The definition of Food Premises is amended –
 - only work on a food business licensed under the Food Act, needs to be reported to the EHO
 - work on a Primary Produce Facility (such as seafood-processing plant, a dairy, an eggs, meat and poultry, seed sprouts etc.) instead needs to be notified to the DPIPW that is a Function Control Authority under the Building Act for those types of premises. See details at <http://dpiuwe.tas.gov.au/biosecurity-tasmania/product-integrity/food-safety>
2. Building work affecting food premises that is categorised as Notifiable Building work is to be reported to the EHO.
3. The EHO is to Report on work that adopts the deemed-to-satisfy approach to compliance with the National Construction Code. For designs incorporating performance solutions (formerly called "alternative solutions") the EHO has discretion whether to respond with a Report, as this type of building solution may be outside their area of expertise.

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- 
4. The Director may make a Determination as to what is "minor building work" on food premises, not requiring a Report from the EHO. This Determination will be developed with input from stakeholders including environmental health professionals.

Changes affecting Chief Officer (CO) Tasmania Fire Service as a Reporting Authority

1. Building Work affecting fire safety requirements that is categorised as Notifiable Building work is to be reported to the CO.
2. Where the CO provides a Report on proposed work affecting fire safety requirements, it may be restricted to reporting on matters affecting operational requirements to fight fires or safely evacuate persons from buildings. The CO is not obliged to comment on other fire safety requirements, but may do so if considered necessary.
3. The CO is to Report on work that adopts the deemed-to-satisfy approach to compliance with the NCC. For designs incorporating performance solutions (formerly called "alternative solutions") the CO has a discretion whether to respond with a Report, as commenting on this type of building solution may be outside the area of expertise of TFS officers.
4. The Director may make a Determination as to what is "minor building work" affecting fire safety requirements, not requiring a Report from the CO. This Determination will be developed with input with stakeholders, including the TFS.

Clauses of the *Building Amendment Regulations (No. 2) 2017*

Amended regulation number	Subject of the amended regulation	Explanation of the change:
3	Interpretation	Definition of "Food Premises" (reported on by the EHO) now only applies to premises that are a food business under the <i>Food Act 2003</i>
3	Interpretation	Definition of High Risk Building Products inserted (cladding of either Aluminium Composite Panels with a polyethylene core, or polystyrene sheeting, and the classes of the buildings where their use is restricted)
8	Director's Determination (cladding products)	Power inserted to make a Determination regarding High Risk Building Products
9	Reporting Authorities	Clarifies the functions of the Chief Officer of the Tasmania Fire Service when acting as a Reporting Authority
24A (new)	Completion of Low Risk Work	Prescribes what information is to be provided to a permit authority after the completion of specified Low Risk Work (the types are specified in the Director's Determination - Categories of Building and Demolition Work)
26A (new)	Report from Chief Officer (notifiable building work)	Circumstances when the Chief Officer (CO) of the Tasmania Fire Service is to be notified of new notifiable building work that impacts on fire safety requirements
26B	Report from Environmental Health Officer (notifiable building work)	Circumstances when the local council's environmental health officer (EHO) is to be notified of new notifiable building work that impacts on food premises

Amended regulation number	Subject of the amended regulation	Explanation of the change:
27	Report from Chief Officer (permit building work) – compliance with the National Construction Code of fire safety requirements	Clarifies that the CO: <ul style="list-style-type: none"> • is to report whether a deemed-to-satisfy provision adopted as a building solution is satisfactory; or • may report whether a performance solution, adopted as a building solution, is satisfactory; and Provides for the Director of Building Control to make a Determination as to types of minor building work that do not require a request for a Report from the CO in relation to fire safety requirements
28	Report from Environmental Health Officer (permit building work)	Clarifies that the EHO: <ul style="list-style-type: none"> • is to report whether a deemed-to-satisfy provision adopted as a building solution is satisfactory; or • may report whether a performance solution, adopted as a building solution, is satisfactory; and Provides for the Director of Building Control to make a Determination as to types of minor building work that do not require a request for a Report from the EHO in relation to food premises
30A (new)	High Risk Building Products	Creates an offence for using a non-accredited High Risk Building Product
37(4)	Installation of on-site wastewater management systems	Any system that requires the removal, through a habitable room of the waste end product, requires approval of the permit authority
65	Occupancy Permit	Clarifies that an occupancy permit is not required for a farm shed (with a maximum occupancy of two persons)
67	Required Report from CO –occupancy stage	Clarifies that the CO of TFS may Report at the occupancy permit stage, regarding the operational suitability of fire safety requirements installed in the building
75	Maintenance of automatic control devices (plumbing installations)	Clarifies that the mandatory maintenance of automatic control devices is only required where one is installed as part of "high risk plumbing work"

Amended regulation number	Subject of the amended regulation	Explanation of the change:
76A (new)	Maintenance of essential building services – keeping of records	Owner is to keep records of maintenance performed on the essential building services for at least ten years, and either the original records, or a copy, are to be kept off-site
85A (new)	Fees for the accreditation of building or plumbing products or systems	Power inserted for the Director to charge a fee for accreditation of products or systems
Schedule 5	Infringement penalties	Two new offences inserted in the infringement penalty list
Schedule 5A (new)	Fees schedule	New Schedule inserted of the fees for accreditation of building or plumbing products or systems. The fees are expressed in Fee Units: <ul style="list-style-type: none"> • 483 FU = \$748.65 • 964 FU = \$1495.75 • 1290 FU = \$1999.50
Schedule 6	Transitional and Savings (to amend the definition of "Building Work in a Bushfire-Prone area" in the <i>Building Regulations 2014</i> , that is still in force as law)	By removal of the word "permit" in clause (b), it allows the application of the bushfire-prone area regulations to certain alterations or additions of existing buildings that could be Low Risk or Notifiable Work. This provides consistency with the intent of the current Director's Determinations applying to building work in Bushfire-Prone Areas

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TASMANIA

BUILDING AMENDMENT REGULATIONS (No. 2) 2017

STATUTORY RULES 2017, No.

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**BUILDING AMENDMENT REGULATIONS (No. 2)
2017**

I, the Governor in and over the State of Tasmania and its Dependencies in the Commonwealth of Australia, acting with the advice of the Executive Council, make the following regulations under the *Building Act 2016*.

Dated 2017.

Governor

By Her Excellency's Command,

Minister for Building and Construction

1. Short title

These regulations may be cited as the *Building Amendment Regulations (No. 2) 2017*.

2. Commencement

These regulations take effect on the day on which their making is notified in the *Gazette*.

3. Principal Regulations

In these regulations, the *Building Regulations 2016** are referred to as the Principal Regulations.

*S.R. 2016, No. 110

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4. Regulation 3 amended (Interpretation)

Regulation 3(1) of the Principal Regulations is amended as follows:

- (a) by omitting the definition of *food premises* and substituting the following definition:

food premises includes a food business within the meaning of the *Food Act 2003*;

- (b) by inserting the following definition after the definition of *heating appliance*:

high risk building product means one of the following products:

- (a) an aluminium composite panel, containing a polyethylene (PE) core, which is to be used as a building cladding on –
- (i) a class 2, 3 or 9 building of 2 or more storeys; or
- (ii) a class 5, 6, 7 or 8 building of 3 or more storeys;
- (b) a polystyrene product used in an external insulation and finish system on –

-
- (i) a class 2, 3 or 9 building of 2 or more storeys; or
 - (ii) a class 5, 6, 7 or 8 building of 3 or more storeys;

5. Regulation 8 amended (Director of Building Control may make determinations)

Regulation 8 of the Principal Regulations is amended by inserting after paragraph (i) the following paragraphs:

- (ia) whether a product or material is a high risk building product for the purposes of the Act;
- (ib) the accreditation, installation and use requirements for high risk building products;

6. Regulation 9 amended (Reporting authorities)

Regulation 9 of the Principal Regulations is amended by omitting paragraph (a) and substituting the following paragraph:

- (a) in relation to the operational suitability of fire safety requirements, the Chief Officer;

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7. Regulation 24A inserted

After regulation 24 of the Principal Regulations, the following regulation is inserted in Division 1:

24A. Completion of certain low-risk building work

- (1) This regulation applies to low-risk building work that is determined by the Director of Building Control to require notification on completion.
- (2) Within a specified period after completing low-risk building work to which this regulation applies, the responsible person for the low-risk building work must notify the relevant permit authority of the following information:
 - (a) the name of the owner of the premises, and the address of the premises, where the work was performed;
 - (b) the name and address of the person who performed the work and, if the person is a licensed builder, his or her licence number;
 - (c) information on any notification given under Part 15 of the Act in respect of defective work discovered as part of the

preparation, or performance, of
the low-risk building work;

- (d) if the low-risk building work is performed by a licensed builder, evidence that the licensed builder has certified that it complies with all relevant Acts, the National Construction Code and other relevant codes and standards;
- (e) as-constructed plans of the work if specified as being necessary in the circumstances.

Penalty: Fine not exceeding 20 penalty units.

8. Regulations 26A and 26B inserted

After regulation 26 of the Principal Regulations, the following regulations are inserted in Division 1:

26A. Report of Chief Officer for certificates of likely compliance (notifiable building work)

- (1) For the purposes of section 98(1)(g) of the Act, a report from the Chief Officer is a prescribed matter to be taken into account in relation to a certificate of likely compliance (notifiable building work) if the notifiable building work proposed to be performed under that certificate involves –

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- (a) the addition, alteration or removal of fire safety requirements; or
 - (b) the non-provision of fire safety requirements in circumstances where those fire safety requirements may be required to be provided.
- (2) Subregulation (1) does not apply in respect of work relating to fire safety requirements that is determined by the Director of Building Control to be minor in nature.
- (3) A building surveyor who receives an application for a certificate of likely compliance (notifiable building work) in respect of which a report is required under subregulation (1) is to submit to the Chief Officer within the specified period –
 - (a) a written request, in an approved form, for the report; and
 - (b) any relevant drawings, specifications or other documents that relate to the relevant work.
- (4) On receipt of a written request under subregulation (3) in respect of proposed notifiable building work, the Chief Officer is to prepare a report, in an approved form, that –

-
- (a) states, in the opinion of the Chief Officer, whether or not each deemed-to-satisfy solution that –
- (i) is to be used as part of the proposed work; and
 - (ii) relates to the operational suitability of fire safety requirements –
- is satisfactory to meet the relevant performance requirements of the National Construction Code; and
- (b) may state, in the opinion of the Chief Officer, whether or not each performance solution that –
- (i) is to be used as part of the proposed work; and
 - (ii) relates to the operational suitability of fire safety requirements –
- is satisfactory to meet the relevant performance requirements of the National Construction Code; and
- (c) states whether an evacuation plan is required under the *General Fire Regulations 2010* in respect of the proposed notifiable building work or the premises

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where the work is to be performed; and

- (d) specifies all additional documents or information sought by the Chief Officer, as part of preparing the report, from the relevant building surveyor or responsible person; and
 - (e) includes copies of all additional documents or information obtained by the Chief Officer, as part of preparing the report, from the relevant building surveyor or responsible person.
- (5) For the purposes of this regulation, a variation of an application for a certificate of likely compliance (notifiable building work) to which subregulation (1) applies is an application to which this regulation applies, including a variation as a result of a report provided by the Chief Officer under this regulation.

26B. Report of environmental health officer for certificates of likely compliance (notifiable building work)

- (1) For the purposes of section 98(1)(g) of the Act, a report from an environmental health officer is a prescribed matter to be taken into account in relation to a certificate of likely compliance

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(notifiable building work) if the notifiable building work proposed to be performed under that certificate is to be performed in respect of food premises or proposed food premises.

- (2) Subregulation (1) does not apply in respect of notifiable building work that is determined by the Director of Building Control to be minor in nature.
- (3) A building surveyor who receives an application for a certificate of likely compliance (notifiable building work) in respect of which a report is required under subregulation (1) is to submit to the environmental health officer within the specified period –
 - (a) a written request, in an approved form, for the report; and
 - (b) details of the nature of the foods intended to be prepared, and the types of manufacturing processes intended to be undertaken, on the premises; and
 - (c) if the application for a certificate of likely compliance (notifiable building work) included a copy of a Food Premises Verification Analysis, 3 copies of the Analysis; and

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- (d) any relevant drawings, specifications or other documents that relate to the relevant work.
- (4) On receipt of a written request under subregulation (3) in respect of proposed notifiable building work, the environmental health officer is to prepare a report, in an approved form, that –
 - (a) states, in the opinion of the environmental health officer, whether or not each deemed-to-satisfy solution to be used as part of the proposed work is satisfactory to meet the relevant performance requirements of the National Construction Code; and
 - (b) may state, in the opinion of the environmental health officer, whether or not each performance solution to be used as part of the proposed work is satisfactory to meet the relevant performance requirements of the National Construction Code; and
 - (c) specifies all additional documents or information sought by the environmental health officer, as part of preparing the report, from the relevant building surveyor or responsible person; and

-
- (d) includes copies of all additional documents or information obtained by the environmental health officer, as part of preparing the report, from the relevant building surveyor or responsible person.
 - (5) If an environmental health officer intends to recommend in a report under this regulation, in respect of a certificate of likely compliance (notifiable building work) that a food premises deemed-to-satisfy provision of the National Construction Code be altered in respect of the proposed building work, the environmental health officer –
 - (a) if a Food Premises Verification Analysis has not been submitted as part of the application, must undertake a Food Premises Verification Analysis; and
 - (b) is to attach 2 copies of the Analysis to the report.
 - (6) For the purposes of section 98(3)(c) of the Act, notifiable building work that requires a report of an environmental health officer by virtue of this regulation does not comply with the Act if the relevant environmental health officer has stated in that report that the proposed notifiable building work may result in a food safety risk of public significance.

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9. Regulation 27 amended (Required report from Chief Officer for certificates of likely compliance (permit building work))

Regulation 27 of the Principal Regulations is amended as follows:

- (a) by inserting the following subregulation after subregulation (1):

(1A) Subregulation (1) does not apply in respect of proposed permit building work that is determined by the Director of Building Control to be minor in nature.

- (b) by omitting paragraph (a) from subregulation (4) and substituting the following paragraphs:

- (a) states, in the opinion of the Chief Officer, whether or not the operational suitability of each deemed-to-satisfy solution that –

(i) is to be used as part of the proposed work; and

(ii) relates to the provision or non-provision of fire safety requirements –

is satisfactory to meet the relevant performance requirements of the National Construction Code; and

(ab) may state, in the opinion of the Chief Officer, whether or not the operational suitability of each performance solution that –

(i) is to be used as part of the proposed work; and

(ii) relates to the provision or non-provision of fire safety requirements –

is satisfactory to meet the relevant performance requirements of the National Construction Code; and

10. Regulation 28 amended (Required report from environmental health officer for certificates of likely compliance (permit building work))

Regulation 28 of the Principal Regulations is amended as follows:

(a) by inserting the following subregulation after subregulation (1):

(1A) Subregulation (1) does not apply in respect of proposed permit building work that is determined by the Director of Building Control to be minor in nature.

(b) by omitting paragraph (a) from subregulation (3) and substituting the following paragraphs:

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- (a) states, in the opinion of the environmental health officer, whether or not each deemed-to-satisfy solution to be used as part of the proposed work is satisfactory to meet the relevant performance requirements of the National Construction Code; and
- (ab) may state, in the opinion of the environmental health officer, whether or not each performance solution to be used as part of the proposed work is satisfactory to meet the relevant performance requirements of the National Construction Code; and

11. Regulation 30A inserted

After regulation 30 of the Principal Regulations, the following regulation is inserted in Division 1:

30A. High risk building products

- (1) A person must not use a high risk building product as part of building work unless the product is accredited for that use under section 18 of the Act.

Penalty: In the case of –

- (a) a natural person, a fine not exceeding 75 penalty units; or

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-
- (b) a body corporate, a fine not exceeding 150 penalty units.
 - (2) For the avoidance of doubt, a high risk building product is not accredited for the purposes of subregulation (1) solely on the basis that the product complies with –
 - (a) the assessment methods specified for the product in Part A0.5 of the National Construction Code; or
 - (b) the performance requirements, or deemed-to-satisfy provisions, of the National Construction Code in respect of product.

12. Regulation 37 amended (Installation of on-site wastewater management systems)

Regulation 37(4) of the Principal Regulations is amended by omitting “that treats trade waste so that the waste, or end-product of the system,” and substituting “so that the waste or end product, of the system”.

13. Regulation 65 amended (Occupancy permit required)

Regulation 65 of the Principal Regulations is amended by omitting paragraph (g) and substituting the following paragraph:

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- (g) Class 7 buildings, other than a Class 7b building that was constructed as low-risk work and is a specified farm shed;

14. Regulation 67 amended (Required report for occupancy permit)

Regulation 67 of the Principal Regulations is amended as follows:

- (a) by omitting paragraph (a) from subregulation (5) and substituting the following paragraph:
 - (a) as to the operation suitability of the fire safety requirements installed in the building to which the report relates; and
- (b) by inserting the following subregulation after subregulation (5):
 - (5A) A required report by the Chief Officer under this regulation may also include a statement as to whether or not the fire safety requirements installed in the building to which the report relates are sufficient for the proposed occupation of the building.

15. Regulation 75 amended (Maintenance of automatic control devices)

Regulation 75 of the Principal Regulations is amended as follows:

- (a) by omitting from subregulation (1) “plumbing work” and substituting “a plumbing installation installed as part of permit plumbing work”;
- (b) by inserting in subregulation (2) “to which subregulation (1) applies” after “similar device,”.

16. Regulation 76A inserted

After regulation 76 of the Principal Regulations, the following regulation is inserted in Part 7:

76A. Records of maintenance to be kept

- (1) The owner of premises must keep any records in relation to the maintenance of the premises, specified for section 206(5)(a) of the Act –
 - (a) for a period of not less than 10 years after the record was made; and
 - (b) in a location other than the premises to which the record relates.

Penalty: Fine not exceeding 50 penalty units.

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- (2) The owner of premises must keep a copy of any records in relation to the maintenance of the premises, specified for section 206(5)(a) of the Act, on the premises to which the record relates.

Penalty: Fine not exceeding 50 penalty units.

17. Regulation 85A inserted

After regulation 85 of the Principal Regulations, the following regulation is inserted in Part 9:

85A. Fees

- (1) In this regulation –

GST has the same meaning as in the *New Tax System (Goods and Services Tax) Act 1999* of the Commonwealth.

- (2) The fee for an application for the accreditation of a product under section 18 of the Act is the sum of –
- (a) the fee specified in Schedule 5A in relation to the product; and
 - (b) the reasonable costs of any expert advice, required by the Director of Building Control to determine the application, incurred in respect of the application.

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- (3) The fees specified in Schedule 5A are inclusive of GST.

18. Schedule 5 amended (Infringement Notice Offences)

Schedule 5 to the Principal Regulations is amended as follows:

- (a) by inserting after item 142 the following:

142A.	Regulation 30A(1)	2	-
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- (b) by inserting after item 183 the following:

183A.	Regulation 76A	2	-
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19. Schedule 5A inserted

After Schedule 5 to the Principal Regulations, the following Schedule is inserted:

SCHEDULE 5A – FEES

		Regulation 85A
	Matter	Fee units
1.	Application fee for accreditation of –	
	(a) a plumbing product, or plumbing system, other than an on-site wastewater management system;	483
	(b) an on-site wastewater management system;	964

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	Matter	Fee units
	(c) a high risk building product that is –	
	(i) an aluminium composite panel, containing a polyethylene (PE) core, which is to be used as a building cladding; or	1 290
	(ii) a polystyrene product used in an external insulation and finish system	1 290

20. Schedule 6 amended (Savings and transitional provisions)

Clause 3 of Schedule 6 to the Principal Regulations is amended by omitting subclause (3) and substituting the following subclause:

- (3) For the purposes of the provisions of the *Building Regulations 2014* that remain in force by virtue of subclause (2) –

building work in a bushfire-prone area means –

- (a) the erection, re-erection or construction of a new building; and

(b) an addition to, or alteration of, an existing building; and

(c) a change in the class of a building from a non-residential class of building to a residential class –

but does not include the following:

(d) any work where the BAL has been assessed as BAL-Low unless the building use is a vulnerable use;

(e) demolition or removal of a building, or part of a building, unless that work would expose a habitable building to a higher bushfire attack level from embers or radiant heat;

(f) erection of a non-habitable building (Class 10a) that is separated from a habitable building by 6 metres or more;

(g) erection of a structure (Class 10b);

(h) internal building work;

(i) a change of use of a building unless –

(i) the change of use is for a building that is classed as a vulnerable use; or

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- (ii) the new use is classed as a hazardous use that requires planning approval, as hazardous chemicals or explosives will be stored on the site;
- (j) a change in the class of a building that requires a building permit for new work (but not for a vulnerable use, or a hazardous use that requires planning approval).

Building Amendment Regulations (No. 2) 2017
Statutory Rules 2017, No.

Printed and numbered in accordance with the *Rules Publication Act 1953*.

Notified in the *Gazette* on .

These regulations are administered in the Department of Justice.

EXPLANATORY NOTE

(This note is not part of the regulations)

These regulations amend the *Building Regulations 2016* by –

- (a) imposing additional requirements in respect of building materials and products that are considered high risk; and
- (b) specifying –
 - (i) notification requirements for completion of specified low-risk building work; and
 - (ii) reporting requirements for certain notifiable work; and
- (c) imposing fees payable in respect of the accreditation of products under the *Building Act 2016*; and
- (d) making other minor miscellaneous amendments.

Executive Assistant

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From: Kendall, Arun (StateGrowth) <arun.kendall@stategrowth.tas.gov.au>
Sent: Wednesday, 13 December 2017 11:04 AM
To: WCC
Subject: Inquiry into the operation, regulation and funding of air route service delivery to rural, regional and remote communities

Dear Sir/Madam

Infrastructure Policy has been asked by the Secretary of the Department of State Growth to prepare a submission on behalf of the Tasmanian Government to the Rural and Regional Affairs and Transport References Committee Inquiry into the operation, regulation and funding of air route service delivery to rural, regional and remote communities. Details can be found here: [https://www.aph.gov.au/Parliamentary_Business/Committees/Senate/Rural and Regional Affairs and Transport/RegionalAirRoutes](https://www.aph.gov.au/Parliamentary_Business/Committees/Senate/Rural_and_Regional_Affairs_and_Transport/RegionalAirRoutes). Submissions are due on 5 February 2018.

I am writing to see if West Coast Council is aware of this inquiry and, if so, whether the Council would be considering lodging a submission in relation to Strahan Airport. Alternatively, the Council may wish to advise me of any relevant issues or concerns it has for reference in our submission. Unfortunately, as you can see, the time frame is very short particular given the Christmas period and we would be looking to finalise by early January in order to get approvals for lodging the submission.

Please do not hesitate to contact me if you would like to discuss further.

Kind regards

Arun

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Department of State Growth

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Email georgie.branch@stategrowth.tas.gov.au Web www.stategrowth.tas.gov.au
Your Ref: / Our Ref:

ENTERED

RECEIVED
18 DEC 2017
BY:



Mr Dirk Dowling
General Manager
West Coast Council
PO Box 63
QUEENSTOWN TAS 7467

*Brad, please discuss
with me prior to the
next Council meeting
AD.*

Removal of Roadside Crash Markers

Dear Mr Dowling

The Roadside Crash Markers listed below have been in place for more than five years. In accordance with the Roadside Crash Marker Program Guidelines, the markers are now scheduled for removal.

Location	Reference	Date installed
Anthony Road	384998.36, 5363027.56	7/12/2012
Henty Road	358385.27, 5336709.82	7/12/2012

Previously, councils have placed stickers on the markers three months prior to their removal. However, this process is no longer necessary and the identified markers can now be removed.

In removing the markers could you please observe the following:

- Council identify and remove identified markers as soon as practicable;
- Council staff to 'tag' & hold the marker for a period of three months before disposal. This allows time for a next-of-kin family member to make contact in regard to the removal; and
- Advise State Growth of the removal date of each marker (contact details below).

Further matters

Earlier in the year I contacted all Councils participating in the Roadside Crash Marker Program noting the program is currently under review. I have met with a number of Councils regarding the program and I also received written feedback from others. The program is still under review and I still welcome comments.

As part of the review, I would like to establish a record of the existing Roadside Crash Marker Program signs (see attachment) for each participating council. It would be appreciated if you could provide the location of the signs in your area or a contact person who may be able to assist with this matter.

If you have any queries regarding the removal of markers, or would like to provide comment about the Roadside Crash Marker Program, please contact Georgie Branch on 6166 3241 or via email georgie.branch@stategrowth.tas.gov.au.

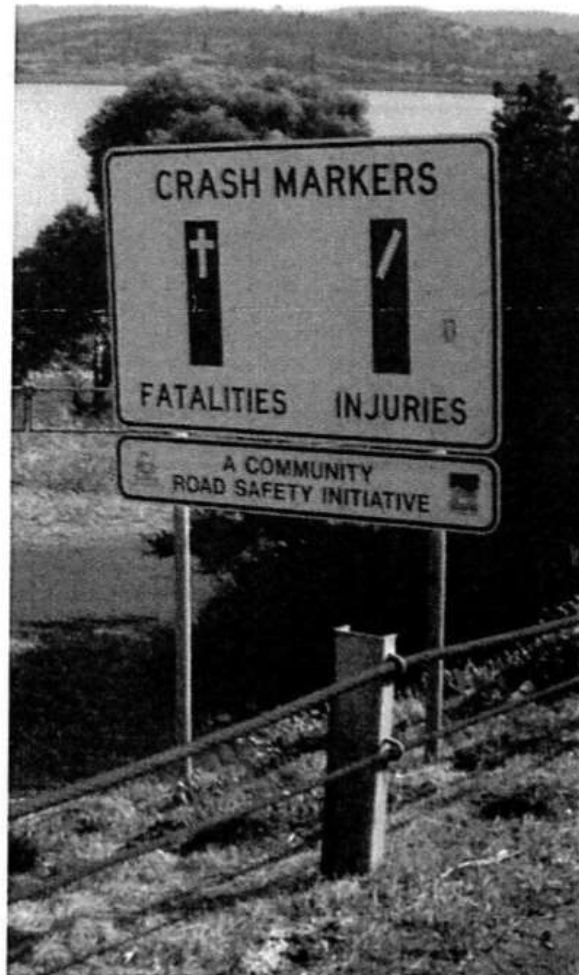
Yours sincerely



Craig Hoey
Manager, Road Safety Branch
Road User Services

13 December 2018

Attachment: Roadside Crash Marker Program Explanatory Signage



Executive Assistant

Subject: FW: Zeehan Rivulet Bridge Replacement
Attachments: Zeehan Rivulet Bridge Replacement_Design.pdf

From: Fry, Kathryn (StateGrowth) [<mailto:Kathryn.Fry@stategrowth.tas.gov.au>]
Sent: Thursday, 4 January 2018 2:32 PM
To: prsc <prsc@westcoast.tas.gov.au>
Cc: Bourne, Kevin (StateGrowth) <kevin.bourne@stategrowth.tas.gov.au>
Subject: Zeehan Rivulet Bridge Replacement

Dear Sharon,

I hope you had a nice Christmas/NY break. I tried to call you today, however you aren't back in the office until Monday. The Department of State Growth wishes to advise of upcoming works being undertaken in the West Coast Municipality for a bridge replacement at Zeehan.

Background:

State Growth has allocated funding to replace the Zeehan Rivulet Bridge with a new bridge to meet contemporary heavy vehicle requirements. The Bridge is located on the Zeehan Highway near the eastern boundary of Zeehan, 0.39km from the intersection with Henty Main Road (I note the road video shows a sign at the bridge titled 'Pea Soup Creek' – see below).



Proposed Works and Construction:

The Bridge is to be replaced on its current alignment with the following cross sections adopted: 2 x 3m lanes with 1m shoulders, and 8 metres clear width between kerbs and bridge barriers. Higher safety barriers will be provided to allow greater safety for cyclists on the new bridge. Construction of the new bridge will also require a temporary bypass

around the existing bridge site (northern side). The temporary bypass area will be located within the existing road reserve and fully rehabilitated following completion of the new bridge. Road closure for a 48hr period was considered as an alternative to the temporary bypass however the community/economic cost on road users was considered too high for this option to be feasible. There is also a significant gorse infestation requiring removal at the bridge location to ensure the existing opening beneath the bridge can be maintained for the new bridge design. The adjacent pedestrian bridge will not be affected.

The works are intended to be tendered in February 2018 and the likely contract award date is July 2018 with construction expected to take place in late 2018. Notification of the works to relevant stakeholders such as Council, adjacent landowners and heavy vehicle users will take place prior to construction commencing. State Growth will ensure the public are made fully aware of impending construction to ensure minimal impacts on traffic flows during construction and for surrounding residents.

West Coast Interim Planning Scheme 2013:

The relevant exemption under the West Coast Interim Planning Scheme is below at Clause 6.2 – Provision and Upgrades of Linear and Minor Utilities and Infrastructure:

- 6.2.3 A permit under this planning scheme is not required for a use or development described in subclause 6.2.4 unless there is:
- (a) a code in this planning scheme which lists a heritage place or precinct and requires a permit for the use or development that is to be undertaken; or
 - (b) the removal of any threatened vegetation.
- 6.2.4 Minor upgrades by or on behalf of the State government, a Council, or a statutory authority or a corporation all the shares of which are held by or on behalf of the State or by a statutory authority, of infrastructure such as roads, rail lines, footpaths, cycle paths, drains, sewers, power lines and pipelines including:
- (a) minor widening or narrowing of existing carriageways; or
 - (b) making, placing or upgrading kerbs, gutters, footpaths, roadsides, traffic control devices and markings, street lighting and landscaping.

The scope of works is considered to fit within the 'minor upgrade' exemption, given this is straight forward bridge replacement with a minor upgrade to meeting contemporary design standards. Environmental and heritage desktop assessments have been undertaken for the proposal, to demonstrate compliance with the exemption limitations at Clause 6.2.3. Given the lack of evidence through LIST mapping of any environment and heritage values at this location, no field surveys have been undertaken. Therefore, it is considered that no threatened vegetation or heritage properties are impacted by the works and the works can be considered as exempt from requiring planning approval.

Similar bridge replacements have been issued exemptions by other Councils (Glamorgan Spring Bay, Sorell, Break 'O Day) and these can be provided to Council on request.

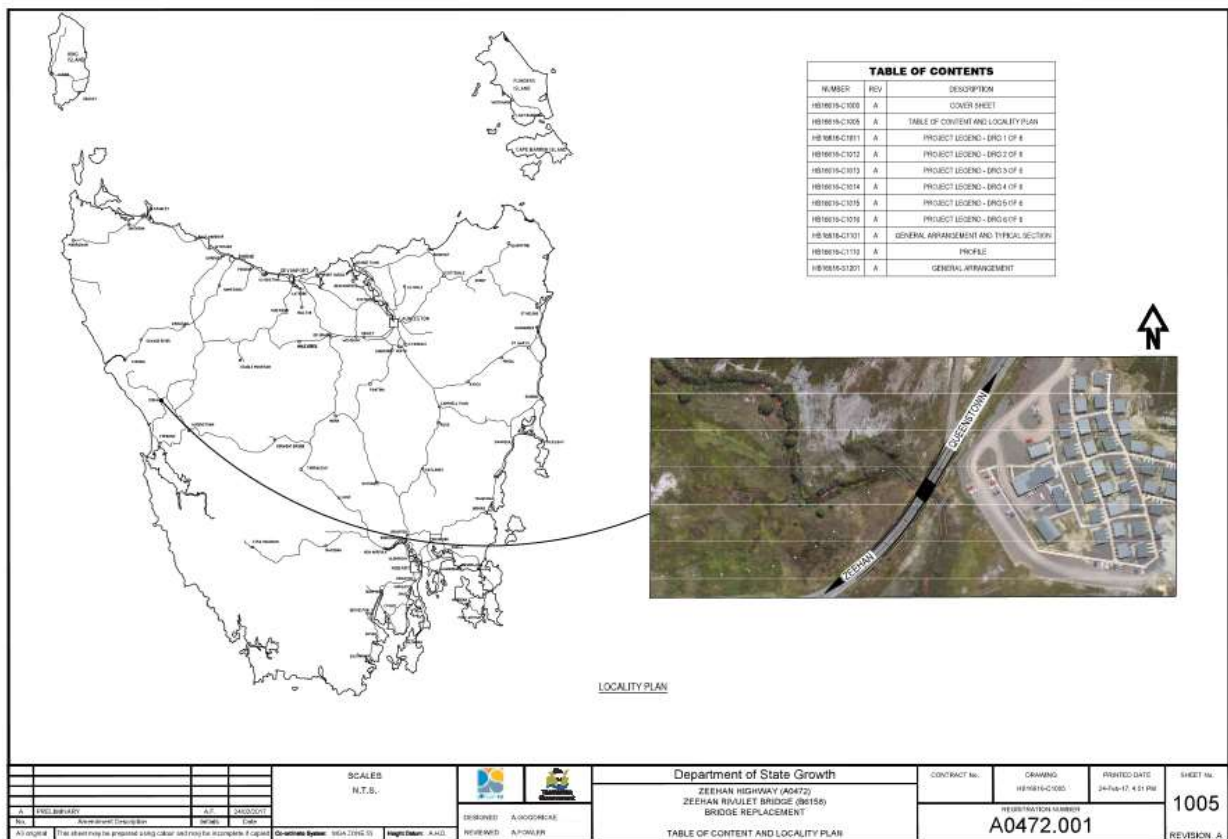
Design Plans and your consideration

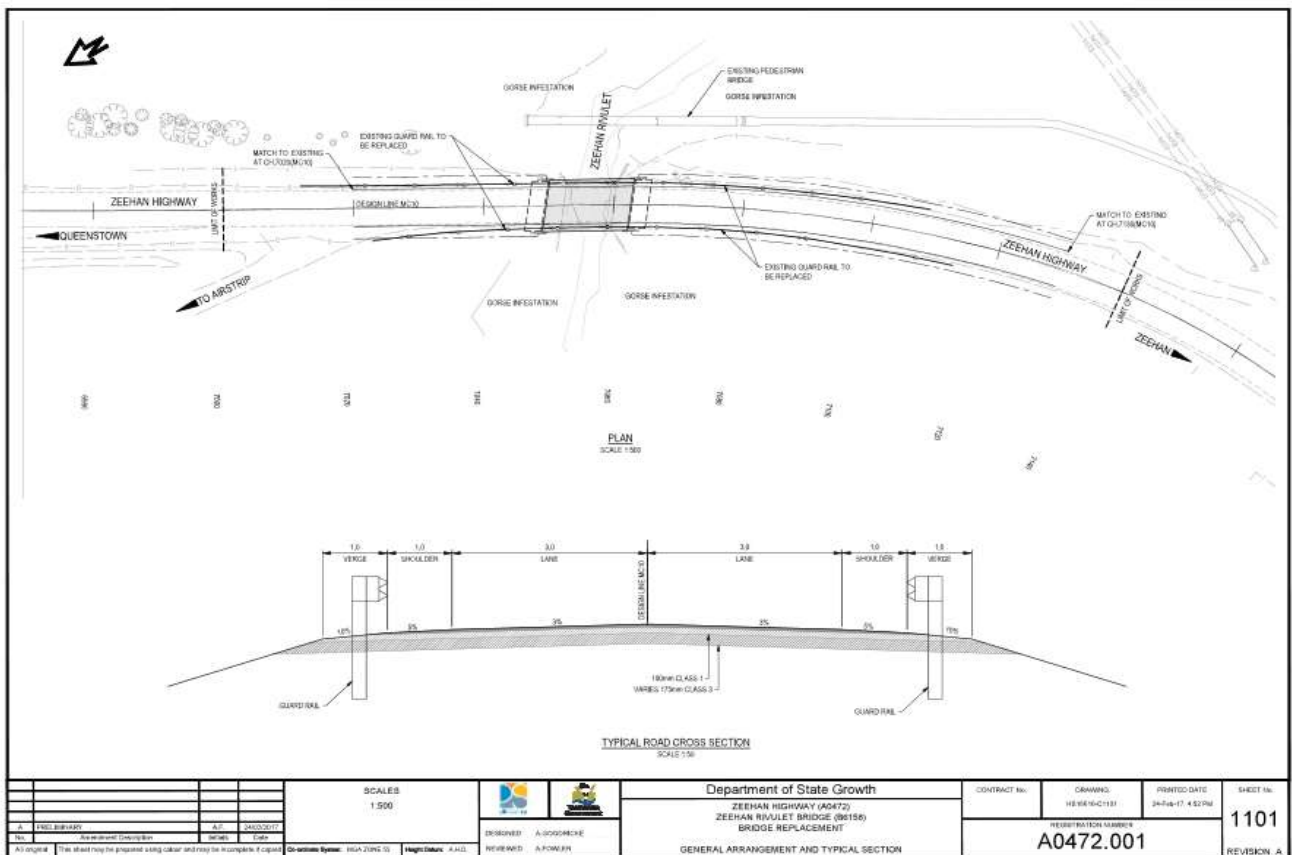
Attached are design plans for your information. Please review the design drawings and contact us if you have any queries regarding the works and State Growth's application of the exemption. If we don't hear from you by 19th January 2018, it will be assumed the proposed works are acceptable to Council and we will proceed to tender the works.

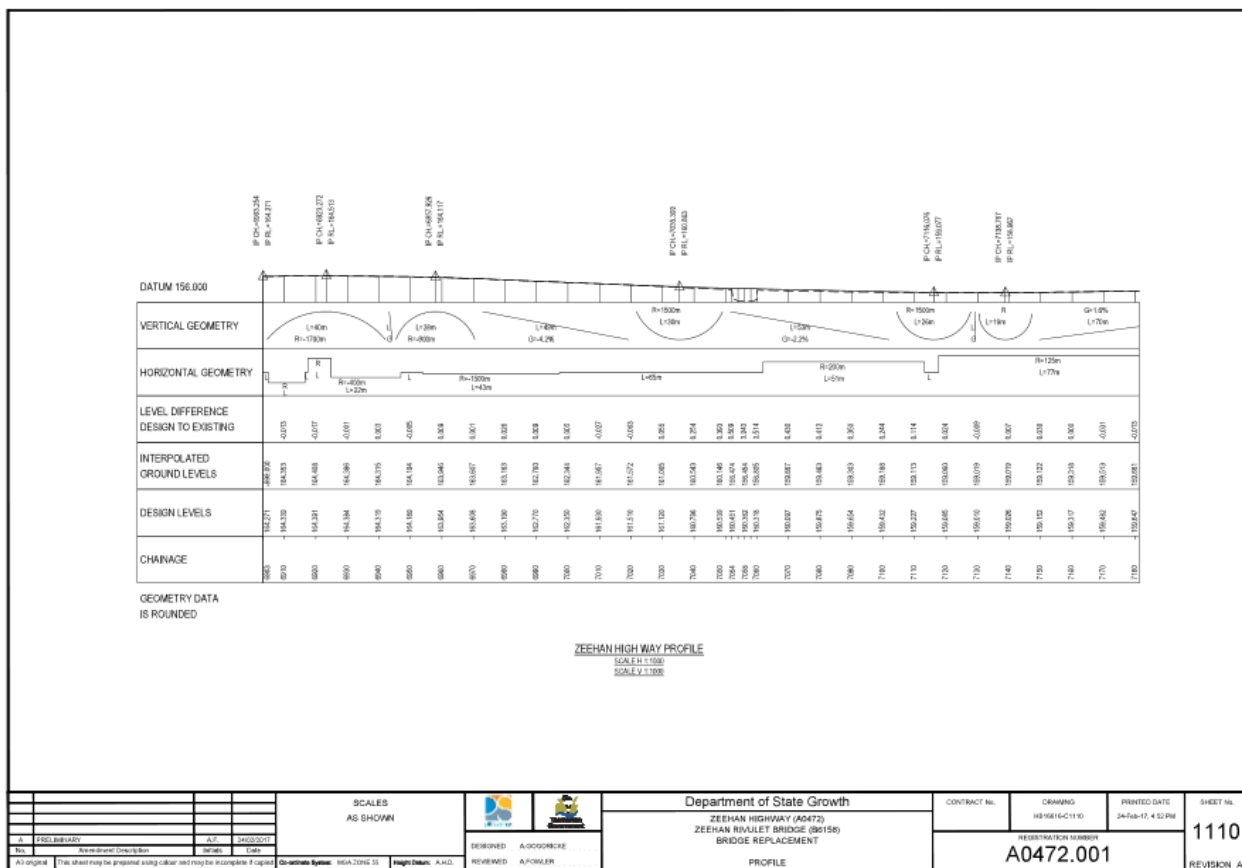
Please contact me if you require any additional information.

Regards,
Kathryn

Kathryn Fry | Planning Officer
State Roads Division | Department of State Growth
Level 2, 4 Salamanca Place, Hobart TAS 7000 | GPO Box 536, Hobart TAS 7001
Phone: (03) 6166 3382 | Email: Kathryn.Fry@stategrowth.tas.gov.au
www.stategrowth.tas.gov.au







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for
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21-12-17

Department of State Growth

1 Franklin Wharf, Hobart TAS 7000
GPO Box 536, Hobart TAS 7001 Australia
Ph 1800 030 688 Fax (03) 6233 5800
Email info@stategrowth.tas.gov.au Web www.stategrowth.tas.gov.au



For discussion
Christine. Ad.

Mr Dirk Dowling
General Manager
West Coast Council
PO Box 63
QUEENSTOWN 7267

Dear Mr Dowling

Thank you for providing the opportunity for me to meet with the Economic Development Advisory Committee on 24 October 2017 to discuss west coast bus services.

The idea that was raised of a stakeholder forum to better understand the drivers for a regional west coast public transport service that could supplement the proposed daily link service to Burnie and beyond has been raised with the Minister for Infrastructure, Hon Rene Hidding, MP, and I am advised that he is very supportive of such a forum.

I have also confirmed with my Deputy Secretary that he supports the Project 2018 team, which has significant expertise in bus network design, working together in partnership with the council to organise a forum in the new year. I am happy to discuss the details of this further if the idea is still attractive to you. I would hope the council could provide a venue and invite key local stakeholders to attend. If elected officials are to be in attendance, council will need to work through the details of the forum with Minister Hidding's office.

Prior to the forum it would be useful for council to give some prior consideration to the type of service you are envisaging. This could include details of where you believe the demand is and what type of service should operate. Information could include:

- Who do you expect to use the services, and where are the key attractors (community and health facilities, shops etc) that you think these people want to access?
- How often do people need to access these attractors, eg daily, weekly, weekends, seasonal variations?
- How many people are you expecting to use a service?

This will enable us to better understand the transport needs of the west coast and develop appropriate options.

As indicated at the Economic Development Advisory Committee meeting, we still see a daily return service from the west coast to Burnie as being a key part of the public transport network in the state, and believe that this service, and the regional service, council is advocating for, would likely complement each other.

The latest patronage data for the current two day a week Burnie service indicates that, while still relatively low, numbers have more than doubled since the service commenced. When this is combined with the demand that will likely transfer from other services currently running to and

from Launceston and Hobart, this indicates to us that there is a base load of people wanting to use these services and we would expect these numbers to further grow.

I look forward to hearing from you in relation to how we may progress the west coast's public transport needs.

Yours sincerely

A handwritten signature in black ink, appearing to read 'John Dawson', with a stylized flourish at the end.

John Dawson
PROJECT DIRECTOR – PROJECT 2018

20 December 2017



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for
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21-12-17-8

21 DEC 2017
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Department of Premier and Cabinet

Executive Building 15 Murray Street HOBART TAS 7000 Australia
GPO Box 123 HOBART TAS 7001 Australia
Ph: 1300 135 513 Fax: (03) 6233 5685
Web: www.dpac.tas.gov.au



Dear Mayor

I am writing to all councils to remind elected members of their obligations under the *Local Government Act 1993* (the Act) and the Model Code of Conduct (the Code) in managing conflicts of interest, both pecuniary and non-pecuniary.

This matter was discussed at the recent Premier's Local Government Council (PLGC) meeting on 14 December 2017, and the PLGC affirmed the importance for all councillors to understand their obligations with regards to managing conflicts.

Conflict (Non Pecuniary) Interests

Non-pecuniary conflicts of interests may arise from any personal involvement or relationships in areas such as sporting, social, religious or cultural activities. They include any tendency toward favour or bias because of personal beliefs, friendship or animosity, that a reasonable person would at least perceive would affect a councillor's capacity to be impartial. **Part 2 of the Code of Conduct – Conflict of interest** outlines the conduct of councillors in matters of interest. The Code has been adopted by all councils. Section 28U of the Act provides that a councillor is to comply with the provisions of the council's code of conduct while performing the functions and exercising the powers of his or her office.

The Code makes it clear that a councillor must not be unduly influenced, nor be seen to be unduly influenced, by personal or private interests they may have. A councillor must declare actual, potential or perceived conflicts of interest at any meeting of the Council and at any workshop or any meeting of a body to which the councillor is appointed or nominated by the council.

The matter of 'materiality' has been raised during the review of the Code of Conduct. The Code currently provides that a councillor must declare an interest and then act in good faith and exercise reasonable judgement to determine whether the conflict of interest is so material that it requires removing himself or herself from any council discussion and remaining out of the room.

It is not the case that a councillor can simply declare the interest is not material and then remain in the council meeting. The councillor must act in good faith and exercise reasonable judgement. In practice, for example, a councillor could seek guidance via the general manager and/or the mayor to manage any risk of conflict, prior to a meeting if possible. If there is any doubt, the prudent course of action would be to remain out of the room and not participate in the discussion. Failure to act conservatively increases the likelihood that a Code of Conduct complaint could be brought against the councillor, where the Code of Conduct Panel would then need to assess whether the councillor has acted in good faith and exercised reasonable judgement.

17/111590

It is incumbent on elected members to avoid taking risky positions, particularly when considering that the costs of a complaint to the Code of Conduct Panel are incurred by the relevant council, as per section 28O of the Act. Councils have raised concerns regarding the cost of Code of Conduct complaints, which on average cost approximately \$3,000, and councillors have the capacity to limit a council's exposure to these costs through their actions. Reputational risk to a councillor and the council should also be at the forefront of councillors' minds.

I appreciate that the feedback to the review of the Code has included a proposal to remove the materiality test, so that in principle any 'grey area' is removed. Without prejudicing any decision by Government on this matter, the proposal has merit. Indeed there is nothing currently preventing councillors acting as if the materiality test does not apply.

Pecuniary Interests

Part 5 of the Act – Interests, provides that a councillor must not participate in any meeting where they have a pecuniary interest. Section 49 of the Act makes it clear that an interest is a pecuniary benefit or a pecuniary detriment. Section 48(3) states that a councillor is to leave the room upon the declaration of interest. This is a mandatory provision and there is no discretion for a councillor to remain in the room.

It is important to stress that if a councillor fails to comply with the Act they may be guilty of an offence and fined accordingly. I also remind all councillors that in addition to any fine imposed under section 48 of the Act, section 48(6) provides that a court may make an order to bar a councillor from nominating as a candidate at any election for a period not exceeding 7 years, and dismiss the councillor from office.

Further to this, elected members should note that the Local Government Division is currently undertaking an audit of interest registers that councils are required to keep, as per section 54 of the Act. I strongly encourage all councillors to regularly consult the Good Governance Guide in relation to managing conflicts of interest in the execution of their often complex duties as elected members. The Good Governance Guide is available on the Local Government Division's website at http://www.dpac.tas.gov.au/divisions/local_government/good_governance_guide. If you would like further information, please phone me on 6232 7022 or email lgd@dpac.tas.gov.au.

Spokesperson for Council

I would also like to take this opportunity to remind elected members about the spokesperson provisions in the Act. Section 27(1)(e) states that the mayor is to act as the spokesperson of the council. In the event that the mayor is unavailable, section 27(2) provides that the deputy mayor is to act in the position of mayor and exercise the powers and perform the functions of the mayor, which includes acting as the spokesperson of the council.

Further, a councillor may only speak on behalf of the council if the mayor has delegated that function in writing, pursuant to section 27(2A). Part 8(3) of the Code prohibits a councillor from speaking on behalf of the council unless specifically authorised or delegated by the mayor. If a code of conduct complaint is upheld, the panel may impose one or more of the following sanctions under section 28ZI(2): a caution; a reprimand; a requirement to apologise to the complainant or other person affected; a requirement to attend counselling or a training course; a suspension from performing and exercising the functions and powers of his or her office as a councillor for a period not exceeding 3 months.

Cognisant that we are entering an election year for local government, I expect councillors who intend to stand for re-election will begin to put forward their re-election platform in the community. The reminder regarding the spokesperson provisions are, therefore, timely to assist councillors avoid a situation where they attempt to speak on behalf of council without authorisation.

I would be pleased if you could circulate this reminder to your fellow elected members.

Yours sincerely



Alex Tay
Director of Local Government

20 December 2017

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for
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Department of Premier and Cabinet

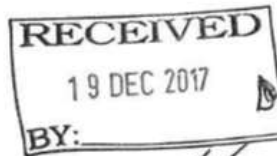
COMMUNITIES, SPORT AND RECREATION

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15 DEC 2017

Mr Dirk Dowling
General Manager
West Coast Council
PO Box 63
QUEENSTOWN TAS 7467

Dear Mr Dowling

I am writing to advise you that the Tasmanian Government has committed to undertake consultation in 2017-18 on a State Sport and Recreation Infrastructure Strategy.

The Department of Premier and Cabinet, through Communities, Sport and Recreation (CSR), has developed a Discussion Paper to initiate this consultation about a strategic approach for sport and active recreation facilities on a statewide basis.

The aim of this Discussion Paper is to seek input from relevant stakeholders on the essential elements a strategy would need to include.

As local government owns and manages the majority of sport and recreation facilities in the State, I invite you to submit a response to the Discussion Paper by 5.00pm **13 February 2018**.

Submissions can be emailed to csrgrants@dpac.tas.gov.au.

Consultation is planned with other key stakeholders in 2018. CSR will then provide further advice to the Government on the key findings of the consultation process.

For further information, please contact David Clarke, by telephone on 6165 5082 or by email at david.clarke@dpac.tas.gov.au.

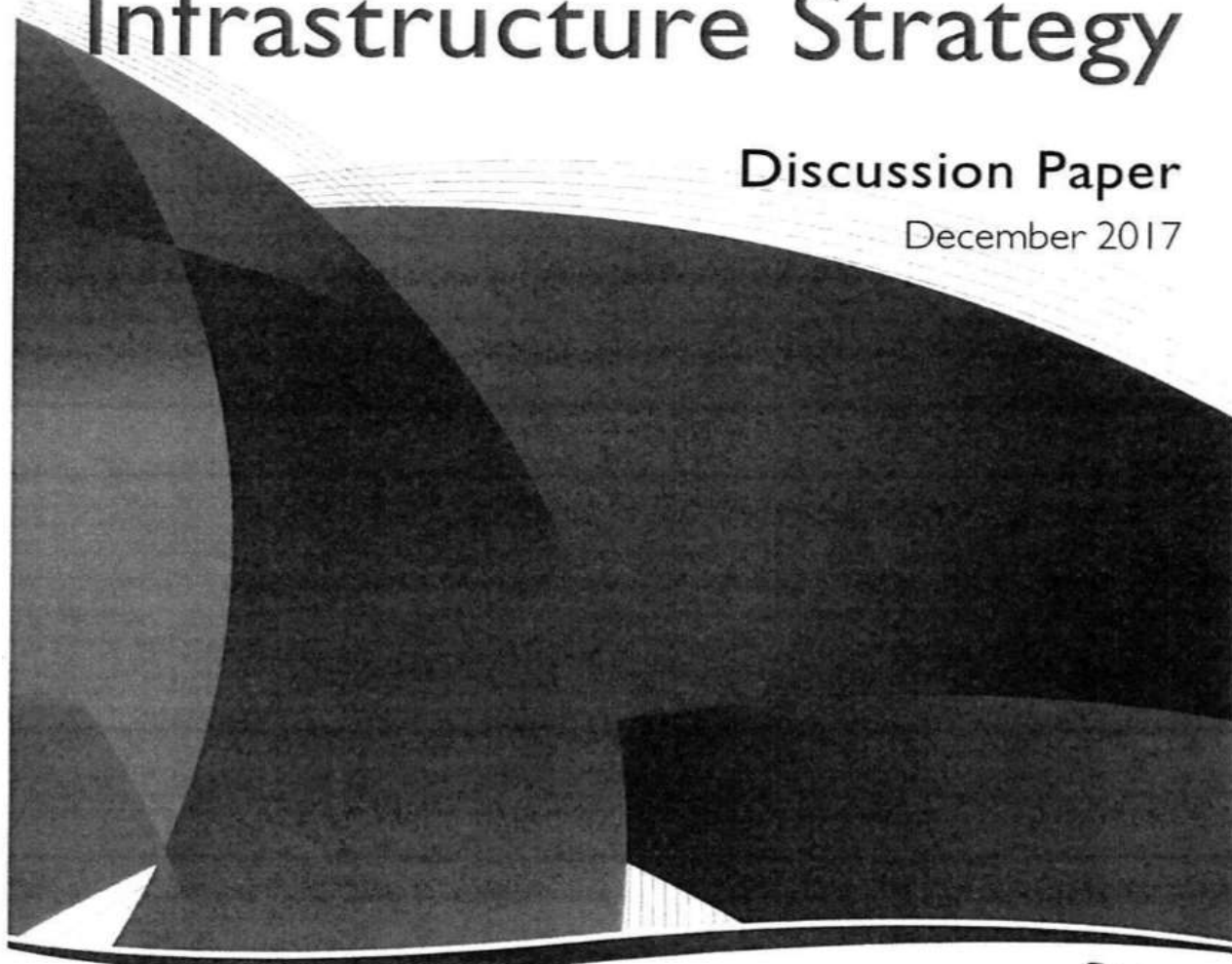
Yours sincerely


Jenny Gale
Acting Secretary

State Sport and Recreation Infrastructure Strategy

Discussion Paper

December 2017



Communities, Sport and Recreation
Department of Premier and Cabinet



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INTRODUCTION

Purpose

In its *Plan for A Brighter Future – Deliverables 2017*, the Tasmanian Government committed to undertake community consultation on a State Sport and Recreation Infrastructure Strategy.

Communities, Sport and Recreation (CSR) in the Department of Premier and Cabinet (DPAC) has prepared this Discussion Paper to initiate consultation on a statewide strategic approach for sport and active recreation infrastructure.

The results of this consultation will be to inform a strategic approach to supporting quality and accessible facility development for the Tasmanian Government.

Background

The Tasmanian Government strongly supports sport in the State, recognising Tasmanians' love of sport as well as its importance to the State's identity, community and economy.

The Tasmanian Government has the ambitious target of making Tasmania the healthiest population in Australia by 2025. Supporting this target is the *Healthy Tasmania Five Year Strategic Plan*, which outlines the approach to support Tasmanians achieve better health and live happier, longer lives. *Healthy Tasmania* has four priority areas for action, one of which is healthy eating and physical activity.

Participation in sport brings many benefits for individuals and the community, including encouraging community connectedness, developing social skills and networks and reducing feelings of isolation. Sport can also benefit the economy through increased productivity and reduced costs to the health system.

Quality and accessible infrastructure is critical to enabling participation in sport and active recreation by the whole community. However, the Tasmanian Government is responsible for only a very small portfolio of sport infrastructure, with the majority owned and managed by local government.

The Tasmanian Government works with a wide range of stakeholders to provide assistance and funding contributions to support sport and active recreation infrastructure. This support is provided through competitive grant programs, election commitment funding, State Budget initiatives and other funding arrangements.

Given changing community expectations and participation trends, there is increasing demand for active recreation facilities such as walking and cycling tracks, skate parks and adventure playgrounds. *Ausplay*¹ data released in 2017 shows a trend towards participation in non-sport activities, with 33 per cent of Tasmanians participating in non-sport physical activity only.

¹ *AusPlay* is a large scale national survey, conducted by the Australian Sports Commission (ASC), to track the sport and physical activity behaviours and activities of Australian adults and children



Benefits of a Strategic Approach to Sport and Active Recreation Facilities

A strategic approach to planning for sport and active recreation facilities provides a pathway for the achievement of various community and liveability benefits.

These benefits include:

- 1) More people being more active, more often.
- 2) Diversity and quality of community sport and recreation needs are met through the provision of appropriate opportunities for participation across a broad range of sports, individual physical activities and active recreation pursuits and locations.
- 3) Community involvement and understanding of planning for sport and active recreation activities is fostered and enhances longer-term outcomes.
- 4) Effective use of limited human and financial resources are maximised.
- 5) Sport and active recreation provision is integrated with wider community outcomes to assist the achievement of broader policy initiatives, better utilise facilities and support stronger, healthier and safer communities.
- 6) Expenditure is based on broad consideration of community needs and rational priorities, duplication is avoided and well-targeted, well-placed and well-used facilities directly benefit the whole Tasmanian community.
- 7) Individuals can be physically active in a variety of sports and unstructured activities throughout their lives.
- 8) Long-term social, economic and environmental benefits are achieved, including stronger, resilient and more liveable communities, sustainable investment and upkeep of sport and active recreation facilities and sound environmental stewardship for the future.

DISCUSSION TOPICS

1. Current Tasmanian Situation

As Tasmanians are being urged to become more active, the community infrastructure and settings needed to support sport and active recreation requires continued investment and a renewed focus.

Many local sport and active recreation infrastructure and facilities need investment to support contemporary and inclusive participation by the whole community. At the same time, funding capacity, changing demographics and participation rates in sport, and widely dispersed communities require particular consideration to deliver quality and accessible sport and active recreation infrastructure.

Facilities that meet contemporary standards and user requirements are best placed to accommodate growing communities and support the growth of participation. A number of sports in Tasmania are currently at capacity, which presents an opportunity to support increased participation through sound investment in new and upgraded facilities.

Local councils in Tasmania own and manage the majority of community sport and active recreation infrastructure, from headline national competition sporting venues and grounds to regional and local community sport facilities, walkways and open space play areas. Many local councils also have their own sport and recreation facilities plan.

Local councils have assumed a large share of funding sport and active recreation infrastructure in the last decades. However, councils also have differing capacities and mounting demands on their limited resources. This can lead to inconsistency in sport and active recreation facility planning across the State.

There is an opportunity to develop a more cohesive, evidence-based approach to guide recreational planning and sport and active recreation facility provision. This means that the full breadth of community needs and priorities can be considered, which can result in better targeting of funding and more sustainable outcomes.

Questions:

- Q.1.1 In your experience, what issues impact the provision of suitable sport and active recreation facilities in Tasmania?*
- Q.1.2 What would be your preferred method for addressing the issues relating to sport and active recreation facility developments within Tasmania?*
- Q.1.3 Considering its limited funds, how could the Tasmanian Government ensure the best levels of investment in appropriate sport and active recreation facilities?*
- Q.1.4 What elements do you believe are required to guide sound decision-making about funding support for sport and active recreation infrastructure on a statewide basis?*
- Q.1.5 What do you see as the primary role and purpose of a statewide sport and active recreation infrastructure strategy?*
- Q.1.6 What are the key documents (policies, strategies and strategic plans) you have for your organisation that would help inform a statewide sport and active recreation infrastructure strategy?*

2. Current National and International Situation

The first *National Sport and Active Recreation Policy Framework* is a guide to the development and alignment of policies, strategies and programs by state and territory governments to achieve a high performing sport and active recreation system. One of the key elements of the Framework is the commitment that each jurisdiction will adopt a strategic approach to the provision of sporting and active recreation infrastructure.

A number of participation trends are emerging in the future planning and development of sport and active recreation facilities². These include:

- Participation rates for individualised sport and fitness activities such as aerobics, running, walking are rising, while participation in many organised sports are remaining constant or declining.
- The broader health, mental and physical benefits of sport and being physically active are increasingly recognised.
- The changing cultural makeup of Australia has resulted in a shift in the types of sport being played and how they are played.
- Strong economic growth throughout Asia will create new partnership opportunities for Australia, both on the sports field and in the sports business environment.
- The cost of participating in sport is rising and this is a barrier for many people.
- Community sporting organisations lacking good governance are likely to be replaced by those with more corporate structures and formal governance systems.

The Australian Government is currently developing a National Sport Plan (Plan) to set out Australia's expectations of the sports sector, including shared goals for high performance sport; sporting participation; cultural and public health outcomes and levels of investment. Through the participation pillar, the Plan seeks to identify how to maximise the participation of Australians in sport and to identify and reduce barriers to participation. The Plan is considering how we can better develop, utilise and maintain sporting infrastructure to support major events and participation growth.

National and international sport and active recreation infrastructure strategies are generally compiled in one of three ways:

- on a sport specific basis (e.g. Hockey Victoria);
- on a regional basis (e.g. Melbourne East Regional Strategy) or
- limiting the scope of the strategy to particular types of facilities (e.g. Sport New Zealand *National Facilities Strategy for Indoor Sports*)

Questions:

Q.2.1 What impact do you see the current participation trends will have on planning for sport and active recreation infrastructure?

Q.2.2 What advantages or disadvantages do you see, if any, of limiting the scope of a sport and active recreation infrastructure strategy to either a sport-specific basis, regional basis or to a particular type of facility?

² The Future of Australian Sport: Megatrends shaping the sports sector over coming decades, CSIRO report for the Australian Sport Commission, 2013

3. Principles

The following principles are suggested for use when developing a strategic approach to funding allocations:

Access for All

Action to ensure equitable access to sport and active recreation opportunities that is safe, respectful and provides for a quality experience regardless of the age, gender, sexual preference, mobility, ethnicity or economic capacity of the community.

Continual Improvement

A commitment to the resourcing needed to continually upgrade recreational facilities, programs and services. Seek to improve business sustainability and internal operational capacity to provide these, and to facilitate initiatives within the community and commercial sectors to improve recreation opportunities.

Environmental Sustainability

Work to ensure the sustainability and viability of sport and active recreation opportunities through consideration of environmental impacts and apply active management practices to protect and conserve the natural environment.

Multi-use and Efficiency

Work to achieve multi-use (shared use) and efficiency in the provision and programming of recreation opportunities.

Community Building and Social Capital

Use sport and active recreation as one means of contributing to the strengthening of community and the development of social capital. Measures of community development and social capital will be used to evaluate the extent of success in the provision of recreation opportunities.

Partnerships and Shared Responsibility

Actively pursue opportunities for the joint development of facilities with other providers. Encourage community and commercial initiative in the provision and management of recreation opportunities.

Organisational Capacity

Develop organisational and financial capacities to actively plan, manage and assist with the delivery of facilities which enhance opportunities for all members of the community to pursue recreation activities.

Questions:

Q.3.1 Do you support these principles?

Q.3.2 Are there any other principles that should be considered in the development of a State Sport and Recreation Infrastructure Strategy?

Q.3.3 What principles does your organisation apply to its own facility developments?

Q.3.4 What do you view as the most important principles when considering sport and active recreation infrastructure developments?

4. Other Comments?

We welcome any other feedback you may have in relation to the topics raised above or an issue that relates to a strategic approach to the provision of sport and recreation infrastructure not covered in this Discussion Paper.

SUMMARY OF QUESTIONS

- Q.1.1 In your experience, what issues impact the provision of suitable sport and active recreation facilities in Tasmania?*
- Q.1.2 What would be your preferred method for addressing the issues relating to sport and active recreation facility developments within Tasmania?*
- Q.1.3 Considering its limited funds, how could the Tasmanian Government ensure the best levels of investment in appropriate sport and active recreation facilities?*
- Q.1.4 What elements do you believe are required to guide sound decision-making about funding support for sport and active recreation infrastructure on a statewide basis?*
- Q.1.5 What do you see as the primary role and purpose of a statewide sport and active recreation infrastructure strategy?*
- Q.1.6 What are the key documents (policies, strategies and strategic plans) you have for your organisation that would help inform a statewide sport and active recreation infrastructure strategy?*
- Q.2.1 What impact do you see the current participation trends will have on planning for sport and active recreation infrastructure?*
- Q.2.2 What advantages do you see, if any, of limiting the scope of a sport and active recreation infrastructure strategy to either a sport-specific basis, regional basis or to a particular type of facility?*
- Q.3.1 Do you support these principles?*
- Q.3.2 Are there any other principles that should be considered in the development of a State Sport and Recreation Infrastructure Strategy?*
- Q.3.3 What principles does your organisation apply to its own facility developments?*
- Q.3.4 What do you view as the most important principles when considering sport and active recreation infrastructure developments?*

Any other comments?

PROVIDING A RESPONSE

You can provide feedback on this Discussion Paper via a number of ways, as outlined below. We may arrange for additional opportunities for the community to be consulted, such as through forums. If you are interested in providing feedback through an interview or forum, please contact CSR on the contact details below.

Submissions must be received by **13 February 2018**.

By post:

Submissions can be made in writing to:

Grants, Sport and Recreation Infrastructure

Communities, Sport and Recreation

Department of Premier and Cabinet

PO Box 123

HOBART TAS 7001

By email:

csrgrants@dpac.tas.gov.au

Contact for more information:

For further information or queries, please contact:

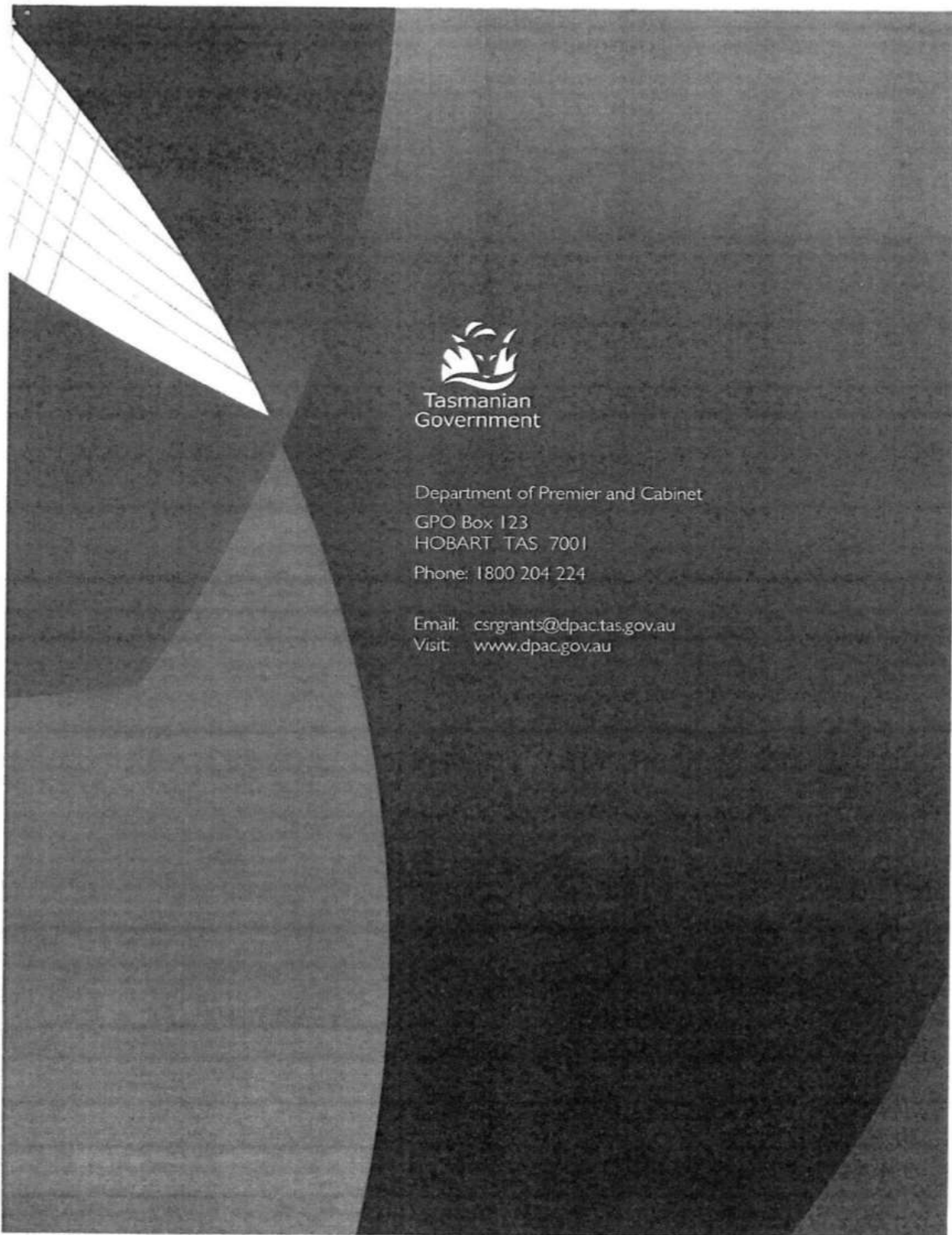
David Clarke

Team Leader, Sport and Recreation Infrastructure

Communities, Sport and Recreation

Department of Premier and Cabinet

ph 6165 5082; email: david.clarke@dpac.tas.gov.au



**Minister for Resources
Minister for Energy
Minister for Building and Construction**

Level 5, Salamanca Building, 4 Salamanca Place HOBART TAS 7000 Australia
76 Emu Bay Road, DELORAINIE TAS 7304
15 High Street, NEW NORFOLK TAS 7140
GPO Box 123 HOBART TAS 7001 Australia
Ph: +61 3 6165 7678
Email Guy.Barnett@dpac.tas.gov.au
Website: www.guybarnett.com.au

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for
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Correspondence



19 DEC 2017

ENTERED
21-12-17

Mayor Phil Vickers
West Coast Council
PO Box 63
QUEENSTOWN TAS 7467

Dear Mayor Vickers. *Phil*

I am pleased to advise that Tasmania's national leadership in forestry practices and innovation has been further enhanced with the official launch of the new National Institute for Forest Products Innovation hub in Launceston on Thursday 14 December 2017.

The \$4 million institute jointly backed by the Australian and Tasmanian Governments will be hosted by the School of Architecture and Design at the University of Tasmania's Launceston campus and be led by a committee of industry experts.

The new national institute will play a vital role in fostering collaboration, supporting cutting edge research, boosting innovation, maintaining jobs and securing Tasmania's place as the centre for forest-industry research in the country.

An industry-driven regional committee has been established as part of the new institute to determine priority research projects for the forest and wood products industry. Industry members of the committee are Tom Fisk (chair), Shawn Britton, Andrew Jacobs, James Neville-Smith, Des Richardson, Les Walkden and Suzette Weeding. The committee will also include representatives of the University of Tasmania, the CSIRO and the Australian and Tasmanian Governments.

I look forward to the National Institute for Forest Products Innovation hub commencing operations and making a first call for projects. I would encourage you to promote this great opportunity for innovative industry research in Tasmania.

Yours sincerely

Guy Barnett

Guy Barnett MP
Minister for Resources

MIN17/1459/1

From: Enquiries, Nomenclature (DPIPWE) <Nomenclature.Office@dpipwe.tas.gov.au>
Sent: Wednesday, 20 December 2017 12:51 PM
Subject: Nomenclature Board of Tasmania - Advice of Gazette Notice Assigning and Altering Place Names
Attachments: Nomenclature Gazette 20 December 2017.pdf

RECEIVED
20 DEC 2017

Good afternoon all,

Please find attached the Nomenclature Board of Tasmania's latest gazettal notice for your information.

Please forward this to any relevant officers in your organisation. If there are any other specific officers that you would like to include in this distribution list, or if you would prefer not to receive this notice in the future, please let me know.

The Nomenclature Board of Tasmania

Advice of Gazette Notice Assigning and Altering Place Names

NOTICE given pursuant to section 20F of the *Survey Co-ordination Act 1944*, that it is the intention of the Nomenclature Board to assign or alter the names of roads and other features in Tasmania.

The notice will be available in the **Government Gazette** of **20 December 2017** at the Tasmanian Government Gazette web page at www.gazette.tas.gov.au and also at the Nomenclature Board's web page at:

<http://dpipwe.tas.gov.au/land-tasmania/place-naming-in-tasmania/gazettals-of-place-names>

If you would like to be notified by e-mail each time there is a notice, please send an e-mail message with the title **E-mail Alert** to

Nomenclature.Office@dpipwe.tas.gov.au

Jason Guinan

Secretary, Nomenclature Board

Regards

Jason

Jason Guinan | Senior Spatial Information Officer (Secretary Nomenclature Board Tasmania)
Location Services | **Land Tasmania**

Department of Primary Industries, Parks, Water and Environment
134 Macquarie Street Hobart TAS 7000
GPO Box 44 Hobart TAS 7001

T: 03 616 54112 | M: | E: Jason.Guinan@dpipwe.tas.gov.au
www.dpipwe.tas.gov.au | www.thelist.tas.gov.au | www.tasmap.tas.gov.au



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If the transmission contains advice, the advice is based on instructions in relation to, and is provided to the addressee in connection with, the matter mentioned above. Responsibility is not accepted for reliance upon it by any other person or for any other purpose.

Survey Co-ordination

INTENTION TO ASSIGN PLACE NAMES

NOTICE is hereby given pursuant to section 20F of the *Survey Co-ordination Act 1944*, that it is the intention of the Nomenclature Board to assign the following place names in Tasmania.

Assignments List No. 538

Reg No.	Name	Municipality	Location
45470T	Spring Street	Derwent Valley	Strathgordon
45471H	Olga Street	Derwent Valley	Strathgordon
45472W	Boyd Close	Derwent Valley	Strathgordon
45732Y	Maxs Infinity Loop	Hobart	Queens Domain
45510P	Apolline Drive	Kingborough	Kingston
45511D	Eldridge Drive	Kingborough	Kingston
45512Q	Guthrie Street	Kingborough	Kingston
45513E	Homestead Place	Kingborough	Kingston
45514R	Java Head Link	Kingborough	Kingston
45550Q	Reeves Crescent	Kingborough	Kingston
40292Q	Cathedral Road	Kingborough	Kingston
45890W	Kingsgate Circle	Kingborough	Huntingfield
45490H	Bosworth Park	Latrobe	Latrobe
45870H	Chevalier Street	Southern Midlands	Campania
45930Q	Pahi Rise	Tasman	Murdunna
45710J	Nora River Falls	West Coast	Southwest

INTENTION TO ALTER PLACE NAMES

NOTICE is hereby given pursuant to section 20F of the *Survey Co-ordination Act 1944*, that it is the intention of the Nomenclature Board to alter the following place names.

Alterations List No. 539

Reg No.	Name	Municipality	Location
20618X	Spring Farm Road (alter extent)	Kingborough	Kingston

Objections

Any objections to the proposed assignments or alterations of the gazetted place names must be lodged with the Secretary of the Nomenclature Board, GPO Box 44, Hobart 7001, or via e-mail to Nomenclature.Office@dpiwce.tas.gov.au, within one calendar month from the date of this publication, in accordance with Section 20G of the Act. Any objection shall be in writing, setting out the grounds of the objection. Likewise, written **expressions of support** are also invited.

Please note: any information that you provide may be subject to disclosure under the *Right to Information Act 2009* or as otherwise required by law. If you wish for your objection to be treated as confidential please mark it clearly as 'confidential' and provide reasons why you consider the information should remain such. The Board will endeavour to deal with the objection accordingly but this does not make it automatically exempt from disclosure.

The listed features can be viewed in the Placenames Tasmania Nomenclature system at: www.placenames.tas.gov.au

RESCISSION OF PLACE NAMES

NOTICE is hereby given pursuant to section 20D of the *Survey Co-ordination Act 1944*, that the Nomenclature Board has resolved to rescind the following place names.

Rescission Notice No. 146

Reg No.	Name	Municipality	Location
22409N	Stuart Street	Waratah-Wynyard	Boat Harbour Beach

Confirmations Notice No. 147

NOTICE is hereby given, pursuant to section 20J of the *Survey Co-ordination Act 1944*, that all those names proposed to be assigned or altered and publicly gazetted in List No. 536 and 537 on 20th day of September 2017 are assigned or altered by the Nomenclature Board effective from the 21st day of October 2017.

This notice along with recent past notices are available from the Nomenclature Board's Web Page at:

<http://dipwe.tas.gov.au/land-tasmania/place-naming-in-tasmania/gazettals-of-place-names>

If you would like to be notified by e-mail each time there is a notice, please send an E-mail message with the title **E-mail Alert** to Nomenclature.Office@dipwe.tas.gov.au

Dated this 20th day of December 2017

Michael Giudici Chairman, Nomenclature Board

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Department of Primary Industries, Parks,
Water and Environment

GPO Box 1751, Hobart, TAS 7001 Australia
Ph 03) 6165 4234 Fax 03) 6173 0226
www.parks.tas.gov.au



Council



Mr Dirk Dowling
General Manager
PO Box 63
QUEENSTOWN TAS 7467

Dear Mr Dowling

SIGNAGE – CLIMIES TRACK

Thank you for your letter of 1 December 2017 regarding the West Coast Council's request to place signage on Climies Track advising 4WD users of anticipated challenging track conditions.

Over recent years, the Parks and Wildlife Service (PWS) has established working relationships with 4WD stakeholders to allow for the safe and sustainable access of 4WD on reserved lands.

We acknowledge that 4WD use of Climies Track has increased and is resulting in more challenging terrain than some users anticipate, particularly in the winter months. In order to manage this area we will investigate options to inform users of the risks associated with using the track, and work with 4WD groups to implement management options such as signage and recommended seasonal access restrictions, among others.

Should you have any further queries about this matter, please contact Nicole Sherriff, PWS Parks and Reserves Manager West Coast, on 6464 3007 or nicole.sherriff@parks.tas.gov.au

Yours sincerely

Jason Jacobi
**GENERAL MANAGER
PARKS AND WILDLIFE SERVICE**

20 December 2017



low
pls



Australian Government

Department of the Prime Minister and Cabinet

Mayor Phil Vickers
Mayor
West Coast Council
PO Box 63
QUEENSTOWN TAS 7467

Dear Mayor,

I am writing to provide you with information about per- and poly- fluoroalkyl substances (PFAS), and work being undertaken by the Australian Government and state and territory governments to ensure consistent, evidence-based responses that support affected communities.

The Prime Minister established the PFAS Taskforce in December 2016, to provide coordination and oversight of the Australian Government response to PFAS, and to realise the COAG commitment to ongoing collaboration between all governments to support affected communities. As part of this work, the Taskforce has been consulting closely with states and territories, and the Australian Local Government Association (ALGA), on developing guidance and protocols for government agencies for responding appropriately and consistently to PFAS contamination.

We met with ALGA recently to discuss PFAS issues and relevance to local government, and to seek advice on the best ways to provide useful information to local government bodies. This letter is one such avenue, along with a range of other approaches we are making, through ALGA and through state and territory government agencies, to ensure we keep local councils informed of developments.

PFAS are a group of manufactured chemicals that have been widely used globally, since the 1950s, in the manufacture of household and industrial products that resist heat, stains, grease and water and in other specialised applications. Because they are heat resistant and film-forming in water, some have also been used as very effective ingredients in fire-fighting foams.

The release of PFAS into the environment has become a concern because we have learned these chemicals can persist in humans, animals and the environment. Most people living in Australia will have measurable levels of PFAS in their blood due to exposure from a wide variety of PFAS-containing products. However, the background PFAS blood level in Australians is low and declining.

To date, there is no consistent evidence and no clearly demonstrated causality to confirm adverse human health effects from PFAS exposure. However, as a precaution, governments across Australia are recommending that exposure to PFAS is reduced wherever possible, and alternative water is being provided to communities where contaminated bore water was previously their main source of drinking water. Ingesting contaminated drinking water is the main exposure pathway. Other, lower risk pathways can include accidental ingestion of contaminated recreation water, and exclusively consuming homegrown produce using contaminated bore water.

It is evident that local governments have a significant role in responding to PFAS contamination, particularly at local government-owned and managed sites, such as airports, waste management facilities, and recreational areas such as public parks and swimming pools. Recent examples of Council decisions to close a public swimming pool and erect warning signs at a public beach highlighted for us the need to work together to ensure that all levels of government have access to

the same information and guidance, and follow the same evidence-based approaches. This will greatly assist to reduce community anxiety and the spread of misinformation.

To support risk assessments undertaken as part of PFAS site investigations, the Commonwealth Department of Health commissioned a report by Food Standards Australia New Zealand (FSANZ) entitled *Perfluorinated Chemicals in Food*, published in April 2017. The full FSANZ report is available at: <http://www.health.gov.au/internet/main/publishing.nsf/content/ohp-pfas-hbgv.htm#FSANZ>

FSANZ determined maximum acceptable amounts of the three main PFAS of concern that an individual could consume **on a daily basis for an entire lifetime**, without risk to health, which are expressed as Total Daily Intakes (TDIs). Based on these TDIs, the Department of Health also calculated drinking water quality and recreational water quality PFAS values for use in site investigations in Australia. These values are:

Toxicity reference value	PFOS/PFHxS		PFOA	
	ng	µg	ng	µg
Tolerable daily intake (ng or µg/kg bw/day)	20	0.02	160	0.16
Drinking water quality value (ng or µg/L)	70	0.07	560	0.56
Recreational water quality value (ng or µg/L)	700	0.7	5,600	5.6

Note: bw = body weight, ng = nanograms, µg = micrograms

Environmental regulators use these values when conducting PFAS investigations. If there are any sources of PFAS contamination in your local government area, the relevant environmental regulator will investigate and advise you and the local community of any necessary action.

The PFAS Taskforce has been working in close consultation with state/territory governments and ALGA to develop a National Framework for Responding to PFAS Contamination. This includes guidance materials for use by authorities in all levels of government with responsibilities for conducting site investigations, directing appropriate response activities, and communicating with the public. When COAG has agreed the National Framework, we will provide you with links to access these guidance materials. Please don't hesitate to contact the PFAS Taskforce at: PFAStaskforce@pmc.gov.au if you would like more information in the meantime.

PFAS contamination is a complex issue with no simple solutions. I hope that through continued engagement and access to up-to-date information, local governments will feel supported in responding to any PFAS contamination issues as they arise. The Australian Government is committed to ensuring responses to PFAS contamination are evidence-based and consistent, to provide confidence to the community about government action on this matter.

If you would like further information specific to your local government area, please seek advice from your state/territory Environment Agency, Premier's/Chief Minister's Department, or Health Department.

Yours sincerely,



Geoffrey Brown OAM
First Assistant Secretary, PFAS Taskforce
18 December 2017



**Tasmanian
Audit Office**

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RECEIVED
09 JAN 2018

AA

Council
CSSC
Audit paper.

Level 8, 144 Macquarie Street, Hobart, Tasmania, 7000
Postal Address: GPO Box 851, Hobart, Tasmania, 7001
Phone: 03 6173 0900 | Fax: 03 6173 0999
Email: admin@audit.tas.gov.au
Web: www.audit.tas.gov.au

8 January 2018

Cr Phil Vickers
Mayor
West Coast Council
PO Box 63
QUEENSTOWN TAS 7467

Dear Cr Vickers

Determination of Audit Fees for the year ending 30 June 2018

I am writing to inform you that I have determined that an audit fee will be charged for the audit of the financial report of West Coast Council for the year ending 30 June 2018. The amount of that fee is \$24,260 (GST exclusive). I have made this determination under Section 27 of the *Audit Act 2008* (the Audit Act).

The audit fee was adjusted this year by 6%. This follows the Office reassessing its local government audit fees based on actual costs incurred and having regard to increasing salary related costs, as the main driver of the Office's expenditure, as well as other operating costs. This reassessment indicated significant fee increases would be required for the 2017-18 financial year in order for the Office to break-even on its local government audits. However, to reduce the impact on local government entities, the increase in fees has been capped at 6% for 2017-18 with future increases to be reassessed before fees are determined for 2018-19. The fee will be billed in instalments which where possible will correspond with the progress of the audit.

Fees are set considering the size of each entity, complexity and risks of the engagement. These factors affect the mix of staff assigned to each audit and therefore the overall fee. The fee is based on the time required by individuals assigned to the engagement, with individual hourly rates varying according to the degree of responsibility involved and the experience and skill required. Where a financial audit has been outsourced, the fee, as a minimum, is consistent with the contractual arrangements entered into. Please note that the fee excludes travel related costs, out of pocket expenses and costs associated with changes in transactions, balances, systems or operations or other additional audit work. In any event, any proposed variation of the fee will be discussed with management progressively during the audit.

...1 of 2

To provide independent assurance to the Parliament and Community on the performance and accountability of the Tasmanian Public sector.
Professionalism | Respect | Camaraderie | Continuous Improvement | Customer Focus

Strive | Lead | Excel | To Make a Difference

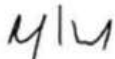
Fees are calculated on the basis that:

- a current accounting system will be operating throughout the period with a satisfactory appraisal of internal control
- no errors or issues requiring significant additional audit work will be encountered
- the standard period-end general ledger reconciliations will be available at the commencement of our final audit
- assistance for my staff will be provided with respect to reasonable request for additional schedules and analysis throughout the audit
- agreed timetable will be met within reason, particularly with regards to the preparation of the financial report
- the financial report presented for audit is complete and does not require ongoing changes or adjustments
- additional work (including new accounting standards or issues associated with key risk areas and other matters arising) will be billed separately if it cannot be absorbed into the existing fee
- the nature of the entity's business and scale of operations will be similar to that of the previous financial year
- fees incorporate financial disclosure and other specific audit related advice not resulting in material additional audit work.

Section 27(3) of the Audit Act, provides that if a fee is disputed, the accountable authority liable to pay the fee may refer the dispute to the Office of the Tasmanian Economic Regulator (the Regulator). In the event that a dispute is so referred, the Regulator will determine the amount of the fee to be paid. It is my Office's understanding that accountable authorities seeking to refer a dispute in this way may have to pay any fees levied by the Regulator.

Should you have any questions regarding the determination please contact the Deputy Auditor-General, Ric De Santi, the Assistant Auditor-General Financial Audit, Stephen Morrison, or the Engagement Leader responsible for your audit, on 6173 0900 or via email.

Yours sincerely



Rod Whitehead
Auditor-General

Copy for: Mr Dirk Dowling, General Manager

...2 of 2

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Council
RECEIVED
12 JAN 2018

Tasmanian Industrial Commission

12 January 2018

Dear Stakeholder,

Councillor Allowances Review Issues Paper

A review of councillor allowances conducted by the members of the Tasmanian Industrial Commission, has commenced.

We have today released an *Issues Paper*, a copy of which is enclosed. The purpose of the paper is to assist those contemplating making a submission by identifying the task before the Board of Inquiry.

The paper includes an historical perspective of setting the Tasmanian local government allowances and traces allowance movements over time, inclusive of the current methodology for setting allowances.

The paper identifies the issues which need to be determined, as outlined in the Terms of Reference and provides options for consideration of local government allowances. Of significance, the role and function of councils has changed since the last formal review in 2008. There is also an emphasis on governance and the capacity to attract potential future candidates and the Board welcomes any submissions.

The Issues Paper and invitation to lodge a submission has been sent to interested parties including all stakeholders of Local Government. We would, in particular, welcome a submission from councillors and councils.

The closing date for written submissions is **Friday 16 February 2018**. There will also be the opportunity for oral representations during the week commencing 19 February 2018.

Should anyone seek to make oral submissions in addition to or in lieu of written submissions. Subject to demand, it is intended that hearings will be conducted at locations around the State.

We look forward to any submissions you wish to make.

Yours sincerely





TASMANIA

TASMANIAN INDUSTRIAL COMMISSION

COUNCILLOR ALLOWANCES

ISSUES PAPER

Members

David Barclay (TIC President)
Neroli Ellis (TIC Deputy President)

January 2018

COUNCILLOR ALLOWANCES

ISSUES PAPER

1. Background

1.1 The Minister for Planning and Local Government, Peter Gutwein MP, has, pursuant to Section 215 of the Local Government Act 1993, appointed a Board of Inquiry (Board), to review allowances payable to Local Government Councillors.

1.2 The Terms of Reference for the review are:

- (a) The statutory roles of the respective offices of mayor, deputy mayor and councillor;
- (b) The appropriateness of setting allowances by council type/size given the need to ensure good governance while balancing councils' financial sustainability and the interests of ratepayers;
- (c) Any significant changes to the role or functions of local government since the last review;
- (d) The method of indexing allowances each year;
- (e) Whether an additional allowance should be made available to councillors who undertake training in governance relevant to local government or who have recognised experience in governance relevant to local government;
- (f) The capacity of local government to attract potential future candidates; and
- (g) Any other factors considered relevant.

The Board is to have regard to the range of allowances it will recommend being effective for a period of four years.

1.3 The members of the Board are: David Barclay (President) and Neroli Ellis (Deputy President), who are both full-time members of the Tasmanian Industrial Commission.

Similar reviews were conducted in 2000 (2000 report), 2004 (2004 report), and 2008 (2008 report).

1.4 The report is to be provided by 2 April 2018.

2. Submissions to the Board

2.1 The Board welcomes submissions from Local Government entities, organisations, Councillors and the general public.

2.2 Submissions may be lodged in writing or electronically. In addition the Board will, subject to demand, hold public hearings in Queenstown, Burnie,

Launceston, St Helens and Hobart. For a schedule of timelines and public hearing dates, please refer to Section 13.

- 2.3** This Issues Paper is intended to raise the key issues and provide background information which will be at the forefront of the Board's consideration. It provides some guidance to individuals and organisations contemplating making a submission. It is not intended to be exhaustive of the issues which may form part of the Board's consideration.

3. History of Allowances

- 3.1** Between 1994 and 2000 Councils had discretion to pay allowances up to a maximum prescribed by regulation. The Regulations at the time prescribed the maximum allowances payable to mayors, deputy mayors and councillors, in three categories, based on the number of electors in each Municipal area.
- 3.2** In 1999, the Local Government Association of Tasmania (LGAT) and the State Government agreed that the allowances payable to elected councillors should be independently reviewed every four years rather than be set at the discretion of individual councils.
- 3.3** New provisions effective from 7 November 2000 were inserted into the Local Government Act 1993 (the Local Government Act) which removed the discretion and prescribed the manner by which the allowances were to be paid.
- 3.4** At the same time provision was made for individual Councillors to decide not to receive all or part of the prescribed allowance. The combined effect of these amendments was that payment of the prescribed allowance was mandatory, unless an individual declined to accept all or part of the allowance.
- 3.5** At regular intervals, the State Government has appointed members of the Tasmanian Industrial Commission as a Board of Inquiry under the Act to review the allowances. Independent reviews of the quantum of councillor allowances have been undertaken in 2000, 2004 and 2008.

4. Recent Board of Inquiry outcomes

- 4.1** The recommendation of the Board of Inquiry in 2000 increased the allowances across the board, and increased the number of categories, based on number of electors, from three to five.
- 4.2** The report of the Board of Inquiry in 2004 recommended that the categories be determined by a formula based on a combination of the number of voters and total revenue. The number of categories was increased from five to seven. In addition, the report recommended that allowances be adjusted annually in line with movements in the Consumer Price Index (CPI).
- 4.3** Whilst distinguishing the allowance from the concept of salary, the 2004 report did acknowledge the potentially detrimental impact of council service on superannuation. As a consequence the 2004 determination contained an additional 9% component consistent with the Superannuation Guarantee Charge Act 1992.

- 4.4** In both 2000 and 2004 the recommendations were adopted by the Minister of the day and were implemented via Regulation.
- 4.5** In mid-2008, a Board of Inquiry into Review of Allowances for Local Government Councillors (the 2008 Board of Inquiry) was established and the Minister adopted the recommendations. The Regulations were amended substituting a new Schedule, which specified the allowances payable to councillors and mayors and deputy mayors for the period of 12 months starting on 1 November 2008. The Schedule was updated as at 2014 and the Regulations provide for annual increases.
- 4.6** The 2008 Amendment Regulations also changed the definition of the inflationary factor used to determine the amount by which those allowances would be varied for each subsequent period of twelve months. In respect of each year after 1 November 2008 to 31 October 2009, the inflationary factor to be used now was the amount ascertained by dividing the Wage Price Index figure for the June quarter of that year by the Wage Price Index figure for the June quarter of the previous year.
- 4.7** In the normal course of events a new Board of Inquiry would have been established in 2012. However, at its meeting on 15 September 2011, the Premier's Local Government Council (PLGC)¹ considered that there be no full review of councillor allowances in 2012 and existing arrangements have continued by mutual agreement.

5. Statutory roles

- 5.1** The Terms of Reference require the tribunal to consider "the statutory roles of the respective offices of mayor, deputy mayor and councillor"

Council

- 5.2** A council is a body corporate, created under the Local Government Act, and is responsible for its municipal area. The broad functions of councils are:

- To provide for the health, safety and welfare of the community;
- To represent and promote the interests of the community; and
- To provide for the peace, order and good government of the municipal area.

Given these functions, the responsibilities of a council include:

- Planning for and providing services, facilities and infrastructure for the community;
- Undertaking strategic land use planning for the municipal area;

1. The PLGC is a high-level forum for discussions between the State Government and local government on issues of statewide significance. It comprises the Premier, who chairs the Council, the Minister responsible for Local Government, the President of the Local Government Association of Tasmania (LGAT) and seven elected local government representatives from various Tasmanian councils. Local government representation on the PLGC is drawn from the General Management Committee of the Local Government Association of Tasmania. Members can be mayors, deputy mayors or councillors.

- Making and enforcing by-laws;
- Raising revenue to enable council to perform its functions;
- Undertaking long term strategic financial and asset management planning; and
- Advocating proposals that are in the best interests of the community, now and in the future.

5.3 Councillors

Individual councillors have no decision-making power. This lies with the collective group, which is the council.

The functions of individual councillors are to:

- Represent the community;
- Act in the best interests of the community;
- Facilitate communications with the community;
- Participate in the activities of council; and
- Undertake duties and responsibilities as authorised by council.

The functions of councillors acting collectively as the Council are to:

- Develop and monitor the implementation of strategic plans and budgets;
- Determine and monitor the application of policies, plans and programs for:
 - The efficient and effective provision of services and facilities,
 - The efficient and effective management of assets, and
 - The fair and equitable treatment of council employees;
- Facilitate and encourage the planning and development of the municipal area in the best interests of the community;
- Appoint and monitor the performance of the General Manager;
- Determine and review the council's resource allocation and expenditure activities; and
- Monitor the manner in which services are provided by the council.

5.4 Mayor

The principal roles of the Mayor as defined by the Local Government Act are to:

- Act as community leader of the municipal area;
- Chair council meetings in a manner that supports decision-making processes;
- Act as spokesperson for the council, respond to the media and undertake ceremonial duties;
- Promote good governance by, and within, the council;
- Represent the council on regional organisations and at intergovernmental forums at regional, state and federal levels;
- Liaise with the General Manager on council activities; and
- Oversee and advise councillors in the performance of their responsibilities.

In addition, following the recent amendment, a Mayor has any function designated in a Ministerial order made under section 27A of the Local Government Act. To date no Order under that section has been made.

5.5 Deputy Mayor

The role of the Deputy Mayor is to act in the position of Mayor in the Mayor's absence or if authorised in writing to do so by the Mayor.

Are there views on the requirement of all councils, regardless of size, to maintain all statutory roles and current functions of the Mayor, Deputy Mayor and Councillors? The Board is interested in receiving submissions on the value and the justification of the difference in allowance for Deputy Mayors in smaller councils.

6. Categorisation of Councils to determine allowances.

- 6.1** The Terms of Reference require the tribunal to review "the appropriateness of setting allowances by council type/size given the need to ensure good governance while balancing councils' financial sustainability and the interests of ratepayers."
- 6.2** The allowances paid to the Mayor, Deputy Mayor and Councillors in each Council are not the same.
- 6.3** Each council is classified into one of seven '*Allowance Categories*'. The mayor, deputy mayors and councilors in all of the councils in the same category receive the same allowances (subject to any individual exercising their discretion to not to receive all or part of the prescribed allowance).
- 6.4** Originally the categorisation of Councils was based on the number of voters in the municipal area of a Council. The report of the 2004 Inquiry introduced the variable of total revenue in addition to number of voters. The formula used for determining categories is:

$$\frac{V \times R}{1 \text{ million}}$$

Where V equals number of voters and R equals total revenue

- 6.5** According to the report of the 2004 Inquiry, the reason for this change was to recognise that Councillors are responsible for the oversight and strategic management of substantial funds derived from ratepayers and other sources. Whilst there is a loose correlation between number of voters and revenue, it is certainly not a precise one. It was felt that this change would broaden the basis for the placement of Councils within categories.
- 6.6** Councils are placed in allowance categories on the basis of the result of the calculation using the formula. Councils with similar scores are clustered into a category.
- 6.7** Currently there are seven category groups. However in the past there have been fewer categories.²
- 6.8** Table 2 shows the formula calculation using data for 2016-17. Noting that Kentish was moved from category 7 to 6 in 2012, the grouping of councils into seven categories appears to be reasonable, and consistent with the 2008 categorisation, albeit with some variation in the order of the calculation totals within the categories.

2. Three prior to 2000, five between 2000 and 2004, and seven from 2004

Table 2 Categories of Councils using 2016-17 data

Council Categories based on 2016-17 data				
Current Category	Council	Voters 2017 ³	Revenue 2016-17 ⁴ (\$'000)	Formula Calculation 2017
1	Launceston	46,948	103,102	4,840
	Hobart	36,568	126,006	4,608
2	Clarence	41,711	63,015	2,628
	Glenorchy	33,162	54,002	1,791
	Kingborough	26,992	38,510	1,039
3	Devonport	18,715	39,773	744
	Burnie	14,146	35,541	503
	Central Coast	16,813	26,416	444
	West Tamar	17,460	24,433	427
4	Huon Valley	12,247	24,136	296
	Meander Valley	14,671	19,325	284
	Sorell	10,873	17,177	187
	Waratah-Wynyard	10,480	17,615	185
	Brighton	11,811	14,359	170
	Northern Midlands	9,886	17,096	169
5	Latrobe	8,526	12,418	106
	Derwent Valley	7,365	12,951	95
	Circular Head	5,378	14,122	76
	Break O'Day	4,939	13,757	68
	Dorset	5,134	12,609	65
	George Town	5,027	10,622	53
6	Southern Midlands	4,462	10,233	46
	Glamorgan Spring Bay	3,629	12,495	45
	Kentish ⁵	4,650	9,436	44
	West Coast	2,928	10,764	32
7	Tasman	1,857	6,386	12
	Central Highlands	1,634	6,550	11
	King Island	1,106	6,387	7
	Flinders	685	4,331	3

3. Data from national enrolment database provided by the Tasmanian Electoral Office

4. Recurrent operating revenue data provided by Tasmanian Audit Office

5. Changed from category 7 to 6 in the *Local Government (General) Amendment Regulations 2012*.

The Board is keen to hear whether this formula has proved to be appropriate. Are there Councils that feel they are inappropriately categorised and, if so, why? Is there a case for any additional or fewer categories?

6.9 Financial sustainability of allowances

Previous submissions in relation to the cost of allowances have generally fallen into two categories.

In the case of larger Councils, it has been suggested that the cost of allowances (governance) is insignificant when considered in the context of total revenue (or expenditure).

On the other hand a number of smaller Councils have expressed the view that the cost of governance is significant, and raises issues of capacity to pay. It is clear that the relative cost impact is more profound in the smaller Councils.

Is the cost impact something the Board should take into account, and if so, how should it be addressed?

7. Significant changes since the last review

7.1 The Terms of Reference require the tribunal to take into account "any significant changes to the role or functions of local government since the last review"

7.2 Local government roles and functions have expanded in response to community expectations and a changing regulatory environment, and this, coupled with an extremely tight budgetary climate across all spheres of government has resulted in additional complexity.

Key changes to the role and functions of local government are outlined below:

7.4 Mayor Eligibility

In 2013, the Local Government Act was amended to prevent dual representation in both the Tasmanian Parliament and local government, and introduce all-in, all-out local government elections every four years, with four-year terms for mayors and deputy mayors

The Local Government Amendment (Mayoral Candidate Eligibility) Act 2014 commenced on 11 September 2014. This legislation removed the eligibility requirement that prevented people from nominating as a candidate for the office of mayor or deputy mayor unless the person had 12 months prior experience as a Tasmanian councillor.

Any person is now eligible to nominate as a candidate for the office of mayor or deputy mayor, provided that they are eligible to nominate as a candidate for the office of councillor under Part 15 of the Local Government Act. In order for a person to accept the office of mayor or deputy mayor, they must also be successful in being elected to the office of councillor.

7.5 Financial and Asset Management

The *Local Government (Miscellaneous Amendments) Act 2013* facilitated some financial and asset management reforms from February 2014 which impact on the roles of councillors, deputy mayors and mayors.

The legislation introduced a major reform to mandate long-term financial and strategic asset management planning for Tasmanian councils, as well as other related financial and asset management initiatives. The reforms include a requirement for councils to:

- maintain long-term financial management and strategic asset management plans (10 years), asset management policies and financial and asset management strategies;
- maintain an Audit Panel;
- report performance against financial and asset management indicators in council financial statements; and
- review their long-term financial management and strategic asset management plans, financial management and asset management strategies and asset management policy every four years.

In addition to the new legislation, the Governor made three Orders relating to the asset management reforms which:

- outline the minimum requirements necessary for all long-term financial and asset management planning documents;
- list the financial and asset management indicators; and
- provide guidance to councils on the structure, membership and primary functions of audit panels.

7.6 New local government code of conduct framework

The *Local Government Amendment (Code of Conduct) Act 2015* commenced on 13 April 2016. That Act provided for a new local government code of conduct framework for Tasmanian councillors. The local government code of conduct framework is now prescribed under Part 3, Division 3A (Code of conduct, complaints and complaint resolution) of the Local Government Act. A Model Code of Conduct (made by order of the Minister) prescribes the standard of behaviour that all Tasmanian councillors are required to meet when performing their role.

7.7 Reimbursement of Expenses

The Local Government (General) Regulations 2015 included an amendment to enable councillors to be reimbursed for reasonable expenses (Regulation 43) in relation to internet usage, stationery and office supplies, and 'the care of any person who is dependent on the councillor and who requires the care while the councillor is carrying out his or her duties or functions as a councillor', in accordance with the policy adopted under Schedule 5 of the Local Government Act.

7.8 Councillor Numbers

Since 2008, there have been changes to the number of councillors of some Councils. The changes are summarised in table 3. The changes arose from recommendations of Board of Inquiry set up to review councillor numbers.

Table 3 Changes to the Number of Councillors since 2008

Council	Previous number of councillors	Current number of councillors	Date of change
Central Coast	12	9	26 June 2013
Derwent Valley	9	8	12 February 2014
Devonport City	12	9	26 June 2013
Glamorgan-Spring Bay	9	8	26 June 2013
Glenorchy City	12	10	26 June 2013
Kingborough	12	10	26 June 2013
Southern Midlands	9	7	12 February 2014
Tasman	9	7	26 June 2013
Waratah-Wynyard	10	8	12 February 2014

7.9 Responsibility for Water and Sewerage services

Tasmanian water and sewerage services are currently provided by TasWater, a council-owned corporation established by the *Water and Sewerage Corporation Act 2012*. TasWater is licensed under the *Water and Sewerage Industry Act 2008* and is subject to economic, environmental and health regulation by independent regulatory bodies.

Prior to 1 July 2009, the State's water services were provided by three regional bulk water authorities and 28 of the 29 councils. Collectively, the councils were responsible for administering over 90 water supply schemes while reticulated sewerage waste water treatment services were provided by 27 councils. In 2006 a Ministerial Water and Sewerage Taskforce was established to investigate the structural and regulatory arrangements in the water and sewerage sector. Following a detailed assessment of the issues, the final model for structural reform was endorsed by the PLGC in February 2008.

Coming into effect in 2009, the *Water and Sewerage Corporations Act 2008* changed the structural elements of the water and sewerage sector in Tasmania. It provided for the establishment of three regional corporations based on the northern, north-western and southern regions of the State- (Ben Lomond Water, Cradle Mountain Water, Southern Water) that managed the provision of water and wastewater services to their regions. A fourth corporation, Onstream, owned by the regional corporations was also established by the Act. The role of this corporation was to provide common services to the regional corporations.

The regional corporations operated under local government ownership, with any dividends to be payable to owner councils. The Act transferred of water and sewerage assets, liabilities and employees of councils and bulk water authorities to the regional corporations or the common services corporation.

A further change occurred in 2012. The Water and Sewerage Corporation Act 2012 established a single water and sewerage corporation (TasWater) to manage the provision of water and wastewater services on a state-wide basis. The Act provided for the transfer of the assets, liabilities and employees of the existing water and sewerage businesses to the new Corporation.

The Corporation is owned by the State's Local Government councils and any dividends, tax equivalents payments and guarantee fees will be payable to the owner councils. The Act also established new governance arrangements for the new single entity structure. As before they were based on those that apply to State-owned companies in Tasmania, but adapted to be relevant for Local Government ownership.

On 7 March 2017, the Premier, the Hon Will Hodgman MP, announced the State Government's plan to establish a new Government-owned entity to which ownership and responsibility for the State's water and sewerage industry would be transferred. At the time of this Inquiry there has not been any change to the ownership of the Corporation and it remains under the control of the Councils.

7.10 Amalgamations and Shared Services

A majority of Councils have participated in feasibility studies for voluntary amalgamations or shared services, supported by the State Government. Four of those studies are now complete and there are some common learnings/themes that have come out of all of them.

Do the changes identified above have any implications for allowances; if so, in what way? Are there other changes to the role and function of local government impacting on this review?

8. Annual Indexation

- 8.1** The Terms of Reference require the tribunal to determine "the method of indexing allowances each year."
- 8.2** Since the making of the 2008 Amendment Regulations, allowances have increased annually by the relevant inflationary factor. Inflationary factor is currently defined in section 42 of the 2015 Regulations. As stated above, it is, in respect of each calendar year, the amount ascertained by dividing the Wage Price Index figure for the June quarter of that year by the Wage Price Index figure for the June quarter of the previous calendar year. Wage Price Index (WPI) measures changes in wages and salaries over time, unaffected by changes in the quality or quantity of work performed, or changes in the composition of the labour market.
- 8.3** The WPI has been adopted by the Tasmanian Industrial Commission as the most relevant index for the purpose of State Wage Case determinations.

Table 4 Annual Increases in Allowances since 2008

Date	Increase	Reason
1 November 2008	various	Reset by 2008 Inquiry as set out in Schedule 4 of the <i>Local Government (General) Regulations 2005</i>
1 November 2009	4.3%	Change in ABS Wage Price Index-Tasmania
1 November 2010	3.7%	Change in ABS Wage Price Index-Tasmania
1 November 2017	3.5%	Change in ABS Wage Price Index-Tasmania
1 November 2012	3.2%	Change in ABS Wage Price Index-Tasmania
1 November 2013	2.9%	Change in ABS Wage Price Index-Tasmania
1 November 2014	2.3%	Change in ABS Wage Price Index-Tasmania
1 November 2015	2.5%	Change in ABS Wage Price Index-Tasmania
1 November 2016	2.2%	Change in ABS Wage Price Index-Tasmania
1 November 2017	2.1%	Change in ABS Wage Price Index-Tasmania

The actual allowances applicable each year are shown in Tables 5A–C

Table 5A Allowances for Councillors since 2008

Councillor - Allowance (\$ pa)										
Cat	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017
1	27,278	28,451	29,504	30,536	31,513	32,427	33,173	34,002	34,750	35,842
2	22,083	23,033	23,885	24,721	25,512	26,252	26,856	27,527	28,133	28,725
3	16,724	17,443	18,089	18,722	19,321	19,881	20,338	20,846	21,305	21,754
4	11,366	11,855	12,293	12,724	13,131	13,512	13,823	14,169	14,480	14,785
5	9,500	9,909	10,275	10,635	10,975	11,293	11,553	11,842	12,102	12,357
6	8,000	8,344	8,653	8,956	9,242	9,510	9,729	9,972	10,192	10,406
7	7,000	7,301	7,571	7,836	8,087	8,322	8,513	8,726	8,918	9,106

* Allowances payable to Mayors and Deputy Mayors are in addition to those payable to a Councillor.

Table 5B Additional Allowances for Deputy Mayors since 2008

Deputy Mayor - Additional Allowance (\$ pa)										
Cat	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017
1	17,617	18,375	19,054	19,721	20,352	20,942	21,424	21,960	22,443	22,915
2	15,344	16,004	16,596	17,177	17,726	18,240	18,660	19,127	19,548	19,960
3	13,071	13,633	14,137	14,632	15,101	15,539	15,896	16,293	16,652	17,002
4	10,797	11,261	11,678	12,087	12,473	12,835	13,130	13,458	13,754	14,044
5	9,092	9,483	9,834	10,178	10,504	10,809	11,058	11,334	11,584	11,828
6	7,956	8,298	8,605	8,906	9,191	9,458	9,676	9,918	10,136	10,349
7	7,388	7,706	7,991	8,270	8,535	8,783	8,985	9,210	9,421	9,610

Table 5C Additional Allowances for Mayors since 2008

Mayor - Additional Allowance (\$ pa)										
Cat	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017
1	68,195	71,127	73,759	76,341	78,784	81,069	82,934	85,007	86,877	88,706
2	55,206	57,580	59,710	61,800	63,778	65,628	67,137	68,815	70,329	71,810
3	41,810	43,608	45,221	46,804	48,302	49,703	50,846	52,117	53,264	54,385
4	28,414	29,636	30,732	31,808	32,826	33,778	34,555	35,419	36,198	36,960
5	23,750	24,771	25,688	26,587	27,438	28,234	28,883	29,605	30,256	30,893
6	20,000	20,860	21,632	22,389	23,105	23,775	24,322	24,930	25,479	26,015
7	17,500	18,253	18,928	19,590	20,217	20,830	21,281	21,813	22,293	22,762

TABLE 6
Indexed allowances payable to elected members from 1 November 2017

Current Category	Council	Allowance for Councillors	Additional allowance for Deputy Mayors	Additional Allowance for Mayors
1	Launceston	35,482	22,915	88,706
	Hobart	35,482	22,915	88,706
2	Clarence	28,725	19,960	71,810
	Glenorchy	28,725	19,960	71,810
	Kingborough	28,725	19,960	71,810
3	Devonport	21,754	17,002	54,385
	Burnie	21,754	17,002	54,385
	Central Coast	21,754	17,002	54,385
	West Tamar	21,754	17,002	54,385
4	Huon Valley	14,785	14,004	39,960
	Meander Valley	14,785	14,004	39,960
	Sorell	14,785	14,004	39,960
	Waratah-Wynyard	14,785	14,004	39,960
	Brighton	14,785	14,004	39,960
	Northern Midlands	14,785	14,004	39,960
5	Latrobe	12,357	11,828	30,893
	Derwent Valley	12,357	11,828	30,893
	Circular Head	12,357	11,828	30,893
	Break O'Day	12,357	11,828	30,893
	Dorset	12,357	11,828	30,893
	George Town	12,357	11,828	30,893
6	Southern Midlands	10,406	10,349	26,015
	Glamorgan Spring Bay	10,406	10,349	26,015
	Kentish	10,406	10,349	26,015
	West Coast	10,406	10,349	26,015
7	Tasman	9,106	9,610	22,762
	Central Highlands	9,106	9,610	22,762
	King Island	9,106	6,387	22,762
	Flinders	9,106	4,331	22,762

The Board would like feedback on the annual indexation of the allowance based on the Wage Price Index?

9. Governance training and experience allowance

- 9.1** The Terms of Reference require the tribunal to determine "*whether an additional allowance should be made available to councillors who undertake training in governance relevant to local government or who have recognised experience in governance relevant to local government*"
- 9.2** There are currently discretionary and different policies adopted by most councils that provide incentives or reimbursement for costs involved in the engagement of relevant training.
- 9.3** The training and development activities may range from induction programs, conferences, local government sector development activities, professional development, study and inspection tours, including sister city tours, both interstate and internationally and local workshops and seminars.
- 9.4** In the most recent LGAT Census, out of the 101 councillors surveyed, 27.7 percent revealed they had not engaged in any type of council role related training⁶. Although a large number of respondents identified they had engaged in some kind of training, 48.6 percent indicated that they experienced difficulty in doing so including taking time off full time employment, costs, transport and perceived lack of support from Council.
- 9.5** The majority of respondents were newly elected to council (44.8 percent). Almost twenty-three per cent had served on Council for between 4 and 10 years, 19 percent for between 10 and 20 years, 11.4 percent for less than 4 years and 1.9 percent had served for more than 20 years.
- 9.6** The 2014 LGAT Census also revealed that the majority of respondents were self-employed (33.7 per cent). Almost 27 per cent were in full time employment, 20.2 percent were retired and 9.6 per cent were in part time were employed in part time work. Some 73.9 per cent of respondents were employed in the private sector and 11.6 per cent worked in community and non-government sector and for the State Government.
- 9.7** LGAT offer relevant training courses and programs for Councillors and Mayors, including the LGAT Annual Local Government Conference, Mayors Professional Development workshop and the LGAT General Meeting. LGAT also publish a 'Councillor Toolkit' to assist councillors with the practical information regarding their responsibilities as councillors.
- 9.8** There are currently no mandatory training requirements for councillors.

6. 2014 LGAT Tasmanian Local Government Elected Member Census

The Board would like submissions on;

(a) Whether an additional allowance, the current reimbursement practice or other options should be provided to support councillors to undertake relevant governance training.

(b) Should there be mandatory governance training for all Councillors and/or a fixed budget allocation for other professional development requirements?

(c) How (if at all) should previous "recognised experience" be assessed, and

(d) Whether it is appropriate to offer an additional allowance for those councillors who have previous experience in governance related to local government?

10. Attraction of future candidates

- 10.1** The Terms of Reference require the tribunal to determine "*the capacity of local government to attract potential future candidates*"
- 10.2** A common feature of submissions to past reviews is the notion that the allowance should be sufficiently adequate so as not to act as a disincentive, or indeed barrier, to otherwise interested and worthy individuals to stand for Local Government office, either as a Councillor or for mayoral office.
- 10.3** The most recent LGAT Census outlined that there was a slight increase in female elected officers to 37.1 per cent, however the majority (62.9 per cent) are male with the majority of respondents aged between 56-65 years of age with only one respondent aged less than 25 years old. 90.5 per cent of respondents were born in Australia⁷.

7. 2014 LGAT Tasmanian Local Government Elected Member Census

TABLE 7 Statistical analysis of Local Government elections since 2000

	2000	2002	2004	2007	2009	2011	2014
Councils having Elections	29	28	29	29	29	29	29
Councillor Vacancies	153	142	156	149	150	147	263
Councillor Candidates	314	298	348	307	316	283	482
Mayoral Vacancies	29	28	29	29	29	29	29
Mayoral Candidates	63	68	65	44	55	62	91
Deputy Mayoral Vacancies	29	28	29	29	29	29	29
Deputy Mayoral Candidates	77	71	74	76	78	76	143

- 10.4** The above analysis shows a consistent pattern, particularly since 2000. For councillors the current ratio between candidates and vacancies is around 2:1 For Mayors and Deputy Mayors the ratio is slightly higher at 3:1 and 5:1 respectively.

Whilst in overall terms the number of candidates comfortably exceeds the number of vacancies, is a ratio of approximately two candidates sufficient to provide robust representation of the municipal communities?

Secondly, there may be sufficient candidates overall, but are certain demographic categories significantly underrepresented, and is this a matter for concern? If this is the case, what may be the impediments to a diverse council?

11. Any other factors considered relevant

- 11.1** It is noted that there appears to be public interest in the issue of superannuation for councillors. By way of background, an additional one off adjustment of 9% was added to the allowance to compensate for the absence of superannuation, as a consequence of the 2004 determination (see 4.3).
- 11.2** Councillors are not generally regarded as employees for taxation and superannuation purposes and are expressly excluded in the *Superannuation Guarantee (Administration) Act 1992*. This means that a council is generally not obliged to pay superannuation contribution to elected councillors.

The Board welcomes submissions on any other relevant factors for consideration.

13. Submissions and Public Hearings

- 13.1** The Board invites submissions in writing or submitted electronically and/or oral representations.

Written Submissions

- 13.2** The closing date for written submissions is **5.00 pm Friday 16 February 2018**. Electronic format (email) is strongly preferred.

Oral Representations

- 13.3** The Board intends to hold public hearings to hear first-hand from those individuals and organization who wish to make an oral presentation, or supplement a written submission. Subject to demand the tribunal will sit in convenient locations around the state. This will include as a minimum the North West Coast, Launceston and Hobart, but could include other locations subject to demand.
- 13.4** The public hearings will take place in the week 19-23 February 2018.
- 13.5** To facilitate sitting arrangements, individuals or organisations intending to make an oral representation should contact the Secretariat not later than Thursday 15 February

Submissions to be Public Unless Otherwise Indicated

- 13.6** The default position is that submissions and oral representations will be public. However, should any individual or organisation wish to make a private submission or oral representation, the Tribunal will respect such wish, provided it is clearly indicated.

14 Final Report

- 14.1** It is anticipated that the final Report will be presented in April 2018.

15 Secretariat

Contact details for the Secretariat are as follows:

Ms Alex Johnston (Primary contact)

Ph: (03) 6165 6775

Email: tic@justice.tas.gov.au

2nd Floor,
144 Macquarie St
Hobart, Tasmania 7000

GPO Box 1108,
Hobart, Tasmania 7001

Website: www.tic.tas.gov.au

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**TASMANIAN
COMMUNITY FUND**
INVESTING IN AND STRENGTHENING
TASMANIAN COMMUNITIES

TRIM ref: TCF17/1979

Contact: Lola Cowle

Handwritten notes:
GMA
EDIE
CDED.
Council with EA
(and reg with EA)

Mr Dirk Dowling
General Manager
West Coast Council
PO Box 63
QUEENSTOWN 7467

Dear Mr Dowling

TASMANIAN COMMUNITY FUND ANNUAL REPORT 2016/17

The Tasmanian Community Fund has had another very successful year providing \$7 570 075 to 182 projects across the State. Enclosed is the 2016/17 Tasmanian Community Fund Annual Report. The report provides a snapshot of the projects that have been funded throughout Tasmania, some of them in your local government area.

Communities and organisations across the State have come together to successfully develop and implement a variety of projects. The Tasmanian community is to be congratulated on its commitment to improving the social, environmental and economic well-being of all Tasmanians.

The Board of the Tasmanian Community Fund is aware that organisations regularly seek support from within their local communities to complete their application and their projects. On behalf of the Board, I thank your Council for your on-going support with this.

As usual, the Tasmanian Community Fund will hold two general grant rounds in 2017/18. The next round, Round 36, will open on 20 January 2018. The Fund will also be holding a Community Wellbeing targeted grant round which will open on 12 May 2018.

If you have any questions about the projects detailed in the Annual Report or any other Tasmanian Community Fund matter please do not hesitate to contact the Fund's Senior Executive Officer, Lola Cowle, on 6232 7043 or email admin@tascomfund.org

Yours sincerely

Sally Darke
CHAIRPERSON

13 December 2017

GPO Box 1350
HOBART TAS 7001
ph: 6232 7269
email: admin@tascomfund.org
web: www.tascomfund.org

Executive Assistant

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for
DATAWORKS

Council
MEMO
Dmeme
RECEIVED
DEC 2017
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From: SFMC (TFS) <SFMC@fire.tas.gov.au>
Sent: Wednesday, 13 December 2017 10:41 AM
Subject: Thank you from State Fire Management Council
Attachments: SFMC Annual Report 2016-17 V1.0.pdf

Good morning

On behalf of the State Fire Management Council we would like to thank you for your support during 2017.

2017 has been a busy and productive year for Council with:

- Fire Management Area Committees developing comprehensive Fire Protection Plans for our State,
- the development of the Tasmanian Vegetation Fire Management Policy,
- hosting of the Southern Planned Burning Field Day; and
- development of the Planned Burning for Farmers and Landholders booklet.

To find out more about the Council and Fire Management Area Committees we have provided you with a copy of the 2016-17 State Fire Management Council Annual Report.

The Council would be unable to deliver its strategic approach to vegetation fire management in Tasmania without your valuable contribution and assistance.

We look forward to your continued involvement in our initiatives in 2018, and wish you a safe and happy holiday season.

Ian Sauer and Debra Pope
Chair and Executive Officer
State Fire Management Council

Cnr Argyle and Melville Streets | GPO Box 1526 Hobart Tasmania 7001
Phone (03) 6225 8533
sfmc@fire.tas.gov.au
www.sfmc.tas.gov.au | www.fire.tas.gov.au

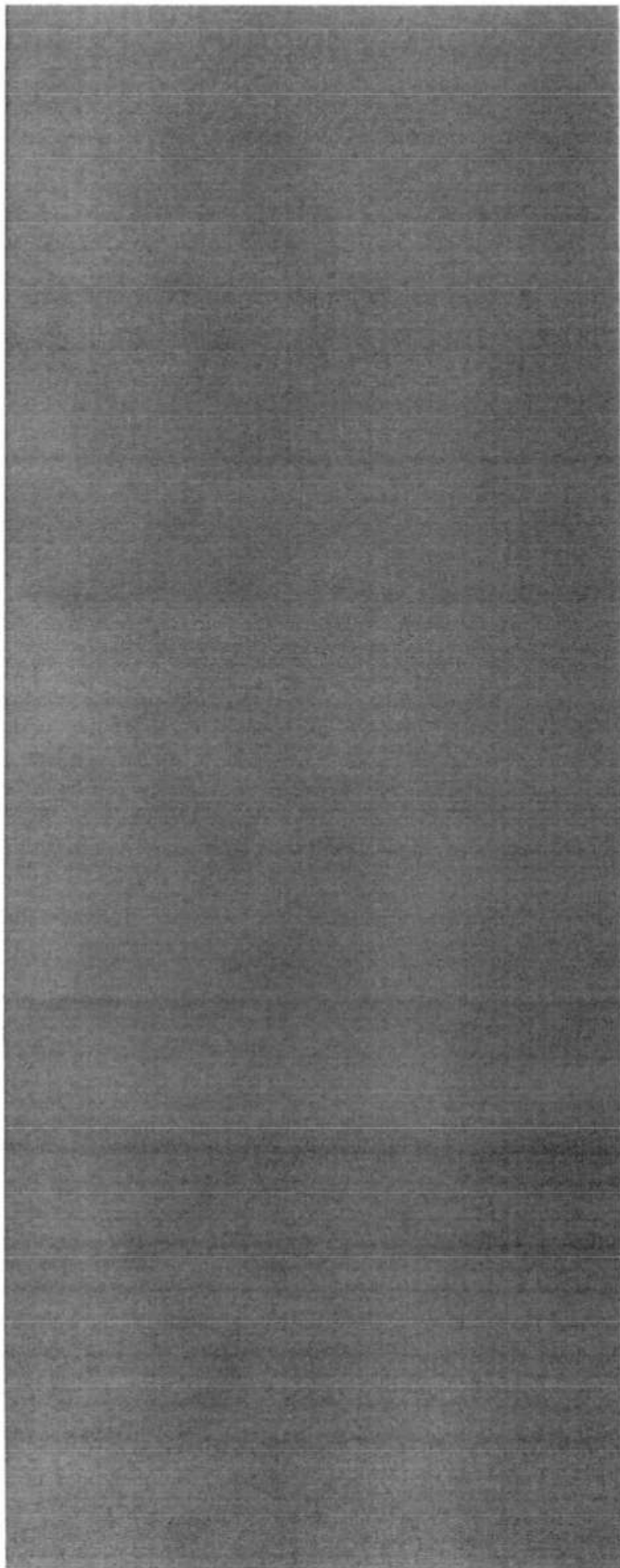
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**STATE FIRE MANAGEMENT COUNCIL
ANNUAL REPORT 2016-17**





For further information please
contact:

State Fire Management Council
Phone (03) 6225 8533,
or email at sfmc@fire.tas.gov.au

Online information available at:
www.sfmc.tas.gov.au

*Cover photo: Supporting UTAS
research – Photo by Warren Frey*

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Report from the Independent Chair

I am pleased to present the 2016-17 Annual Report on behalf of the State Fire Management Council (SFMC).

2016-17 has been an incredibly busy and productive year. The SFMC have made a conscious decision to take a strategic approach to our activities and concentrate on the six themes outlined in the SFMC Strategic Direction Framework. The SFMC have been focusing on; understanding, communicating and managing risk; fostering and maintaining effective relationships; and building community capacity.

A major role of the SFMC is to approve the ten Fire Protection Plans developed by Fire Management Area Committees (FMACs). These plans contribute to the State Governments Fuel Reduction Program by identifying priority areas which guide the implementation of the program. This is not easy task, and the SFMC are amazed at the high standard of the plans produced by the FMACs. Working with the FMACs, the SFMC are committed to continually improve capability, governance, the culture and consistency of reporting.

In keeping with the theme of maintaining relationships and building community capacity, the public profile of the SFMC has greatly increased during 2016-17. The increased profile has supported changing behaviour and improved understanding of fire in the landscape through education and extension, including:

- The SFMC partnering with the Fuel Reduction Program at Agfest as part of the Tasmanian Farmers and Graziers site,
- Facilitation of a stakeholder forum which gave over 40 stakeholder groups the opportunity to set the direction for the state vegetation fire management policy,
- Hosting the inaugural SFMC network event, which has provided stakeholders with education and networking opportunities,
- Hosting the annual FMAC Chairs forum,
- Increasing the media exposure of the SFMC and supporting key messages; and
- The development of the Planned Burning for Farmers and Landholders booklet.

It is proven that the SFMC efficiently and effectively provide high level strategic advice. This is due to the high calibre, and dedication of the SFMC membership. I would like to thank all the members for their commitment.

As you can see from this report, a huge amount of high quality and relevant work has been achieved. I would like to acknowledge the dedication, drive and hard work of Debra Pope the SFMC Executive Officer and all the Chairs and members of the FMACs.



Ian Sauer
Chair, State Fire Management Council

Our Mission

"To enhance the efficient management of bushfire related risk in Tasmania in order to protect life, property and significant community values".

About Us

The SFMC was originally established as the Fire Service Advisory Council under the *Fire Service Act 1979* (the Act) on 1 November 1979.

On 15 September 1995 the *Fire Service Reform Act 1975* amended the Act by disbanding the Fire Service Advisory Council and forming the SFMC.

Our Role

Under Section 15 of the Act the Council has the following functions:

- a) to develop a State vegetation fire management policy to be used as the basis for all fire management planning;
- b) to advise and report regularly to the Minister on such matters relating to the administration of this Act, as it applies to vegetation fire management, as are referred to it by the Minister and on such matters concerning vegetation fire management as, in the opinion of the Council, should be brought to the attention of the Minister;
- c) to advise the State Fire Commission (the Commission) on such matters relating to the prevention and extinguishment of vegetation fires as are referred to it by the Commission or land managers and on such other matters as, in the opinion of the Council, should be brought to the attention of the Commission;
- d) to perform such other functions relating to the prevention or extinguishment of vegetation fires as the Minister may direct;
- e) to provide an annual report to the Minister on its activities, for inclusion in the annual report of the Commission.

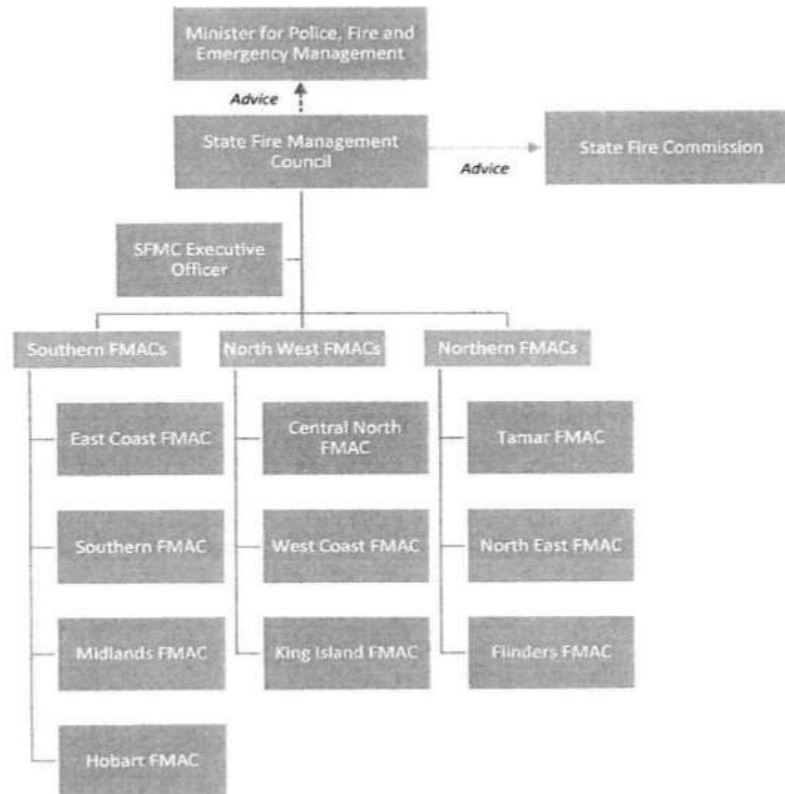
Our Members

Council membership is specified under Section 14 of the Act, as of 30 June 2017 membership consisted of:

- a person nominated by the Minister (Chair, Ian Sauer);
- the Chief Officer of Tasmania Fire Service (Chris Arnol);
- a nominee of the Chief Officer (Deputy Chief, Gavin Freeman);
- the chief executive officer of the Forestry corporation (Steve Whiteley);
- a nominee of the chief executive officer of the Forestry corporation (General Manager Forest Management, Suzette Weeding);
- the Director of National Parks and Wildlife (General Manager – Deputy Secretary, Jason Jacobi);
- a nominee of the Director of National Parks and Wildlife (Director Operations, Mark Bryce);
- a person nominated by the Tasmanian Farmers' and Graziers' Association (John Atkinson);
- a person nominated by the Forest Industries Association of Tasmania (Katy Edwards);
- and
- a person nominated by the Local Government Association of Tasmania (Belinda Loxley).

Executive support to the SFMC and associated Fire Management Area Committees is provided by Tasmania Fire Service and coordinated through the SFMC Executive Officer Debra Pope.

Our Structure



Fire Management Area Committees (FMACs)

There are 10 Fire Management Area Committees (FMACs) within Tasmania. The primary role of a FMAC is to prepare a Fire Protection Plan (FPP) for their Fire Management Area (FMA).

FMACs identify and assess community bushfire risks in their FMA and prioritise strategic works in response to those risks, including areas for strategic fuel reduction burning.

FMACs are appointed under Section 18(1) of the Act, and they report to the SFMC.

FMAC Purpose

"To provide a platform for a consistent, comprehensive and cooperative approach to strategic planning in relation to fire protection and fuel management. This will be achieved through the provision of a vital link between the local brigades, local government, land managers (both private and public), a representative of other groups or organisations as may be appropriate or identified and approved by the SFMC."

FMAC Role

Under Section 20 of the *Fire Service Act 1979* Fire Management Area Committees (FMACs) have the following functions:

- a) to co-ordinate fire management activities within its Fire Management Area (FMA), including:
 - i) community education and information; and
 - ii) fuel management;
- b) to identify and assess community bushfire risks in its Fire Management Area and to prioritise strategic works in response to those risks;
- c) to submit to the Council, on or before 30 September of each year, a fire protection plan for its Fire Management Area for the next 12 months commencing on 1 October;
- d) to ensure that its fire protection plan is consistent with:
 - i) the State fire protection plan developed pursuant to section 8(1)(d); and
 - ii) the State vegetation fire management policy developed pursuant to section 15(1)(a); and
 - iii) such instructions or guidelines as the Council may from time to time issue to the Committee regarding the fire protection plan;
- e) to advise the Council on such matters relating to fire management and the Committee's other functions as the Council may refer to the Committee;
- f) to advise the Council on such matters concerning fire management as, in the opinion of the Committee, should be brought to the Council's attention;
- g) to perform such other functions relating to the prevention or mitigation of vegetation fires as the Council may direct.

FMAC Membership

FMAC membership is defined under Section 18 of the *Fire Service Act 1979*.

FMACs usually consist of representatives from Tasmania Fire Service (career and volunteer), Local Government, Sustainable Timber Tasmania (formerly Forestry Tasmania), Parks and Wildlife Service, Wellington Park Trust (if included in the FMA), Tasmanian Farmers and Grazier's Association, relevant utility companies, and other large key land managers in the FMA.

Fire Protection Plans

The objective of the Fire Protection Plan (FPP) is to effectively manage bushfire related risk within the FMA in order to protect people, assets and other things valuable to the community. In preparing the FPP, a tenure blind approach to strategic fuel management is taken to identify and prioritise bushfire risks in the landscape and strategically identify work that can be done to mitigate that risk, including areas for strategic fuel reduction burning.

The priorities identified through the FPPs guide the implementation of the Fuel Reduction Program.

The management of bushfire related risk is not the sole responsibility of any one land manager or agency. It is a shared responsibility of the whole community. The tenure blind approach to bushfire risk mitigation planning as undertaken by FMACs creates opportunities for collaboration between public and private land managers and owners and promotes the development of a centrally coordinated bushfire risk mitigation program.

FPPs can be viewed at www.sfmc.tas.gov.au.

Fire Management Areas (FMAs)

There are 10 Fire Management Areas (FMAs) in Tasmania with boundaries based on bushfire risk and topography, largely aligning to local government boundaries. Each of these FMAs is supported by a Fire Management Area Committee (FMAC).



West Coast Fire Management Area

The West Coast FMA covers just over 1.9 million hectares and has an estimated residential population of 45 900 people. The FMA extends westwards from the township of Heybridge on Tasmania's north-west coast to Cape Grim on the west coast and southwards as far as Davey Head. The FMA also encompasses Robbins Island, Hunter Island and Three Hummock Island in Bass Strait.

A substantial proportion of West Coast FMA is formally reserved with larger reserves within the planning area including part of Cradle Mountain/Lake St Clair National Park, Franklin – Gordon Wild Rivers National Park, the Southwest Conservation Area (which all form part of the Western Tasmania World Heritage Area) and Savage River National Park in the north of the planning area.

Vegetation is well adapted to fire and, in recent times, the area has experienced a high frequency of fast moving bushfires which have burnt out large areas of the FMA. While the FMA contains a significant percentage of low flammability vegetation types it also contains even larger amounts of highly flammable vegetation in the form of button grass moorland, sedgeland, rushland and peatland in addition to scrub and heathland.

Tamar Fire Management Area

The Tamar FMA is located in the north of Tasmania and encompasses Launceston City and the Tamar River estuary. It covers a total area of 859 086 hectares with an estimated population of 128 000.

The FMA is dominated by agricultural and pastoral activities, particularly; meat production, apples, berries and viticulture. The Tamar Valley is one of Tasmania's leading wine producing areas.

Southern Fire Management Area

The Southern FMA is approximately 1 037 000 hectares in size and covers three local government areas (Derwent Valley, Kingborough and Huon Valley). Much of the area is uninhabited and forms part of the South West National Park.

The majority of the population in the FMA is found in the southern settlements of Hobart, the Huon Valley and along the D'entrecasteaux Channel. Significant populations are also located around New Norfolk with smaller populations located in the Tyenna Valley.

North East Fire Management Area

The North East FMA is approximately 681 193 hectares in size and encompasses two local government areas (Dorset and Break O'Day). The FMA covers an area bounded by the coast to the north and extending in south easterly direction from the mouth of the Pipers Brook to just below the mouth of the Douglas River on the east coast of Tasmania.

The permanent population of the North East FMA is estimated to be around 13 500 though this number increases markedly during the summer period though influx of tourists and absentee landowners.

Midlands Fire Management Area

The Midlands Fire Management Area is approximately 1 059 000 hectares in size and covers two local government areas (Central Highlands and Southern Midlands). Approximately 8 000 people live within the Midlands FMA, predominately around the South East corner, closest to the outer settlements of Hobart.

The Midlands FMA also contains smaller isolated communities located in the Upper Derwent Valley and Central Highlands. Shack communities are present around a number of the Highland lakes, with the population in these communities being seasonally variable.

King Island Fire Management Area

The King Island FMA covers the whole of King Island, an area of 11 975 hectares. King Island has an estimated residential population of 1 646 people.

King Island lies at the western entrance to the Bass Strait, midway between the state of Victoria and mainland Tasmania in the path of the "Roaring Forties", a strong prevailing westerly wind that regularly reaches over 100km per hour. The island is generally quite flat, with the highest point being 168m above sea level at Gentle Annie in the south east of the Island.

Hobart Fire Management Area

The Hobart FMA is approximately 110 000 hectares in size. It includes the local government areas of Hobart, Glenorchy, Clarence, Brighton and parts of Kingborough, Huon Valley and Derwent Valley.

The Hobart FMA has two very distinct geographical features; firstly the area is bisected by the River Derwent, and secondly the Wellington Range borders many Hobart suburbs to the west, creating a long urban/bush interface. Tasmania's most extreme fire weather events often occur within, and in areas adjacent to, the Hobart FMA. Rainfall varies considerably over the area (1 600mm per year on the summit of Mt Wellington to less than 500mm per year at the Hobart Airport) resulting in a highly variable fire season with some areas being able to sustain fire for many months of the year.

Flinders Fire Management Area

The Flinders FMA covers an area of approximately 206 046 hectares which includes the whole Flinders local government area and encompasses all the islands of the Furneaux Group.

The Furneaux Island Group is an archipelago of approximately 50 islands located in Bass Strait between mainland Australia and Tasmania. The largest island is Flinders Island followed by Cape Barren and Clarke Island. The Furneaux Islands have an estimated resident population of 784.

East Coast Fire Management Area

The East Coast FMA is approximately 393 000 ha in size and covers three local government areas (Glamorgan Spring Bay, Sorell and Tasman). Geographically it follows the coastline from the Tasman Peninsula in the South to Bicheno in the North.

The majority of the population within the East Coast FMA is predominately located around the south east corner, closest to the outer settlements of Hobart. The East Coast FMA also contains smaller coastal communities spread along the coast line. The East Coast is a popular tourist destination which results in a large influx of visitors particularly during the summer months.

Central North Fire Management Area

The Central North FMA is located in central northern Tasmania and covers an area of 550 464 hectares. The FMA extends westwards along the north coast from Badger Head to Heybridge. The southern part of the FMA extends westward from Golden Valley to the middle of Walls of Jerusalem National Park.

The Central North FMA has an estimated residential population of 82 000 people and contains a mix of fertile agricultural land, wineries, dispersed rural communities and large areas of national park (including the Mole Creek Karst caves and The Walls of Jerusalem National Park which is part of the Tasmanian Wilderness World Heritage Area).

Forty per cent of Tasmania's vegetable crop is produced in the Mersey/Forth valley area in the central northern part of the FMA. Significant built infrastructure assets in the region include Origin Energy's LPG Operation at Devonport and the Alinta natural gas pipeline offtake at Westbury. Critical infrastructure within the Central North FMA includes radio communications towers at Kelsey Tier, Mt Claude and Dazzler Range and the Orica storage facilities at Heybridge and Dulverton.

Strategic Direction Framework

The SFMC Strategic Direction Framework identifies six themes which represent a number of objectives and outcome statements.

SFMC Theme	Objectives	Outcomes
THEME 1 Understand, Communicate and Manage Risk	1.1 Identify and manage risks that impact on program outcomes and stakeholder relationships 1.2 Understand and communicate information regarding risk assessment and program limitations to the Minister and stakeholders 1.3 Promote consistency in the way fire is managed in Tasmania	<ul style="list-style-type: none"> • Risk identification and management capability, including an understanding of vegetation fire risk and risk management options • Shared risk management understanding and responsibility with stakeholders • Effective communication and engagement processes • Management of risk within a climate change context
THEME 2 Advance Fire Management Area Committees	2.1 Support the further development and maturation of Fire Management Area Committees 2.2 Promote and support minimum standards and consistent and common approaches by all Fire Management Area Committees	<ul style="list-style-type: none"> • Agreed standards and consistency across all Fire Management Area Committees • Advancement in functionality and performance
THEME 3 Foster and Maintain Effective Relationships	3.1 Identify and further develop existing relationships with key stakeholders and the community 3.2 Establish new relationships with relevant stakeholders	<ul style="list-style-type: none"> • Strong commitment and engagement with stakeholders • Shared responsibility and commitment by land managers and the community • Connection with all relevant stakeholders
THEME 4 Build Community Capacity	4.1 Educate the community regarding bushfire risks in Tasmania 4.2 Increase community understanding and acceptance of vegetation management practices which address bushfire risk	<ul style="list-style-type: none"> • Informed and competent community actions and activity
THEME 5 Continually Improve SFMC Capability, Governance and Organisational Culture	5.1 Further increase the capacity and capability of the State Fire Management Council 5.2 Actively monitor and address any loss of capability 5.3 Embed 'best practice' governance principles and practices in the culture and operations of the Council 5.4 Further develop evidence based and informed decision making processes of the Council	<ul style="list-style-type: none"> • Capacity to measure and analyse performance of the State Fire Management Council • Effective accountable results • Access to additional expertise
THEME 6 Measure Performance and Effectiveness	6.1 Determine and measure program goals and priorities 6.2 Monitor, evaluate and report on program outputs and outcomes (including post fuel reduction burns and implementation of program initiatives). 6.3 Measure community acceptance and understanding of fuel reduction activities and other program initiatives	<ul style="list-style-type: none"> • Capacity to measure and analyse performance of initiatives and programs

THEME 1

Understand, communicate and manage risk

Objectives

- 1.1 Identify and manage risks that impact on program outcomes and stakeholder relationships.
- 1.2 Understand and communicate information regarding risk assessment and program limitations to the Minister and stakeholders.
- 1.3 Promote consistency in the way fire is managed in Tasmania.

Outcomes

- Risk identification and management capability, including an understanding of vegetation fire risk and risk management options.
- Shared risk management understanding and responsibility with stakeholders.
- Effective communication and engagement processes.
- Management of risk within a climate change context.

Achievements

State-wide Strategic Planning

The SFMC facilitates the production of a range of tools that supports effective vegetation fire management in Tasmania.

- The strategic relative risk of bushfire in Tasmania was reviewed in October 2016. Risk outcomes were presented to SFMC in February 2017 and were communicated to FMACs by Fuel Reduction Unit Planners during the FPP review process.
- New interactive Forest Fire Danger Index (FFDI) Charts were developed during 2016 and are now available on the SFMC website. Up until July 2016, FFDI was calculated using data obtained from the Bureau of Meteorology (BOM) automatic weather stations. The new interactive graphs now show how FFDI fluctuates over the calendar year. This new tool also allows for comparison between the different weather stations.

State Vegetation Fire Management Policy

One of the main roles of SFMC is to develop a State vegetation fire management policy. The policy aims to provide an agreed set of principles and strategies to enable the safe and effective conduct of vegetation fire management activities in Tasmania.

Tasmania is already breaking new ground in its approach to planned bushfire mitigation activities through the Fuel Reduction Program, and SFMC is building on this by re-developing the state policy to address both current and predicted future needs of Tasmanians.

The formal review of the policy commenced in October 2016, and has involved extensive stakeholder consultation at a number of key stages.

The SFMC took the bold approach to invite all major stakeholders to meet and discuss their perspective of the opportunities and threats, in relation to vegetation fire management in Tasmania. This was a critical first step of the review process and provided stakeholders with the opportunity to be meaningfully engaged in defining the policy scope, principles, strategies and responsibilities.

This workshop also assisted in strengthening the cooperation and understanding between the public and private sectors.

The SFMC was overwhelmed by the enthusiastic participation of stakeholders in the review process and their interest in maintaining relationships. This interest resulted in additional rounds of consultation being undertaken during the policy development process.



The State vegetation fire management policy workshop; participants setting the future direction of the policy.

THEME 2

Advance Fire Management Area Committees

Objectives

- 2.1 Support the further development and maturation of Fire Management Area Committees
- 2.2 Promote and support minimum standards and consistent and common approaches by all Fire Management Area Committees

Outcomes

- Agreed standards and consistency across all Fire Management Area Committees
- Advancement in functionality and performance

Achievements

Communication and Support

SFMC is committed to working collaboratively with FMACs to identify and prioritise bushfire risk and prioritise strategic mitigation activities.

In August 2016, FMAC Chairs and SFMC members met at their annual forum to report on performance, communicate change and discuss the future strategic direction.

The work of SFMC and FMACs was a focus in the TFS Fireground magazine in March 2017. The article highlighted the role of Councils and FMACs and profiled the West Coast FMAC.



Some of the West Coast FMAC Members: Bill Walker (Waratah-Wynyard Council), Julie Chair, Bernhagen (Circular Head Council), Michael Foster (Burnie City Council), Tyron Clarke (Tasmania Fire Service) and Wayne Richards (State Emergency Service).

Fire Protection Plans (FPPs)

SFMC support the identification of bushfire risk in Tasmania by approving FPPs developed by FMACs. These plans identify and prioritise bushfire risk in the landscape and strategically identify work that can be done to mitigate that risk.

All FMACs submitted FPPs to the SFMC within agreed timeframes, subsequently all plans were endorsed without amendment. SFMC was very impressed with the professionalism and detail included in the plans.

The FPPs have been instrumental in the identification of priority areas for the implementation of the whole-of-government fuel reduction program.

FMACs also highlighted the importance of FPPs being used as a tool to support operations. As a result, FPPs are now available in the 'Operational Tools' section of the TFS intranet. This information was communicated to TFS staff and volunteers through the Fireground magazine and internal newsletters.

Professional Development and Networking

SFMC and FMACs attended a number of events which supported both professional development and assisted in raising awareness of both the SFMC and FMACs. Events included the multi-agency pre-season bushfire briefing, Tasmanian Fire and Emergency Services Conference and participation in the State vegetation fire management policy review.

THEME 3

Foster and maintain effective relationship

Objectives

- 3.1 Identify and further develop existing relationships with key stakeholders and the community
- 3.2 Establish new relationships with relevant stakeholders

Outcomes

- Strong commitment and engagement with stakeholders
- Shared responsibility and commitment by land managers and the community
- Connection with all relevant stakeholders

Achievements

Learning Network Events

The inaugural SFMC network event was held in Hobart in May 2017. The events are aimed at fostering networks and knowledge in relation to vegetation fire management in Tasmania. The concept, aimed at developing professional networks, learning and sharing knowledge, was identified as a priority by stakeholders who participated in the review of the State vegetation fire management policy.

The first event was presented by Fuel Reduction Unit Regional Planner, Bernard Plumptre. It provided participants with an overview of the vegetation fire management planning frameworks, concepts and tools used in Tasmania.

Stakeholder Relationships

SFMC identified and developed a strategic stakeholder engagement register during 2016-17. The register supports effective communication and assists the SFMC in developing and maintaining important relationships.

SFMC is committed to flexible engagement strategies to suit different audiences. In May 2017, SFMC partnered with the Fuel Reduction Program as part of the Tasmanian Farmers and Graziers site at AGFEST. This enabled SFMC and the Fuel Reduction Program to specifically target the larger rural landholders and provide appropriate advice and support on managing their bushfire risk.

THEME 4

Build community capacity

Objectives

- 4.1 Educate the community regarding bushfire risks in Tasmania
- 4.2 Increase community understanding and acceptance of vegetation management practices which address bushfire risk

Outcomes

- Informed and competent community actions and activity

Achievements

Red Hot Tips

Red Hot Tips is a capacity building program aimed at increasing the knowledge, skills and confidence of private landholders in rural areas to manage bushfire risk on their property. The program was established in 2013 and has a particular focus on planned burning.

The final round of the Red Hot Tips Program concluded in May 2017, which exceeded all agreed deliverables, and has had a measurable impact on the level of successful burning undertaken by private property owners who participated.

A quotation process to engage a provider to continue the *Red Hot Tips* program commenced late 2016, unfortunately no quotations were successful. SFMC is investigating more cost effective, collaborative and flexible options for continuing this program.



Red Hot Tip participants during the planned burn at Barton. Photo by Warren Frey

Supporting Farmers and Landholders

During 2016-17, SFMC continued to build community capacity in managing bushfire risk, with a particular focus on the use of fire as a land management tool in rural communities.

The *Planned Burning for Farmers and Landholders* booklet was officially launched at Agfest by Hon. Rene Hidding, Minister for Police, Fire and Emergency Management. The resource provides private landholders with useful information, tools and checklists that assist in safely planning and undertaking planned burning activities on their properties and continues to support the objectives of the *Red Hot Tip* program.

The guide was developed by a small working group made up of representatives from SFMC member agencies and organisations.

Red Hot Tips program resources, specifically the *Planned Burning Manual*, were used to assist in the development of this guide.

The resource received positive feedback and was promoted through a variety of media sources, it was downloaded from the SFMC website on 207 occasion from the launch date until the end of the financial year (57 days).

SFMC was also approached by a number of organisations requesting permission to use the resource which resulted in additional promotion on social media and external websites including; The Forest Practices Authority; Department of Primary Industries, Parks, Water and Environment; FarmPoint; Tasmanian Farmers and Graziers Association; and numerous local government websites.

The booklet is available on SFMC website [www.sfmc@fire.tas.gov.au](mailto:sfmc@fire.tas.gov.au)



Left to Right: John Atkinson (SFMC, TFGA Representative), Stephen Lowe (TFS District Officer), A/Deputy Chief Officer Jeffrey Harper (State Fire Management Council), Sandy Whight (Manager, Fuel Reduction Unit), Lindsay White (Chair, East Coast Fire Management Area Committee), The Hon. Rene Hidding MP (Minister for Police, Fire and Emergency Services), Ian Sauer (Chair, State Fire Management Council), Peter Skillern (Chief Executive Officer, Tasmanian Farmers and Graziers Association), Wayne Johnston (President, Tasmanian Farmers and Graziers Association).

THEME 5

Continually improve SFMC capability, governance and organisational culture

Objectives

- 5.1 Further increase the capacity and capability of the State Fire Management Council
- 5.2 Actively monitor and address any loss of capability
- 5.3 Embed 'best practice' governance principles and practices in the culture and operations of the Council
- 5.4 Further develop evidence based and informed decision making processes of the Council

Outcomes

- Capacity to measure and analyse performance of the State Fire Management Council
- Effective accountable results
- Access to additional expertise

Achievements

An Executive Officer was appointed to SFMC in 2016 to assist in delivering its functions, implement policies and provide advice on issues of bushfire risk at the state-wide level.

The Executive Officer role develops and implements strategies that also support FMACs and commenced work on standardising business planning and process, tools, templates and improving communication methods.

Effective Membership

A membership audit was conducted of SFMC and FMACs to ensure legislative compliance and the maintenance of a broad and effective membership. As a result a number of additional members were appointed to FMACs.

Supporting Research

In May 2017, SFMC facilitated a fuel reduction burn at Barton north of Cressy. The burn was conducted as part of the *Red Hot Tips* program.

Along with guiding private landholders through a fuel reduction burn process, the activity supported a research project being conducted by the University of Tasmania, School of Biological Sciences. The main focus of the research was to establish how fire impacts the habitat of small marsupials, in particular Bettongs.

SFMC is committed to providing opportunities for independent science based research and are proud to support local research opportunities within Tasmania.

THEME 6

Measure performance and effectiveness

Objectives

- 6.1 Determine and measure program goals and priorities
- 6.2 Monitor, evaluate and report on program outputs and outcomes (including post fuel reduction burns and implementation of program initiatives).
- 6.3 Measure community acceptance and understanding of fuel reduction activities and other program initiatives

Outcomes

- Capacity to measure and analyse performance of initiatives and programs

Achievements

SFMC has a legislative responsibility to report regularly to the Minister and provide advice to the Commission.

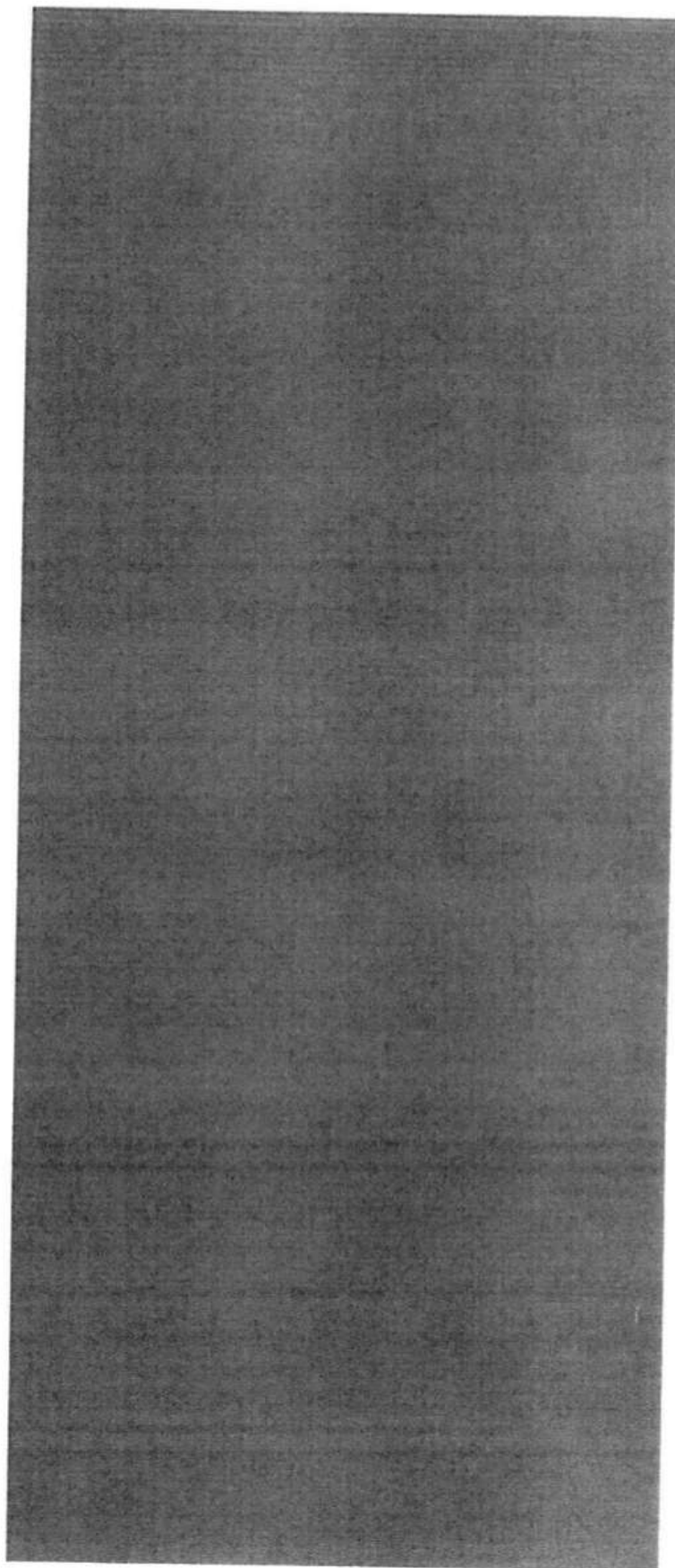
SFMC provide coordinated annual and quarterly communication to the Minister, along with additional updates as required. Reports are also provided on a monthly basis to SFC for information.

During 2016, SFMC finalised the work plan to support the Strategic Directions Framework. This plan has enabled SFMC to monitor, evaluate and report on their performance, including; outcomes, recommendations and identify areas for improvement.

Glossary

SFMC	State Fire Management Council
FMAC	Fire Management Area Committee
FMA	Fire Managment Area
FPP	Fire Protection Plan
TFGA	Tasmanian Farmers Graziers Association
TFS	Tasmania Fire Service
SFC	State Fire Commission
The Act	<i>Fire Service Act 1979</i>

10-10-10



Scanned
for
DATAWORKS

ENTERED



Tasmanian Heritage Council



Council
PRC
PFO.

Tasmanian Heritage Council
GPO Box 618 Hobart Tasmania 7001
134 Macquarie St, Hobart Tasmania 7000
Tel: 1300 850 332
enquiries@heritage.tas.gov.au
www.heritage.tas.gov.au

19 December 2017

General Manager
Mr Dirk Dowling
PO Box 63
QUEENSTOWN TAS 7467

THR#: 5663
FILE#: 10-48-25

Dear Sir

**PERMANENT REVISED ENTRY OF A PLACE OR PLACES IN
THE TASMANIAN HERITAGE REGISTER TO UPDATE INFORMATION**

Further to our correspondence of 13 September 2017, the Tasmanian Heritage Council has finalised the revised entry for the following place or places and resolved to permanently register it in the Tasmanian Heritage Register, under the provisions in section 21(1)(a) and 26(a) of the *Historic Cultural Heritage Act 1995* ("the Act"):

THR#5663, Zeehan Post Office, 114-116 Main Road, Zeehan

Enclosed is formal notification of the revised permanent registration, as required under section 26(a) of the *Historic Cultural Heritage Act 1995*, along with a copy of the revised entry.

If you have any questions or concerns, please contact Heritage Tasmania on 1300 850 332 (for the cost of a local call) or 6165 3700.

Yours sincerely

Ms Brett Torossi
Chair

NOTICE OF THE PERMANENT ENTRY OF A REVISED ENTRY IN THE TASMANIAN HERITAGE REGISTER

To:
General Manager
Mr Dirk Dowling
PO Box 63
QUEENSTOWN TAS 7467

In accordance with section 26 (a) of the *Historic Cultural Heritage Act 1995* ("the Act"), and having considered:

- the objections made under section 19 of the Act; and
- the submissions made under section 20 of the Act –

in relation to the Tasmanian Heritage Council's intention to enter a place in the Heritage Register on a permanent basis, the Tasmanian Heritage Council gives notices that it will permanently enter the following entry or entries in the Tasmanian Heritage Register:

Place(s):

THR#5663, Zeehan Post Office, 114-116 Main Road, Zeehan.

Any person who lodged an objection under section 19 of the Act or a submission under section 20 of the Act, may appeal this decision to the Resource Management and Planning Appeal Tribunal under section 27 of the Act. An appeal must be made in writing and lodged with the Tribunal (GPO Box 2036, Hobart 7001) within 30 days of the publication of this notice.



Ms Brett Torossi
Chair

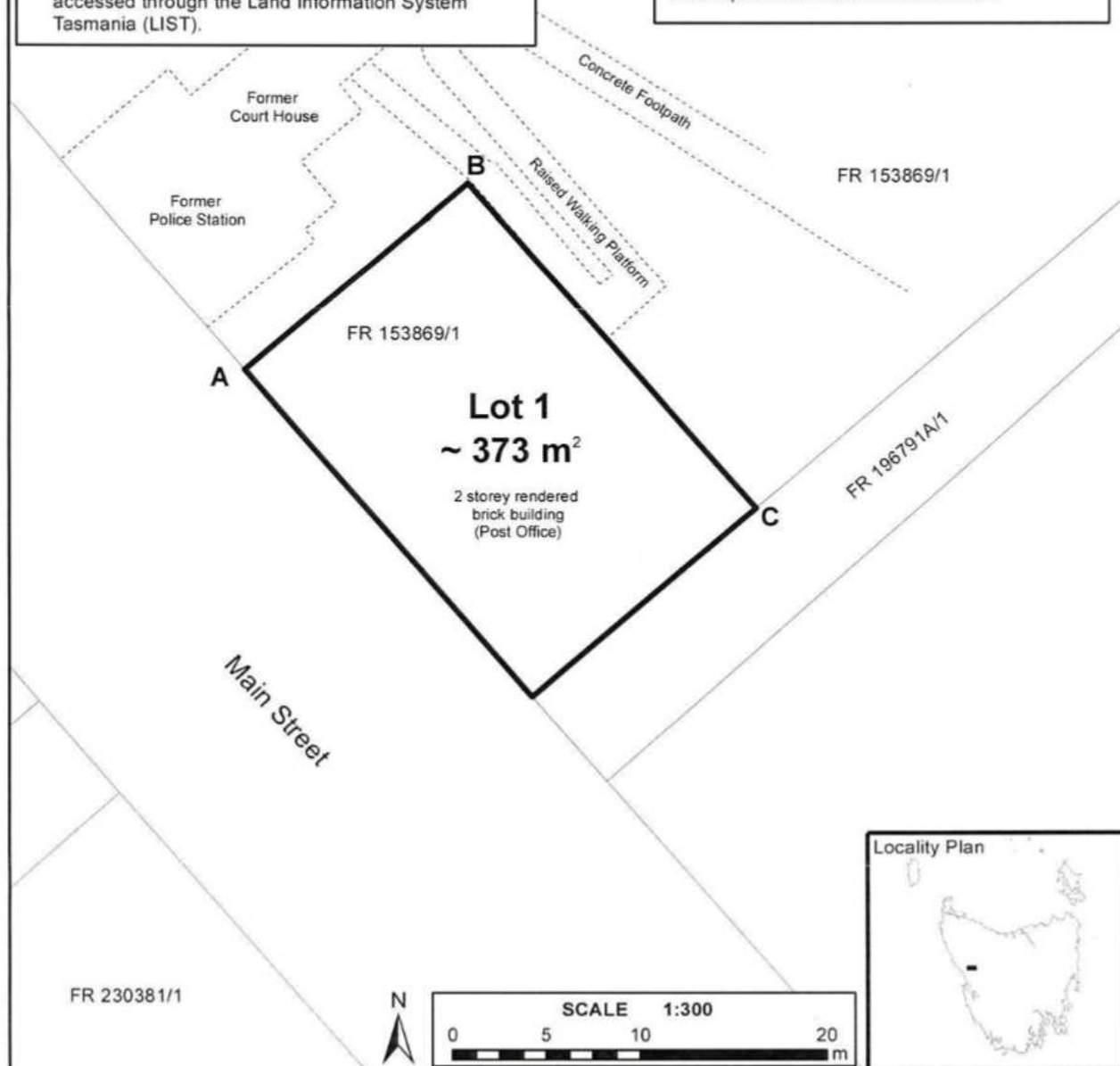
19 December 2017

Note

1. For the purposes of Section 15 (4)(b) of the Historic Cultural Heritage Act 1995, the boundary of 'Zeehan Post Office', THR #5663, is defined in the plan below.
2. Lot 1 is part of FR 153869/1, the boundary of which is marked by a thick black line and described at right.
3. Details of individual land parcel boundaries may be accessed through the Land Information System Tasmania (LIST).

Point & Boundary Description

- A. South-west corner of rendered brick building.
 B. North-west corner of rendered brick building.
 C. North-east corner of rendered brick building.
 A-B represents the western face of the building.
 B-C represents the northern face of the building.
 A-C represents cadastral boundaries.



TASMAP: DUNDAS - 3636 GRID: MGA94 / ZONE 55 DATUM: AHD CONTOUR INTERVAL: N/A

No.	PRODUCTION / AMENDMENT	AUTHORITY	REFERENCE	DRAWN	APPROVED	DATE
1	Production	THC	5663	JS	B. Torossi	6DEC17



Zeehan Post Office

114-116 Main St, Zeehan

PREPARED BY
HERITAGE TASMANIA



Tasmania Heritage Council



CENTRAL PLAN REGISTER

p.p. Surveyor General: *[Signature]*

Date Registered: 18DEC17

CPR
10661

Tasmanian Heritage Register Datasheet



103 Macquarie Street (GPO Box 518)
Hobart Tasmania 7001
Phone: 1300 850 332 (local call cost)
Email: enquiries@heritage.tas.gov.au
Web: www.heritage.tas.gov.au

Name: Zeehan Post Office
Status: Permanently Registered
Tier: State
State

THR ID Number: 5663
Municipality: West Coast Council
Date Listed:

Location Addresses

114-116 MAIN ST, ZEEHAN 7469 TAS

Title References

199636/1

Property Id

7781540



Zeehan Post Office



Zeehan Post Office



Zeehan Post Office

Setting: Zeehan is a small West Coast mining town whose fortunes have been shaped by the boom and bust cycle of shallow silver-lead deposits, metallurgically difficult smelting operations and the accommodation needs of nearby mines like Renison, Henty and Avebury. A ring of hills and mountains, including Mount Zeehan, named after one of seventeenth-century explorer Abel Tasman's ships, and the West Coast Range dominate the horizon. The 1901 Post and Telegraph Office is a remnant of Zeehan's boom period. It forms part of a c1900 historic streetscape, including the former School of Mines buildings (THR#5664), the former Commercial Bank (THR#5567), the former Gaiety Theatre and Grand Hotel (THR#5659) and the former Police Station and Court House (THR#5662). This is perhaps the most intact historic streetscape on Tasmania's West Coast.

Description: Architectural historian Eric Ratcliff described the Zeehan Post Office as 'an imposing two-storeyed building of rendered brick with a lot of *architecture* crowded into a five-bay facade. The middle three bays are recessed, with a triple arcade on the ground floor, the middle archway emphasised by a quite superfluous pillared and pedimented false porch. The projecting end bays have wide round-headed windows between massive plain piers. Above the moulded string-course that continues the cornice of the porch the architectural elements are doubled, paired pilasters above each of the piers, twinned arched windows above each of the single lower opening. The pilasters have Ionic capitals, and Tuscan neck mouldings, so they represent a curious hybrid. The moulded sills and impost mouldings of the upper windows are continued across the facade and returned on the side piers, interrupted only by the columns' (*A far microcosm*, vol.3, pp.1564-65).

The original appearance of the Zeehan Post Office, with its cornice and parapet on the roofline, was more in keeping with its neighbours, the Gaiety Theatre and Grand Hotel and the School of Mines building. The flat roofline existing in 2017 was adopted after the West Coast weather and neglect damaged the cement facing on the brickwork. Ratcliff described the incongruity between building and roofline as being like 'a handsome face with a prison haircut' (*A far microcosm*, vol.3, p.1565).

Ownership of the collections of the West Coast Heritage Centre is vested in the trustees of the Tasmanian Museum and Art Gallery, Hobart. As such, they are managed under the *Tasmanian Museum Act 1950* and are not regulated or managed in accordance with any provisions of the *Historic Cultural Heritage Act 1995*. The registration of the Zeehan Post Office includes intact elements of the interior, that is, the original strong room, wooden front counter, doors, windows and old skirting boards, all of which contribute to the representative character of the style of the building, but does not include moveable cultural heritage within the building.

Wednesday, December 20, 2017

Page 1 of 3

History:

The first discovery of silver-lead on what became the Zeehan-Dundas mining field was made by Frank Long, a mineral prospector employed by the Launceston-based Arthur and Long Plain Prospecting Association, in December 1882. However, it took the Broken Hill (New South Wales) silver boom of 1888 to interest investors in other silver fields like Zeehan. A village developed close to the site of Long's strike at Peasoup Creek (now Zeehan Rivulet). The first Zeehan Post Office was built during the economic downturn of 1891 which crippled the silver-lead field. Opened in 1892, the building was destroyed almost immediately in the fire that also burned the adjoining Royal Exchange Hotel ('The new post and telegraph offices, Zeehan', *Zeehan and Dundas Herald*, 6 March 1901, p.2).

As an interim measure, the residence of Alfred Brewer, Registrar of the Court, was then converted into a makeshift post office. This building remains today, having been adopted as part of the Zeehan School of Mines and now being included in the Zeehan School of Mines registration, THR#5664. The local economy had recovered by 1898, which represents the peak period of west coast mining, marked by the advent of the Mount Lyell copper boom and the opening of the Tasmanian Smelting Works at Zeehan (Geoffrey Blainey, *The peaks of Lyell*, p.80 and following). Zeehan's population of 1965 in 1891 rose to 5014 by 1901, justifying a larger, dedicated post and telegraph office. Like the 1898 Gaiety Theatre and Grand Hotel, the substantial nature of the adjacent 1901 Zeehan Post Office expressed the town's optimism and confidence.

It was designed by Chief Inspector of Works (Public Works Department), JG Shields, who also designed the 1898 former Blind and Deaf Institute in North Hobart (THR#2773), the 1901 Queenstown Post Office (THR#5641) and, with Orlando Baker, the Customs House facade (THR#2255) which now forms part of the Tasmanian Museum and Art Gallery. PT Rutt, postmaster 1891-1908, claimed that during his time the Zeehan Post Office was the busiest in the state after Launceston's ('Personal', *Examiner*, 3 September 1931, p.6). A photo of the Post Office staff taken during Rutt's time shows 23 members, including six boys, who were presumably telegram deliverers (photo NS3210/1/34, Tasmanian Archive and Heritage Office [TAHO]). During this time, post offices also incorporated the telephone exchange for their locality, a telephonist being employed to connect telephone calls.

However, by 1910 the Zeehan-Dundas mining field was in decline, and with World War One closing metal markets and ore processing transferred to Hobart with the advent of the Electrolytic Zinc Works in 1917, Zeehan's population dwindled. In 1921 there were only 2070 people in the whole Zeehan Municipality. The Zeehan Post Office's declining significance was evident in its neglect. By 1927 it was dilapidated, with the cement facing on the brickwork falling off ('Zeehan: Post Office repairs', *Advocate*, 17 August 1927, p.7). It was perhaps at this time, as Eric Ratcliff claims, that the decision was made 'not to restore the ravages of the weather above the upper entablature, and gave the building a flattish roof with broad eaves' (*A far microcosm*, vol.3, p.1565). Telephone exchanges eventually became redundant, and telegram services declined in significance during the second half of the twentieth century.

In 2017, with Zeehan's population standing at only a few hundred, part of the building still functions as a post office. However, along with its neighbours the Zeehan School of Mines, the Police Station and Court House and Gaiety Theatre and Grand Hotel, the Zeehan Post Office building also now forms part of the West Coast Heritage Centre. This is operated by West Coast Heritage Authority Limited in association with the Tasmanian Museum and Art Gallery in Hobart.

Bibliography

- Blainey, Geoffrey, *The peaks of Lyell*, Melbourne University Press, Carlton South, 1954.
 'The new post and telegraph offices', *Zeehan and Dundas Herald*, 6 March 1901, p.2.
 'Personal', *Examiner*, 3 September 1931, p.6.
 Ratcliff, Eric, *A far microcosm: building and architecture in Van Diemen's Land and Tasmania 1803-1914*, Fullers Bookshop and Foot and Playsted, Launceston, 2015.
 'Zeehan: Post Office repairs', *Advocate*, 17 August 1927, p.7.

Statement of Significance:
(non-statutory summary)

The Zeehan Post Office is of historic cultural heritage significance because it demonstrates the importance of postal and telegraphic services as the principal means of communications more than a century ago, particularly on a physically isolated mining field in need of reliable access to share market news and communication with its shareholders. The building also demonstrates the principal characteristics of a two-storey stuccoed Victorian Italianate public building, being one of the grand landmarks of Tasmania's nineteenth-century mining boom which invigorated an ex-penal colony on the cusp of Federation. It has a special association with its architect, JG Shield.

Significance:

The Heritage Council may enter a place in the Heritage Register if it meets one or more of the following criteria from the Historic Cultural Heritage Act 1995:

a) The place is important to the course or pattern of Tasmania's history.

The Zeehan Post Office is of historic cultural heritage significance because it demonstrates the importance of postal and telegraphic services as the principal means of communication more than a century ago, particularly on an isolated mining field in need of reliable access to share market news and communication with shareholders. The historic streetscape of which it forms parts was built over the workings of the Mount Zeehan silver-lead mine, which developed from Frank Long's 1882 strike on Peasoup Creek (Zeehan Rivulet). That such an imposing building was erected only fourteen years after the village of Zeehan began demonstrates the rapid rise of a mining town. The building is one of the grand landmarks of Tasmania's nineteenth-century mining boom which invigorated an ex-penal colony on the cusp of Federation.

b) The place possesses uncommon or rare aspects of Tasmania's history.

No Data Recorded

c) The place has the potential to yield information that will contribute to an understanding of Tasmania's history.

No Data Recorded

d) The place is important in demonstrating the principal characteristics of a class of place in Tasmania's history.

The Zeehan Post Office is of historic heritage significance because of its ability to demonstrate the principal characteristics of a two-storey stuccoed Victorian Italianate public building. The building forms part of probably the most intact historic streetscape on Tasmania's West Coast.

e) The place is important in demonstrating a high degree of creative or technical achievement.

No Data Recorded

f) The place has a strong or special association with a particular community or cultural group for social or spiritual reasons.

No Data Recorded

g) The place has a special association with the life or works of a person, or group of persons, of importance in Tasmania's history.

The Zeehan Post Office has a special association with architect John George (JG) Shield, Chief Inspector of Works for the Public Works Department, who also designed the 1898 former Blind and Deaf Institute in North Hobart (THR#2773), the 1901 Queenstown Post Office (THR#5641) and, with Orlando Baker, the Customs House facade (THR#2255) which now forms part of the Tasmanian Museum and Art Gallery.

h) The place is important in exhibiting particular aesthetic characteristics.

No Data Recorded

PLEASE NOTE This data sheet is intended to provide sufficient information and justification for listing the place on the Heritage Register. Under the legislation, only one of the criteria needs to be met. The data sheet is not intended to be a comprehensive inventory of the heritage values of the place, there may be other heritage values of interest to the Heritage Council not currently acknowledged.

SCANNED
for
DATAWORKS

ENTERED

Council
PRSC
pfo.



Tasmanian Heritage Council

19 December 2017

General Manager
Mr Dirk Dowling
PO Box 63
QUEENSTOWN TAS 7467

Tasmanian Heritage Council
GPO Box 618 Hobart Tasmania 7001
134 Macquarie St, Hobart Tasmania 7000
Tel: 1300 850 332
enquiries@heritage.tas.gov.au
www.heritage.tas.gov.au

THR#: 7721
FILE#: 10-53-55THC

Dear Sir

**PERMANENT REVISED ENTRY OF A PLACE OR PLACES IN
THE TASMANIAN HERITAGE REGISTER TO UPDATE INFORMATION**

Further to our correspondence of 13 September 2017, the Tasmanian Heritage Council has finalised the revised entry for the following place or places and resolved to permanently register it in the Tasmanian Heritage Register, under the provisions in section 21(1)(a) and 26(a) of the *Historic Cultural Heritage Act 1995* ("the Act"):

THR#7721, Strahan Bond Store, 15 Esplanade, Strahan

Enclosed is formal notification of the revised permanent registration, as required under section 26(a) of the *Historic Cultural Heritage Act 1995*, along with a copy of the revised entry.

If you have any questions or concerns, please contact Heritage Tasmania on 1300 850 332 (for the cost of a local call) or 6165 3700.

Yours sincerely

Ms Brett Torossi
Chair

NOTICE OF THE PERMANENT ENTRY OF A REVISED ENTRY IN THE TASMANIAN HERITAGE REGISTER

To:
General Manager
Mr Dirk Dowling
PO Box 63
Queenstown TAS 7467

In accordance with section 26 (a) of the *Historic Cultural Heritage Act 1995* ("the Act"), and having considered:

- the objections made under section 19 of the Act; and
- the submissions made under section 20 of the Act –

in relation to the Tasmanian Heritage Council's intention to enter a place in the Heritage Register on a permanent basis, the Tasmanian Heritage Council gives notices that it will permanently enter the following entry or entries in the Tasmanian Heritage Register:

Place(s):

THR#7721, Strahan Bond Store, 15 Esplanade, Strahan.

Any person who lodged an objection under section 19 of the Act or a submission under section 20 of the Act, may appeal this decision to the Resource Management and Planning Appeal Tribunal under section 27 of the Act. An appeal must be made in writing and lodged with the Tribunal (GPO Box 2036, Hobart 7001) within 30 days of the publication of this notice.

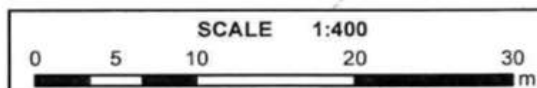
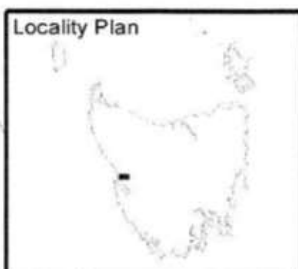
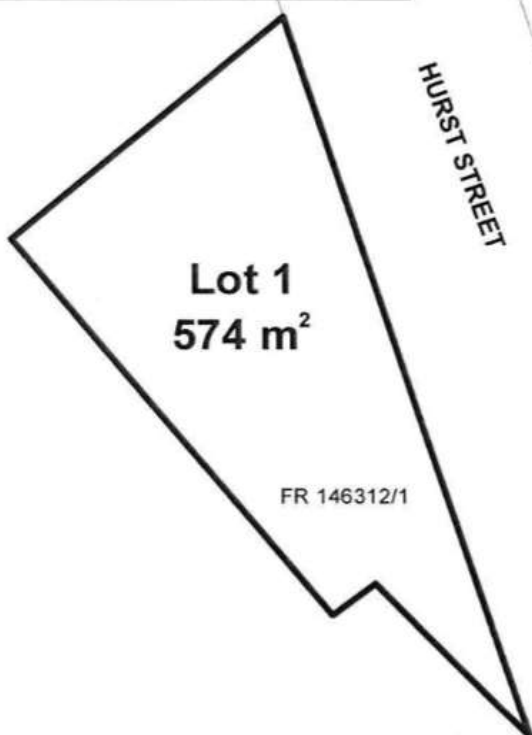



Ms Brett Torossi
Chair

19 December 2017

Note

1. For the purposes of Section 15 (4)(b) of the Historic Cultural Heritage Act 1995, the boundary of 'Strahan Bond Store/Drill Hall', THR #7721, is defined in the plan below.
2. Lot 1 is the whole of FR 146312/1, the boundary of which is marked by a heavy black line.
3. All boundaries are parcel boundaries, Details of individual land parcel boundaries may be accessed through the Land Information System Tasmania (LIST).
4. This boundary replaces the boundary for this THR entry defined in CPR6545.



TASMAP: STRAHAN - 3633		GRID: MGA94 / ZONE 55		DATUM: AHD		CONTOUR INTERVAL: N/A	
No.	PRODUCTION / AMENDMENT	AUTHORITY	REFERENCE	DRAWN	APPROVED	DATE	 Tasmania
1	Production	THC	7721	JS	B. Torossi	6DEC17	
Strahan Bond Store/Drill Hall 15 ESPLANADE, STRAHAN PREPARED BY HERITAGE TASMANIA				CENTRAL PLAN REGISTER p.p. Surveyor General: <i>B. Hastie</i> Date Registered: 18-DEC-17			CPR 10662

Tasmanian Heritage Register Datasheet



Tasmanian Heritage Council

103 Macquarie Street (GPO Box 618)
Hobart Tasmania 7001
Phone: 1300 850 332 (local call cost)
Email: enquiries@heritage.tas.gov.au
Web: www.heritage.tas.gov.au

Name: Strahan Bond Store/Drill Hall
Status: Permanently Registered
Tier: State
State

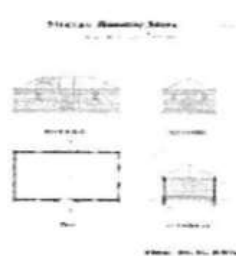
THR ID Number: 7721
Municipality: West Coast Council
Date Listed:

Location Addresses

13 ESPLANADE, STRAHAN 7468 TAS

Title References
238488/1

Property Id
5985363



Former Drill Hall,
c1999
DPIPWE

Former Drill Hall,
c1999
DPIPWE

Strahan Bond
Store/Drill Hall, c1900
National Archives of
Australia

Setting:

The Strahan Bond Store/Drill Hall is located on the West Coast of Tasmania in the town of Strahan. It is closely associated with the adjacent Customs House and Post Office (THR#5648) and both are located on the Esplanade, the main street that runs along the foreshore of Macquarie Harbour. It is located on the corner of Hurst Street and the Esplanade.

The rear of the building backs on to a steep man-made embankment covered with native forest regrowth.

Description:

The Strahan Bond Store/Drill Hall is a utilitarian single storey rectangular brick building of early cavity wall construction, with symmetrical hipped roof of corrugated iron, central paired hinged timber doors and flanking segmented arched windows.

Internally it has the remains of an original concrete slab and timber joist floor. The window frames are timber with iron bars.

The Bond Store/Drill Hall has suffered serious structural issues in the past including subsidence, wall rotation and flooring decay. These issues are linked to drainage and dampness problems which were addressed in 2017. Deteriorated 1970s modifications were also removed at this time, including an amenities addition to the eastern wall and a suspended timber floor in the main building.

History:

The discovery and development of extensive mineral deposits on the West Coast of Tasmania prompted the establishment of Strahan in the 1880s as the port for steamers trading between Strahan, Hobart, Launceston, and Melbourne. The town also became a base for the timber getters – known as piners – who came to Macquarie Harbour in search of Huon pine. With a large amount of goods being imported for the burgeoning West Coast, it was essential to have a warehouse in which they could be stored safely while agents were awaiting payment of orders, arranging onward freight or finalising payment of government duties. Most ports were equipped with a customs house and bond store since import duties or tariffs were imposed and collected by State Governments on goods brought prior to Federation. The range of goods that could be kept in a bond store was only limited by what could be safely stored and moved in and out of the building.

The original Strahan customs house was constructed in 1894 next to the main jetty, to the north of the current wharf area. By 1895 Zeehan and Strahan business people began petitioning the government for a bonded store at Strahan "so that they may import from Melbourne direct" (*Mercury*, 23 January 1895 p.2). In April 1896 the original bonded store, located on the wharf in a disused railway shed, opened its doors.

(Zeehan & Dundas Herald, 15 April 1896 p.2). By 1897 Strahan was the third largest customs office in Tasmania and the level of trade was sufficient to warrant the extension of the existing wharves and the building of a proper Customs House and more substantial bond store.

The task of designing the Customs House and Post Office appears to have fallen to architect Orlando Baker, in his role as draftsman (1897-1911) with the Tasmanian Public Works Department (PWD). Baker also designed the Customs House in Davey Street, Hobart (THR#5934). The architect of the Bond Store is less clear. This may have fallen to Hedley Westbrook, who was appointed as an architectural draftsman in PWD in 1899 and whose initials appear on the architectural drawings for the Bond Store although many of the buildings designed by Baker were prepared by draftsmen working under his supervision (Kays, 2013 p.30).

The Strahan Customs House and Post Office and the Bond Store/Drill Hall were built on reclaimed land adjacent to the wharves by well-known contractor James Dunn, under the supervision of Mr F Reynolds, the Government Clerk of Works using local bricks and lime produced at Pillinger in nearby Kelly Basin (*The Mount Lyell Standard and Strahan Gazette*, 11 September 1900 p.2). Both buildings were opened for business in 1900 and together they represent the second phase of customs development in Strahan, the first being located on the jetty.

With the advent of Federation in 1901 there was no longer a need for customs offices in regional ports and the use of the Customs House for customs ceased by 1906, along with the need for a Bond Store. The Customs House continued to provide the collective administrative services for the Post and Telegraph Office, Marine Board and Town Board, as well as providing residential accommodation for the Postmaster and some judicial functions. The Bond Store was repurposed as a drill hall and used as a training venue for local soldiers during both the First and Second World Wars.

Between the wars the Drill Hall was leased from the Commonwealth to the Minister for Education in 1924 (NAA:P1325,7489) and was utilised for school social functions. In 1926, "the hall was gaily decorated with bunting, and laid out in drawing room style" (*Advocate* 2 March 1926 p.7) to welcome His Excellency the Governor, Sir James O'Grady and his daughter. The hall was leased from Commonwealth to Mr WJ Holmes for use of the Strahan Brass Band from 1928 – 1937 (NAA: A6074, PO191).

After World War II it was acquired by the State Government on behalf of the Strahan Council in 1950 (*Advocate* 22 March 1950 p.11) for public recreation purposes. It has been utilised by the local community for Anzac Day commemorations, public meetings, school concerts, games of badminton and as the Strahan Indoor Bowls Club.

An unsympathetic concrete block lean-to on the north eastern side was constructed in the 1960s to provide toilets and basic kitchen facilities. In 1962 a temporary licence for its operation as a rifle range was issued by the Commonwealth and the Drill Hall operated as a small bore rifle club (pers. comm. Tony Simpson, 4 April 2017).

The Strahan Bond Store/Drill Hall became part of the newly gazetted *Strahn Customs House Historic Site*, under the management of the Parks and Wildlife Service Tasmania (PWS), in December 2007. It was closed to the public in 2015 when structural issues, including severe dampness, floor decay, and cracking walls made the building unsuitable for use. In 2017 the PWS removed the 1970s amenities extension and stabilised the historic masonry as stage one of a conservation works program. Further works were being planned as of May 2017, including reconstruction of the concrete/timber floor and joinery elements.

References:

- Advocate*, 2 March 1926, 22 March 1950.
Bannear, D. 1991, *Archaeological investigations: Strahan Customs House drainage works*. Unpublished report, Tasmanian Parks & Wildlife Service.
Kays, M. 2013, 'Orlando Baker (1834-1912): Architect for the Federation period buildings on the Tasmanian Museum and Art Gallery Site' in Volume 6, *Kanunnah*, Tasmanian Museum & Art Gallery, pp.15-58.
Jacob Allom Wade 1986, *Strahan Customs House Conservation Report*. Unpublished report, Tasmanian Parks & Wildlife Service.
Mackay, G. 1992, *Strahan Conservation Study*.
Mercury, 23 January 1895.
Mount Lyell Standard and Strahan Gazette, 11 September 1900.
National Archives Australia, P13525,7489,A6074, PO191.
PWS 2013, *Customs House and Bond Store, Strahan – Maintenance Plan (Final)*. Unpublished report, Tasmanian Parks & Wildlife Service.
Simpson, T. 2017, personal communication.
Zeehan & Dundas Herald, 15 April 1896.

**Statement of
Significance:**
(non-statutory
summary)

The Strahan Bond Store/Drill Hall is of historic cultural heritage significance as a tangible example of the progressive development and use of the Strahan waterfront during the height of its prosperity. The Bond Store was constructed at the peak of Strahan's development and represents the importance of Strahan as the principal trading outlet for the mineral and forest resources of the West Coast of Tasmania. It is a rare extant example of a former regional bond store and drill hall.
The Strahan Bond Store/Drill Hall demonstrates the evolution of early 20th century building techniques. It is a rare early Tasmanian example of the use of concrete in flooring and an early variation of brick cavity wall construction.

Significance:

The Heritage Council may enter a place in the Heritage Register if it meets one or more of the following criteria from the Historic Cultural Heritage Act 1995:

a) The place is important to the course or pattern of Tasmania's history.

The Strahan Bond Store/Drill Hall is significant for its historical and social associations with the development of the West Coast of Tasmania. It was constructed and used at the peak of Strahan's development and represents the importance of Strahan as one of the principal trading outlets for the mineral and forest resources of the West Coast. The Strahan Bond Store/Drill Hall demonstrates the evolution of mercantile supply and government customs controls in regional settings.

The Strahan Bond Store/Drill Hall, in its role as a drill hall during both world wars, is of historic cultural heritage significance for its connections with the Commonwealth's assumption of responsibility for the defence of the nation following Federation and the increased need for military training engendered by the outbreak of World War I.

b) The place possesses uncommon or rare aspects of Tasmania's history.

The Strahan Bond Store/Drill Hall is a rare extant example of a regional bond store in Tasmania. It incorporates one of the earliest Tasmanian examples of a combined concrete-timber floor demonstrating a transitional construction technique that was employed to facilitate the industrial usage of the building as a bond store. It also contains an early variation of brick cavity wall construction.

c) The place has the potential to yield information that will contribute to an understanding of Tasmania's history.

No Data Recorded.

d) The place is important in demonstrating the principal characteristics of a class of place in Tasmania's history.

The Strahan Bond Store/Drill Hall demonstrates the principal characteristics of a late nineteenth century, single storey bond store.

e) The place is important in demonstrating a high degree of creative or technical achievement.

No Data Recorded.

f) The place has a strong or special association with a particular community or cultural group for social or spiritual reasons.

The Strahan Bond Store/Drill Hall is a place valued by the Strahan community for reasons of social and symbolic associations, with particular reference to its history as a training venue for local soldiers during both world wars. The building is important as a place of social and sporting events in the local community.

g) The place has a special association with the life or works of a person, or group of persons, of importance in Tasmania's history.

No Data Recorded.

h) The place is important in exhibiting particular aesthetic characteristics.

No Data Recorded.

PLEASE NOTE This data sheet is intended to provide sufficient information and justification for listing the place on the Heritage Register. Under the legislation, only one of the criteria needs to be met. The data sheet is not intended to be a comprehensive inventory of the heritage values of the place, there may be other heritage values of interest to the Heritage Council not currently acknowledged.



SCANNED
for
DATAWORKS

ENTERED

RECEIVED
15 DEC 2017

Mayor
Council

#E2017/11329
Contact: Anna Vinfield

12 December 2017

Mayor
West Coast Council
PO Box 63
QUEENSTOWN TAS 7467
Via email: wcc@westcoast.tas.gov.au

Dear Mayor and Councillors

Procurement from companies involved with Adani and the Carmichael Mine

Byron Shire Council has resolved not to do business with companies involved with Adani and the Carmichael Mine and is seeking the support of West Coast Council to follow suit.

Following a notice of motion from Cr Michael Lyon Council resolved the following at its 23 November 2017 meeting (Res 17-585):

That Council:

1. Notes the Stop Adani campaign event in Byron Bay and events around Australia for the National Stop Adani Day of Action on 7 October 2017 to support the farmers directly affected and the wider community's concerns over this mine.
2. Resolves not to contract or engage in services under any existing contract with Downer EDI or any of its subsidiaries, including the RPQ Group and NSW Spray Seal, until they publicly withdraw from their agreement with Adani to construct and operate the Carmichael mine and publicly renounce any further involvement with Adani and the Carmichael mine.
3. Investigates further companies to which at present or in the future Council may award contracts that may have any involvement in contracting for the development and operation of the Carmichael mine, or otherwise have ties to Adani.
4. Resolves not to award future contracts to those companies identified in point three that are involved with Adani or the construction of the Carmichael mine until they renounce any involvement with Adani and the Carmichael mine.
5. Writes to Downer EDI, the RPQ Group, NSW Spray Seal and any other companies identified in point three alerting them to this motion and similar actions in neighbouring Councils, and urging them to reconsider their involvement with Adani and the construction of the Carmichael mine.
6. Writes to the Prime Minister, the Hon. Mr Malcolm Turnbull and Queensland Premier, the Hon. Annastacia Palaszczuk and to all councils across Australia (addressed to mayors and councillors) to express in the most respectful terms our extreme concern about the Adani mine and alert them to the contents of this motion.

(Lyon/Ndiaye)



TRADITIONAL HOME OF
THE BUNDJALUNG PEOPLE

ALL COMMUNICATIONS TO BE
ADDRESSED TO THE GENERAL MANAGER
PO Box 219 Mullumbimby NSW 2482 (70-90 Station Street)
E: council@byron.nsw.gov.au
P: 02 6626 7000 F: 02 6684 3018
www.byron.nsw.gov.au ABN: 14 472 131 473

Cr Lyon in his Notice of Motion (available online at http://byron.infocouncil.biz/Open/2017/11/OC_23112017_AGN_612.PDF), raised the following issues in support of the stance taken by Council and detailed in Resolution 17-585 above:

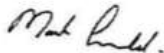
- The carbon emission impact of opening up a never-before-mined region and the subsequent effect on international efforts to limit global warming
- The mine's impact on two of Australia's most precious natural formations – Australia's largest groundwater system the Artesian Basin (under the mine's 60-year contract to extract unlimited water) and the Great Barrier Reef (with coal passing through Abbot Point terminal and required dredging to expand the terminal to accommodate for increased output)
- Support for the national Stop Adani campaign's efforts to boycott businesses associated with the building of the Adani Carmichael Mine

Council is undertaking steps to review its procurement practices so that it no longer contracts with companies associated with Adani Carmichael Mine. We encourage West Coast Council to do the same.

I would appreciate if you can circulate this letter to your councillors.

If you have any queries please contact Council's Manager Corporate Services Anna Vinfield on 02 6626 7178 or anna.vinfield@byron.nsw.gov.au

Yours sincerely



Mark Arnold
Acting General Manager

RECEIVED
DATAWORKS
Executive Assistant

48511
ENTERED
21-12-17

Council
G.M.
RECEIVED
21 DEC 2017
AG

From: Kelly Sweeney <ksweeney@circularhead.tas.gov.au>
Sent: Thursday, 21 December 2017 10:14 AM
Subject: New General Manager - Circular Head Council

Importance: High

Good morning

On behalf of Mayor Daryl Quilliam, this email is to advise that effective 1 January 2018 there will be a change of General Manager at Circular Head Council.

Following 4 years as General Manager, and an overall 42 years with Circular Head Council, Mr Tony Smart will be finishing his time with Council on 31 December 2017. Tony will be retaining his mobile number for personal use.

On behalf of Council we want to thank Tony for his service here and to the Circular Head community as a whole.

Mr Scott Riley has been employed as the new General Manager, and will commence in the role on Tuesday 2 January 2018.

Contact with Scott can be made by phoning Council's main contact number (03 6452 4800), or via email to council@circularhead.tas.gov.au.

We welcome Scott to Circular Head and look forward to the future.

We hereby request that you circulate to necessary officers and update these details on your records for future reference.

Kind Regards

Kelly Sweeney

Kelly Sweeney
Executive Officer Civic Governance

P (03) 6452 4810

E ksweeney@circularhead.tas.gov.au

Council will be closed from 1pm on Thursday 21 December 2017 and reopening at 8.15am on Tuesday 2 January 2018.

We wish you a Merry Christmas and happy New Year.





33 Goldie St, Smithton TAS7330
ABN: 43 826 151 424
PO Box 348, Smithton TAS7330
DX 70706 Smithton

P (03) 6452 4800
E council@circularhead.tas.gov.au
W www.circularhead.tas.gov.au

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Executive Assistant

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for
DATAWORKS

ENTERED

From: Graham Marshall <graham@yfcc.com.au>
Sent: Monday, 11 December 2017 4:07 PM
To: Executive Assistant
Subject: Letter of Support Request
Attachments: EXAMPLE Support Letter.docx; ParentsNext Info Sheet.docx

RECEIVED
11 DEC 2017
1555
ECO DE V

Hi Samantha,

Youth, Family and Community Connections would like to request the Council provide our organisation with a letter of support for our ParentsNext tender application. We are partnering with Wise Employment to deliver this program.

Our application will apply to deliver ParentsNext Services in all Local Government Areas across the North, North West and West of the state.

I have attached some program information for you and also a template you may like to use for your letter.

Your help with this is much appreciated.

Regards,
Graham

Graham Marshall
Operations Manager



A: 81 Oldaker Street, Devonport, 7310 P: 03 64 236635
M: 0499 101 313 F: 03 64 236642 W: www.yfcc.com.au
Onsite: Monday to Thursday
Supporting Youth, Families and Communities Towards a
Better Future



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For many parents, particularly women, caring for young children means large breaks from the paid workforce. People can gain valuable new skills and social networks through parenting, but they also risk losing work-specific skills and the confidence to enter paid employment. For parents already receiving government income support, this can increase the risk of long-term welfare dependency.

The Australian Government is committed to ensuring that parents receive the assistance they need to prepare for employment by the time their children reach school age.

The ParentsNext program has operated in ten locations across Australia since April 2016. It has engaged thousands of parents and had a positive impact on their lives and those of their young children.

Youth, Family and Community Connections (YFCC), in partnership with Wise Employment have been delivering the program in the Burnie Municipality since April 2016.

To build upon the achievements of ParentsNext, the Australian Government will expand ParentsNext nationally from 1 July 2018. Expanding the program will enable around 68,000 parents across Australia to benefit each year. With approximately 96 per cent of ParentsNext Participants expected to be women, including around 10,000 Indigenous women, the program will complement a range of other Australian Government initiatives designed to increase female participation in the workforce.

YFCC and Wise Employment are once again partnering to deliver ParentsNext services across the North, North West and West coasts of Tasmania.

Why the need for ParentsNext?

ParentsNext is a pre-employment program to provide early intervention assistance to parents with young children. ParentsNext Providers will help parents to identify their education and employment goals and refer them to local activities and service providers who will help them achieve these goals. Parents will participate in activities related to their needs and family circumstances. Participation in ParentsNext will help parents gain confidence and feel empowered to develop the skills to engage in paid work; appropriate skills that are right for them and their families when the time is right.

The three broad objectives of ParentsNext are to:

- target early intervention assistance to parents at risk of long-term welfare dependency
- help parents identify and reach their education and employment goals through participation in activities, and
- connect parents to local services that can help them to prepare for employment.

YFCC has operated in the West Coast Municipality for many years, providing the regions residents with a range of counselling and support services relating to alcohol, tobacco and drug issues.

YFCC can see real benefit in the ParentsNext Program being made available across your municipality and with our previous experience in delivering the program, consider our organisation to be best suited to maximising opportunities for parents through these new services.

If you would like any further information on ParentsNext Program or our organisation, please feel free to contact the YFCC Operations Manager - Graham Marshall on 0499 101 313 or visit our website at www.yfcc.com.au

Re WISE Employment / Youth, Family and Community Connections – ParentsNext

I write to confirm our support for WISE Employment/YFCC and their tender for ParentsNext Program across Tasmania.

(insert organisation name) is aware that in partnership, WISE Employment (WISE) and Youth, Family and Community Connections (YFCC) operate a very successful ParentsNext service in Burnie where we understand they have assisted and supported over 300 parents to become more work ready. WISE Employment is also a high performing Disability Employment Service across Tasmania and provides services to disabled Tasmanian clients funded through NDIS. YFCC is a highly regarded not for profit community based organisation providing a range of diverse and flexible services in communities across the North West Coast and West Coast of Tasmania. These services include accommodation, drug and alcohol and family support services. Both organisations promote the wellbeing, growth and achievements of individuals and families.

We understand that WISE and YFCC are experienced in providing a holistic and targeted approach to addressing barriers experienced by individuals including parents. We know that they engage individuals in meaningful activities as well as improving the skills and confidence of their clients by assisting them to develop a pathway back to employment and community participation. Both organisations also successfully leverage their range of strategic relationships, established over many years' of operating in Tasmania, to make appropriate referrals and develop innovative place based initiatives.

(insert organisation name) look forward to working with WISE/YFCC in the successful operation of the ParentsNext program in Tasmania. I have no hesitation in supporting WISE and YFCC with their application for the ParentsNext program and I wish them every success in the process.

Yours sincerely

Name
Organisation
Contact number
Date

Executive Assistant

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for
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HM
COUNCIL
RECEIVED
13 DEC 2017
ENTERED

From: Alan & Maree [REDACTED]@gmail.com>
Sent: Wednesday, 13 December 2017 10:06 AM
To: WCC
Subject: Economic Regulator

I have read an article by the Council about camping or over night parking at places like the Queenstown Recreation Ground and Stitt Park at Roseberry.
So a complaint was raised by the former owner of the Queenstown Caravan Park.

I can only speak from my own experience. We drove into the Recreation Ground, see that we were unwelcome, and drove off. We stopped further along the road beside a lake, but did not go back to Queenstown.

I do not know if we missed anything, but are not going back to see.

The vehicle we drive is a Fiat Ducato. It is completely self contained. Yes, we do need to fill with water occasionally, and use a dump point when our tanks become full. Our rubbish is put into roadside bins or taken on.

So, we do not need your toilets to allow us to camp: nothing but a few square metres of ground.

The local caravan park - no, we do not need it. Paying them money is a waste as their few square metres of ground becomes very expensive if we need nothing else.

In other words, your town missed out on providing us with groceries, fuel, souvenirs. Maybe we also missed out, but we really do not care.

Caravan Parks have the impression that Councils and the public owe them a living. No, that is not true. I ran an accountancy business for many years - I paid to acquire and maintain that business - I did not seek to have it compulsory for all tax return lodgers who wished to do their own tax to come to me - ludicrous thought!
Local cafes in Queenstown do not seek to stop motorhome owners from cooking their own lunch within the motorhome and eating it in the park.

So how can a caravan park owner grizzle about freedom camping?

Their attitude becomes even more strange when they build units in their parks competing against motels and hotels.

I realise Tasmania has an institution called the Economic Regulator. Maybe councils should stand up to that faceless institution.

Regards
Alan Porter
Launceston

SCANNED
for
DATAWORKS

West Coast Council 

15 December 2017

Mr Dirk Dowling
West Coast Council
PO Box 63
QUEENSTOWN TAS 7467



ENTERED
21-12-17

Dirk
Dear Mr Dowling,

Telstra in Tasmania – 2017 overview

As we head toward Christmas, I wanted to share Telstra's 2017 achievements. We continue to strive to create a brilliant connected future for everyone and support Tasmania's growth and prosperity.

Our focus this year has been expanding and upgrading our Tasmanian networks to ensure more customers can access our superior coverage and our infrastructure can handle Tasmania's insatiable appetite for data. Our network is ready for the deployment of future technologies such as 5G and the Internet of Things (IoT). These significant upgrades will ensure Tasmania can take full advantage of opportunities presented by the rapid technology evolution we are all witnessing.

Our local Telstra team of around 1000 people have been busy completing major transmission upgrades across Bass Strait, building new mobile towers, working with all levels of government to co-fund infrastructure in areas where it is uneconomic to do so in our own right, supporting initiatives to tackle Tasmania's digital inclusion gap and of course helping thousands of Tasmanian customers access our extensive range of products and services through our numerous retail stores and business centres across the State.

TELSTRA CORPORATION LIMITED (ABN 33 051 775 556) | Locked Bag 1000, Hobart, TAS 7001 | P (03) 6212 8050

Page | 1

Networks of the Future - major fibre upgrade between Tasmania and Victoria

The way that technology is evolving is transforming customer experience, and our customers are becoming increasingly reliant on our network, which is why we are investing more than \$1.5 billion in building the Networks of the Future.

In August 2017, Tasmania became the first State in Australia to benefit from the transformation of Telstra's national transmission network to increase capacity and flexibility, improve resilience and move towards new technologies, including 5G and IoT.

Telstra's network capacity across Bass Strait has increased from 400 Gigabits per second to 1 Terabit per second on both of our subsea cables. This is the equivalent to simultaneously streaming 200,000 high definition videos. This additional capacity is scalable to 100 Terabits per second in the future as usage demands increase. The overland transmission capacity from the north to the south of Tasmania has increased by 30 per cent to 1 Terabit per second. This project involved upgrading 20 exchanges at sites including Burnie, Devonport, Launceston and Hobart.

Flinders and Cape Barron Telecommunications Upgrade

Flinders Island residents, businesses and visitors will soon benefit from improved coverage and the latest technologies. This once in a generation communications transformation project is being delivered by a nearly \$11 million investment, with funding contributions from Telstra, the Tasmanian Government, Federal Government and Flinders Island Council under the Federal Government's *Building Better Regions Fund*.

The project includes:

- A new 76 kilometre optical fibre link joining major population centres
- Upgrading four existing 3G mobile base stations to 4GX technology (Mt Tanner, Middle Patriarch, Hayes Hill and Vinegar Hill)
- Constructing four new 3G/4GX mobile base stations (Killecrankie, Palana, Blue Rocks and Cape Barron) to extend mobile coverage
- A scalable network for other community communications services into the future, such as the local school, hospital, emergency services and Council.

Coverage expansion and upgrades across Tasmania

During 2017 we have extended and upgraded our Tasmanian mobile and fixed networks.

Many of the sites support Tasmania's key events and tourism hotspots. For example, Telstra brought forward a planned 4GX upgrade of its mobile base station at Derby in time for the hugely successful World Enduro Mountain Bike Championship. This event was streamed by over 1.5 million viewers worldwide. In October, Telstra built a new small cell mobile site and Wi-Fi hotspot at Lake Barrington in time for the Masters Games. We are supporting Tasmania's cycling and tourism industries by progressing plans for a small cell site at the northern end of Adventure Bay and for a small cell mobile site and Wi-Fi hotspot at Weldborough.

We are continuing to expand our **4GX** footprint to cover suburbs throughout Tasmania, expansions this year have benefitted: Bangor, Blackwood Creek, Boomer Bay, Breadalbane, Brighton, Cambridge, Carlton, Carrick, Cleveland, Deloraine, Dulcote, Evandale, Geilston Bay, Hagley, Honeywood, Karoola, Kelso, Latrobe, Longford, Lower Snug, Moltema, Moriarty, Neika, Nile, Northdown, Perth, Poatina, Pontville, Port Huon, Primrose Sands, Relbia, South Arm, Surges Bay, Trevallyn, Tugrah, Waterloo, Western Junction and Whitmore.

We are delivering additional mobile coverage in innovative ways such as the provision of new technology called **Small Cells** at locations such as Lilydale, Sprent, Yolla, Colebrook, Weymouth, Glendevie, Judbury, Mathinna, Swansea, St Helens, Somerset, Oatlands, Ilfraville, Rocky Cape, Taroona, Bicheno, Lebrina, Lake Barrington and St Marys.

In preparation for delivering either new or upgraded mobile coverage, Telstra is installing transmission in hard to reach sites such as Cramps Bay, Bradys Lake, Temma, Loyetea, Lulworth, Mole Creek, Sunnyside Hill and Yambacoon on King Island. We are building a mobile base station at Sulphur Creek and upgrading our network at King Island's Counsel Hill and Cape Wickham.

We continue to invest in our fixed network by improving **ADSL** experience for customers in locations such as Orford, Targa, Ulverstone, Bellerive, Bathurst, George Town, Kingston and Latrobe, helping to cater for demand and population growth.

Federal Government Mobile Black Spot Program (MBSP)

Telstra is building 17 new mobile base stations across rural and regional Tasmania under Rounds 1 and 2 of the Federal Government's MBSP, a co-investment program that has generated millions of dollars of funding from Telstra, the Tasmanian and Federal Governments. This program delivers mobile coverage to communities in areas where it is not economic for private sector mobile carriers to build infrastructure.

Telstra has activated mobile blackspot sites at: Eggs and Bacon Bay, Whiteford, Sisters Beach, Mole Creek, Targa, Nunamara, Lulworth, Rossarden, Melrose, Elliott, South Riana and Gawler. The following sites are either in the planning phase or under construction: Loyetea, Bradys Lake, Swanwick, Temma and Cramps Bay.

Internet of Things

Earlier this year Telstra activated one of the largest Internet of Things (IoT) enabled networks in the world through our Cat M1 technology.

Cat M1 operates over our 4GX network and enables IoT devices to have greater reach in distance and depth into buildings. Customers with a Cat M1 enabled device can access a network footprint that is around three million square kilometres in area and penetrates far deeper into city buildings than 4G coverage has ever reached before. This will enable connectivity to such things as sensors in basements or communications panels in lifts.

We have also commenced the roll out and testing software that supports the Narrowband IoT (NB IoT) standard. NB IoT will deliver similar benefits of coverage and depth as Cat M1 for simpler devices that transmit small amounts of data that can be optimised for even longer battery life.

Industry in regional and rural Tasmania is likely to benefit most from these technologies and extensive coverage, as Cat M1 and NB IoT are ideally suited to use cases like agriculture, transportation and mining. For instance, a sensor or meter could be deployed at a farm to track livestock or collect data on things like soil moisture, rainfall, air quality, and wind speed and direction. Because data collection can be automated and real time, decisions can be made and optimised faster than ever before increasing productivity, improving quality or shortening time to market.

Community support

Telstra has been an integral part of Tasmania for a long time and we remain a major employer in the State. Every year we support dozens of great causes and local community groups. During 2017 we were very proud to support the Hobart Chargers deliver basketball clinics to over 2,000 Tasmanian primary school children. We also provided financial and in-kind support to the Southern Football League, Huon Valley Mid-Winter Fest, Dark Mofo, Australian Masters Games, Junction Arts Festival, GASP, Derby River Darby, Foodbank, TasICT, Cancer Council, Huon Men's Shed and many, many more.

Telstra is committed to Tasmania and will continue to invest in infrastructure to support our customers across the State.

From **24 to 26 December**, we'll be offering **free local, national and standard mobile calls** from Telstra home phones and our 16,000+ payphones country-wide.*

In closing out a very productive year, I wanted to take the opportunity to thank you for your support during 2017 and wish you, your team and your families all the very best for 2018.

Yours sincerely



Michael Patterson
Area General Manager, Tasmania
Telstra Country Wide

**Offer excludes international calls, 13 numbers and premium and directory services.*



ENTERED
NORTHERN TASMANIAN CARAVAN CLUB, Inc

Post Office Box 2009 Launceston Tasmania 7250
Incorporated on 14th. Jan. 2003

Went

The Mayor and Councillors
West Coast Council
PO Box 63
Queenstown
TASMANIA 7426



Dear Sir or Madam

I am writing to you in regard to the local government decision to close council campgrounds around Tasmania and with the hope that this decision will be reversed so that caravan and camping enthusiasts can continue to enjoy the hospitality of Tasmanian towns and so that the many businesses within these towns will continue to benefit from the travelling public who contribute greatly to the local Tasmanian economy.

The Northern Tasmania Caravan Club recently celebrated its 40th anniversary and during those years our members have travelled extensively around Tasmania and it is clear that not all scheduled caravan parks are able to cater for travellers because of the lack of places being set aside for touring caravans and motor homes. At the moment many caravan parks have far too many permanents in them and that clearly prohibits our club of thirty units from actually travelling to those areas.

The proposed closure of council parks will certainly have an effect on travellers from the mainland who would normally spend substantial amounts of their holiday funds in Tasmania's local areas. And it will have a deleterious effect on local businesses if the 'Grey Nomads' from interstate decide not to come down to our State because the number of free or cheaper RV parking is reduced. It may pay to remember that many of these enthusiastic travellers are on pensions and cannot afford to pay the very steep fees that many of the scheduled caravan parks are charging. Remember that ALL travellers require fuel and groceries and entertainment whilst they are in and travelling around Tasmania and it is prudent to remember that caravan parks are not the only businesses within our towns that require consideration. It must be as clear to you as much as it is clear to me that the likelihood of travellers spending big on these other items would greatly diminish if free or cheap parking is withdrawn from the mix and travellers are forced to pay over the top rent for tourist parking in some caravan parks. Council's must not underestimate how much local businesses gain by the caravanning and camping public. It would seem that councils do not have the best interests of other local businesses if the only business the councils are concerned about are the caravan parks.

It is outrageous to claim that travellers are not taking care of council property by being allowed to camp cheaply. As you would well know it only takes one incidence of misuse to ruin something for everyone, so this thought process of closing it all down completely cannot be allowed to take hold without some serious investigation being invested. Perhaps councils should consider the possibility that their decision to close down council land to free or cheap camping is tantamount to commercial sabotage of the many other businesses within their jurisdiction?

The report in the Examiner on 21.11.17 suggested that camping on council land is in breach of regulations! My view is that one of two possibilities could occur to render this excuse invalid: 1. Alter the regulations so that the councils will not be in breach (It's not impossible); or 2. Introduce a modest fee for overnight campers similar to that that already exists in Tasmania's National Parks and certainly some camping spots on the mainland. An honesty box perhaps??

The entire point of RV touring is to enjoy the experience without breaking the bank. We are all looking for somewhere safe and clean to park whilst taking in the sights of this beautiful State of ours. Certainly, our caravan club, and I assume other caravan clubs around Tasmania, are generally looking to support the smaller towns that are off the beaten track, staying away from the busy cities.

The council's decision to discontinue providing free or cheap camping spots for travellers here in Tasmania, I believe is ill-conceived and that decision should be reversed immediately.

Yours sincerely



David Broughton 21/12/17
Secretary
Northern Tasmania Caravan Club

cc:

Tourism Industry
GPO Box 2158
Hobart TAS 7001

The Secretary
Southern Tasmania Caravan Club
PO Box 743
Moonah TAS 7009

The Minister for Local Government
The Honourable Peter Gutwein MP
GPO Box 123
Hobart TAS 7001

The Secretary
CMCA
PO Box 254 HRMC
NSW 2310



St. Joseph's Catholic School

1 Pontifex Street, Queenstown, Tasmania 7467 (P.O. Box 42)

Telephone: (03) 6471 1139

E-mail: stjosephsq@catholic.tas.edu.au

www.stjosephsq.tas.catholic.edu.au

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Wednesday, 20th December 2017

Dirk Dowling
Po Box 63
Queenstown Tas 7467

Dear Dirk,

I wish to thank you for your generous donation that was part of our school Presentation Evening.

I was extremely proud to receive the following award that you supported:

West Coast Council Award

*A student who displays civic awareness through
representing the school and the community.*

I truly appreciate the recognition that is associated with this award and I wish to express my gratitude for your support of our school in helping students realise the importance of applying themselves to achieve personal goals.

Once again, thank you for supporting this award and I am grateful to be the recipient of the award for 2017.

Yours truly,

Tommy

Thomas Smith Callow

Executive Assistant

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for
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ENTERED

Mayor
Council
Eco Dev
RECEIVED
99 JAN 2018

From: Madeleine Sawyer <MadeleineS@caravanindustry.com.au>
Sent: Tuesday, 9 January 2018 2:37 PM
To: WCC; Phil Vickers
Cc: Stuart Lamont
Subject: West Coast RV Camping
Attachments: West Coast RV Camping.pdf

Dear Mr Mayor

Please see the attached letter from our CEO Stuart Lamont in response to the Media Release: West Coast RV Camping on the 26 November 2017.

If you have any questions, please feel free to contact me.

Kind Regards

Madeleine Sawyer
Tourism Executive
Caravan Industry Association of Australia

Phone: 03 9815 2015

Fax: 03 9815 2012

Email: madeleines@caravanindustry.com.au

Websites

Consumer: www.lets gocaravanandcamping.com.au

Corporate: www.caravanindustry.com.au

Research: www.caravanstats.com.au



Working collaboratively with State Associations on research that benefits the Caravan and Camping Industry



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RECEIVED
09 JAN 2018



Caravan Industry
Association of Australia

Tuesday, 9 January 2018

Mr. Phil Vickers
The Mayor of West Coast Council
116 Main Street
Zeehan TAS 7469
[By email](#)

Dear Mr. Mayor

Re: West Coast RV Camping

The "free camping" conundrum seems to have become a significant challenge in the Queenstown community, particularly with the recent decision to close the Queenstown Recreation Ground based on findings from the Economic Regulator.

As the peak national body for caravanning and camping in Australia, Caravan Industry Association of Australia represents over 3,500 businesses involved in the supply chain of caravan and camping, from RV manufacturing to caravan park operators. We actively conduct research and marketing to benefit the sustainability of the caravan and camping industry in Australia. Currently we have over 360,000 engaged consumers on our email database and an audience of 144,000 on Social Media.

In your recent media release about West Coast RV Camping, we noticed that there has been dialogue with the Campervan and Motorhome Club of Australia (CMCA) consumer group. While we understand that they may appear to be important contributors, we can help you to open dialogue with a broader base of stakeholders. As the national body, we have a particular interest in Tasmania and recognise that it is a highly aspirational state, desirable by many Australians, not just those travelling in a motorhome.

Weight provided to the CMCA should be reconsidered. Representations to their significance are grossly exaggerated "The CMCA is Australia's largest RV club and represents over 61,000 members". A quick review of their Annual Report (under member's guarantee) shows a number significantly below this. Further a Presidents Report from CMCA President Garry Lee in the December 2017 Wanderer (CMCA member magazine) quotes "At June 2012, the Club had 28,468 full members with a qualifying vehicle as required by the current constitution. At June 2017, just five years later, we now have only 25,000 full memberships. We are losing an average of 700 qualifying vehicles each year."

Currently we are in conversation with those developing the West Coast Drive project as well as with Studio 10 and Sunrise TV Programs to undertake national media campaign in support of proactive communities within Tasmania. As an industry body, we support the development of new capacity and are heavily involved in discussions around the country about ways to support increasing tourism capacity in a compliant and regulated approach. It is our belief that for strong investment to occur, facilities to attract consumers should be consistent, irrespective of if the provider is commercial or otherwise. On the basis of the recent decision, we are strongly advocating for Queenstown to be included in the national media itinerates contemplated.



As an organisation, we have the largest knowledge bank in what we recognise is a complex issue. The caravan park industry was developed in the early 20th century as a way that local councils were able overcome challenges associated with independent campers causing annoyance to local rate payers. This issue was solved through providing a framework from which independent campers were corralled into areas and planning instruments were developed.

Caravan Industry Association of Australia works closely with Caravanning Tasmania and has the capacity to both market and research the broader consumer group undertaking caravan and camping. In addition to this, there a number of case studies from local government across Australia that have been faced with a similar conundrum to yourself.

With regards to your initiative to develop a *policy to meet competitive neutrality guidelines while not having a negative impact on the West Coast tourism industry* as outlined in West Coast Council's Media Release on 26 November 2017, we would welcome the opportunity to discuss this with you further at your convenience, and further explore ways in which Queenstown can attract the RV market.

Yours faithfully,

Stuart Lamont
Chief Executive Officer
Caravan Industry Association of Australia
Stuartl@caravanindustry.com.au
03 9815 2015

Caravan Industry Association of Australia
MPO Box 788 PORT MELBOURNE VIC 3207
E info@caravanindustry.com.au
ABN 70 057 668 041

Melbourne Office
Suite 6, Level 1, 214 Graham Street
PORT MELBOURNE VIC 3207
P 03 9815 2015

Brisbane Office
Unit 9, 10 Hudson Road
ALBION QLD 4010
P 07 3262 6566



Who we are

Our stakeholders range from manufacturers and retailers of industry products, caravan and holiday parks, suppliers of goods and services, and service providers across the entire supply chain. Many of these industry businesses financially support our organisation by voluntarily making a contribution towards a cooperative fund that aims to grow the market and support the sustainability of the greater industry. In addition, we communicate regularly with consumers who have an interest in caravanning and camping and have an online active database of over 360,000 consumers, and social media sites which number more than 144,000 participants.

Our organisation's vision is "to lead and champion a robust, compliant and sustainable caravanning and camping industry" in Australia, with all operational pillars – marketing; research; lobbying and advocacy; compliance, accreditation and training – working towards this vision. Caravan Industry Association of Australia operates as a not-for-profit organisation with a membership base comprising the individual state caravanning and camping industry associations, who we work collaboratively with on matters concerning the caravanning and camping industry in Australia:

Value of the Caravan Industry to the Australian Economy

The caravanning and camping industry is significant in Australia as evidenced by the following fast facts:

- The total value of the caravanning and camping industry to the Australian economy annually is an estimated \$19.02 billion and has 53,000 direct employees in Australia
- Approximately 3,500 caravan and camping industry businesses directly supply product to consumers, covering the entire supply chain from manufacturers to suppliers, retailers, repairers and accommodation providers.
- A total of 22,711 recreational vehicles (towable and motorised) were manufactured in 2016, representing a significant 6.6% increase from production outputs in 2014 – the highest production levels in 37 years.
- 647,319 recreational vehicles (RVs) were registered across the country as at 31 January 2017.
- In 2016, Domestic and International visitors generated 56.5 million nights and 12.1 million overnight trips in caravan parks and camping grounds around Australia, contributing over AU\$8.6 billion of visitor expenditure to the economy.

Value of the Caravan Industry to the Australia's Regional Economies

With 90% of camping and caravan nights taking place outside of metropolitan areas Caravan Industry Association of Australia, as the peak national body for the caravanning and camping industry, is a strong supporter of regional and rural Australia. It is therefore these areas which have disproportionately benefited from both the jobs created in the industry as well as the creation of value chains and vast range of businesses that support local economies and capacity development that are needed to service the visitor economy.

Caravan Industry Association of Australia
MPO Box 788 PORT MELBOURNE VIC 3207
E info@caravanindustry.com.au
ABN 70 057 668 041

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Suite 6, Level 1, 214 Graham Street
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Leo WATTS
National President
PO Box 121
LEETON NSW 2705
dorwatt@bigpond.com
Mobile: 0427 262 544
Phone: (02)6953 5541



Eric VILLA
National Secretary
12 Timbercrest Chase
CHARLESTOWN NSW 2290
Email: sec.auswide@gmail.com
Mobile: 0413 409 191
Phone: (02) 4942 5493
Incorporated in Victoria
A0038084G
©Trade Mark 151545

8th January 2018

Martin Gill
General Manager
Meander Valley Council
PO Box 102
WESTBURY TAS. 7303

Dirk Dowling
General Manager
West Coast Council
PO Box 63
QUEENSTOWN TAS 7467

RE: - Councils Tasmania – Closure of “Free Overnight Parking Areas”

To the Official or Department of this concern

In response to current debate concerning the possible closure of free camps in Tasmania and following information and feedback from our Tasmanian Representatives regards Councils that have indicated the Closure of free overnight parking areas, as directed by the Economic Regulator.

We herewith make the following points:

1. Many visitors to Tasmania travelling by caravan or motor home are pensioners. The cost of ferrying a vehicle [car and caravan] is high. Many people who undertake the ferry cost do so because they are able to offset overall expenses with some free camping.
2. It is no doubt well known that a large number of Tasmanian residents utilise their own beautiful state for retirement and holiday experiences. It is believed that Tasmania has the highest number of registered recreational vehicles [motor homes and caravans] per capita of population in Australia.
3. Whether the traveller in Tasmania is a resident or a visitor, free camping allows the often restricted income [pensioners] to be shared between, not only the occasional caravan park stay, but also with businesses such as tourist operators, restaurants, entertainment, hotels for meals, fuel etc. Should a traveller be forced to pay \$200++ per week [conservative] for caravan park facilities that they do not need [being self-contained] it would preclude many such people from leaving home.
4. An increasing number of tourists are travelling with their pets. Many caravan parks do not allow pets. This leaves the question of where would these people camp?
5. Some caravan parks are unable or unwilling to accept large rigs due to possible damage to underground infrastructure or simply because their sites are not big enough.
6. Tasmania's high peak season, though relatively short, is extremely busy with many caravan parks being fully booked. Where do the tourists [resident or mainlander] go then?

Auswide Motorhome Club alone held its National Rally at Sheffield in October 2017. This meant many Motorhomes from the mainland spent up to three months travelling your lovely State. The main reason for the time spent is the use of the "Free Overnight Parking Areas"

Tourism is a large part of the Tasmanian economy. Tourism is constantly being promoted for the benefit of ALL Tasmanians. A lot of tourism is centred on Hobart, Port Arthur, Cradle Mountain, Burnie, Queenstown and Launceston. It is the motor homers and the caravaners who not only visit THESE locations, but also the many smaller towns and communities scattered throughout the state, bringing in much needed revenue for these area. Restricting these travellers to caravan parks will damage other small businesses e.g. take away food shops, hotels, clubs, museum, op shops, hair dressers, coffee shops etc.

Caravan Parks are but one part of a town or community. Caravan parks already get a share from the travelling public be they Tasmanian or mainlanders. It is only right that other small businesses of the community get a fair share of what is spent. It most of the income goes to paying for camping, these other businesses WILL miss out.

If free and/or low cost camps area are closed the majority of current travellers will avoid those areas hence avoiding the caravan parks. They will bypass areas like Westbury, Kempton, Deloraine, Railton, Waratah, Oatlands, Pontville and many, many more if they do not offer free or low cost camping.

Tasmania has become known as the friendly state. Abolishing the current free and low cost camping sites will definitely have a negative impact on this well deserved reputation.

One can only emphasise the important of Free Overnight Parking for all travellers, not only in Tasmania for now but into the future.

I trust these submissions will have some impact for the future of Tasmania and Tourism

Eric Villa

National Secretary

AUSWIDE –Motorhome Club Inc.

02 4942 5493 Mob. 0413 409 191

Email: nat.sec.auswide@gmail.com

Email:- Dept. of Premier & Cabinet

CMCA State Representative: -

Auswide Tasmania Representative: -

Auswide National President -

email: -internet.coordinator@dpac.tas.gov.au

email: -donmackrill@bigpond.com

email: -vandastevenson@bigpond.com

email: -dorwatt@bigpond.com

Executive Assistant

SCANNED
for
DATAWORKS

Council pfo.

From: Travis Tiddy <director@theunconformity.com.au>
Sent: Thursday, 11 January 2018 4:33 PM
To: Executive Assistant
Subject: Letter re: Queenstown CWA Hall
Attachments: Unconformity_WCC_Letter_11-1-18.pdf

ENTERED

RECEIVED
11 JAN 2018

Hi Samantha,

Please find attached a letter to the General Manager, Mayor and the Councillors regarding The Unconformity use of the CWA Hall, for inclusion within the Agenda for the January meeting of Council.

If you can let me know that you successfully received the letter, that would be great.

Regards,

Travis Tiddy

Festival Director | The Unconformity
Queenstown, Tasmania | 19-21 October 2018
PO Box 7 Queenstown TAS 7467 | 0488 004 230
[Website](#) | [Facebook](#) | [Twitter](#) | [Instagram](#)

THE UNCONFORMITY

From: Travis Tiddy
Festival Director
The Unconformity
PO Box 315 Queenstown TAS 7467

Date: 11 January 2018

Re: **The Unconformity use of Queenstown CWA Hall**

Dear Dirk,

I write in response to your letter of 30 October 2017 regarding The Unconformity Inc. use of the CWA Hall in Cutten Street Queenstown, that is owned by West Coast Council.

In your letter you advised: the West Coast Council has received a building condition report from the Property & Facilities Officer stating that approximately \$9,500 of works on the building would be required as a minimum before it could be occupied; that if this work was undertaken by The Unconformity a suitable peppercorn lease could be drawn up; and, to liaise with Council's Property & Facilities Officer to discuss further.

On 18 December 2017 I spoke with Glen Mahood to progress the conversation. Glen advised that he considers the building condition report to be incomplete as it requires a final assessment by a building surveyor, and agreed that as the CWA Hall is a heritage building, capital upgrades may be higher than Council's suggestion of \$9,500, presenting an undefined scope of work.

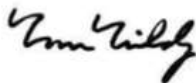
Our concerns with the terms of the agreement raised by Council regarding The Unconformity's use of the CWA Hall are as follows.

1. **Scope of Work** — As the condition report is incomplete, there is no clear information to inform a realistic cost estimate or final scope of work to be undertaken upon the building.
2. **Financial** — The Unconformity has no budget provision for \$9,500 minimum to contribute towards capital upgrades of the CWA Hall or refurbish an equivalent property in Queenstown.
3. **Policy** — As a non-profit west coast cultural organisation, the request for The Unconformity to fully cover the cost for capital upgrades of a Council asset was unexpected. We are keen to understand whether this request is in keeping with the terms of Council's previous lease agreement for the building, and with other non-profit and community group tenants of Council assets throughout western Tasmania.

We have goodwill towards leasing, maintaining and celebrating one of Council's key cultural assets in Queenstown's town centre, and, with proper planning we are prepared to investigate future external funding opportunities, potentially in partnership with Council, to assist in the structural maintenance of the property.

We look forward to discussing the terms of the lease agreement with you further to see the CWA Hall inhabited in the near future.

Yours faithfully,



Travis Tiddy
Festival Director

Executive Assistant

From: Gill Stew [REDACTED]
Sent: Thursday, 11 January 2018 9:02 PM
To: WCC
Subject: Re Hogarth Falls Walking Track

RECEIVED
12 JAN 2018
AM
MWO

This email was originally sent to the Tasmanian Park and Wildlife Auth. who have just responded to say the track isn't their responsibility.

To whom it may concern: Re Hogarth Falls Track, Strachan.

During my recent visit to mainland Australia this Nov I went on a side trip to Tasmania during which I visited the Hogarth Falls on 18th. Making my way back to the car park with two family members, I slipped on part of your boardwalk and broke my pelvis. I was wearing expensive Sketcher trainer style shoes with adequate sole ridges which I considered quite suitable for walking in this type of environment. This happened on a section that had no anti-slip wire covering on it to prevent such occurrences.

The injury I sustained required hospitalisation and resulted in 3 paramedics removing me on their trolley stretcher for some considerable distance in great pain out of forest to their waiting ambulance. A 2.5 hour very uncomfortable road journey was then endured in order to reach the closest hospital at Burnie where I spent two nights and three days examining the ward ceiling instead of the Tasmanian countryside that I had intended to view. X-rays and scans confirmed my damaged pelvis.

I would like to raise my complaint to the council about the condition of the walkway. I question why only part of the boardwalk was deemed necessary to be covered with wire mesh while other parts were left uncovered? Was this merely due to a cost issue as I'm certain the cost of a few more rolls of wire mesh is not that exorbitant? Who made the decision to leave part of it not covered and why? You obviously realised there could be a problem if you thought it necessary to wire part of it.

Following my demise, I was informed by one of the paramedics that attended to me that she had actually been responsible for getting a 'beware of slippery path' notice erected on part of the walk. Obviously

there must have been previous problems with the boardwalk, and if this is so, I again ask, why wasn't wire mesh laid over it all? We saw the sign and were walking normally, not running, rushing or anything else. How carefully can one be expected to walk?

Later, after my discharge and re-union with other family members I then find out that one of them, an elderly male, had in fact fallen on two occasions at that very same place. On one instance he was luckily able to regain his balance after a slip, but on the second incident, he too crashed to the ground, fortunately no bones were broken in his case.

It is plain to me that there is an inherent problem that needs to be addressed immediately. I lost 3 days of my precious holiday time after travelling half way round the globe to be with my family and had to complete my holiday in pain and not only inconvenience to myself, but also to those I was staying with.

I endured great pain when this happened, not to mention that encountered during the long journey to Burnie hospital and the rest of my holiday.

I was subjected to various invasive procedures in hospital.

I found it a struggle to complete my holiday whilst incapacitated.

I also lost money for attractions we had previously booked.

I missed out on seeing/visiting places on our itinerary.

We had to alter our itinerary because I was so compromised,

I spent ages on the internet and phone trying to arrange a wheelchair at Hobart, Melbourne and Perth airports.

I also had to arrange for a wheelchair and assistance at Perth, Dubai and Manchester UK airports for my homeward flights as these were done as a solo traveller.

I endured uncomfortable flights and great inconvenience on all sections of air travel.

The accident occurred on an unwired section of your boardwalk and I am most annoyed that the second half of my holiday that I had been looking forward to for so long has been marred by this incident. My confidence has been well and truly shattered as a result of this, along with my pelvis. I have been told by the medics this will take 12 weeks to

heal fully, I still can't even drive now. I am widowed and am finding it very difficult to manage normal life at the moment having to rely on others. This was my first holiday without my husband. I would be interested to read your thoughts on this matter.
Mrs G Stew.Sent from my iPad

WEST COAST COUNCIL

Tasmania

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email ea@westcoast.tas.gov.au

21 December 2017

Peter Gutwein MP
Minister for Planning and Local Government
GPO Box 123
HOBART TAS 7001

treasurero@dpac.tas.gov.au

Dear Minister

PREPARATION OF LOCAL PROVISION SCHEDULES

I refer to your recent letter regarding the above-mentioned project, received by Council on 28 November 2017.

Your letter and a full Report was tabled at our December Council Meeting on 14 December 2017. The following resolution was passed at that meeting:

That Council:

- a) acknowledge receipt of correspondence from the Minister for Planning, Hon Peter Gutwein MP, regarding preparation of Local Provision Schedules for the West Coast; and
- b) authorise the Mayor to respond to the Minister outlining the following (not exhaustive):
 - a. Council's progress to date,
 - b. Council's involvement with the Cradle Coast Planning Steering Committee, and
 - c. The possible need for further financial assistance from the State in order to complete the LPS's within the short timeframes expected by the State.

Accordingly, I can advise as follows:

1. As a first step in preparation for the State-wide Planning Scheme conversion process, a West Coast Land Use Planning Strategy project was launched back in October 2016. This necessary work was designed to achieve the following:
 - a) provide strategic planning direction with respect to further targeted stakeholder consultation, with the view to better understanding community needs and wants in a land use planning context;
 - b) establish a solid evidence base to justify and build on identified land use planning initiatives and imperatives;
 - c) identify land use planning imperatives that have the potential to integrate economic and community development outcomes identified in the *West Coast Community Plan 2025*; and
 - d) identify transitional zoning challenges, consistency issues and emerging opportunities for the West Coast relating to the introduction of the new State Planning Scheme and the requirement for Councils to prepare their own Local Provision Schedules.



As the West Coast Council does not employ internal planning resources (statutory or strategic), but rather relies on a resource sharing arrangement to deliver these functions, the Council engaged an outside Consultant to coordinate the project and deliver the final strategic document. Council adopted the West Coast's first Strategic Land Use Planning Strategy in November 2017 (attached for your information). This important strategy work was seen as critical in providing the initial evidence-base needed to ultimately prepare the West Coast specific Local Provision Schedules as required.

2. The West Coast Council's General Manager has been involved with the Cradle Coast Planners group over the last 12 months, and their work coordinating the region's approach to the transition process (the GM has now been appointed to the main Steering Committee for the project moving forward).
3. Several discussions have taken place with the Tasmanian Planning Commission (Greg Alomes) to date, regarding overall project requirements, and in particular, the challenges the West Coast Council is facing, given the tight timelines and the potential lack of resources available.
4. Council has now engaged the same Consultant that created the Land Use Planning Strategy to undertake the preparation of the West Coast Local Provision Schedules, incorporating where relevant the Cradle Coast Planners Group activities and the work being done at the broader regional level as a result of the funding grant made by the State Government.

In summary, Council has a plan and is on track (in partnership with the Cradle Coast Councils) to prepare its LPS's as required by the State Government – despite Council not having an actual internal strategic planning function at its disposal. As a result, Council is expending considerable community money on completing these requirements within a reasonable period of time (given our limited resources and the need to engage outside consultants). However, it is unclear at this point how long the remaining work will take.

The Minister has indicated that some State assistance may be available where Councils are struggling to meet the tight deadlines set by the State. Therefore, I would like to explore what form that assistance may take in our particular circumstances, now that Council has completed its preliminary work, appointed its primary Consultant and the work of the Cradle Coast Councils is substantially underway.

Can you please advise how best to progress discussions at this point, to ensure that the West Coast Council is in a position to meet the deadlines expected by the State Government for this important project?

Yours sincerely



Phil Vickers
MAYOR



SCANNED
for
DATAWORKS

48342
ENTERED
1-12-17



Treasurer
Minister for Planning and Local Government
Minister for State Growth

Level 9 15 Murray Street HOBART TAS 7000 Australia
GPO Box 123 HOBART TAS 7001 Australia
Ph: +61 3 6165 7670
Email: treasureroffice@dpac.tas.gov.au

28 NOV 2017

Councillor Phil Vickers
Mayor
West Coast Council
PO Box 63
QUEENSTOWN TAS 7467

wcc@westcoast.tas.gov.au

Dear Mayor *Phil*,

Preparation of Local Provision Schedules

I refer to the Government's planning reforms and the establishment of the Tasmanian Planning Scheme.

The State Planning Provisions (SPPs) were 'made' on 22 February 2017. However, the SPPs will not come into effect until each local council has prepared its Local Provision Schedules (LPS) in consultation with its community, and the LPS is considered by the Tasmanian Planning Commission. The primary content of the LPS will be the zoning and overlay maps which spatially apply the zones and codes in the SPPs to the municipal area.

The Government allocated each region an amount of \$100,000 in the 2017/18 State Budget to assist in supporting the preparation of Local Provision Schedules by councils in the region, and a further \$100,000 was spent on the award winning statewide agricultural land mapping project.

Acceptable work-plans for the region have now been submitted and funds have been transferred to the Cradle Coast Authority to be used for resource sharing tasks.

While it is understandable that an array of issues can arise that can cause delays, I want to ensure that you have available to you the resources and any necessary advice that you need to complete the task.

If it is likely that your Council will not be able to meet the scheduled submission date for the LPS, I would appreciate your advice at the earliest opportunity so that I can consider if there is any further assistance that would rectify the situation.

DOC/17/110080

If you require further information, please contact the Department of Justice's Planning Policy Unit on telephone (03) 6216 1429 or email planning.unit@justice.tas.gov.au.

In closing, I appreciate the constructive approach and continued efforts of councils in preparing their LPS and look forward to progress reports on these significant reforms.

Yours sincerely



Hon Peter Gutwein MP
Minister for Planning and Local Government

cc Mr Dirk Dowling, General Manager

WEST COAST COUNCIL

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email ea@westcoast.tas.gov.au

19 December 2017

Joe & Nina Pavic

[REDACTED] m

Dear Mr & Mrs Pavic

EMAIL DATED 4 NOVEMBER 2017

Thankyou for your email dated 4 November 2017.

It is always wonderful to receive positive feedback for the work done by my dedicated staff members and I will most certainly pass onto them that their hard work has been noticed and recognised.

Regarding the derelict buildings you mention in your email, Council acknowledges that there are a number of derelict buildings scattered throughout the West Coast, and that they certainly detract from the beauty of our region.

Council makes every effort to contact and work with the building owners to address these issues and if this is not achievable will direct Council staff to review and act according in instances where public safety is a concern. However, in many cases Council has very limited powers to intervene and unfortunately where we can, the process is time consuming

It may appear to the public that little is being achieved on the surface, but my staff are working behind the scenes to address these issues with the priority focus being the safety of the public and fellow staff members.

Yours sincerely

Dirk Dowling

GENERAL MANAGER



Executive Assistant

From: joe&nina pavic [REDACTED]
Sent: Saturday, 4 November 2017 12:18 PM
To: WCC
Subject: In appreciation

Council
RECEIVED
17 NOV 2017

Dear Mayor and General Manager,
As our son is currently working in Queenstown and has bought a home there, we have been making regular trips to Queenstown and surrounds for the last 5 years.
We would like to thank whomever is responsible for the general cleanliness of the roads and parks.
We use Queenstown as a base for ourselves and the friends we bring along, to make use of the expanding potential of the wonderful tracks, trails and waterways of this beautiful part of our State.
We were recently treated to exhilarating days on the Montezuma to Melba Flats circuit and the Emu Railway from Zeehan. For the latter we would like to know whom we should thank for the work that has already gone into that, and wonder if there are plans for further development and promotion of it? Places like Derby are putting Tasmania on the world map for mountain biking experiences, but unlike their tracks, the West Coast types of trails will attract families and people enjoying journeys and the history they have to offer.
Over the last few years we have noticed a positive aspect to the general presentation of Queenstown itself. However, one thing that does detract from the wonderful progress you have made, is the number of truly derelict houses that exist. We are concerned about the safety, not to mention the appearance of them. Does the council have any capacity to do anything about them?
With our appreciation
Nina and Joe Pavic [REDACTED]

Sent from my iPad

WEST COAST COUNCIL

Tasmania

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Enquiries to: Community Development & Events Officer

(03) 6471 4700 or

Email cdeo@westcoast.tas.gov.au

15 December 2017

Natasha Norman

PO Box 256

STRAHAN TASMANIA 7468

Dear Ms Norman

RE: FINANCIAL AND IN-KIND APPLICATION FOR THE STRAHAN CHRISTMAS FAMILY NIGHT

Your recent application for Financial & In-Kind assistance was made to the Ordinary Meeting of Council on 14 December 2017. I am pleased to inform you that Council agreed to:

- a) Cash and In-kind support totalling \$2389.63 on the condition that all permits and regulatory requirements are satisfied by the applicant; and
- b) invite the organisers to attend future workshops/seminars relating to the Financial and In-Kind Assistance Policy as attendance at these workshops/seminars, or otherwise, will be noted in considering any future requests.

The \$1000 cash component will be forwarded to you via a separate check.

Please contact Vikki Iwanicki, Community Development & Events Officer, to finalize details of this support.

We wish you every success with your upcoming event.

Yours sincerely

Dirk Dowling

GENERAL MANAGER



WEST COAST COUNCIL

Tasmania

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Enquiries to: Community Development & Events Officer
(03) 6471 4700 or

Email cdeo@westcoast.tas.gov.au

15 December 2017

Brendan Hey
GPO Box 125
HOBART TASMANIA 7000

Dear Mr Hey

RE: FINANCIAL AND IN-KIND APPLICATION FOR BREASTSCREEN TASMANIA

Your recent application for Financial & In-Kind assistance was made to the Ordinary Meeting of Council on 14 December 2017. I am pleased to inform you that Council agreed to:

- a) A waiver of fees for vehicular parking totalling \$528 on the condition that all permits and regulatory requirements are satisfied by the applicant; and
- b) invite the organisers to attend future workshops/seminars relating to the Financial and In-Kind Assistance Policy as attendance at these workshops/seminars, or otherwise, will be noted in considering any future requests.

While Council is pleased to offer this waiver of fees for the 2018 BreastScreen Tasmania clinic, in future years we would like to consider alternative parking locations. Our parking resources in Strahan are often stretched to their limits during our busy tourist season, so we welcome the opportunity to speak with you further about alternative locations.

Please contact Vikki Iwanicki, Community Development & Events Officer, to finalize details of this support.

We wish you every success with your upcoming event.

Yours sincerely

Dirk Dowling
GENERAL MANAGER



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Enquiries to: Community Development & Events Officer
(03) 6471 4700 or

Email cdeo@westcoast.tas.gov.au

15 December 2017

Fiona Ebert
10 Brown Street
QUEENSTOWN TASMANIA 7467

Dear Ms Ebert

RE: FINANCIAL AND IN-KIND APPLICATION FOR THE QUEENSTOWN CHRISTMAS EVENTS

Your recent application for Financial & In-Kind assistance was made to the Ordinary Meeting of Council on 14 December 2017. I am pleased to inform you that Council agreed to:

- a) In-kind support totalling \$1127.94 on the condition that all permits and regulatory requirements are satisfied by the applicant; and
- b) invite the organisers to attend future workshops/seminars relating to the Financial and In-Kind Assistance Policy as attendance at these workshops/seminars, or otherwise, will be noted in considering any future requests.

Please contact Vikki Iwanicki, Community Development & Events Officer, on 03 6471 4700 to finalise the details of your in-kind support.

We wish you every success with your upcoming event.

Yours sincerely

Dirk Dowling
GENERAL MANAGER



WEST COAST COUNCIL

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Enquiries to: Community Development & Events Officer
(03) 6471 4700 or
Email cdeo@westcoast.tas.gov.au

15 December 2017

Andrew Hunter
PO Box 141
ROSEBERY TASMANIA 7470

Dear Mr Hunter

RE: FINANCIAL AND IN-KIND APPLICATION FOR THE ROSEBERY FESTIVAL

Your recent application for Financial & In-Kind assistance was made to the Ordinary Meeting of Council on 14 December 2017. I am pleased to inform you that Council agreed to:


- a) Cash & In-kind support totalling \$2500 on the condition that all permits and regulatory requirements are satisfied by the applicant; and
- b) invite the organisers to attend future workshops/seminars relating to the Financial and In-Kind Assistance Policy as attendance at these workshops/seminars, or otherwise, will be noted in considering any future requests.

The \$661.90 cash component will be forwarded to you via a separate check.

Please contact Vikki Iwanicki, Community Development & Events Officer, on 03 6471 4700 to finalise the details of your in-kind support.

We wish you every success with your upcoming event.

Yours sincerely


Dirk Dowling
GENERAL MANAGER



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Email cdeo@westcoast.tas.gov.au

15 December 2017

Rhys Wilson

13 The Esplanade

STRAHAN TASMANIA 7468

Dear Mr Wilson

RE: FINANCIAL AND IN-KIND APPLICATION FOR THE SPRATS WEED ERADICATION EVENT

Your recent application for Financial & In-Kind assistance was made to the Ordinary Meeting of Council on 14 December 2017. I am pleased to inform you that Council agreed to:

- a) A waiver of fees for vehicular parking at Council's Strahan Paking lot totalling \$600 on the condition that all permits and regulatory requirements are satisfied by the applicant; and
- b) invite the organisers to attend future workshops/seminars relating to the Financial and In-Kind Assistance Policy as attendance at these workshops/seminars, or otherwise, will be noted in considering any future requests.

While Council is pleased to offer this waiver of fees for the 2018 SPRATS Weed Eradication Event, in future years we would like to offer the Council Depot in Strahan as an alternative parking location. This area is secure and located closer to the airport, offering SPRATS volunteers easier access to their airborne transportation, while freeing up parking spots in Strahan for visitors and locals alike.

Please contact Vikki Iwanicki, Community Development & Events Officer, to finalize details of this support.

We wish you every success with your upcoming event.

Yours sincerely

Dirk Dowling

GENERAL MANAGER



Title:	Queenstown Airport – regular helicopter use
Reporting Officer:	Acting Economic Development & Tourism Coordinator
Date:	15 January 2018
File:	
Appendices:	Letter from Mayor Vickers to Strahan Helicopters December 2017

Purpose

To seek approval for a partnership approach with Strahan Helicopters in support of their expansion to provide regular scenic helicopter tours from the Queenstown Airport.

Background

Strahan Helicopters have been running successfully since 2016, offering a variety of scenic flights over the West Coast region which are popular with tourists and locals alike. In late 2017 Strahan Helicopters took Queenstown tour operators Roam Wild on a flight around Queenstown which was filmed and posted on social media. The post attracted almost 10,000 likes/shares and many comments indicating an interest in taking a similar flight.

Details

In mid-December 2017, Strahan Helicopters approached Council's Acting Economic Development & Tourism Coordinator to discuss the potential to conduct regular scenic flights from the Queenstown Airport.

The proponent saw an opportunity to utilise the helicopter based at Strahan during its down time (between 9am and 3pm most days) believing there will be significant demand for regular flights from the Queenstown Airport.

In order to test the market, the proponent is willing to invest funds to undertake a trial for flights based at the Queenstown Airport for up to three days per week, commencing late January 2018. Flights will be weather dependant. This would include marketing of scenic flights from the Queenstown Airport.

There is also opportunity for this venture to provide expansion opportunities for other West Coast businesses who are likely to be engaged to provide passenger shuttle transport to and from the Queenstown Airport.

As the request was received outside of Council meeting timeframes, Mayor Vickers provided correspondence to Strahan Helicopters indicating support of the trial and intentions to bring a proposal to Council in 2018 for consideration.

Council's Acting Economic Development & Tourism Coordinator has been working closely with the proponent to facilitate this expansion opportunity and a partnership approach with the West Coast Council in the form of a waiver of landing fees to support the trial period is viewed as a positive outcome for all stakeholders.

Statutory Implications

Local Government Act (1993)

Strategic Implications

West Coast Community Plan 2025

Our Economy

2.1 A strong and diversified economic base

2.1.2 Promote and support local industry development initiatives

2.2 A sustainable dynamic and resilient business sector

2.2.6 Investigate and attract investors to capitalise on local business and product development opportunities

2.3 A resilient and strong tourism sector

2.3.3 Identify product gaps and opportunities to diversify and strengthen the tourism offerings of the West Coast Region

West Coast Council Annual Plan 2017/2018

2.3.3 Action: Work with all partners to investigate and identify opportunities (p. 19)

Policy Implications

No policy implications

Financial Implications

The applicable 2017/2018 Fees and Charges for helicopter landings are:

Helicopter landings	50% of normal landing charge for other aircraft
Avturbo Aircraft	\$19.20 per MTOW min \$26.25
Avgas Aircraft	\$12.60 per MTOW min \$26.25

Exact figures are not possible given the trial nature of the proposed service at this time. However, as flights three days per week (weather dependent) are planned during the trial period, the waiver of landing fees would amount to a potential minimum loss of revenue amounting to \$39.36 per week (or \$2046.72 for the full waiver period of 12 months), based on three flights per week.

It should be noted that without the new service commencing, this revenue would not exist. The above fees are reviewed annually in line with Council budget preparations.

Risk Implications

Financial risk – due to loss of potential revenue from landing fees, however as revenue from such landings is not currently received risk is deemed minimal.

Reputational risk – no risk as this partnership should be viewed as Council being proactive and positive in promoting economic development in the region.

Infrastructure risk – helicopter landings are not expected to cause any significant damage to the Queenstown Airport. This risk will be managed by regular inspections of the facility by Council's trained Airport Reporting Officers.

Consultation Process

The Acting Economic Development & Tourism Coordinator has liaised with the General Manager and staff from the Works and Operations Department. Consultation with Strahan Helicopters will be ongoing.

Comment

Council has a significant role to play in facilitating economic development initiatives that will enhance growth and opportunity for the West Coast.

The recommendation to waive landing fees for twelve months is in line with previous Council decision to waive landing fees at the Strahan Airport for a proponent of regular passenger flights (*decision 10 February 2015*).

Recommendation

That Council approve the waiver of landing fees at the Queenstown Airport for twelve months for Strahan Helicopters, in relation to the proposed trial of tourism flights from the facility (the twelve month waiver to commence on and from the first landing date of the new service in 2018), and that Strahan Helicopters acknowledge this partnership arrangement with West Coast Council in their marketing material.

Moved/Seconded

WEST COAST COUNCIL

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Enquiries to: Acting Economic Development & Tourism Coordinator
(03) 6471 4700 or email ecodev@westcoast.tas.gov.au

15 December 2017

Mr Albert DeVeth
PO Box 129
WESTBURY TAS 7309

Dear Mr DeVeth

STRAHAN HELICOPTERS – QUEENSTOWN AIRPORT

It is terrific to learn of your interest to expand your Strahan Helicopter business to Queenstown – a sign of confidence in our growing tourism industry.

Council is supportive of your request to utilise the Queenstown Airport for this expanded service, however given we are about to move into the Christmas/New Year period it is not possible to take a proposal to the full Council for approval, with the next Council meeting scheduled for 23 January.

As the Queenstown Airport is not registered you are able to land at your own risk, understanding you are looking at utilising the facility between 9am and 3pm daily and that emergency service flights have precedence (e.g. RFDS landings). I recommend you contact the Airport Manager, Council's Manager of Works & Operations, to discuss access and landing requirements (including collection of landing data).

In the interim Council's Acting Economic Development & Tourism Coordinator will develop a proposal for Council to consider which may involve development of an agreement for continued use of the facility, including consideration of any incentives relating to landing fees (potentially on a twelve-month trial basis).

We wish you well with this exciting new proposal and please contact the Acting Economic Development & Tourism Coordinator with regards to lodging a formal request for continued use that will enable a report to be developed for our January meeting.

Yours sincerely

Phil Vickers
MAYOR

16/18 REPORT- CWA HALL - OPTION TO LEASE

Title:	CWA Hall, Queenstown
Reporting Officer:	Property & Facilities Officer
Date:	11 January 2018
Appendices:	Unconformity email – letter of support dated 18 August 2017 Council letter of response (Mayor) dated 21 August 2017 Unconformity email/letter dated 5 October 2017 GM Response (email) 5 October 2017 Council meeting minutes (Copy of page 113) GM letter (Use of the CWA Hall) dated 30 October 2017 Unconformity letter of response 11 January 2018 Draft Commercial Lease



Purpose

For Council to consider the option of preparing and leasing out the CWA Hall in Queenstown to The Unconformity under a peppercorn arrangement.

Background

The Unconformity submitted a request to utilise the CWA building in Queenstown on both an interim (storage) and for long-term purposes (see attached).

The proposal was presented at the October Council monthly meeting at which the Council agreed on short term storage and a potential peppercorn lease, with preliminary works on the building to be completed up to the value of \$9,500 (initial building condition report budget estimate).

Parts of the budget estimate scope are: Major repairs to the front doors and walls, full electrical checks, plumbing checks, full yard clean and most importantly all compliance requirements such as fire suppression, evacuation, test and tag, RCD testing and a building survey (occupancy certificate).

The Unconformity have commenced moving in and on 11 January 2018 responded to the peppercorn lease proposal indicating:

- they were concerned the scope was not complete,
- they do not have money to carry out any of the required works, and
- questioned if there were any other leases offered with the same terms.

The Property & Facilities Officer did have a conversation with Travis Tiddy and can confirm the costs for the building survey and occupancy certificate were unknown at the stage however the rest of the scope was intact which will need to be accurately quoted once approvals were in place, by preferred suppliers under the Property & Facilities Officer's guidance.

The Property & Facilities Officer also indicated the building was NOT heritage listed and when asked if there were other leases with the Council familiar to this offer the response provided was "I'm unaware".

Details

The CWA Hall is in very good condition with the exception of the front doors and walls. The doors need replacing and the walls are full of dry rot. Prior to leasing it will require a building survey (new statutory procedure) and Council would need an approved Essential Building Services Schedule, which must be managed and recorded up to 10 years, and lastly a Building Occupancy Certificate.

The following tasks are therefore to be completed prior to leasing:

- Building condition inspection
- Building Surveyors certificate including agreed maintenance schedule
- Fire system checks, evacuation plans
- Test and tag, RCD testing
- Occupancy Certificate
- Any identified maintenance such as the replacement of the doors and wall repairs

The initial building inspection report provided budget estimates only to complete the listed tasks and have the building meet the minimum standards to lease to an approved tenant.

The Unconformity have questioned why Council is asking them to assist up front with expenses to prepare the building for lease as it is Council-owned. The fact is that Council has many current priorities for spending community money and preparing this building for lease is not a high priority at this time, given other demands. To fast track a lease of the building, the Unconformity is being asked to fund the preparation work as they wish to utilise the building sooner rather than later.

It should also be noted that Council has to date already provided the Unconformity (formally the Queenstown heritage and Arts Festival) with support totalling **\$37,606.60**, according to Council records.

Statutory Implications

Council as a property owner is subject to all statutory standards such as:

- Fire protection AS1851.2012
- Lighting / Signage AS/NZS 2293.2.1995

- Ventilation PH ACT 1997
- Water AS 1668.2
- Tempering AS4032.3.2004
- Evacuation AS3745
- Test & Tag AS/NZS 3760:2010
- Occupancy Certificate

Council receives an essential building services schedule that becomes the minimum standard to be maintained and back up documents are to be kept up to 10 years.

These responsibilities must be completed prior to and throughout the term of occupancy on a schedule determined by a certified building surveyor.

Strategic Implications

West Coast Community Plan 2025

1.1 Create and maintain Community spaces and Infrastructure

1.2.2 Improve access to cultural activities

2.3.2 Plan and Provide appropriate infrastructure and services

Review Maintenance procedures on Councils assets and infrastructure and relevant service levels

Policy Implications

Nil

Financial Implications

The Unconformity is being asked to be responsible for funding the completion of the agreed scope of preliminary works - to the value of \$9,500 or alternatively \$5,000.

Under a peppercorn lease The Unconformity would be responsible for all building maintenance costs and utility costs (Power / Water) for the duration of the lease, including any connection costs.

Council will be responsible for all annual statutory maintenance costs and any upgrade requirements.

Risk Implications

Minimal

Council owned asset

Consultation Process

Councillors / General Manager / Unconformity

Comment

Either way, Council needs to invest in minimising any potential deteriorating factors relating to the condition of the building and the prime prevention would be implementing a suitable tenant to occupy, monitor and report on factors relating to the quality of the asset.

The front doors and wall are a priority as water ingress seems to be the main cause which could result in growing the damage in the front section of the building.

From a general maintenance point of view the scope would include plumbing and electrical checks and repairs to the front doors and walls of the building.

The scope for the compliance requirements includes building survey, essential services schedule, Occupancy Certificate, fire and electrical compliance audits.

The Unconformity have offered to pay for power (what about water?), conduct non-structural maintenance (at their costs?) and keep the building tidy.

Recommendation

That Council:

- a) **Direct the General Manager to enter into a formal lease with the Unconformity on a 5-year peppercorn lease, on completion of the agreed \$9,500 preliminary scope of compliance and non-compliance works, agreed to by both parties. The Property & Facilities Officer to sign off on all work prior to entering into the lease; or**
- b) **Direct the General Manager to enter into a formal lease with the Unconformity on a 5-year peppercorn lease, on completion of the agreed \$5,000 preliminary scope of compliance and non-compliance works, agreed to by both parties. The Property & Facilities Officer to sign off on all work prior to entering into the lease.**

Moved/Seconded



Executive Assistant

From: Travis Tiddy <director@theunconformity.com.au>
Sent: Friday, 18 August 2017 10:54 AM
To: Dirk Dowling; Executive Assistant
Cc: Property Officer; Shane Pitt
Subject: Queenstown CWA Hall — letter of support

Good morning Dirk,

Re: Letter of Support for use of CWA Hall in Queenstown

I'm emailing in regards to the CWA Hall in Cutten Street Queenstown. As you may be aware, The Unconformity utilised the space from mid to late 2016 to showcase artwork and also hosted our VIP gathering in the building during October's festival.

Our understanding is that, in mid-2016, the CWA Hall had fallen into disuse by the CWA group. To prepare the building for use during the festival, we:

- Negotiated with the CWA group for its use
- Liaised with WCC staff to ensure festival use of the building was appropriate
- Moved all of the CWA bric a brac, furniture and equipment from the premises
- Cleaned the entire building
- Repainted the back hall that was in a relatively poor condition, to the same colour
- Paid for electricity use during this time.

The CWA group no longer wish to inhabit the building and it is currently empty.

The Unconformity is aiming to develop a more permanent base in Queenstown as we invest in more cultural projects and plan for future festivals. We require a space that can:

1. Be an operational base for staff for future projects and festivals
2. Securely store our growing inventory of event management equipment
3. Be a location to showcase local artwork, host exhibitions, and be utilised by artists and groups as an arts hub.

Our Chair Shane Pitt has had a preliminary chat with WCC Property Manager Glenn Mahood to understand what process we'll need to undertake with Council to secure its ongoing use. We understand that there will be a process to follow, potentially with its use being approved by Councillors.

In the meantime we've come across a small grant opportunity through [Foundation for Rural and Regional Renewal](#) that will help to fund our investment into utilising the space as an arts hub. We imagine that this will involve The Unconformity:

- Connecting electricity, and paying for ongoing use
- Connecting the internet to the premises
- Paying for a track lighting system in the back hall to allow professional lighting of future exhibitions
- Undertaking ongoing cleaning and monitoring of the property
- Acquiring items for the kitchen and relevant furniture.

The funding guidelines require a letter of support from Local Government if the project involves property owned by a local Council.

I understand that Council normally require at least 1-week to process letters of support, however this application has come across our desk very quickly. We've spoken with the funding body and they can receive support letters by COB Tuesday 22 August. I had a chat with Glenn today and he suggested that I contact you direct.

WEST COAST COUNCIL

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wcc@westcoast.tas.gov.au

21 August 2017

The Unconformity
PO Box 7
QUEENSTOWN TAS 7467

Dear Mr Tiddy

LETTER OF SUPPORT - CWA HALL QUEENSTOWN

Thank you for your email dated 18 August 2017, requesting the use of the CWA Hall in Queenstown by The Unconformity. Council does support in-principle the use of the hall but would require full details and the formal question to be asked of the full Council in the near future.

The West Coast Council looks forward to a continued partnership with The Unconformity and other associated community service groups.

Should you have any further queries, please do not hesitate to contact us on the details above.

Yours sincerely

Phil Vickers
MAYOR



Executive Assistant

From: Travis Tiddy <director@theunconformity.com.au>
Sent: Thursday, 5 October 2017 11:31 AM
To: Dirk Dowling; Executive Assistant
Subject: The Unconformity letter requesting use of CWA Hall
Attachments: Unconformity_WCC_Letter_3-10-17.pdf

RECEIVED
10 OCT 2017
10:41
pho.

Good morning Dirk and Sam,

Please find attached a letter from The Unconformity requesting use of Queenstown's CWA Hall for cultural purposes into the future. Don't hesitate to get in touch if you require any more info relating to this request.

As an aside, we're currently acquiring a lot of in-kind equipment and gear that is being stored in Hobart, which will need to be transported to the west coast soon.

Do you think Dirk it would be possible to tidily store any equipment in one of the halls at the CWA Hall, just for the time being? If the Councillors don't approve our use of the building we'd be able to promptly move it to another location. Let me know what you think—and no problem if this is a stretch.

Regards,

Travis Tiddy

Festival Director The Unconformity
Queenstown, Tasmania 19-21 October 2018
PO Box 7 Queenstown TAS 7467 0488 004 230
[Website](#) [Facebook](#) [Twitter](#) [Instagram](#)

THE UNCONFORMITY

From: Travis Tiddy
Festival Director
The Unconformity
PO Box 315 Queenstown TAS 7467

Date: 5 October 2017

Re: The Unconformity use of Queenstown CWA Hall

Dear Mayor Vickers and West Coast Councillors,

I'm writing to provide a brief update to the Council on The Unconformity festival 2016, and to officially request support from Council for The Unconformity to utilise Queenstown's empty CWA Hall in Cutten St for cultural purposes into the future.

As you know we made a bold branding transition from Queenstown Heritage and Arts Festival into The Unconformity in 2016, in order to engage new Tasmanian and interstate audiences not only with the festival but with our region. Surveying demonstrated that this change was highly successful, with stronger engagement by West Coasters with the event, a more diverse visiting audience, and high levels of economic return for local businesses. We look forward to presenting this information in full at the 24 October workshop and thanking the Council in person for its support.

Post-festival research demonstrated that The Unconformity 2016 program was an ambitious undertaking for our small team and for an organisation that has been transitioning from its community background into a professional arts organisation. We have reviewed our operations in partnership with Events Tasmania, and have undertaken some measure to assist in the sustainability of our events.

One of these sustainability measures is to secure a permanent local base of operations. In 2016 we worked with the CWA group to utilise the CWA Hall to showcase artwork, with Sandy and Derek Chilcott in particular investing a lot of time to prepare the venue for public access. The CWA Hall is now unoccupied and it is a perfect location for ongoing cultural use. If The Unconformity were to inhabit the building we would use it for the following purposes:


- Exhibition space for local and visiting artists to showcase their art
- A space for cultural workshops, gatherings, information sessions and social occasions
- Base of operations for festival volunteers and staff during our events
- Location for The Unconformity board meetings
- Storage for event management equipment.

As the tenant overseeing use of the property for a peppercorn rent as per previous tenancy arrangements for the building, The Unconformity would commit to the following:

- Cover electricity and internet connection costs for the building
- Conduct non-structural maintenance on the building in liaison with Council staff
- Keep the building in a tidy and orderly condition
- Maintain \$20m Public Liability Insurance and relevant Product Liability Insurance
- Make the building available for relevant public use to ensure that the CWA Hall as a cultural heritage asset is available for the community.

We're excited by the possibility of securing a more permanent cultural base in Queenstown and, as long-term partner of the festival, we appreciate your consideration of this request.

Yours faithfully,



Travis Tiddy
Festival Director

Response to Email from Travis Tiddy dated 5 October

Travis, ongoing use of the Hall would be up to Council, not me. I am happy to take a full Report to them (with recommendations) in due course – expect November at the earliest.

In the meantime, I have asked our Property and Facilities Officer Glenn to follow up with a full inspection of the building to confirm its suitability or otherwise and to prepare a Report. I have also asked him to prepare a draft commercial lease document that can potentially form part of the Report to Council in November.

In the interim, I have no issue with you storing equipment at the site – noting the following:

- Use of the Hall for storage, for now, is at your own risk (I will need a letter from you indemnifying Council for any losses incurred by you through the use of the facility or alternatively, proof that the facility has been included on your organisation's insurance policy);
- Use of the Hall for storage, will be restricted to Unconformity personnel only i.e. no hiring or free use of the facility (for events or otherwise) is to be given to any other individuals or organisations;
- Use of the Hall for storage, is being provided on a strictly temporary basis until other more permanent arrangements are in place, or if not, all equipment will need to be removed in a timely fashion following a simple request by Council.

If you are happy with this approach, let me know.

Dirk Dowling
General Manager

THE UNCONFORMITY

From: Travis Tully
Festival Director
The Unconformity
PO Box 919, Queensdown TAS 7242

To: 9 October 2017

Re: The Unconformity use of Queensdown CWA Hall

Dear Mayor Vickers and West Coast Councilors

I'm writing to provide a brief update to the Council on The Unconformity Festival 2018, and to officially request support from Council for The Unconformity to utilise Queensdown's empty CWA Hall in Cutten St for cultural purposes into the future.

As you know we made a first funding proposal from Queensdown Heritage and Arts Festival into The Unconformity in 2016, in order to engage new Tasmanian and interstate audiences not only with the festival but with our region. Surveying demonstrated that this change was highly successful, with stronger engagement by West Coasters with the event, a more diverse visiting audience, and high levels of economic return for local businesses. We have been trying to persuade the government in full of the 24 October workshop and thanking the Council in person for its support.

Third-party research demonstrated that The Unconformity 2018 program was an absolute show-stopper for our small town and for an organisation that has been struggling to maintain its community background into a professional arts organisation. We have reviewed our operations in partnership with Events Tasmania, and have undertaken some measures to secure the sustainability of our events.

One of these sustainability initiatives is to secure a permanent local base of operations. In 2014 we worked with the CWA group to utilise the CWA Hall to showcase artists, with Sandy and Dorey Christie in particular investing a lot of time to prepare the venue for public access. The CWA Hall is now unusable and it is a perfect location for organising cultural use. If The Unconformity were to utilise the building we would use it for the following purposes:

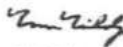
- Exhibition space for local and visiting artists to showcase their art
- A space for cultural workshops, gatherings, information sessions and social occasions
- Base of operations for festival volunteers and staff during our events
- Location for The Unconformity board meetings
- Storage for event management equipment

As the current increasing use of the property for a peppercorn rent as per attached tenancy arrangements for the building, The Unconformity should consider the following:

- Cover electricity and internet connection costs for the building
- Conduct non-disruptive maintenance on the building in liaison with Council staff
- Keep the building in a tidy and orderly condition
- Maintain Satisfactory Public Liability Insurance and relevant Product Liability Insurance
- Make the building suitable for relevant public use to ensure that the CWA Hall as a cultural heritage asset is available for the community

After exploring the possibility of securing a more permanent cultural base in Queensdown and as long-term partners of the festival, we appreciate your consideration of this request.

Yours faithfully



Travis Tully
Festival Director

Cr Pitt declared an interest in this item and left the room.

Mayor Vickers advised that the Unconformity asked to utilise the CWA Building in Cutten St as a storage space, exhibition space and operational space on a peppercorn rental bases. A report was given at the Council Workshop (by the Property & Facilities Officer), advising that approximately \$9,500 of works was required on the building as a minimum before it could be occupied. It was Councils view that those works would need to be undertaken by the Unconformity and if this were to be successful then a suitable lease agreement be drawn up with the view that they would be able to carry out future suitable works.

Moved Cr Stringer/ Cr Gerrity

It was RESOLVED that Council progress as per the above mentioned

The Motion was PUT and carried Unanimously

West Coast Council

24 October 2017

Page 113

WEST COAST COUNCIL

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email ea@westcoast.tas.gov.au

30 October 2017

Travis Tiddy
Festival Director
The Unconformity
PO Box 315
QUEENSTOWN TAS 7467

Dear Mr Tiddy

THE UNCONFORMITY USE OF THE CWA HALL

Thank you for your letter dated 5 October 2017 regarding the use of the CWA Hall Cutten Street Queenstown, by The Unconformity.

Your letter was presented to the Councillors for discussion at the ordinary meeting of Council held on Tuesday 24 October 2017 in Queenstown.


Council discussed the potential use of the building by The Unconformity as a storage space, exhibition space and operational space.

Council received a building condition report from the Property & Facilities Officer advising that approximately \$9,500 of works on the building would be required as a minimum before it could be occupied.

It was Council's view that those works would need to be undertaken by The Unconformity and if this were agreeable then a suitable peppercorn lease agreement could be drawn up which would allow for use of the hall and suitable future works to be undertaken by The Unconformity.

Please contact Council's Property & Facilities Officer on 6471 7000 or by emailing propertyofficer@westcoast.tas.gov.au to discuss further.

Yours sincerely


Dirk Dowling
GENERAL MANAGER



THE UNCONFORMITY

From: Travis Tiddy
Festival Director
The Unconformity
PO Box 315 Queenstown TAS 7467

Date: 11 January 2018

Re: The Unconformity use of Queenstown CWA Hall

Dear Dirk,

I write in response to your letter of 30 October 2017 regarding The Unconformity Inc. use of the CWA Hall in Cutten Street Queenstown, that is owned by West Coast Council.

In your letter you advised: the West Coast Council has received a building condition report from the Property & Facilities Officer stating that approximately \$9,500 of works on the building would be required as a minimum before it could be occupied; that if this work was undertaken by The Unconformity a suitable peppercorn lease could be drawn up; and, to liaise with Council's Property & Facilities Officer to discuss further.

On 18 December 2017 I spoke with Glen Mahood to progress the conversation. Glen advised that he considers the building condition report to be incomplete as it requires a final assessment by a building surveyor, and agreed that as the CWA Hall is a heritage building, capital upgrades may be higher than Council's suggestion of \$9,500, presenting an undefined scope of work.

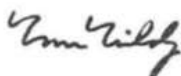
Our concerns with the terms of the agreement raised by Council regarding The Unconformity's use of the CWA Hall are as follows.

1. **Scope of Work** — As the condition report is incomplete, there is no clear information to inform a realistic cost estimate or final scope of work to be undertaken upon the building.
2. **Financial** — The Unconformity has no budget provision for \$9,500 minimum to contribute towards capital upgrades of the CWA Hall or refurbish an equivalent property in Queenstown.
3. **Policy** — As a non-profit west coast cultural organisation, the request for The Unconformity to fully cover the cost for capital upgrades of a Council asset was unexpected. We are keen to understand whether this request is in keeping with the terms of Council's previous lease agreement for the building, and with other non-profit and community group tenants of Council assets throughout western Tasmania.

We have goodwill towards leasing, maintaining and celebrating one of Council's key cultural assets in Queenstown's town centre, and, with proper planning we are prepared to investigate future external funding opportunities, potentially in partnership with Council, to assist in the structural maintenance of the property.

We look forward to discussing the terms of the lease agreement with you further to see the CWA Hall inhabited in the near future.

Yours faithfully,



Travis Tiddy
Festival Director

LEASE
West Coast Council

("We/Us/Our")

and

The party named at Item 1 of Schedule 2

("You/Your")

This is the Lease covering your occupation of the Premises. It sets out the agreement between You and Us concerning the Premises. Capitalised terms used in this Lease have the meaning set out in Schedule 1.

Length of the Lease

1. Subject to the terms and conditions of this Lease, We grant you a lease of the Premises for the Term.
2. You may renew this Lease for the Option Term stated in Item 11 and we must renew this Lease for that Option Term if
 - (a) You have not persistently committed breaches of this Lease during the Term; and
 - (b) at the time of delivery of Your notice under clause 3 or at the end of the Term there is no unremedied breach of the Lease;of which we have given You notice.
3. You must exercise the option for Option Term in writing not more than 6 months nor less than 3 months before the end of the Term. The earliest and latest dates for exercising the Option Term are in Item 11.
4. If you exercise the option under clause 3 the Lease for the Option Term
 - (a) starts on the day after the Term ends;
 - (b) has the starting Rent determined in accordance with clause 4(c);
 - (c) the Market Review Dates, CPI Adjustment Dates and Fixed Review Dates during the Option Term will be as set out in Item 11;
 - (d) if the commencement date of the new option term is a Market Review Date, You may make a request for Us to state the proposed rent that will apply after that Market Review Date in accordance with clause insert 13; and

- (e) Must contain the same terms as this Lease (but with no Option Term after the last Option Term stated in Item 12 has been exercised).

5. If You remain in occupation of the Premises with Our consent after the expiry of the Term (or the Option Term, if applicable), this Lease will continue as a month to month Lease:
 - (a) on the same terms and conditions, except for such terms as are inapplicable to a monthly lease; and
 - (b) until either party gives the other 1 month's written notice of its intention to terminate the Lease.

What You must pay Us

6. You must pay the Rent and all Outgoings for the Premises during the Term in the manner set out in Item 5 and without any deduction, set-off or counterclaim.
7. The Rent is reviewed on each Review Date specified in Item 6:
 - (a) on a Market Review Date the Rent is reviewed in accordance with clause 12,
 - (b) on a CPI Adjustment Date the Rent is reviewed in accordance with the CPI Adjustment Formula; and
 - (c) on a Fixed Review Date the Rent is either increased by the fixed percentage or increased by the fixed amount, in either case specified in Item 6
8. You must pay in the manner set out in Item 5 when due all charges for the provision of Services to the Premises, whether supplied by Us or another party, including any and all 'Excess Water' charges.

9. You must pay interest at the Interest Rate on any overdue amounts. In addition, You must pay any collection, bank and legal costs incurred by us in the recovery of any overdue amounts.
10. You must pay us a security deposit of the amount stated in Item 10 and must maintain a deposit of that amount. We may use that deposit to make good the cost of remedying any breach of this Lease by You. We will refund any unused portion of that deposit to you as soon as practicable after this Lease ends and You have complied with your obligations under this Lease. If required by Us, you must provide the security deposit by way of a guarantee by an ADI within the meaning of the *Banking Act 1959* (Cth).
11. Unless stated to the contrary:
 - (a) all amounts referred to in this Lease are exclusive of GST; and
 - (b) subject to the receipt of a tax invoice as required under the GST Act, if a party has any liability for GST as a result of any taxable supply made under this Lease (or any renewal or extension of this Lease), the other party will pay to the first party an additional amount reflect the GST liability at the same time and in the same manner as the payment for the taxable supply.

Market Review of Rent

12. We may review the Rent with effect from each Market Review Date.
13. You may make a request in writing to Us, no less than 4 months and no more than 6 months before the relevant Market Review Date, of the amount of the proposed rent payable from the Market Review Date.
14. If You make a request under clause 13 or if We wish to review the Rent under clause 12 We must deliver to You a notice no less than 3 months before the relevant Market Review Date stating the rent We propose should be payable from that Market Review Date.
15. Failure by Us to provide a written notice to You in accordance with clause 14 will exclude Us

Lease

from being able to adjust the Rent pursuant to this clause.

16. Within 21 days after a notice is delivered to You in accordance with clause 14, You must notify Us in writing that You:
 - (a) agree to the proposed rent; or
 - (b) do not agree with the proposed rent, but wish to negotiate the amount.
17. If You:
 - (a) fail to comply with this clause; or
 - (b) agree to the rent proposed by Us,the rent proposed by Us under clause 14 is to be the Rent that is payable by You from the relevant Market Review Date.
18. If You do not make a request pursuant to clause 13, or notify Us of Your wish to negotiate the rent under clause 16, We and You may agree to the amount of Rent payable from the Market Review Date at any time prior to the Market Review Date.
19. If We and You cannot agree to the amount of Rent payable from the Market Review Date pursuant to clause 19, either We or You, or both, may initiate an independent valuation at any time before the relevant Market Review Date.
20. We and You must pay the costs of:
 - (a) the valuer selected by each of us; and
 - (b) any third valuer in equal shares.
21. The Rent determined by an independent valuation is applicable from the relevant Market Review Date, subject to clause 22.
22. The Rent is not to be adjusted until You are given written notice of any independent valuation.
23. You must pay the amount of rent payable immediately prior to the Market Review Date until the amount of the Rent is agreed or determined in accordance with this Lease.

Your obligations generally

24. You must not lodge, or permit to exist, a caveat on the title to the Land and must promptly withdraw any such caveat if requested by Us.

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25. You may use the Common Areas provided that You comply with any rules or restrictions imposed by Us, provided that these rules and restrictions do not unreasonably interfere with Your access to and quiet enjoyment of the Premises. Your use of the Common Area must not obstruct any other party's use of any part of the Common Areas.
26. You must comply with all relevant Laws that are applicable to the use of the Premises including but not limited to any Laws relating to the Permitted Use.
27. You have full responsibility to obtain, at Your cost, all approvals, permits and Leases required for Your use of the Premises. You must comply, at Your cost, with all requirements imposed by any Authority.

Scheduled Hours

28. You must operate Your Business for the duration of the Scheduled Hours.
29. You are not permitted to operate Your Business outside of the Scheduled Hours.
30. The Scheduled Hours may be reviewed and changed by Us every 3 months. Any review or change to the Scheduled Hours is in the absolute discretion of the Landlord and is effective immediately upon Us providing you with written notice of the amended Scheduled Hours.

Your obligations concerning the Premises

31. You may only use the Premises for the Permitted Use. You agree that We make no promise, representation or warranty as to the present or future suitability or adequacy for any use (including the Permitted Use) of the Premises or any building, structure, fixtures, fittings, furnishings, plant, equipment, services and facilities provided by Us. Any warranties implied at common law or under any Law are excluded under this Lease.
32. You must keep the Premises clean and free from rubbish and store all refuse in proper receptacles and ensure its regular removal from the Premises and the Land
33. You may not transfer or sub-lease this Lease or otherwise part with possession or mortgage or charge Your interest in this Lease without Our prior written consent which will not be

Lease

unreasonably withheld. We may only withhold Our consent if:

- (a) the proposed assignee intends to change the use of the Premises; or
 - (b) the proposed assignee does not have the financial standing to conduct the business; or
 - (c) the proposed assignee does not have the necessary business skills to conduct the business;
 - (d) the proposed assignee does not enter into a written agreement with Us in accordance with some or all of the terms of this lease or as otherwise reasonably requested by Us.
34. If We consent to an assignment, subletting or transfer, You must pay Our reasonable legal costs to document that dealing, including any costs incurred in the negotiation, execution, registration or stamping of any relevant document(s).
 35. In respect of the *Building Regulations* 2016 pertaining to the *Building Act* 2016, You must:
 - (a) maintain the prescribed essential safety and health features and measures in respect of the Premises at your cost; and
 - (b) comply with all obligations of the owner of a building under the Building Act or the Building Regulations in respect of keeping records of maintenance and provide such records to Us upon request.

Building works and repair obligations

36. Prior to occupancy you must at your own cost complete an agreed scope of works by both parties up to the amount of \$9,500.00. On approval to occupy you must, at Your own cost keep the Premises and Your property in the Premises in the same condition as at the Commencement Date (or if this Lease is one of a sequence of Leases, in the same condition as at the date you first occupied the Premises). At Our option, we may direct that any works required under this clause are completed by tradespeople nominated by Us.

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37. You must give Us prompt notice of any damage to the Premises or Services. You will be liable for any damage caused to the Premises caused by failing to notify Us.
38. You must seek our consent prior to undertaking any works (including any erection of signage, alterations, additions, fixtures, partitions or fittings) around or to the Premises and any such works must be carried out to Our reasonable satisfaction. Subject to clause 56, all permitted alterations, additions, fixtures or fittings to the Premises will become Our property at the expiry or termination of the Lease unless otherwise agreed.
39. We may, at Our cost, carry out any structural repairs, alterations or maintenance to the Premises as required in Our reasonable opinion. If any repairs, alterations or maintenance (including those of a structural nature) arise from Your negligence or failure to comply with this Lease, or as a result of Your use of the Premises, You will must pay Us for the cost of those works.
40. If repairs of damage are required We will carry them out. You must pay for this if You caused the damage.

Damage or destruction

41. If the Premises are damaged or destroyed by any cause for which You are not (directly or indirectly) responsible so that your ability to use or access them is diminished;
 - (a) you must continue to use any part of the Premises which is useable, safe and accessible and obey this Lease as far as possible; and
 - (b) a fair proportion of the Rent and Outgoings, having regard to the nature and extent of the restriction on Your use of or access to the Premises, will be suspended until the Premises are reinstated.
42. If We do not reinstate the Premises within a reasonable time, You may end this Lease by giving us written notice. However, We are not obliged to reinstate the Premises or to restore it to its former design and specifications.

Lease

43. We are not obliged to repair, rebuild or reinstate the Premises if they are wholly or substantially destroyed.

Our rights and Obligations

44. Subject to Your compliance with this Lease, We must allow you to occupy and use the Premises without any interruption or disturbance from Us.
45. You agree that We may grant easements or other rights over the Land or affecting the Premises to a person on any terms and for any purpose unless the grant of that easement or right would substantially or seriously interfere with Your use and quiet enjoyment of the Premises.
46. You agree that We may:
 - (a) control the use of the Land (other than the Premises); and
 - (b) permit or carry out such activities on the Land as We see fitprovided that such use or activity does not unreasonably interfere with Your access to or quiet enjoyment of the Premises.
47. You agree that We have the right to maintain any Services to the Premises or any part of the Land by having those Services pass through or under the Premises.
48. You agree that We may enter the Premises at any time:
 - (a) on reasonable notice to exercise any of its rights under this Lease or the Law; or
 - (b) without notice in an emergency.

Risks and insurances

49. You agree that We will not be liable for any loss or damage suffered by You or any third party claiming through You (including in relation to damage to property, financial loss, injury or death), except to the extent that We negligently caused that loss or damage. You will indemnify (and keep indemnified) Us and our officers, employees and agents against Claims of any nature whatsoever which We, our officers, employees and agents or any third party may suffer or incur in connection with any:
 - (a) loss of life or personal injury;

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- (b) damage to property; or
 - (c) other financial loss
- arising directly or indirectly by the occupation and/or use of the Premises by You or any of Your employees, agents or invitees except to the extent that the Claim is caused by Our negligence or default.
50. You must hold and maintain the following policies of insurance with a reputable insurer who is acceptable to Us (acting reasonably):
- (a) public risk insurance for all of Your activities at the Premises for at least the amount referred to on Item 9;
 - (b) workers' compensation insurance as required by law; and
 - (c) insurance for all of Your property, fittings and fixtures to be stored on the Premises providing cover for at least their replacement value.
- All policies (except for workers' compensation) must note Our interests. You must provide certificates of currency for these policies to Us when requested.
- Breach of this Lease**
51. If:
- (a) You fail to pay the Rent or any other money by the due date;
 - (b) You breach this Lease and do not or cannot remedy it as required;
 - (c) You breach an Essential Term of this Lease; or
 - (d) An Insolvency Event occurs in respect of You or a Guarantor;
- we may do any one or more of the following:
- (e) terminate this Lease by re-entering and taking possession of the Premises using reasonable force to secure possession;
 - (f) serve on You notice terminating this lease;
 - (g) use the Security Deposit or Bank Guarantee to recover any loss We suffer;
 - (h) remedy the breach at Your cost;
 - (i) exercise any of Our other legal rights.
52. If You vacate or abandon the Premises during the Term in breach of Your obligations under this Lease, We may:
- (a) accept the keys to the Premises from You;
 - (b) renovate, restore and clean the Premises;
 - (c) change the locks and secure the Premises;
 - (d) permit prospective tenants to inspect the Premises; or
 - (e) take any action in clause 51;
- without this conduct constituting a re-entry or termination of this Lease or the acceptance of a surrender of this Lease.
53. If We terminate this Lease We may recover from You:
- (a) Any unpaid Rents or other money up to the date of re-entry;
 - (b) Our costs and expenses of re-letting the Premises; and
 - (c) damages for the loss of benefits We would have received if the Lease had continued for the full Term.
54. The failure to exercise Our rights under this Lease on any occasion does not constitute a waiver of Our rights.
- Obligations at the end of the Lease**
55. At the expiry or termination of this Lease, You must yield up possession and control of the Premises to Us in the condition and state of repair as required by this Lease.
56. Unless otherwise required by Us, You must before the expiry of this Lease:
- (a) remove all of your property and fixtures or fittings, plant, equipment and chattels made, installed or affixed by You in or to the Premises either during or prior to this Lease;
 - (b) reinstate the Premises to its condition prior to your alterations being undertaken, or any fixtures or fittings, plant, equipment and chattels being installed or affixed; and

- (c) make good in a proper and workmanlike manner any damage caused by Your work under this clause.

57. If You fail to comply with clause 56, We may cause the removal, reinstatement and repairs to be carried out and You will pay the costs and expenses incurred by Us in doing so promptly on demand. If You fail to remove any of Your property, You agree that We may remove and store that property and that We will not be liable for loss or damage to that property. You also agree that We may sell or otherwise dispose of all of any of the property as Your agent, and that We will acquire any property abandoned by You.

General

- 58. You agree that these conditions constitute the entire agreement between You and Us, and that in entering into this Lease You are not relying on any other representations other than those contained in this Lease.
- 59. Any notice to be given under or in connection with this Lease must be in writing and addressed to the recipient as set out in Item 12. A notice may be delivered by hand or sent by prepaid post or fax.
- 60. A notice will take effect from the time it is received unless a later time is specified in the notice.
- 61. A notice is taken to be received:
 - (a) if delivered by hand, at the time of delivery;
 - (b) if delivered by prepaid post, 2 days after posting (or 7 days if posted from outside Australia); and
 - (c) if sent by fax, at the time of transmission unless the fax system indicates that the message has not been transmitted in its entirety,
 but if the notice is received after 5.00pm it is taken to have been received the next Business Day.
- 62. If any provision of this Lease is or becomes legally ineffective, the ineffective provision will be severed from this Lease which otherwise continues to be valid and operative.

- 63. This Lease is governed by and construed in accordance with the law of the State of Tasmania.

Guarantee

- 64. In consideration of the Us entering into this Lease at the Guarantor's request, the Guarantor:
 - (a) unconditionally and irrevocably guarantees to Us the due and punctual payment by You to the Us of all amounts payable by You under this Lease and the due compliance by You with all Your other obligations under this Lease; and
 - (b) unconditionally and irrevocably agrees to indemnify Us against all Loss incurred or suffered by Us arising from or in connection with any breach of this Lease or as a consequence of a disclaimer of this Lease by a liquidator or trustee of You; and
 - (c) as principal debtor agrees to pay to Us on demand a sum equal to the amount of any loss, liability, cost or expense described in this clause.
- 65. This guarantee and indemnity:
 - (a) continues in full force and effect until You have complied with all Your obligations under this Lease and while You occupy or are entitled to occupy the Premises under this Lease or any other form of tenancy or right of occupation or as a trespasser or other unauthorised occupier, or hold an equitable interest in the Premises under an agreement for lease or as a periodical tenant;
 - (b) extends to the obligations of any assignee of this Lease;
 - (c) extends to all extensions of this Lease and any new lease of the Premises; and
 - (d) extends to claims by Us for loss or damage arising from the repudiation of this Lease or breaches of the terms of this Lease by You, including Us re-entering the Premises or terminating this Lease.
- 66. The Guarantor waives:

- (a) all the Guarantor's rights as a surety in respect of this guarantee and indemnity; and
 - (b) any right the Guarantor may have of first requiring Us to commence proceedings or enforce Our rights against You before claiming under this guarantee and indemnity.
67. The liability of the Guarantor and Our rights under this clause are not prejudiced or otherwise affected by anything which might otherwise affect them in Law or in equity, including any one or more of the following:
- (a) Us granting time or other indulgence to or compromising with or partially releasing in any way You or the Guarantor;
 - (b) acquiescence, delay, acts or omissions on the part of Us;
 - (c) a variation of this Lease with or without the consent of the Guarantor;
 - (d) the death, dissolution or other incapacity of You or a Guarantor;
 - (e) an Insolvency Event occurs with respect to You or the Guarantor;
 - (f) the fact that a Guarantor may never execute this Lease or that the execution of this Lease by a Guarantor is void or voidable;
 - (g) the invalidity or unenforceability of an obligation or liability of You under this Lease;
 - (h) the disclaimer of this Lease by a liquidator, administrator or trustee of You; or
 - (i) Us releasing, disposing of or dealing in any other way with any other security interest We may hold given by You or any other guarantor.
68. The Guarantor may not, without Our prior written consent:
- (a) raise a set-off or counterclaim available to the Guarantor against You in reduction of its liability under this clause;
 - (b) prove or claim in any bankruptcy, liquidation, arrangement or assignment of or in relation to You until We have received 100 cents in the dollar in respect of the money owing by You under this Lease; and the Guarantor holds in trust for Us any proof or claim it may have against You and any dividend received by the Guarantor; or
 - (c) claim to be entitled by way of contribution, indemnity, subrogation, marshalling or otherwise to the benefit of any other security held by Us in connection with this Lease.
69. If a claim that a payment to Us in connection with this Lease is void or voidable under Laws relating to insolvency or protection of creditors is upheld, conceded or compromised, We are immediately entitled as against the Guarantor to the rights to which We would have been entitled under this Lease if all or part of the payment had not been made.
70. The Guarantor agrees to pay to Us on demand Our costs and expenses, including legal costs and expenses, relating to any action in connection with this guarantee and indemnity, including its enforcement.
71. If the benefit of this Lease is transferred or assigned by Us to any person, the benefit of this guarantee and indemnity extends to and is to be taken to be assigned to the transferee or assignee.

EXECUTED AS A DEED

EXECUTED by THE UNCONFORMITY

section 127 of the *Corporations Act 2001* by:)

.....
Director Signature

.....
Director Full Name (print)

.....
*Witness Signature

.....
*Witness Full Name (print)

(* please strike out inapplicable *If Sole Director/Secretary write 'Sole')

EXECUTED for and on behalf of WEST COAST COUNCIL (ABN 20)
448 787 926) by (a duly authorised person))

.....
Signature of West Coast Council General Manager

.....
Name of West Coast Council General Manager (block letters)

in the presence of:

.....
Signature of witness

.....
Name of witness (block letters)

Lease

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SCHEDULE 1

DEFINITIONS

Authority means any governmental or other public body, local authority or other authority of any kind.

Business Day means any day which is not a Saturday, Sunday or a public holiday in the State of Tasmania.

Claim means all loss, damage, claims, demands, writs, orders, decrees, costs, (including legal fees), losses and expenses.

Commencement Date means the date specified in Item 3.

Common Areas means the areas of the Land, during the period that they are not let or licensed to other persons, which are designed or are permitted by Us for common use by tenants and other persons authorised by Us, including:

- (a) those areas identified in Item 4 (if any);
- (b) the areas identified by Us as providing access and egress to and from the Premises.

Condition Report means the report attached at Appendix B.

CPI means the Consumer Price Index All Groups Melbourne as published by the Australian Bureau of Statistics or, if that index ceases to be published or is substantially altered, the nearest equivalent price index agreed by the parties.

CPI Adjustment Date means a date so specified in Item 6.

CPI Adjustment Formula means $A = B \times C/D$ where:

A means the Rent payable from the relevant CPI Adjustment Date;

B means the Rent payable immediately prior to the relevant CPI Adjustment Date;

C means the CPI for the quarter immediately preceding the relevant CPI Adjustment Date; and

D is the CPI for the quarter immediately preceding the previous CPI Adjustment Date or the Commencement Date (whichever is later).

Essential Term means any of clauses 6, 8, 9, 10, 11 34, 31, 35, 36, 38 and 50. Other clauses may also be Essential Terms.

Guarantor means the party named at Item 14 of Schedule 2.

GST means GST under the GST Act.

GST Act means *A New Tax System (Goods and Services Tax) Act 1999* (Cth).

Insolvency Event means the happening of any of these events:

- (a) an application is made to a court (and not dismissed or withdrawn within 30 days) for an order that:
 - (i) a body corporate be wound up;
 - (ii) a liquidator or provisional liquidator be appointed in respect of a body corporate; or
- (b) an order is made for the winding up of a body corporate, or a liquidator or provisional liquidator in respect of a body corporate is appointed, whether or not under an order;
- (c) a meeting is convened or a resolution is passed to appoint an official manager in respect of a body corporate; or
- (d) except to reconstruct or amalgamate while solvent on terms approved by Us, a body corporate enters into, or resolves to enter into, a scheme of arrangement or composition with, or assignment for the benefit of, all or any class of its creditors, or it proposes a reorganisation, moratorium or other administration involving any of them; or
- (e) a body corporate resolves to wind itself up, or otherwise dissolve itself, or gives notice of intention to do so, except to reconstruct or amalgamate while solvent on terms approved by Us or is otherwise wound up or dissolved; or
- (f) a body corporate is or states that it is unable to pay its debts when they fall due; or
- (g) a body corporate is, or makes a statement from which it may be reasonably deduced by Us that a ground or grounds on which the body corporate may be wound up exists as specified in section 461 (or in the case of a part 5.7 body, section 585) of the *Corporations Act 2001* (Cth.); or
- (h) a body corporate takes any step to obtain protection or is granted protection from its creditors, under any applicable legislation or an administrator is appointed to a body corporate; or
- (i) a person becomes an insolvent under administration as defined in section 9 of the *Corporations Act 2001* (Cth.) or action is taken which could result in the event; or
- (j) anything which is similar to, or has a substantially similar effect as, any of the events specified above.

Interest Rate means the rate in Item 8.

Item means an item in Schedule 2.

Land means land on which the Premises are located.

Law means any laws, regulations, by-laws, guidelines, standards, codes, orders and other binding instruments.

Lease means this document and includes the schedules, appendices and annexures to this Lease.

Market Rent means an assessment of the current Rent of the Premises, excluding consideration of any:

- (a) poor condition of the Premises which are due to Your failure to comply with Your obligations under this Lease;
- (b) concessions, incentives or other inducements given to You or to other tenants of comparable Premises; or
- (c) of your improvements to the Premises which You were not obliged to undertake under this Lease.

Option Term means the period or periods set out in Item 11.

Outgoings means:

- (a) all rates, taxes, levies (including waste management levy), charges, assessments, duties, impositions and fees payable to or chargeable by any public municipal or government body, Authority or department;
- (b) all receipt and other duties and taxes paid or payable by Us (including land tax but excluding income tax) in consequence of the receipt by Us of the Rent and other moneys payable under this Lease;
- (c) all charges for Services connected to the Premises whether charged by Us or otherwise,

for the Premises. Where Outgoings are not separately metered or do not relate solely to the Premises they will be

apportioned based on the area of the Premises bears to the area for which the relevant assessment is made.

Permitted Use means the use stated in Item 7.

Plan means the plan attached to this Lease at Appendix A.

Premises means the Premises described in Item 2.

Review Date means a date specified in Item 6

Scheduled Hours means the hours for operation of Your Business specified in Item 13.

Services means the services running through or servicing the Land or the Premises (whether or not they serve any other premises) including, without limitation, roads and driveways, power, electricity, light, gas, oil, 'Excess Water' charges, sewers, pumps, air-conditioning, telecommunications and fire lines **but excluding** ordinary water charges which form part of the Rent specified in Item 5.

Term means the period specified in Item 3.

You and Your includes:

- (a) when an individual, Your legal personal representatives;
- (b) when several individuals, each of You jointly and Your respective legal personal representatives;
- (c) Your assigns;
- (d) when a company or corporation, Your successors and assigns.

Your Business means the business carried on by You on the Premises.

We, Our and Us means the person or company for the time entitled to the reversion of the Premises.

SCHEDULE 2

Item 1	<u>YOU</u>	THE UNCONFORMITY (P O BOX 7, Queenstown, TAS 7467
Item 2	<u>PREMISES:</u>	CWA Hall, Queenstown
Item 3	<u>TERM:</u>	<u>Term of the Lease:</u> 5 years <u>Commencement Date:</u> 1 January 2018 <u>Expiry Date of the Lease:</u> 31 December 2023
Item 4	<u>COMMON AREAS:</u>	<u>Description of particular Common Areas:</u> None specified.
Item 5	<u>RENT:</u>	<u>Rent:</u> Peppercorn lease <u>Date for first payment of Rent:</u> TBA on the basis that We grant you a rent-free period from 1 January 2018 to 31 December 2023 (inclusive). <u>Manner for paying Rent:</u> By equal monthly payments plus GST per month (as adjusted in accordance with this Lease) payable in advance on the first Business Day of each month during the Term The rent is payable by direct deposit into Our nominated bank account or as directed by Us in writing from time to time. <u>Manner for paying Outgoings</u> Invoices for the cost of all electricity used on the Premises will be delivered by Us to You on a quarterly basis for payment by You.
Item 6	<u>REVIEW DATES:</u>	<u>Market Review Date(s):</u> Not applicable <u>CPI Adjustment Date(s):</u> Not applicable <u>Fixed Review Date(s) and percentage or fixed amount increase(s):</u> Not applicable
Item 7	<u>PERMITTED USE:</u>	Art gallery
Item 8	<u>INTEREST RATE:</u>	The interest rate to be applied to each daily balance is two percent (2%) per annum above the prime bank rate from time to time charged by an Australian bank nominated by the Landlord on overdraft facilities in excess of \$100,000.00.
Item 9	<u>PUBLIC RISK INSURANCE:</u>	TWENTY MILLION DOLLARS (\$20,000,000.00)
Item 10	<u>SECURITY</u>	Bank guarantee for an amount equivalent to 3 months' rent plus GST to be provided by Ochre Health Pty Ltd (ACN 101 069 452) with an expiry date of not earlier than 31 August 2019.
Lease		

Item 11	<u>OPTION TERM(S):</u>	<p><u>Term(s):</u> 5 option of 2 years</p> <p><u>Market Review Date(s) for the Option Term(s):</u> 1 June 2023</p> <p><u>CPI Adjustment Date(s) for the Option Term(s):</u> 1 June 2023</p> <p><u>Fixed Review Date(s) and percentage or fixed amount increase(s) for the Option Term(s):</u> Not applicable.</p>
Item 12	<u>ADDRESS FOR NOTICES</u>	<p>The Unconformity</p> <p><i>P O Box 37, Queenstown</i></p> <p><i>By hand:</i> To the Premises</p> <p><i>By fax:</i> 03 6224 8466</p> <p><u>Us:</u> West Coast Council, 11 Sticht St, Queenstown, 7467</p> <p>Attention: Property Officer</p> <p><i>By prepaid post:</i> as above</p> <p><i>By hand:</i> As above</p> <p><i>By fax:</i> (03) 6471 4720</p>
Item 13	<u>SCHEDULED HOURS</u>	TBA
Item 14	<u>GUARANTOR</u>	TBA

APPENDIX A
PLAN

APPENDIX B
CONDITION REPORT

17/18 MATTERS PROPOSED FOR CLOSED MEETING

Moved/Seconded

Recommendation

That items 19/18 to 22/18 be discussed in Closed Session.

18/18 CLOSED MEETING

Local Government (Meeting Procedures) Regulations 2015; Regulation 15

Moved/Seconded

Recommendation

That Council RESOLVES BY ABSOLUTE MAJORITY to go into Closed Session, the time being:

19/18 OPEN MEETING

Recommendation

That Council now revert to Open Council.

Moved/Seconded

20/18 CLOSE OF COUNCIL MEETING